



## BOARD OF COMMISSIONERS

### AGENDA-MINUTES

May 2, 2018

1. **CALL TO ORDER:** 7:00 p.m.

Attendees: Commissioner Christina (Tori) Morgan, BOC President  
Commissioner Glenn Block, BOC Vice President  
Commissioner David L. Bond, BOC Assist. Secretary  
Commissioner Matthew J. Mulqueen  
Commissioner Mark Pinsley  
Stephanie Koenig, Twp. Solicitor, Zator Law Offices  
Ralph Russek, Twp. Engineer, The Pidcock Company  
Renee C. Bickel, Township Manager  
Randy Cope, Director of Twp. Operations  
Glen Dorney, SWT Chief of Police  
George Kinney, Director of Community Development  
Jeff Clapper, Public Works Manager  
Tracy J. Fehnel, Executive Assistant

2. **PLEDGE OF ALLEGIANCE**

President Morgan stated for the record that the Board met in Executive Session after the regular session on May 18, 2018, to discuss legal matters.

3. **NOTIFICATION:** All public sessions of the South Whitehall Township Board of Commissioners are electronically recorded. The electronic record is kept until the minutes of the meeting are approved and destroyed if a request is not made to retain the electronic version at that time.

4. **MINUTES:**

a. **April 18, 2018 – Board of Commissioners’ Minutes**

A MOTION was made by Commissioner Bond, which was seconded by Commissioner Pinsley, to approve the April 18, 2018, BOC Minutes. All in favor; none opposed. (5-0 Vote.)

5. **ORDINANCES:** None.

6. **RESOLUTIONS:**

a. **A Resolution of the Board of Commissioners of South Whitehall Township Approving Amendments to the Rules and Regulations for the Township’s Civil Service Commission Relating to the Entry Level and Promotional Appointments**

Township Manager Renee Bickel explained that the CSC did meet on April 26<sup>th</sup> to review the current rules and regulations and are proposing some recommendations, which are mentioned below.

Police Chief Glenn Dorney explained that the sequence of testing procedures is being modified, in order to be financially more responsible to the Township. The physical examination is a flat fee; however, for the written exam, we pay per written test. Therefore, it would be prudent to do the physical exam first in order to save money for the Township.

Also, we are looking to eliminate the voice analyzer part of the testing. One last change is the amendment to the rank of captain, for a total of three changes.

The CSC has reviewed each of these changes and is recommending that we move forward with these recommendations. It is now being brought to the Board of Commissioners for your consideration/approval.

A MOTION was made by Commissioner Bond, which was seconded by Commissioner Mulqueen, to approve above-said Resolution (6-a). All in favor; none opposed (Vote 5-0).

**b. A Resolution Bonding the Treasurer of South Whitehall Township**

Township Manager Renee Bickel explained that it is requirement of the County that the Treasurer be included in the bid for the tax collector as part of the bond. The bond has been approved and is in hand. This resolution is simply a formality and needs to be sent back to the County.

MOTION made by Commissioner Mulqueen, which was seconded by Commissioner Bond, to approve above-said resolution (6-b). All in favor; none opposed (Vote: 5-0).

**7. MOTIONS:**

**a. Motion Requesting Permission to Proceed with the Purchase of 20 Watchguard Vista XLT Body Cameras**

Police Chief Glen Dorney is respectfully requesting to proceed with the purchase of 20 body cameras. He explained that the quote did come in under the budgeted amount by \$3,000. He said that the new cameras are the size of a quarter and clip on to your belt out of the way—the old ones were the size of a cell phone. Additionally, it is very costly to fix those that are out of date. These new cameras are very clear and the same system as the in-car system we currently have. This will replace the bulky microphone, and we will be fiscally responsible by using this product. We will have a total of 20—everyone working will have one. The intent is to build on this program. Cost/unit is \$1,000.

A MOTION was made by Commissioner Mulqueen, which was seconded by Commissioner Block, granting permission to proceed with above-mentioned purchase (in 7-a.). All in favor; none opposed.

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**b. Motion Authorizing Chief of Police to Execute 2018 Dorney Park Agreement Outlining Terms of South Whitehall Township Police Department Assignment to Dorney Park**

Police Chief Glen Dorney explained that this is the same contract entered into over the last few years with Dorney Park. No major changes. A MOTION was made by Commissioner Block, which was seconded by Commissioner Bond, Authorizing Chief of Police to Execute said Agreement (in 7-b.). All in favor; none opposed.

**8. CORRESPONDENCE AND INFORMATION ITEMS:**

- a. Public Notice – Board of Commissioners' Public Hearing, Wednesday, May 16, 2018 – Self Explanatory.**

**9. DIRECTION/DISCUSSION ITEMS: None.**

**10. OLD BUSINESS: None.**

**11. COURTESY OF THE FLOOR:**

Scott Bosco, Griffin Industrial Realty. They have been in the LV 6-7 years. He was in attendance to discuss a project on Chapman's Road—intersection of Chapmans and Church. In the process of purchasing some land from David Jaendl. The property to be developed would be a 150-160,000 SQF warehouse which we are looking to bring public water and sewer down Church Road to feed the project.

Next their project manager, Kevin Horvath, PE, Keystone Consulting, gave a brief overview of the project. A sketch plan application was submitted several weeks ago. This is not a formal review, but a quick preview of the project. Currently we are in the due diligence phase of project. As mentioned, to make development viable, we will need water and sewer. We would propose to run a public main from near the Walbert Hotel, down Church Road, to project site. This was initial proposal when we met with staff. Engineering consultants suggested coming from the turnpike, under the turnpike, up Grammes Road, and to the site from the west, instead of from the east as we initially had planned. Second issue to be considered at a later meeting, providing sewer to that area would require a force main up Church Road, primarily intended to serve this particular development, which would render this force main a private lateral. Constructing a private lateral on a public road may come with some complications. In an effort to obtain feedback from the Board we have submitted a sketch plan, and requested review by Township be limited to just the water and sewer issues. We are hopeful by next meeting you will have some formal recommendations from your planning staff and your engineering consultants, and then we can have a more detailed conversation. Getting your feedback early on in this project is critical to providing utility service to this property. He thanked the BOC for their time.

This ended COF.

**12. PAYMENT OF INVOICES:**

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- a. **Invoices and Purchasing Requisitions have been reviewed by the Township Manager and the Director of Finance, who authorize that checks be issued to pay bills as tabulated.**

A MOTION was made by Commissioner Block, which was seconded by Commissioner Pinsley, for the approval of payment of all invoices and purchasing requisitions as presented. All in favor; none opposed (Vote 5-0).

14. **EXECUTIVE SESSION** – There will be an executive session after the end of this meeting.

15. **ADJOURNMENT** –

At 7:20 p.m. a MOTION was made by Commissioner Block, which was seconded by Commissioner Bond to adjourn this portion of the meeting and move into Executive Session. All in favor; none opposed.

16. **APPROVED** – On May 16, 2018, a MOTION was made by Commissioner Mulqueen, which was seconded by Commissioner Bond, to approve the May 2, 2018 BOC Meeting Minutes. All in favor; none opposed. Vote: 5-0.
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