

1. **CALL TO ORDER:** 7:00 p.m.

Attendees: Christina (Tori) Morgan, BOC President  
Glenn Block, BOC Vice President  
David L. Bond, BOC Assist. Secretary- Absent  
Matthew J. Mulqueen, BOC  
Mark Pinsley, BOC  
Joseph Zator, Twp. Solicitor, Zator Law Offices  
Ralph Russek, Twp. Engineer, The Pidcock Company  
Renee C. Bickel, Township Manager  
Randy Cope, Director of Twp. Operations - Absent  
Michael A. Sorrentino, Interim Chief of Police  
George Kinney, Director of Community Development  
Jeffrey Clapper, Public Works Manager  
Tracy J. Fehnel, Exec. Assistant

2. **PLEDGE OF ALLEGIANCE**

3. **NOTIFICATION:** All public sessions of the South Whitehall Township Board of Authority are electronically recorded. The electronic record is kept until the minutes of the meeting are approved and destroyed if a request is not made to retain the electronic version at that time.

4. **PRESENTATION:**

a. **2017 Annual EPWPCOA Awards – Excellence Award for Collection System Operation and Maintenance**

President Morgan explained due to the weather, the guys were out on the road, and were therefore not able to be in attendance. However, President Morgan explained that this is quite the accomplishment—she felt it very important to acknowledge each of these gentlemen—Cary Vaupel, Travis Moyer, Dave Winch, Barry Kibler, Dave Cope, Rusty Held, Ron Haas, Dave Frankenfield, and Jim Balliet. She explained that receiving this Award is a true honor, and that we, as a Township, are very lucky to have this great group of gentlemen as part of our organization. She thanked them for a job well-done.

5. **MINUTES:**

- a. **November 13, 2017 Board of Commissioners' Budget Workshop Session** – This set of minutes TABLED until all Board Members are in attendance.
- b. **December 20, 2017 – Board of Commissioners' Minutes**

A MOTION was made by Commissioner Mulqueen, which was seconded by Commissioner Block, to approve the December 20, 2017 BOC Minutes. (Commissioner Pinsley abstained since he was not at this meeting.) All in favor; none opposed. (3-0 Vote.)

**c. January 2, 2018 – Board of Commissioners' Minutes – Reorganizational Meeting**

A MOTION was made by Commissioner Mulqueen, which was seconded by Commissioner Pinsley, to approve the January 2, 2018 BOC Minutes. All in favor; none opposed. (4-0 Vote.)

**d. January 17, 2018 – Board of Commissioners' Minutes**

A MOTION was made by Commissioner Pinsley, which was seconded by Commissioner Mulqueen, to approve the January 17, 2018, BOC Minutes. (Commissioner Block abstained since he was not at this meeting.) All in favor; none opposed. (3-0 Vote.)

**6. ORDINANCES: None.**

**7. RESOLUTIONS:**

**a. A Resolution Authorizing the Tax Collector of South Whitehall Township to Appoint Sandra A. Dieter and Lynn-Anne Kocon to Serve as Deputies for the Township of South Whitehall.**

Township Manager Renee Bickel explained that Al Thompson, Tax Collector, has expressed his desire to appoint two deputies to the Tax Collector Office. There were no questions from the Board or the Public at this time.

A MOTION was made by Commissioner Block, which was seconded by Commissioner Pinsley to approve. All in favor; none opposed.

**8. MOTIONS:**

**a. Motion Requesting Permission to Engage PennPraxis for the Purpose of Examining a Range of Opportunities for Enhancement of Public Realm and Visual Character of South Whitehall Township**

George Kinney, Director for Community Development, explained that PennPraxis is part of the University of Pennsylvania, where students work on community enhancements. They would be working with the Township on the following five projects:

1. Walbert Road Corridor
2. Intersection at Cedar Crest and Hamilton Boulevard
3. Kmart Site off of Tilghman
4. Covered Bridge Park (Amphitheater)
5. Vista Master Plan

George Kinney explained they are requesting permission to get started with PennPraxis. \$15,000 was previously authorized and in the budget for PennPraxis.

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A MOTION was made by Commissioner Mulqueen authorizing permission to engage PennPraxis for the opportunities as presented by George Kinney, Director of Community Development. The Motion was seconded by President Morgan. All in favor; none opposed. (Vote 4-0).

**b. Motion Requesting Permission for Installation of Gas Service at 1230 N. 23<sup>rd</sup> Street**

Jeff Clapper, Public Works Manager, explained they were approached by the family to install gas service to their home. They did contact UGI and also have a design on the area. The escrow fee has been calculated. Resident is requesting BOC to waive moratorium and allow them to connect, deposit money into an escrow—the street will be cut, so that they can install a gas service. Resident was in attendance and does understand the procedure that needs to be followed.

A MOTION was made by Commissioner Mulqueen to grant permission for installation of gas service at 1230 N. 23<sup>rd</sup> Street. The motion was seconded by Commissioner Block. All in favor; none opposed.

**c. Motion to Accept Mr. Jason M. Werley as Special Fire Police for South Whitehall Township, Pursuant to the Commonwealth of PA Statue Title 35, Ch., 74, §7434 and §74359(a)**

Interim Chief of Police, Mike Sorrentino, explained to the Board that this is a motion for consideration to confirm Mr. Jason M. Werley as Special Fire Police. Mr. Werley has completed several courses of training and could not be in attendance due to his work schedule. Mr. Bill Kordilla, Captain, Fire Police for Cetrionia Fire Department, was also in attendance in support of Mr. Werley. Both Chief Sorrentino and Mr. Kordilla were in agreement that Mr. Werley will be a real asset to the Township. Chief Sorrentino explained that Mr. Werley was previously sworn in in order to complete his duties as Special Fire Police. On behalf of Mr. Werley, Mr. Kordilla thanked the Board for their time.

A MOTION was made by Commissioner Block, which was seconded by Commissioner Pinsley, to accept Mr. Jason M. Werley as Special Fire Police for South Whitehall Township. All in favor; none opposed.

**9. CORRESPONDENCE AND INFORMATION ITEMS:**

- a. Public Notice – Planning Commission Meeting, February 15, 2018, 7:30 p.m. at the Orefield Middle School – Self-Explanatory.**

**10. DIRECTION/DISCUSSION ITEMS: None.**

**11. OLD BUSINESS: None.**

**12. COURTESY OF THE FLOOR: None.**

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**13. PAYMENT OF INVOICES:**

- a. **Invoices and Purchasing Requisitions have been reviewed by the Township Manager and the Director of Finance, who authorize that checks be issued to pay bills as tabulated.**

A MOTION was made by Commissioner Block, which was seconded by Commissioner Mulqueen, for the approval of payment of all invoices and purchasing requisitions as presented. All in favor; none opposed.

**14. EXECUTIVE SESSION – None.**

- 15. ADJOURNMENT** - At 7:29P, a MOTION was made by Commissioner Block, which was seconded by Commissioner Pinsley, to adjourn this evening's meeting. All in favor; none opposed.

- 16. APPROVED:** On **February 21, 2018**, a MOTION was made by Commissioner Block, which was seconded by Commissioner Pinsley, to approve the February 7, 2018, BOC Meeting Minutes. (Commissioner Bond abstained since he was not at this meeting.) All in favor; none opposed (Vote: 3-0). Commissioner Mulqueen was absent this evening, February 21, 2018.
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