

### AGENDA-MINUTES

August 17, 2015

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1. **CALL TO ORDER:** 3:00 p.m.
2. **NOTIFICATION:** All public sessions of the South Whitehall Township Board of Authority are electronically recorded. The electronic record is kept until the minutes of the meeting are approved and destroyed if a request is not made to retain the electronic version at that time.

**ATTENDANCE:** Daniel G. D’Imperio, Chairman  
William Geiger, Vice Chairman  
Dr. Rex D’Agostino, Treasurer  
Chris Peischl, Secretary, Secretary  
Craig J. Walls, Assist. Secretary-Treasurer  
Howard L. Kutzler, Township Manager  
Peter A. Pineda, Authority Manager  
Bob Ibach, PW Manager  
Jerry Charvala, PW Utilities Group Leader  
James Kratz, Solicitor, Stevens & Lee  
Lenore M. Horos, FN Manager  
Brooke Apple, FN Supervisor  
Tracy J. Fehnel, Executive Assistant

3. **MINUTES:** July 20, 2015 Meeting Minutes (page 3)

A Motion was made by Dr. Rex and seconded by Chris Peischl to approve the July 20, 2015 Meeting Minutes. All in favor; none opposed.

4. **PUBLIC HEARINGS:**

- a. **STATUS - Appeal Hearings – Rothrock Motors, David Rothrock – Route 22 and 15<sup>th</sup> Street, Allentown, regarding Tapping Fee Challenge – To Be Continued to September.**

Per Solicitor Kratz, Stevens & Lee is corresponding with Attorney Brienza. Dr. Rex asked what the status was of Zator Law Offices representing the Township. Township Manager Howard Kutzler said ZLO is aware that they need to be ready to go at the September meeting. Dr. Rex asked if the Staff is up to speed. Howard explained that Solicitor Marles will continue to run the hearing, but that the Staff will present its case through the ZLO.

5. **COURTESY OF THE FLOOR:** (Public comment on non-agenda items)

Lynn Weaver of 1939 Whitehall Avenue came before the Board in order to request that they recalculate her sewer usage for her three-unit apartment building. She explained that it was previously a single family unit. She said that her last bill was based on consumption for actual usage, which amounted to \$35. Now it is \$67/unit for an amount of \$187. She then called to question her bill because of the large increase and was told to make a request to the Board of Authority for reconsideration.

She explained that there are only four people in the three units—there is only one washing machine. She did pay the bill for two units—and submitted a check for \$125, along with a letter stating she thought it was a fair compromise, but understands she may have to pay the entire amount if the BOA does not approve. Peter Pineda, the Authority Manager explained that if it was one house, it would go by the usage charge; however, because they are actually three businesses, they are charged 1 EDU per business, which is \$62.50/EDU. The rate is based on the Authority Resolution.

Chairman D’Imperio explained that he did not feel there was really any way that they can make an exception to this, based on the EDUs in the resolution. Solicitor Kratz explained that there is no provision in the resolution saying that you can waive this.

She said there is only one sewer line, not three. She asked that the BOA at some point consider re-evaluating its fee schedule. It was explained that the BOA is actually looking at this right now, but that this is something that takes time to do.

Ms. Weaver thanked the BOA for their time and again asked them to begin looking at this.

Peter suggested that she might have the tenants pay the bill and explained that there are ways to do that.

6. **PRESENTATIONS/DISCUSSIONS:** None.

7. **TREASURER’S REPORT:**

- a. **Financial Reports: (Please see Finance Report Packet)**  
- **Executive Summaries for Sewer & Water Funds - July 2015**

Finance Manager Lenore Horos went over the Finance Report Packet with the BOA as follows:

**Water Fund – July 2015**

Cash – Balance as of July 31, 2015: \$777,595.76

Total Receivables: \$900,846.18

Total Anticipated Revenues: \$79,656.70

Total Anticipated Expenses: \$142,444.03

Total Unscheduled Payments: \$660,000.00

Debt Schedule:

- Outstanding January 1, 2015: \$877,219.64
  - Total Debt July 20, 2015: \$1,165,597.89
  - Total Debt December 31, 2015: \$1,418,000.00
  - Estimated Interest to be paid December 1, 2015: \$22,002.39
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Water Fund Bank Balance as of August 10, 2015: \$784,843.28

Water Fund Metered Revenue Account:

- YTD 2015 Billings \$1,502,883 (January through July 2015)
- YTD 2015 Cash Receipts \$1,138,712

Water Fund Delinquents, as of August 10, 2015: \$152,192.11

**Sewer Fund – July 2015**

Cash – Balance as of July 31, 2015: \$1,019,469.05

Total Receivables: \$2,340,543.94

Total Anticipated Revenues: \$660,000.00

Total Anticipated Expenses: \$159,970.17

The Sewer Fund Bank Balance as of August 10, 2015 is: \$1,053,556.69

Sewer Fund Flat and Metered Revenue Account Detail:

- Flat Accounts: YTD 2015 Billings \$97,880 and YTD 2015 Cash Receipts \$99,201
- Metered Accounts: YTD 2015 Billings \$1,177,914 and YTD Cash Receipts \$824,805

Sewer Fund Delinquents, as of August 10, 2015: \$173,613.21

At this point in the meeting, Treasurer Dr. Rex explained that we will begin having monthly Financial Meetings, which two of the Board Members may attend at one time. He explained that we want to take a closer look at the budget. He feels we need a better picture of what receivables, schedule of costs are, and capital budgets look like. Financially, he said the Authority is not in the condition we should be in, and that the Board should be looking at every mechanism it has to improve our budget. We have some serious capital projects that need to be done.

Chairman D’Imperio said we need to discuss who wants to attend. Chris Peischl asked if at these meetings Dr. Rex is going to be discussing where we are going to go with our budget and then give the BOA a recap? He wanted a better explanation as to where we are going with these Finance Meetings.

Dr. Rex said we want to ferret out information in order to put together a budget that the board can reject, accept, or whatever. He feels there are things where we are unclear. Such are receivables coming in—what are they actually. Also capital requests—what can we really afford to do? This will be information to the board, based upon viable, strong expectations of revenue.

Chris Peischl said that if you look at the budget, he feels there are some areas we are on and some off, and adjustments need to be made. He said that the going from flat to metered rates—we don’t really know where we are with this income. He agrees that more information is a positive thing.

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Dr. Rex said that we will get more information.

On another note, per Finance Manager Lenore Horos, we are continuing to accrue LCA expenses with LCA.

Regarding Delinquents, once Portnoff starts, it will be about 90 days before we see results. They are about ready to do the first mailing shortly.

Some discussion occurred regarding how do we allocate what their success rate will be. Finance Manager Horos explained that we think Portnoff will be able to collect 80% of what they are given. Portnoff presented that number to Dr. Rex and Staff, too. Craig Walls said he thought that's what they were told in the Portnoff presentation about a year ago.

On page 43 of the Financial Report Packet, it states that the *Total Outstanding Amount as of 8/10/2015 = \$152,192.11*. Chris Peischl asked if these are people who have not gone to Portnoff as of yet. Finance Manager Horos said that is correct and that these people will be going to Portnoff. These are people who have been delinquent before and up to 2013.

Lenore said that going forward, once someone is 90 days delinquent, they will be forwarded to Portnoff. We are tracking them, so we should never be this delinquent again.

Handout Drawdown Request –

**A Resolution Authorizing And Directing Neffs National Bank To Deposit In The Checking Account Of South Whitehall Township Authority Certain Loan Proceeds In The Amount Of \$79,681.70 Pursuant To The Authority's Revenue Note, Series Of 2014, Dated June 30, 2014, For Purposes Authorized By Resolution 2014-06-Boa Adopted June 5, 2014.**

**A motion was made** by Chairman Dan D'Imperio, seconded by Chris Peischl, to approve the above-mentioned Resolution authorizing a drawdown in the amount of \$79,681.70, pursuant to the Authority's Revenue Note, Series of 2014, dated June 30, 2014. All in favor; none opposed.

Question: Vice Chairman Bill Geiger thought that the original loan was to be used to cover more than just meters, but it seems that so far the loan has been used to cover meters only. If we have only \$319,000 left, and then subtract the \$175,000, it seems that the loan is covering just all meters? Lenore said—yes, that would be correct.

Dr. Rex asked if we could try and renegotiate the meter price from \$235 to \$200 for next year. Vice Chairman Geiger said they might say NO, but we could ask.

Question: Regarding the meters we are ordering, is there a surplus number in there to cover additional developments? Bob said YES there are about 500 extra units. Therefore, we should have additional meters to spare. The price will be held until the 1Q17.

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Question: Would it be possible to have more detail in the Authority Managers' Report? For example, how many meters were purchased. Bob explained that Rick Klotz asked that we purchase 6,000, and 5,500 go into existing dwelling units. Bob said that there would be no problem including all this in the Report.

Question: Do we have enough money to cover both the SCADA and generators projects?

Dr. Rex said that we cannot justify spending money we do not have. He went on to say that perhaps you may have the inclination, once you see this data, that we need to adjust some of our policies. Perhaps we will need to adjust our fees. Information will be presented so that the board can make a better decision and evaluate the decisions we have already made. Historically, the board has not been successful in collecting.

Chairman D'Imperio feels these Finance Meetings will give the entire Board an opportunity to sit in on these meetings, which lead up to the preparing of the budget, which will help give us a better idea of what is going on regarding expenditures and receipts. It was explained that it gives the Board the opportunity to get more familiar with how these decisions are being made and evaluated, so that when we begin to prepare the budget we have a better idea of what is going on. Dr. Rex said that if Chris cannot make a particular date/time, we can schedule to a different time.

Dr. Rex said that the Authority Manager has some strong plans to maintain the quality of service. We need to make sure that the Authority Manager has the assets to do this. He wants to make sure we cover all this and make this information available to the Board. He mentioned the importance of forecasting.

Craig Walls agreed that forecasting is missing. For example, what is the projection of the forecast of what we will spend in the next four months? No one has ever done a forecast to the budget. Craig asked who would be doing the forecasting. Dr. Rex explained that he and Finance Manager Lenore Horos would be working together on this. He said that the Finance Staff does have their heads wrapped around this and feels we need to project going forward. Dr. Rex said we need to start thinking in that light. Craig Walls asked Finance Manager Horos is Finance is committed in delivering that forecast column each month. She said they will meet monthly prior to BOA meetings to do this.

Craig Walls said that regarding the Capital List Report, which had the dollar amounts listed, could the Board see a report as to how we did this year in comparison to last year—how are we doing to date on this?

Finance Manager said that the biggest item is Payroll, but that we will not have access to that data until sometime in October.

Vice Chairman Geiger said that he would be willing to sit in on the September Finance Meeting at 1:30P—he cannot attend the October or December meetings.

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**Chairman D’Imperio made a motion** to approve the water and sewer bills for the July 2015 Financials, based on the invoices listed, which have been provided by the Administration, and as recommended by the Treasurer, and moved to ratify bills paid last month, and approve bills to be paid in the current month, as funds become available. (As required by the Authority’s Act.) The motion was seconded by Craig Walls. All in favor; none opposed.

**A motion was made** by Chris Peischl, and seconded by Vice Chairman Bill Geiger, to approve the Stevens & Lee Legal Invoices. All in favor; none opposed.

**b. Approval of Stevens & Lee Legal Invoices:**

<u>Invoice #</u>	<u>Date</u>	<u>Amount</u>
445384	7/16/2015	\$2,357.99 (page 15)
445400	6/30/2015	\$4,844.25 (page 25)

**c. Approval of The Pidcock Company Engineering Invoices: None.**

**8. REPORTS:**

**a. Authority Manager Report: Peter A. Pineda (page 33)**

Water Treatment & Distribution System.

1. The hydrant flushing program - created to keep our lines clean and free of fecal coliform.
2. Water Meter Replacements – This is going well—62% complete. Out of 5,500, 3,400 meters have been replaced.
3. SCADA System Repair & Upgrade
  - a) Human Machine Interface (HMI) desktop computer and operating software ordered
  - b) Vendor has initiated design of the main system
  - c) Vendor was onsite 8/5/15 to evaluate the necessary hardware to upgrade the Remote Terminal Unites (RTUs) in use at our pump stations
  - d) August 17<sup>th</sup> Memo to the BOA recommending moving forward with design of the entire system.

SCADA desktop and software has been purchase and delivered to Keystone. They have initiated design on the system. We have been billed \$3,500. Peter explained that he did contact Keystone to see if they could provide to him the relative cost for the entire upgrade of the system so that we can project out. In order to do this they had to evaluate each site, which was actually part of the proposal that they had given to us. We went with 2.1 of the design. 2.2 of the design is to actually design what is out in the field. Design the stations—and part of that cost is doing the visitations. We are at the point where we need to approve the next stage of the project. Peter explained that he has a cost of what they want for the overall design and integration; however, in order to make them accurate

costs, we need to approve the next phase—Peter said he would go over this memo, page 35 of the packet, further on in the meeting.

Wastewater Collection System – going well.

1. Clearwater Eliminations Inspections, about 90% complete with this program.
2. Sewer Manhole(s) and Main(s) Repair.
  - a) 94.5 miles of sewer to evaluate (CCTV); 57.35 miles completed = 60.69% complete.
  - b) 2291 manholes to be inspected; 820 manholes completed = 35.7% complete.
  - c) 45 manholes identified as needing repair; 28/45 identified manholes completed.
  - d) 358 mains identified as needing repair; 167/358 identified mains completed.

Water & Sewer Allocations –

Peter Pineda, Authority Manager said that Solicitor Marles said that perhaps the BOA wants a resolution which defines the duties of the Authority Manager, one of the duties being the approving of allocations, so as not to have to wait until each monthly meeting. If something like this was in place, Peter would then provide to the BOA a monthly snap shot table with the following information.

	# Units	Allocation Requested		
Project Name/ Address	SFDs/Lots	Water (gpd)	Sewer (gpd)	Engineering Review & Comments (The Pidcock Company)

Craig Walls said that he feels we need to have a meeting with our engineers to discuss allocations. He also would like to know remaining capacity. Peter agreed with this. He said we do not want to over capacitate a line. Peter said he would like to set up a meeting with Pidcock to discuss this. Craig thought that would be a very good idea to do this and explain to them specifically what we want with each allocation.

Resolutions. Peter said that he would make part of his report any resolutions he may be working on in order to keep the board apprised. He said that he is currently working on a billing disputes resolution now.

Craig Walls said to take the Township Manager Resolution and edit it accordingly. Craig Walls told Peter to see what he can come up with and report back to the BOA.

**1) Inter-Office Memo from Authority Manager, Peter A. Pineda, regarding SCADA, Part 2 (Page 35)**

Authority Manager Peter Pineda explained that to know how much we are going to spend—to upgrade the whole system, we have to purchase the next stage of the design. We have the design on paper theoretically, all that stuff out there, and then we need to

put a cost with it. That is stage 2 of Keystone's proposal. Even though we have passed the 90 day limit, Peter asked Keystone if they would honor that, and they said they would—they would not change the rates. Peter also asked if we would add on two additional pump stations, how would that affect our cost. They said that this would not affect our costs.

Township Manager Howard Kutzler explained that we would have to design the stations and then pass those costs on back to the developer.

Jerry Charvala said that each station runs differently. Jerry explained that the one the BOA was just discussing, that station is specific to that development—the station can only serve that development. We need the SCADA design to run the station and fit into our SCADA system. Jerry went on to explain that some stations are close in design to others, but run differently—not every station runs the same.

Public Works Manager, Bob Ibach said that if we are making the template, we need to make that template for all the stations and then individualize and customize specific to a station.

Authority Manager Peter Pineda said that there are 19 stations in total. Peter is asking for \$28,000 to finish the design stage. That would be visiting the stations, an alternative analysis for communication modules, and then the detailed design of the 19 stations, as well as the two that would come on line. The cost is \$27,360.

Craig Walls asked—wasn't this a previously budgeted item for capital improvement? He thought this—SCADA Project—was a budgeted line item for 2015. Finance Manager Horos said YES. Craig asked how are our expenses in comparison to that line item? Finance Manager Horos said that the BOA budgeted \$264,730. To date, the amount spent is approximately \$60,000.

Craig Walls would like to see a recap of SCADA figures provided to the BOA. He would like to see that relative to where we are in the budget.

This project is to be discussed further in Executive Session.

Vice Chairman Bill Geiger asked how the meeting with CodeMaster went. Peter explained that CodeMaster felt the same way—they would like to have the means to enforce for those who are not compliant. He was also interested in the information Peter presented regarding inspections. Essentially, we will work together to get the inspections done the way they need to be done. We talked about how the paperwork comes through. It comes through Community Development, Finance, to CodeMaster, how they get the permit started. It was a very good meeting. Ken Nicholson is not going to be retiring anytime soon. He is also very interested in attending the FOG Training, which Jerry Charvala and I will attend as well. Peter said that with these things being done, he feels we will have a good program.

Bill also asked the status of the luncheon that Peter was trying to set up with Aurel, from LCA. Peter said that Aurel never responded to his email. Therefore, Peter reached out to

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his replacement, Liesel Adam, who responded back to Peter and said that she looked forward to working with Peter.

Bill also asked about the status of the Audits. Finance Manager Lenore Horos said that they are waiting in anticipation of a draft copy of the 2012 audit.

**2) Eck Road Booster Pump – Handout**

Peter said this report just came in and they have not had a chance to review it as of yet.

**b. Authority Engineer Report: None.**

**c. Authority Solicitor Report: by Solicitor**

Solicitor Jamie Kratz explained that he had nothing to report at this time. He did however have two items he would like to discuss in Executive Session, which he will do so at that time.

**d. Secretary Correspondence: None.**

**9. RESOLUTIONS: None.**

**10. MOTIONS: None.**

**11. OLD BUSINESS:**

**a. Bid #2015-05 - Standby Power System Including Installation for SWT Jacoby & Cornerstone Water Stations (page 47) To be discussed in Executive Session.**

**12. NEW BUSINESS - DIRECTION/DISCUSSION ITEMS:**

**a. Allocation Requests:**

**1) 30 West Twins Subdivision, Water Consumption and Sewage Discharge Allocations (page 55)**

Located North of Tilghman Square—behind McDonalds on Cedar Crest per Bill Geiger.

Jerry Charvala explained that they would end up being SWT customers.

Bill went on to say that we are already in a dispute with the City of Allentown on water billing. Is the City of Allentown going to supply this subdivision with water—won't this just be adding to this dispute?

Peter said that he was contacted by Liesel Adam, who said that she and Aurel are working on the Springwood Manor issue and are looking to be getting a response to Peter sometime soon on this. Bill was concerned that this situation would be adding to that problem.

Township Manager Kutzler explained that he does not think that there is currently anything else for us to do regarding this. LCA provided the will serve letter.

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Solicitor Kratz said that the Township has an obligation to take action in a timely matter relative to the subdivision plan, to which Howard agreed.

Solicitor Kratz suspects that Bill is correct that this could be adding to the problem.

Bob explained that you need a City permit to tap the line. Then the line goes into the Township. The point where the line goes into the Township, it is now our line. So, the developer, not us, will need to get the City permits. We have addressed our comments with the Township, what permits will be needed, location, valve, manhole—we had the same issue with stormwater.

Solicitor Kratz read #5 on page 57 of the packet—*Water system construction from the main in Washington Street to the municipal boundary is subject to inspection by LCA (all other water main construction is subject to review, approval, and inspection by South Whitehall Township).*

Craig Walls asked—if there is a failure in the line, who fixes it? Township Manager Kutzler said Allentown, but once you get into the development, then it is our problem.

Vice Chairman Geiger asked where the sewerage goes—through our connection, because we are only collecting water.

Solicitor Kratz said #8, page 58 addresses this. *Proposed sanitary sewer lateral connections to be served by SWT and are not subject to LCA review...*

Howard explained that there will be a collection system in the development which is ours, laterals from the property lines to out in the street; then the street, it is going to end up, I presume going just like the water, into Washington Street, which is in Allentown. Bill then asked—Then where is the sewerage measured as far as quantity?

Bob Ibach said that it is based on your water consumption for each home/meter. Howard interjected that these are all single homes, which will each have their own meter.

Bill said that is as far as billing; it is not as far as what Allentown charges us for sewerage.

It was clarified by staff that it (sewerage) is part of ours and it is measured when it goes through whatever unit it goes through. Craig Walls asked—are we collecting any money to maintain our piping in this development?

Solicitor Kratz said someone would have to do an analysis to tell you how much money you are paying to the City of Allentown.

Solicitor Kratz said that it is sometimes helpful to refer to the Township Engineer's review letter for the subdivision to see what he had stated.

Bob Ibach, PW Manager, said that the developer was to provide all the necessary agreements and come back to the Township for approval.

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Howard said that there have been several gyrations with this, and that they will be back in front of the Board again in September for conditional approval. Howard said that there is a pre-development agreement between them and the Township on what they will and will not do.

Regarding this water & sewer allocation request (page 63), a **motion was made** by Chris Peischl that this request for the 30 West – Twins Subdivision should be tabled until we get approval from the Board of Commissioners. The motion was seconded by Treasurer, Dr. Rex. All in favor; none opposed.

Solicitor Kratz made a recommendation that the BOA move to have The Pidcock Company make a specific recommendation to this request for 30 West – Twins Subdivision in the interim.

Additionally, another **motion was made** by Chris Peischl, that going forward, for all allocation requests, The Pidcock Company is required to provide the BOA with remaining percentage of capacity for any allocation request. The motion was seconded by Dr. Rex. All in favor; none opposed.

Craig Walls said that we also need to have this information accessible in-house too.

**2) 4845 Crackersport Road, Water Consumption and Sewage Discharge Allocations (page 73)** Peter Pineda said that this is a warehouse.

**A motion was made** by Dr. Rex that we approve this allocation request, subject to there being no shower facilities. The motion was seconded by Chris Peischl. All in favor; none opposed. (page 79 of packet)

**ADJOURNMENT:** At this point in the meeting a motion was made at 4:56 p.m. by Craig Walls and seconded by Bill Geiger to adjourn out of the regular meeting, to go into executive session. All in favor; none opposed.

**13. NON-AGENDA ITEMS:** None.

**14. EXECUTIVE SESSION:** At 4:57 p.m., the Board went into executive session. At 5:05 p.m., the BOA adjourned out of executive session and reconvened into the regular Meeting.

A **Motion** was made by Bill Geiger that the Board approve Peter Pineda's Request of August 17, 2015, in the amount of \$27,360, for Professional Services of the SCADA System Design, as long as the detail-design portion is not required to be bid. If the detail-design portion is required to be bid, this motion is null and void. The motion was seconded by Craig Walls. This was a 5-0 vote.

Questions/Discussion occurred as follows:

Solicitor Kratz explained that by Vice Chairman Bill Geiger's motion, he is proposing to take contingent action. He went on to say that after we discuss an Executive Session, as a Board, if you were to decide it needed to be put out to public bid, then the action he is

proposing right now would be null and void. He is proposing to approve the action in this memo dated August 17, 2015, to expend \$27,360 provided that this service does not need to be put out to bid.

Peter explained that the reason he put it on the agenda in the first place is that he spoke to the vendor and asked if we absolutely needed to have the adder on now or if he could go forward with the three parts of the design, with the adder unknown, and if we needed it, could we add it on later? Peter said the answer they gave him was, YES, you can certainly move ahead with the first three. You do not need to approve the design adder now. When we figure out if you're going to be bidding, and we need to add it, they said that is fine. Peter said that further on that, they came out, so he has an estimate for the full cost of the project whether it goes to bid or not.

More discussion occurred. After discussion concluded, ***Craig Walls withdrew his second on the vote, to which Chris Peischl said he would then second the motion.*** Chairman D'Imperio then asked if there was any more discussion with regard to the motion made. The vote was then called for. ***All were not in favor. It was a 4-1 vote, with a NO vote from Craig Walls.***

A ***Motion*** was made by Chris Peischl to adjourn and **go into Executive Session**, which was seconded by Craig Walls. All in favor; none opposed.

**Adjourned out of Executive Session** into Public Session at 6:27P

The following item, Item 11 on the agenda, was discussed next.

**OLD BUSINESS:**

**a. Bid #2015-05 - Standby Power System Including Installation for SWT Jacoby & Cornerstone Water Stations (page 47)**

Solicitor Kratz opened up the reconvened Public Session by saying that after an Executive Session and discussing legal advice relative to Bid #2015-05 and the actual finances of the Authority, I recommend that the Authority entertain the following motion:

Craig Walls, at this point asked if we could stop for one moment and asked if the BOA could look at the water fund for a moment. Solicitor Kratz concurred.

Extensive discussion occurred with regard to the Water Fund.

Township Manager Howard Kutzler asked what the total is for the Generators. Finance Manager Lenore Horos said \$160,000. After more discussion, Township Manager Kutzler said, you can't do it.

***Secretary Chris Peischl made a motion***, which was seconded by Craig Walls, that we rescind the award of Bid #2015-05 made at the July 20, 2015 Public Meeting and reject all bids received for Bid #2015-05, because after further review, the funds are not available.

***Motion passed.*** This was a 4-0 vote. All in favor; none opposed. Dan D’Imperio was absent.

The next item to be re-addressed was SCADA.

Chris Peischl **made a *Motion***, which was seconded by Craig Walls, as follows: Motion for a SCADA Design-Build Public Bid be prepared and advertised. This was a 3-1 Vote, with a NO vote from Dr. Rex. Dan D’Imperio was absent.

15. **ADJOURNMENT:** At 6:46 p.m., a ***Motion*** was made by Chris Peischl, which was seconded by Craig Walls, to adjourn the August 17, 2015, BOA Meeting. All in favor; none opposed.
  16. **APPROVED:** **On September 21, 2015**, a motion was made by Treasurer Dr. Rex D’Agostino, and seconded by Vice Chairman Bill Geiger, to approve the August 17, 2015, BOA Meeting Minutes. All in favor, none opposed.
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