



## BOARD OF COMMISSIONERS

**PUBLIC MEETING**

**AGENDA-MINUTES**

**December 2, 2020**

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**1. CALL TO ORDER: 7:00 p.m.**

**As this is a virtual GoTo Meeting, Township Manager, Renee Bickel took a Roll Call for attendance purposes as follows:**

Commissioner Wolk:	HERE
Commissioner Mobilio:	HERE
Commissioner Kelly:	HERE
Commissioner Setton:	HERE
Commissioner Morgan:	HERE

Attendees: Commissioner Christina (Tori) Morgan, President  
Commissioner Diane Kelly, Vice President  
Commissioner Michael Wolk, Assist. Secretary  
Commissioner Joe Setton  
Commissioner Matthew Mobilio  
Joseph A. Zator, Twp. Solicitor, Zator Law Offices  
Anthony Tallarida, Twp. Engineer, The Pidcock Company  
Renee Bickel, Township Manager  
Randy Cope, Director of Twp. Operations  
Herb Bender, PW Superintendent  
Mike Elias, PW Utility & MS4 Coordinator  
Scott Boehret, Finance Manager  
Chief Glen Dorney, SWT Police Department  
George Kinney, Director of Community Development  
Tracy Fehnel, Exec. Assistant

**2. PLEDGE OF ALLEGIANCE**

**3. NOTIFICATION: All Public sessions of the South Whitehall Township Board of Commissioners are electronically recorded, filed, and posted on BoardDocs for the Public's access.**

**\*(boarddocs.com; USERNAME: swhitehall; PASSWORD: swtpublic)**

**4. MINUTES**

**a. November 18, 2020 - BOC Meeting Minutes – TABLED**

**5. PRESENTATIONS:**

**a. Second Reading of the 2021 Budget - Scott Boehret, Finance Director.** First Reading of the budget was on November 18<sup>th</sup>. There will be no tax increase for 2021. The Budget will be on the December 2<sup>nd</sup> Agenda for Adoption. (See attached as presented by Scott.)

Audit Completion Schedule – Commissioner Wolk asked if we have a fixed completion date for the audits. Scott Boehret, Finance Director, suggested that this is a question that can be answered in a Finance Committee Meeting, which will be held in February. Commissioners Wolk and Kelly were in agreement with this.

All Board/Public questions answered at this time.

6. **ORDINANCES:** None.

7. **RESOLUTIONS:**

President Morgan explained that the Interview Committee (Commissioners Morgan and Mobilio) has been very busy over the last month and a half with interviews. We have three resolutions before the Board for adoption this evening. The Chairmen of each Board/Commission also participated in these interviews.

**a. A Resolution Appointing Almut Hupbach to the South Whitehall Township Green Advisory Council**

A MOTION was made by President Morgan, which was seconded by Commissioner Mobilio, to appoint Almut Hupbach to the South Whitehall Township Green Advisory Council.

Board/Public questions/comments taken at this time.

Roll Call Vote as follows:

Commissioner Wolk:	AYE
Commissioner Mobilio:	AYE
Commissioner Kelly:	NO
Commissioner Setton:	AYE
Commissioner Morgan:	AYE

Motion carried.

**b. A Resolution Appointing David Wilson to the South Whitehall Township Landscape and Shade Tree Commission**

A MOTION was made by Commissioner Mobilio, which was seconded by Commissioner Setton, to appoint David Wilson to the Landscape and Shade Tree Commission.

Board/Public questions/comments taken at this time.

Roll Call Vote as follows:

Commissioner Wolk:	AYE
Commissioner Mobilio:	AYE
Commissioner Kelly:	NO
Commissioner Setton:	AYE
Commissioner Morgan:	AYE

Motion carried.

**c. A Resolution Appointing Matthew Mulqueen to the South Whitehall Township Planning Commission**

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A MOTION was made by Commissioner Setton, which was seconded by Commissioner Mobilio, to appoint Matthew Mulqueen to the South Whitehall Township Planning Commission.

Board/Public questions/comments taken at this time.

Roll Call Vote as follows:

Commissioner Wolk:	NO
Commissioner Mobilio:	AYE
Commissioner Kelly:	NO
Commissioner Setton:	AYE
Commissioner Morgan:	AYE

Motion carried.

**d. A Resolution Appointing Scott Boehret to the Position of Township Secretary**

A MOTION was made by Commissioner Mobilio, which was seconded by Commissioner Setton, to appoint Scott Boehret to the position of Township Secretary.

Board/Public questions/comments taken at this time.

Roll Call Vote as follows:

Commissioner Wolk:	AYE
Commissioner Mobilio:	AYE
Commissioner Kelly:	AYE
Commissioner Setton:	AYE
Commissioner Morgan:	AYE

Motion carried.

**8. MOTIONS**

**a. Motion to Extend South Whitehall Township's Temporary Outdoor Dining Guideline Policy to be Effective November 30, 2020 through November 30, 2021**

George Kinney, Director, Community Development Department said that in light of the pandemic, feels it is appropriate to go ahead and grant this extension at this time, should the Board desire to do so.

Board/Public questions/comments taken at this time.

A MOTION was made by Commissioner Kelly, which was seconded by Commissioner Morgan, to extend SWT's Temporary Outdoor Dining Guideline Policy to be effective November 30, 2020 through November 30, 2021.

Roll Call Vote as follows:

Commissioner Wolk:	AYE
Commissioner Mobilio:	AYE
Commissioner Kelly:	AYE
Commissioner Setton:	AYE
Commissioner Morgan:	AYE

Motion carried.

**9. CORRESPONDENCE AND INFORMATION ITEMS:**

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President Morgan said that we do still have some vacancies—2 alternate positions on our Civil Service Commission; and, 1 alternate position on our Zoning Hearing Board.

Green Advisory Committee – President Morgan spoke on the November GAC Meeting. Single-use plastics – temporarily placed on HOLD due to COVID. Will come back to the board at a later date once COVID has been lifted. Recycling Informational Packets are being worked on now, as well as GAC facts to be placed on website from the various GAC sub-committees. Chairman Frank Petrocelli does a great job with this group.

Woodlawn Fire Company – Commissioner Kelly questioned an invoice, regarding down-payment which was approved by the board—carport and alarm/security system projects; why were the funds not released to FC in full in order to move forward with projects? Township Manager Renee Bickel said that she will get back to the Board with what the requirements were for the release of the funds. Commissioner Kelly said this project has been stalled. Is there a waiver that we can give the FC so that they do not have to go through the time and additional expense to have a survey to put up a carport. Township Manager Renee Bickel said that is not possible because we do not own that land. The exemption exists for Township property. Also, they cannot have a waiver for a zoning requirement. We cannot waive zoning for anyone. FC is actively working with our CD Department at this time.

10. **DIRECTION/DISCUSSION ITEMS:** None.

11. **OLD BUSINESS:**

- a. **Wehr's Dam – Status:** Still no word from PA DEP regarding our permit. Still in permitting process.
- b. **Campus Renovation Project:** Extensive update at last meeting. Will provide update at next meeting.
- c. **Credit Cards – Status:** Had transition in Staff. Actively working—hope to have solutions rolled out beginning of January along with Website which is coming along nicely. Will beginning to use Peak Agenda, which will be live stream, in lieu of current Boarddocs.

12. **COURTESY OF THE FLOOR:**

Attorney Eric Schock, Fitzpatrick, Lentz, Bubba – Topic: Represents Langsam Equities. Owns property at the corner of Chapmans Road and Route 309. Regarding proposed development of that property. With regard to the Wawa, looking for feedback from Board to see if there could be consideration with regard to if the separation distance factor could be eliminated. They will go through the process, and it will come back to the Board at some point.

Brian Hite, 1273 Eck Road – Topic: The continued construction going on across from his property.

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Lee Solt – Topic: Interviews that were conducted/informing of candidates. This process will be changed slightly going forward.

Karl Mabry, 909 Hillview Road – Topic: What is the source by which the Board functions under. The First Class Township Code.

Rob Hodges – Topic: What he feels the meeting appeared like to those watching.

**13. PAYMENT OF INVOICES:**

- a. Invoices and Purchasing Requisitions have been reviewed by the Township Manager and the Director of Finance, who authorize that checks be issued to pay bills as tabulated.**

A MOTION was made by Commissioner Kelly, and seconded by Commissioner Morgan, to approve the payment of all invoices. All in favor; none opposed.

Roll Call Vote as follows:

Commissioner Wolk:	AYE
Commissioner Mobilio:	AYE
Commissioner Kelly:	AYE
Commissioner Setton:	AYE
Commissioner Morgan:	AYE

Motion carried.

**14. EXECUTIVE SESSION: No executive session after this meeting.**

**15. ADJOURNMENT: At 9:56 p.m. a MOTION was made by Commissioner Kelly, which was seconded by Commissioner Mobilio to adjourn. All in favor; none opposed.**

**16. APPROVED: On December 16, 2020, a MOTION was made by Commissioner Mobilio, which was seconded by Commissioner Setton, to approve the December 2, 2020 BOC Meeting Minutes.**

Roll Call Vote as follows:

Commissioner Wolk:	AYE
Commissioner Mobilio:	AYE
Commissioner Kelly:	NO
Commissioner Setton:	AYE
Commissioner Morgan:	AYE

Motion carried.