

Wednesday, April 7, 2021
Board of Commissioners Meeting - 7:00 PM

Meeting Held Via "GoTo Meeting" (See SWT Website Link)

***Agenda Packet, Recordings, & Minutes Location: www.boarddocs.com**

USERNAME: [swhitehall](#)

PASSWORD: [swtpublic](#)

1. CALL TO ORDER

A. Roll Call

2. PLEDGE OF ALLEGIANCE

3. NOTIFICATION

A. All public sessions of the South Whitehall Township Board of Commissioners are electronically recorded, filed, and posted on BoardDocs for the Public's access.

4. MINUTES

A. March 17, 2021 - BOC Meeting Minutes

5. ORDINANCES

6. RESOLUTIONS

A. Resolution Authorizing Township Manager to Sign and Submit Pennsylvania Department of Conservation and Natural Resources Form DCNR-C2P2 with Regard to "Rehabilitation of Wehr's Dam within Covered Bridge Park" Project

B. A Resolution Appointing Mark Leuthe to the South Whitehall Township Planning Commission

C. People's Security Bank & Trust Resolution for Lynn-Anne Kocon, South Whitehall Township Tax Collector

7. MOTIONS

A. Motion to Proceed with Approval of South Whitehall Township COVID-19 Relief, Small Business Grant Program Recipient List

B. Motion to Formally Accept Resignation of Commissioner Matthew Mobilio

8. CORRESPONDENCE AND INFORMATION ITEMS

A. Boards and Commissions - Informational Items

9. DIRECTION/DISCUSSION ITEMS

A. Green Advisory Council Survey

10. OLD BUSINESS

A. Wehr's Dam - Status

B. Credit Cards - Status

11. COURTESY OF THE FLOOR

12. PAYMENT OF INVOICES

A. Invoices and Purchasing Requisitions have been reviewed by the Township Manager and the Director of Finance, who authorize that checks be issued to pay bills as tabulated.

13. EXECUTIVE SESSION

A. Scheduled Accordingly.

14. ADJOURNMENT

A. Motion to Adjourn.

DCNR-C2P2

Applicant Information (* indicates required information)

Applicant/Grantee Legal Name: **SOUTH WHITEHALL TOWNSHIP**Web Application ID: **2003352**Project Title: **Rehabilitation of Wehr's Dam within Covered Bridge Park**

WHEREAS, **SOUTH WHITEHALL TOWNSHIP** ("Applicant") desires to undertake the project, "**Rehabilitation of Wehr's Dam within Covered Bridge Park**" ("Project Title"); and

WHEREAS, the applicant desires to receive from the Department of Conservation and Natural Resources ("Department") a grant for the purpose of carrying out this project; and

WHEREAS, the application package includes a document entitled "Terms and Conditions of Grant" and

WHEREAS, the applicant understands that the contents of the document entitled "Terms and Conditions of Grant," including appendices referred to therein, will become the terms and conditions of a Grant Agreement between the applicant and the Department **if the applicant is awarded a grant**; and

NOW THEREFORE, it is resolved that:

1. The grant application may be electronically signed on behalf of the applicant by "**Renee Bickel**" who, at the time of signing, has a **TITLE** of "**Township Manager**" and the email address of "**bickelr@southwhitehall.com**".
2. If this Official signed the Grant Application Electronic Authorization prior to the passage of this Resolution, this grant of authority applies retroactively to the date of signing.
3. If the applicant is awarded a grant, the Grant Application Electronic Authorization, signed by the above Official, will become the applicant/grantee's **executed** signature page for the Grant Agreement, and the applicant/grantee will be bound by the Grant Agreement.
4. Any amendment to the Grant Agreement may be signed on behalf of the grantee by the Official who, at the time of signing of the amendment, has the "**TITLE**" specified in paragraph 1 and the grantee will be bound by the amendment.

I hereby certify that this Resolution was adopted by the

(identify the governing body of the applicant, e.g. city council, borough council, board of supervisors, board of directors)

of this applicant, this _____ day of _____, _____.

(signature of the governing body)

**SOUTH WHITEHALL TOWNSHIP
LEHIGH COUNTY, PENNSYLVANIA**

**RESOLUTION NO. 2021-__
(Duly Adopted April 7, 2021)**

**A RESOLUTION APPOINTING MARK LEUTHE
TO THE SOUTH WHITEHALL TOWNSHIP PLANNING COMMISSION**

WHEREAS, the Board of Commissioners of South Whitehall Township, Lehigh County, Pennsylvania, are cognizant of a vacancy on the South Whitehall Township Planning Commission; and

WHEREAS, Mr. Mark Leuthe has acknowledged his interest and willingness to serve as a member on the South Whitehall Township Planning Commission.

NOW, THEREFORE, BE IT RESOLVED that Mark Leuthe, of 144 Deerfield Drive, Allentown, Lehigh County, Pennsylvania, be appointed to the South Whitehall Township Planning Commission, said appointment effective April 7, 2021, and said appointment terminating on April 7, 2025, or until a successor shall have been appointed.

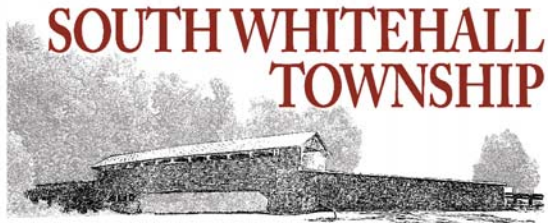
DULY ADOPTED this 7th day of **April 2021** by the Board of Commissioners of South Whitehall Township, Lehigh County, Pennsylvania, in lawful session duly assembled.

**SOUTH WHITEHALL TOWNSHIP
BOARD OF COMMISSIONERS**

Christina "Tori" Morgan, President

ATTEST:

Scott Boehret, Township Secretary



INTEROFFICE MEMORANDUM

TO: Board of Commissioners
FROM: COVID – 19 Small Business Grant Committee
DATE: 04/02/2021
SUBJECT: Small Business Grants

The COVID-19 Small Business Grant Committee is pleased to recommend the following businesses as potential recipients of \$3500.00 each as part of the COVID Grant Program adopted by Ordinance 1055 on January 20, 2021.

In total, the Township received 39 applications. Of those 39 applications the Committee (made up of Township Finance Staff and Chamber staff) eliminated 31 of the applicants based on the adopted Ordinance. Reasonings for disqualification varied and included, incomplete paperwork, receipt of funding from other sources, less than a 20% decrease in revenues year over year and the business not being located in the Township. As a result, the Committee is pleased to present the attached list of businesses for consideration of \$3500 each in grant funding. Each of the listed businesses has submitted all appropriate paperwork and has met all criteria.

Proposed Small Business COVID Grant Recipients

Business Name

Bruce Hillman

Alexia's Nails

Auntie Kim's

European Concepts

Falk & Falk

Intuitions Wellness

Roy Danner

Smile Cleaners

Optometrist

Nail Salon

Dog Walking

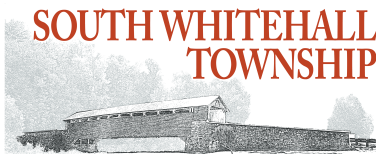
Salon

Chicken Lounge Restaurant

Massage Parlor

Paving

Dry Cleaners



Agenda Item Details

Meeting	Apr 07, 2021 - Board of Commissioners Meeting - 7:00 PM
Category	8. CORRESPONDENCE AND INFORMATION ITEMS
Subject	A. Boards and Commissions - Informational Items
Access	Public
Type	Information

Public Content

UPCOMING MEETINGS: Details posted on website.

1. Monday, April 12, 2021 - Parks & Recreation Board Meeting, 7:00 p.m.
2. Tuesday, April 14, 2021 - Civil Service Commission Meeting, 1:00 p.m.
3. Thursday, April 15, 2021 - Planning Commission Meeting, 7:30 p.m.
4. Monday, April 19, 2021 - Green Advisory Council Meeting, 6:00 p.m.

CURRENT VACANCIES ON BOARDS/COMMISSIONS:

1. Civil Service Commission - 2 vacancies, alternate positions
2. Landscape Shade Tree Commission - 2 vacancies
3. Parks & Recreation Board - 2 vacancies
4. Planning Commission - 1 vacancy

[2021.03.29 CD PLANNING - PC Public Notice EPP 15Apr21.pdf \(366 KB\)](#)

Administrative Content

Executive Content

PUBLIC NOTICE

Notice is hereby given that the **Planning Commission** of South Whitehall Township will meet on **Thursday April 15, 2021** at 7:00 p.m. for an agenda review, and at **7:30 p.m.** for the purpose of conducting a public meeting to discuss the following, and any other business brought before the Board. Due to the COVID-19 outbreak, the meeting will be held electronically via GoToMeeting. To access the meeting through your phone, dial 1-224-501-3412 and, when prompted, enter 757 430 189 to join the meeting. To access the meeting through your computer, go to <https://global.gotomeeting.com/join/757430189>.

NESTLE PURINA WASTEWATER TREATMENT UPGRADES

MAJOR PLAN 2021-102

REQUEST FOR PRELIMINARY/FINAL PLAN REVIEW

An application to further develop the property located at 2050 Pope Road. The plan proposes the construction of a 21,921 square foot wastewater treatment building on the current site of Waste Disposal Facility Holding Basin 1B, as well as ancillary tanks and piping, on approximately 4 acres of the 114.6-acre tract. The subject tract is zoned IC-1 Industrial-Commercial-1 (Special Height Limitation). Nestle Purina Petcare Company is the owner and applicant.

ROBERT RUHE

MINOR PLAN 2013-201

REQUEST FOR PRELIMINARY/FINAL PLAN REVIEW

An application to subdivide the property located at 2442 Huckleberry Road. The plan proposes to subdivide the 4.596-acre parcel into: Lot 1, containing 1.2016; Lot 2, containing the existing 2-story dwelling, barn and outbuilding on 0.8833 acres; Lot 3, containing 1.1417 acres; and Lot 4, containing 0.8629 acres. All lots are proposed to be served by public water and sewer. The property is zoned R-4 Medium Density Residential. Robert H. Ruhe is the owner and applicant.

All properties are located in South Whitehall Township, Lehigh County, Pennsylvania. Copies of plans, applications and supporting documents are available for public inspection upon request.

Gregg Adams
Planner, Community Development Department