

**TOWNSHIP OF SOUTH WHITEHALL  
LEHIGH COUNTY, PENNSYLVANIA**

**LANDSCAPE AND SHADE TREE COMMISSION**

**JANUARY 25, 2021--10:00 AM**

**AGENDA**

**AGENDA ITEM # 1 - CALL TO ORDER**

**AGENDA ITEM # 2 - ACCEPTANCE OF MINUTES**

Minutes of the December 21, 2020 Meeting ..... page 3

**AGENDA ITEM # 3 - CORRESPONDENCE**

- A. 3926 Lime Kiln Road  
Minor Plan 2020-203 ..... page 8
- B. Skilled Nursing Addition to Cedarbrook Senior Care and Rehab  
Major Plan 2020-108 ..... page 9
- C. Shia Ithna Asheri Jamaat of PA  
Major Plan 2020-109 ..... page 10
- D. Shade Tree Removal Permit Application 20202001249  
3458 Sturbridge Place ..... page 11
- E. Shade Tree Removal Permit Application 202001141  
3722 Catherine Avenue..... page 12

**AGENDA ITEM # 4 - OLD BUSINESS**

- A. None

**AGENDA ITEM # 5 - NEW BUSINESS**

- A. Subdivision/Land Development Review
  - 1. None
- B. Inspections
  - 1. Expiring Shade Tree Removal Permit Application 202000001  
3449 Sturbridge Place ..... page 13

**AGENDA ITEM # 6 – ADJOURNMENT**



**TOWNSHIP OF SOUTH WHITEHALL**  
**LEHIGH COUNTY, PENNSYLVANIA**  
**LANDSCAPE AND SHADE TREE COMMISSION**

**PUBLIC MEETING**

**MINUTES**

**DECEMBER 21, 2020**

The Regular Meeting of the South Whitehall Township Landscape and Shade Tree Commission was held on the above date in the Township Municipal Office located at 1605 North Cedar Crest Boulevard, Allentown, Lehigh County, Pennsylvania.

Members in attendance:

David Dunbar, Chairman  
David Wilson

Staff members in attendance:

Gregg Adams, Planner

**AGENDA ITEM #1 – CALL TO ORDER**

The meeting was called to order at 10:05 a.m.

Mr. Dunbar announced his resignation from the Landscape and Shade Tree Commission, effective December 31, 2020.

**AGENDA ITEM #2 – APPROVAL OF MINUTES**

The approval of the minutes of the October 29, 2020 meeting was deferred.

**AGENDA ITEM # 3 – CORRESPONDENCE**

- A. Shade Tree Permit 202000972  
4307 Creek Road**
- B. Shade Tree Permit 202000917  
4254 Winchester Road**
- C. Shade Tree Permit 202000853  
3945 West Linden Street**
- D. Shade Tree Permit 202001005  
1620 Pond Road**
- E. Shade Tree Permit 202001007  
1434 Hampton Road**
- F. Shade Tree Permit 202000721  
1114 North 26<sup>th</sup> Street**
- G. Shade Tree Permit 202000852  
609 Beverly Drive**

- H. Landscaping Plan Review  
1420 North 22<sup>nd</sup> Street  
Minor Plan 2020-202**
- I. Landscaping Plan Review  
Georg Sam  
Minor Plan 2020-201**

The Commission members reviewed the above-mentioned correspondence without comment.

#### **AGENDA ITEM # 4 – OLD BUSINESS**

- A. None**

#### **AGENDA ITEM # 5 – NEW BUSINESS**

- A. Land Development Plan Reviews**
  - 1. 3926 Lime Kiln Road  
Minor Plan 2020-203**

The Landscape and Shade Tree Commission reviewed the above-mentioned plan and determined that the applicant shall submit a Landscaping Plan with the next submission.

- 2. Skilled Nursing Addition to Cedarbrook Senior Care and Rehab  
Major Plan 2020-108**

The Landscape and Shade Tree Commission reviewed the above-mentioned plan and deferred their review pending the final determination of the right-of-way improvements to Cedarbrook Road and to Dorney Park Road, as well as to the internal driveway layout.

- 3. Shia Ithna Asheri Jamaat of PA  
Major Plan 2020-109**

The Landscape and Shade Tree Commission reviewed the above-mentioned plan and determined that the applicant shall submit a Landscaping Plan with the next submission.

- B. Inspections**
  - 1. Shade Tree Permit 202001249  
3458 Sturbridge Place**

The Landscape and Shade Tree Commission inspected the site and determined that the trees indicated on the plot plan to be removed may be removed. A single replacement tree of a species acceptable to the Landscape and Shade Tree Commission shall be required within the right-of-way of Sturbridge Place, at the location shown on

the plan. Rather than the proposed Red Maple species indicated on the plan, the Commission recommended a species that is resistant to Verticillium Wilt from the “In Open Areas” category of the Selecting Shade Trees FAQ.

**2. Expiring Shade Tree Permit 201900955  
1754 Penns Crossing**

The Commission determined that an acceptable replacement tree had been planted at an appropriate location. The Conditions of Approval have been met and the permit shall be closed.

**3. Expiring Shade Tree Permit 201901161  
1445 North 39th Street**

The Commission determined that an acceptable replacement tree had been planted at an appropriate location. The Conditions of Approval have been met and the permit shall be closed.

**4. Expiring Shade Tree Permit 201901235  
1404 North 39<sup>th</sup> Street**

The Commission determined that a replacement tree had not been planted. The permit has expired without the Conditions of Approval having been met and Code Enforcement action should be initiated.

**5. Expiring Shade Tree Permit 2018001040  
4471 Jamestown Court**

The Commission determined that a replacement tree had not been planted. The permit has expired without the Conditions of Approval having been met and Code Enforcement action should be initiated.

**6. Expiring Shade Tree Permit 201901151  
2474 Lisa Lane**

The permit expires in 2023. An inspection shall be scheduled for January 2023.

**7. Expiring Shade Tree Permit 201901062  
2058 Lawfer Avenue**

The Commission determined that a replacement tree had not been planted. The permit has expired without the Conditions of Approval having been met and Code Enforcement action should be initiated.

**8. Expiring Shade Tree Permit 2017000816  
2206 Girard Avenue**

The Commission determined that a replacement tree had not been planted. The permit has expired without the Conditions of Approval having been met and Code Enforcement action should be initiated.

**9. Expiring Shade Tree Permit 201901021  
1823 Ruth Street**

The Commission determined that a replacement tree had not been planted. The permit has expired without the Conditions of Approval having been met and Code Enforcement action should be initiated.

**10.Expiring Shade Tree Permit 201901205  
1405 North 26<sup>th</sup> Street**

The Commission determined that a replacement tree had not been planted. The permit has expired without the Conditions of Approval having been met and Code Enforcement action should be initiated.

**11.Expiring Shade Tree Permit 201900886  
2615 West Pennsylvania Street**

The Commission determined that a replacement tree had not been planted. After meeting with the property owner, the Commission determined that the permit shall be extended one (1) year to allow the property owner the time to plant the replacement tree. An inspection shall be scheduled for January 2022.

**12.Expiring Shade Tree Permit 201900913  
2626 Helen Street**

The Commission determined that a replacement tree had not been planted. The permit has expired without the Conditions of Approval having been met and Code Enforcement action should be initiated.

**13.Expiring Shade Tree Permit 201901140  
4444 Creek Road**

The Commission determined that a replacement tree had not been planted. The Commission determined that, due to the limited space to plant a replacement tree, no replacement tree shall be required. The Conditions of Approval for the permit shall be so modified and the permit closed.

**14.Expiring Shade Tree Permit 201900887  
244 North 41st Street**

The Commission determined that a replacement tree had not been planted. The Commission determined that, due to the limited space to plant a replacement tree, no replacement tree shall be required. The Conditions of Approval for the permit shall be so modified and the permit closed.

**15.Shade Tree Permit 202001141  
3722 Catherine Ave**

The Landscape and Shade Tree Commission inspected the site and determined that the trees indicated on the plot plan to be removed may be removed. Two replacement tree of a species acceptable to the Landscape and Shade Tree Commission

shall be required within the right-of-way of Catherine Avenue, at least five (5) feet from the trees to be removed and at least twenty-five (25) feet from another tree. The Commission recommended a species that is resistant to Verticillium Wilt from the “In Open Areas” category of the Selecting Shade Trees FAQ.

**AGENDA ITEM # 6 – ELECTION OF OFFICERS**

David Wilson, as sole member of the Landscape and Shade Tree Commission, assumed the role of Chairman.

**AGENDA ITEM #7 - 2021 MEETING DATES**

Mr. Wilson approved the meeting dates for 2021 – the fourth Monday of the month, except for November and December, which are to be the third Monday of the month.

**AGENDA ITEM #6 - ADJOURNMENT**

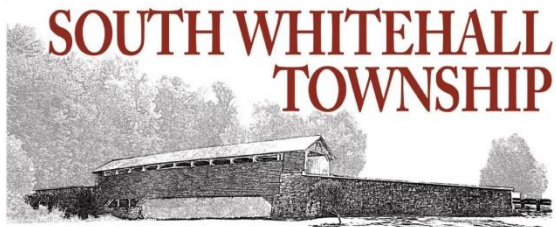
The meeting was adjourned at 11:30 a.m.

**ADOPTED THIS DATE:**

**ATTEST:**

\_\_\_\_\_  
**Secretary**

\_\_\_\_\_  
**Chairman**



## MEMORANDUM

**TO:** Planning Commission  
**FROM:** Gregg Adams, Planner  
**DATE:** January 25, 2021  
**SUBJECT:** Landscaping Plan Review  
3926 Lime Kiln Road  
Minor Plan 2020-203  
Plan dated October 29, 2020

**COPIES:** Landscape and Shade Tree Commission, G. Adams, D. Manhardt, J. Alderfer, S. Pidcock, Applicant

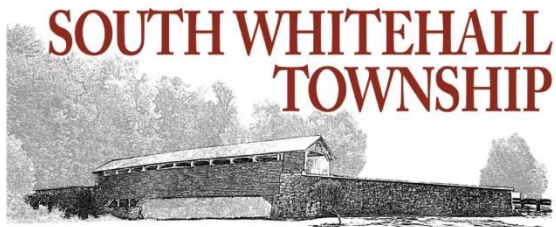
At their December 21, 2020 meeting, the Landscape and Shade Tree Commission reviewed the above-mentioned plan and recommended the following:

The Commission recommends that the applicant submit a Landscaping Plan with the next submission.

Respectfully submitted,

**Gregg Adams, Planner**  
**Community Development Department**





## MEMORANDUM

**TO:** Planning Commission  
**FROM:** Gregg Adams, Planner  
**DATE:** January 25, 2021  
**SUBJECT:** Landscaping Plan Review  
Skilled Nursing Addition to Cedarbrook Senior Care and Rehab  
Minor Plan 2020-108  
Plan dated October 15, 2020

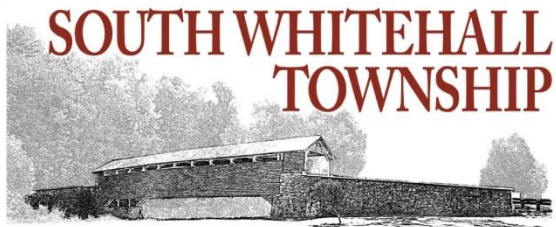
**COPIES:** Landscape and Shade Tree Commission, G. Adams, D. Manhardt, J. Alderfer, S. Pidcock, Applicant

At their December 21, 2020 meeting, the Landscape and Shade Tree Commission reviewed the above-mentioned plan and recommended the following:

The Commission deferred their review pending the final determination of the right-of-way improvements to Cedarbrook Road and to Dorney park Road, as well as to the internal driveway layout.

Respectfully submitted,

**Gregg Adams, Planner**  
**Community Development Department**



## MEMORANDUM

**TO:** Planning Commission  
**FROM:** Gregg Adams, Planner  
**DATE:** January 25, 2021  
**SUBJECT:** Landscaping Plan Review  
Shia Ithna Asheri Jamaat of PA  
Minor Plan 2020-109  
Plan dated November 19, 2020

**COPIES:** Landscape and Shade Tree Commission, G. Adams, D. Manhardt, J. Alderfer, S. Pidcock, Applicant

At their December 21, 2020 meeting, the Landscape and Shade Tree Commission reviewed the above-mentioned plan and recommended the following:

The Commission determined that the applicant shall submit a Landscaping Plan with the next submission.

Respectfully submitted,

**Gregg Adams, Planner**  
**Community Development Department**

# SOUTH WHITEHALL TOWNSHIP

4444 Walbert Avenue, Allentown, PA 18104-1699  
www.southwhitehall.com • (610) 398-0401

January 21, 2021

Benjamin Pure  
3458 Sturbridge Place  
Allentown, PA 18104

**RE: *Street Tree Inspection***  
***Street Tree Permit Application #2020001249***

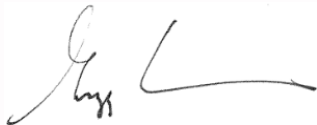
Dear Mr. Pure:

In response to your permit application regarding the tree along Sturbridge Place, the Landscape and Shade Tree Commission inspected the site on December 21, 2020. They made the following comments:

The trees indicated on the plot plan to be removed may be removed. A single replacement tree of a species acceptable to the Landscape and Shade Tree Commission shall be required within the right-of-way of Sturbridge Place, at the location shown on the plan. Rather than the proposed Red Maple species indicated on the plan, the Commission recommended a species that is resistant to Verticillium Wilt from the "In Open Areas" category of the Selecting Shade Trees FAQ (attached).

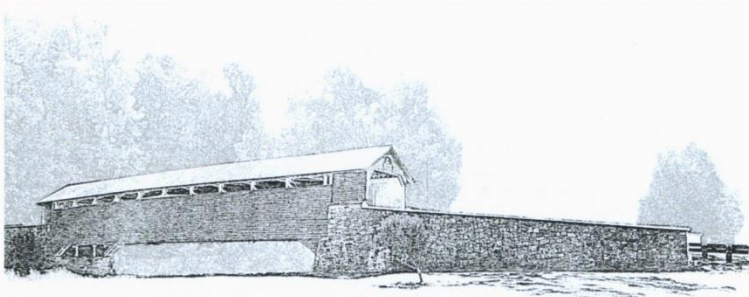
If you have any questions, please contact me at (610) 398-0401, extension 234.

Sincerely,



Gregg Adams  
Planner, Community Development Department

**This permit expires one year after the issuance date. Any work required above constitutes a condition of approval of the permit. Should the permit expire before the required work is completed, the issued permit shall be revoked for failure to comply with the conditions of approval and the applicant may be subject to the appropriate legal action.**



# SOUTH WHITEHALL TOWNSHIP

4444 Walbert Avenue, Allentown, PA 18104-1699  
www.southwhitehall.com • (610) 398-0401

January 21, 2021

Clifford Lyezefski  
3722 Catherine Avenue  
Allentown, PA 18103

**RE: Street Tree Inspection  
Street Tree Permit Application #2020001141**

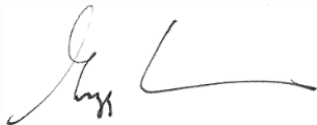
Dear Mr. Lyezefski:

In response to your permit application regarding the tree along Catherine Avenue, the Landscape and Shade Tree Commission inspected the site on December 21, 2020. They made the following comments:

The trees indicated on the plot plan to be removed may be removed. Two replacement tree of a species acceptable to the Landscape and Shade Tree Commission shall be required within the right-of-way of Catherine Avenue, at least five (5) feet from the trees to be removed and at least twenty-five (25) feet from another tree. The Commission recommended a species that is resistant to Verticillium Wilt from the "In Open Areas" category of the Selecting Shade Trees FAQ (attached).

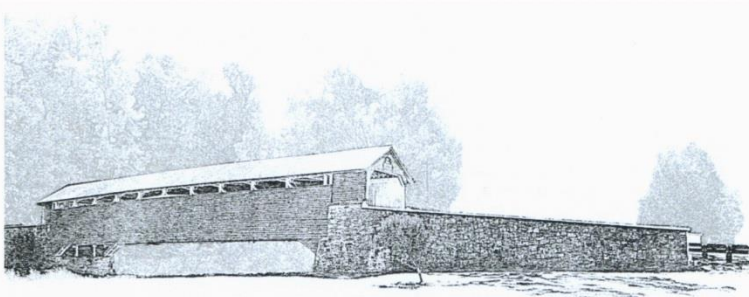
If you have any questions, please contact me at (610) 398-0401, extension 234.

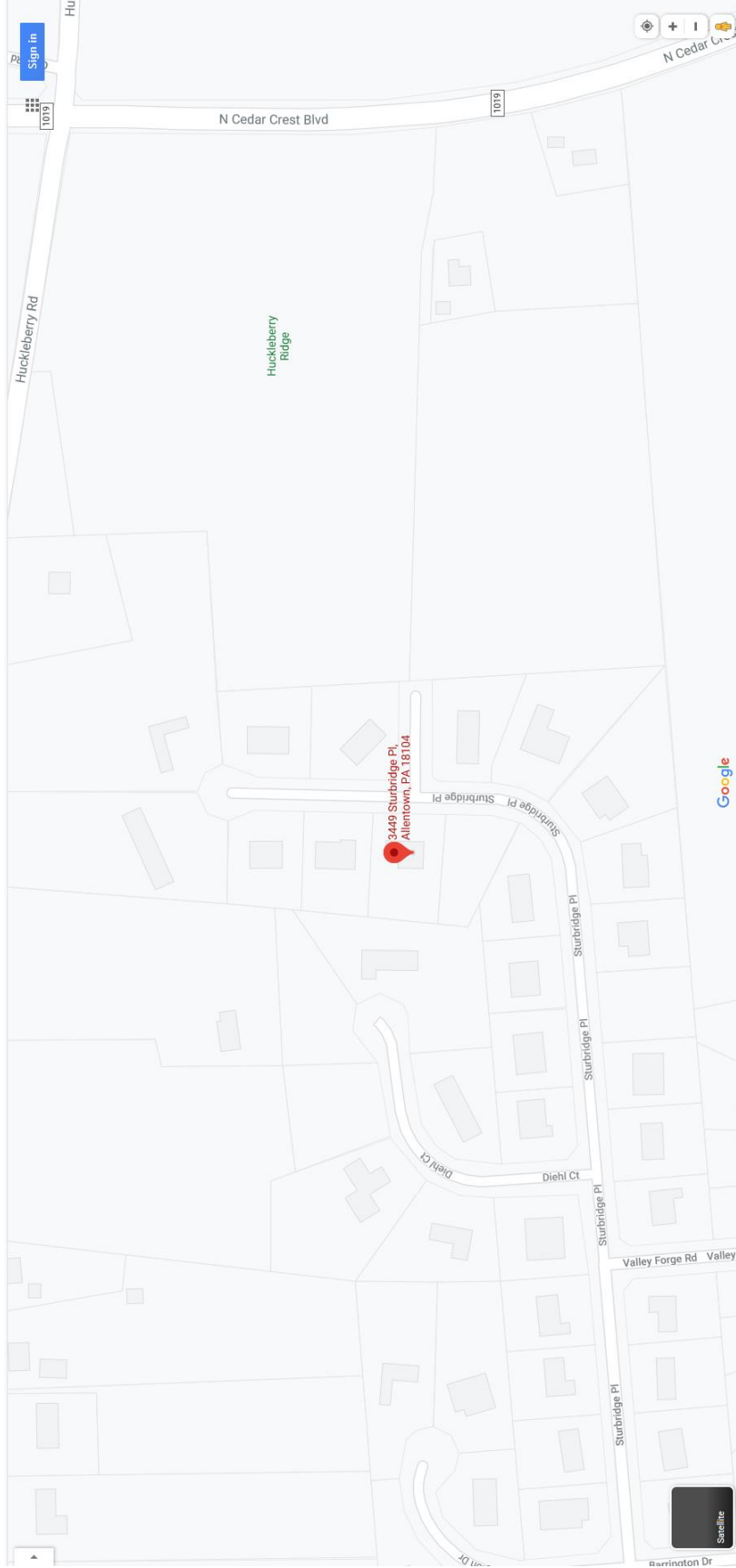
Sincerely,



Gregg Adams  
Planner, Community Development Department

**This permit expires one year after the issuance date. Any work required above constitutes a condition of approval of the permit. Should the permit expire before the required work is completed, the issued permit shall be revoked for failure to comply with the conditions of approval and the applicant may be subject to the appropriate legal action.**





**Shade Tree Permit 202000001 3449 Sturbridge Place**

The trees indicated on the plot plan to be removed may be removed. Two (2) replacement trees of a species acceptable to the Landscape and Shade Tree Commission shall be required within the right-of-way of Sturbridge Place ten (10) feet to the south of the existing trees. The Commission recommended a species that is resistant to Verticillium Wilt from the "In Open Areas" category of the Selecting Shade Trees FAQ.

