

**Wednesday, August 5, 2020**  
**Board of Commissioners Meeting - 7:00 PM**

**Meeting Held Via "GoTo Meeting" (See SWT Website Link)**

**\*Agenda Packet, Recordings, & Minutes Location: [www.boarddocs.com](http://www.boarddocs.com)**

**USERNAME: swhitehall**

**PASSWORD: swtpublic**

**1. CALL TO ORDER**

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A. Roll Call Vote

**2. PLEDGE OF ALLEGIANCE**

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**3. NOTIFICATION**

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A. All public sessions of the South Whitehall Township Board of Commissioners are electronically recorded, filed, and posted on BoardDocs for the Public's access.

**4. MINUTES**

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A. July 15, 2020 - BOC Meeting Minutes - Page 3

**5. PRESENTATIONS**

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**6. ORDINANCES**

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A. Request to Advertise - An Ordinance Amending The Codified Ordinances Of South Whitehall Township To Add A New Chapter 230 Entitled "Noise Control Ordinance", Providing For Greater Control And More Effective Regulations Regarding Excessive Sound And The Sources Of Excessive Sound Within South Whitehall Township, Providing For Enforcement, Fines And Penalties And Further Providing For Severability; Failure To Enforce Not A Waiver; Repealer And An Effective Date. - Page 11

**7. RESOLUTIONS**

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A. A Resolution of the Board of Commissioners of South Whitehall Township, Lehigh County, Pennsylvania, Approving an Act 537 Plan Revision and Authorizing Submission Thereof to the Pennsylvania Department of Environmental Protection - Page 23

**8. MOTIONS**

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A. Sewer Allocation Request for 150 S. Cedarbrook Road - Page 25

B. Sewer Allocation Request for 2403 Dawes Street - Page 27

C. Motion to Update Pay-Per-Call Regarding Volunteer Firefighter Incentive - Page 29

**9. CORRESPONDENCE AND INFORMATION ITEMS**

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A. Public Notice - Public Hearing at Next BOC Meeting, Wednesday, August 19, 2020, at 7:00 p.m. - Page 31

B. Planning Commission Annual Report - Page 33

C. Lehigh County Chief of Police Consortium Test for Entry-Level Police Officer

**10. DIRECTION/DISCUSSION ITEMS**

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**11. OLD BUSINESS**

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A. Wehr's Dam - Status

B. Campus Renovation Project - Status

C. Credit Cards - Status

**12. COURTESY OF THE FLOOR**

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**13. PAYMENT OF INVOICES**

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A. Invoices and Purchasing Requisitions have been reviewed by the Township Manager and the Director of Finance, who authorize that checks be issued to pay bills as tabulated.

**14. EXECUTIVE SESSION**

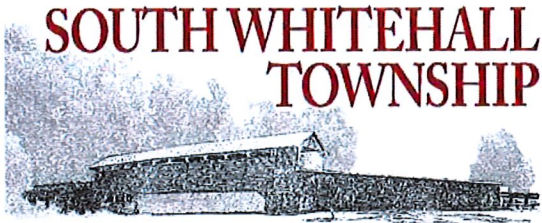
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A. Scheduled Accordingly.

**15. ADJOURNMENT**

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A. Motion to Adjourn.



**BOARD OF COMMISSIONERS**

**PUBLIC MEETING**

**AGENDA-MINUTES**

**July 15, 2020**

**1. CALL TO ORDER: 7:00 p.m.**

**As this is a virtual GoTo Meeting, Township Manager Renee Bickel took a Roll Call Vote for attendance purposes as follows:**

Commissioner Wolk:	HERE
Commissioner Mobilio:	HERE
Commissioner Kelly:	HERE
Commissioner Setton:	HERE
Commissioner Morgan:	HERE

Attendees: Commissioner Christina (Tori) Morgan, President  
Commissioner Diane Kelly, Vice President  
Commissioner Michael Wolk, Assist. Secretary  
Commissioner Joe Setton  
Commissioner Matthew Mobilio  
Joseph A. Zator, Twp. Solicitor, Zator Law Offices  
Anthony Tallarida, Twp. Engineer, The Pidcock Company  
Renee Bickel, Township Manager  
Randy Cope, Director of Twp. Operations  
Herb Bender, PW Superintendent  
Mike Elias, PW Utility & MS4 Coordinator  
Mike Kukitz, Parks & Rec Manager  
Steve Carr, Director of Finance - Absent  
Chief Glen Dorney, SWT Police Department  
George Kinney, Director of Community Development  
Tracy Fehnel, Executive Assistant

**2. PLEDGE OF ALLEGIANCE**

**3. NOTIFICATION:** All Public sessions of the South Whitehall Township Board of Commissioners are recorded. The recording is kept and posted to boarddocs.com until the minutes of the meeting are approved. Said recording is then destroyed if a request is not made to retain the electronic version at that time.

**\*(boarddocs.com; USERNAME: swhitehall; PASSWORD: swtpublic)**

**4. MINUTES**

**a. July 1, 2020 - BOC Meeting Minutes:**

A MOTION was made by Commissioner Kelly, which was seconded by Commissioner Wolk, to approve the July 1, 2020 BOC Meeting Minutes as amended.

Roll Call Vote taken as follows:

Commissioner Wolk: AYE

Commissioner Mobilio:	AYE
Commissioner Setton:	AYE
Commissioner Kelly:	AYE
Commissioner Morgan:	AYE

**b. June 3, 2020 - BOC Meeting Minutes, w-attachments for approval into the minutes:**

President Morgan explained that the June 3<sup>rd</sup> minutes were previously TABLED due to some additional considerations, which are now attached as Attachments A, B, C, & D to this set of minutes and are for BOC approval this evening. With these attachments, all personal statements have been included in this set of minutes.

Additionally, President Morgan explained in light of the fact that in past months we seem to go round-and-round with what goes into the minutes, she felt it important to put a process/structure in place as to how meeting minutes should be done. Previously, the Board did follow Robert’s Rules of Order and the Sunshine Act. Additionally, we have the video/ recording of every meeting, so we cannot be more transparent than that. Therefore, a MOTION was made by President Morgan, that moving forward, we would follow Robert’s Rules of Order and the Sunshine Act when doing minutes. The MOTION was seconded by Commissioner Setton.

Roll Call Vote taken as follows:

Commissioner Wolk:	AYE
Commissioner Mobilio:	AYE
Commissioner Kelly:	NO
Commissioner Setton:	AYE
Commissioner Morgan:	AYE

Motion carried.

A MOTION was made by Commissioner Kelly, which was seconded by Commissioner Wolk, to approve the June 3, 2020 BOC Meeting Minutes w/amendments/attachments.

Roll Call Vote taken as follows:

Commissioner Wolk:	AYE
Commissioner Mobilio:	NO
Commissioner Kelly:	AYE
Commissioner Setton:	NO
Commissioner Morgan:	AYE

Motion carried.

**5. PRESENTATIONS**

**a. Regional Interim Act 537 Plan - Mike Schober, Arro Consulting**

Randy Cope, Director of Township Operations, explained that Mike Schober, Arro Consulting is working on this Interim Act 537 Plan for our Region. Also in attendance regarding this topic is Darryl Jenkins, Utility Engineer, SSM, as well as Herb Bender, PW Superintendent and Mike Elias, PW Utility & MS4 Coordinator. Randy explained that the PA DEP is requiring this 537 Plan due to the capacity concerns at the Klines Island waste/water treatment plant. This was specifically triggered by the rainfalls of August 2018 into July of 2019, which was the wettest 12-month period in over 100 years. The plant is currently permitted for 40M gpd.

During those heavy rainfall months, the 40M gpd was exceeded by for three consecutive months, which triggered a Chapter 94 Permit Violation for the region. DEP has now been working with Lehigh County Authority, City of Allentown, and the Signatories who discharge their sewage to Klines Island treatment plant to come up with a regional approach by looking at the development throughout the region, infrastructure currently in place, in determining whether the infrastructure in place will be sufficient or not, in order to support future growth throughout the region. Randy explained this is a presentation and no formal action is needed. However, there will be a resolution on the August 5<sup>th</sup> Agenda, which the other signatories will be adopting at this time. This evening is to answer any questions with regard to this Act 537 Plan.

Mr. Schober was in attendance to give a brief overview of the 537 Plan.

Mr. Schober said that although the Kline's Island treatment plant was technically hydraulically overloaded, it always met its affluent limits throughout rainy events. The plant can handle more flow than is it permitted for. This plan is a corrective action plan to get us through the next five years—for the interim. There is a lot more work that has to be done to get a plan together beyond that—30 years.

Several things have to be done in the next five years.

- Re-rating the Klines Island Treatment Plant.
- Restrictions in the Trexlertown Interceptor were identified—need to be addressed.
- Each municipality has agreed to continue implementing their respective inflow and infiltration (I&I) source reduction programs so that the systems are not overloaded.
- LCA will be developing the long-term plan over the next five years, which is part of this interim plan. Many studies/much planning, along with projections will be done towards this end, which will then be melded down into a long-term 537 plan. In 2025 will be the next time we will review for another long-term plan.

From a Schedule perspective PA DEP requires:

- Plan must be reviewed by all the municipal and county agencies, which has been done.
- Once all planning agencies have reviewed, and their items incorporated, the Plan is advertised for 30 days for public comment, which has been done. July 10<sup>th</sup> ended the public comment period.
- Next, various municipalities consider the plan for adoption. This is where we currently are. Looking to get through all the municipal adoptions by mid-September.
- Then, submission to PA DEP for their review and approval.

Most comments received had to do with municipalities adjustments to I&I to be incorporated into the plan to be adopted.

Bill Erdman, Engineer, Keystone Consulting explained that regarding the Parkland Manor Project-Phase 4, because the total sewage flow from the entire site, including the more recent project, is less than the original flow, it therefore does not require a planning module, and consequently, does not appear on this radar screen, and does not need to be part of this process. This process is set up so that when planning modules are approved, they are approved under these limitations that have been put in place for various municipalities. That is why Parkland Manor is not in here as part of this process.

What if there is a re-rate? Mr. Schober said this is something which will be discussed and agreed upon by the municipalities and their inter-municipal agreements which are in place.

Is it anticipated if there is going to be a moratorium in any community? Mr. Schober said No, it is not.

Bill Erdman said, he said he feels it is safe to say that—No, there will not be a change of allocations for municipalities as a result of this process. Mr. Schober said that in the long-term plan when doing your 30-year projections, it is anticipated that a major project will have to take place regarding the Klines Island Plant, as well as some of the conveyance systems, at which time the agreements will again be looked at, allocations will be made, and which cost-share will be based on those allocations.

Darryl Jenkins confirmed that regarding EDUs, all signatories have agreed to use a consistent number for planning of 230 gpd to be used for all future planning numbers.

It was noted that this plan was publicly advertised, per Mr. Schober, and for 30 days they accepted comments. Commissioner Kelly also noted that this document was available on our website, and is part of our packet, which the public can view. Randy Cope added that this was also publicly advertised by SWT Planning Commission as well.

All questions by Board/Public were answered. President Morgan thanked Mike Schober for his presentation this evening. More to come on this topic.

## 6. ORDINANCES

- a. **Request To Advertise: An Ordinance Amending The South Whitehall Township Zoning Ordinance By Amending Section 350-24(c)(7) R-5 Medium Density Residential Zoning District Schedule And Section 350-24(c)(8) R-10 High Density Residential Zoning District Schedule To Allow For A Maximum Height Of Forty (40) Feet For Residential Buildings; And, Providing For A Severability Clause, Retention Of Rights To Enforce Clause, A Repealer Clause, And An Effective Date.**

President Morgan explained that this is an item coming back to us, at the request of the Board, to be modified.

George Kinney, Director, Community Development, explained as follows:

- June 3, 2020 – BOC denied the Ordinance request with suggestion that the applicant remove the R-3 and R-4 zoning categories and limit the proposal to only the R-5 and R-10 zoning categories
- June 18, 2020 – (Final Action) – The Planning Commission formerly considered the matter and unanimously recommended that the Board of Commissioners approve the amendment as modified and proposed.
- June 22, 2020 – The amendment was transmitted to the LVPC for their mandatory review.
- This has now come back to the Board for a Request to Advertise.

There were no additional comments by the Board of Public.

A MOTION was made by Commissioner Setton, which was seconded by Commissioner Kelly, to approve the above-mentioned ordinance as read.

Roll Call Vote taken as follows:

Commissioner Wolk:	AYE
Commissioner Mobilio:	AYE
Commissioner Kelly:	AYE
Commissioner Setton:	AYE
Commissioner Morgan:	AYE

Motion carried.

**7. RESOLUTIONS**

**a. A Resolution Extending The Conditional Approval Granted To A Waiver Of Subdivision And Land Development Review And Approval Requirements Of The South Whitehall Township SALDO For A Plan Entitled "Dorney Park Project 2020" Relating To Properties Located At 3830 Dorney Park Road**

George Kinney, Director of Community Development Department explained that back in July 2019 the original land waiver was granted, which was for a small water park feature to replace another water park feature. This land development waiver was subject to nine conditions. The approval resolution condition #9 permitted 12 months to satisfy those conditions, which would be July 17, 2020. The Applicant is currently very close in satisfying all conditions. The plans have been signed off on today. The Applicant has also sent in the conditions for the resolution. They are asking for a 60-day extension in order to complete the project, which George said is easily doable.

Barry Isset & Assoc. was in attendance and said that things went on a bit of a pause due to COVID, but they did get the plans printed and signed by Dorney Park, and Township Engineer has signed them, so we anticipate getting them recorded in the next few days.

There were no additional questions/comments by the Board or Public.

A MOTION was made by Commissioner Kelly, which was seconded by Commissioner Wolk, approving above-mentioned resolution extending the conditional approval to Dorney Park.

Roll Call Vote taken as follows:

Commissioner Wolk:	AYE
Commissioner Mobilio:	AYE
Commissioner Kelly:	AYE
Commissioner Setton:	AYE
Commissioner Morgan:	AYE

Motion carried. Extension granted.

**8. MOTIONS – None.**

**9. CORRESPONDENCE AND INFORMATION ITEMS:**

**a. Police Chief - Statistics Report**

Chief Dorney explained that for the month of June we had 914 Calls for Service; 118 were self-initiated by Officers. Largest category of calls was EMS at 222 calls. UCRs were 69 crimes reported. Arrests for the month were 28, of which 7 were initiated by the Officers. Due to pandemic, stats are currently down, with activity steadily picking up. Chief Dorney feels the officers are doing a fantastic job considering the current times we are in. President Morgan agreed, and said she sees our PD out there in the community every day doing great things and asked Chief to give them the Boards' best to all.

**b. Township Engineer – Report**

Tony Tallarida, from the Pidcock Company explained that we are moving forward with Blue Barn Meadows, Stage 3 preconstruction. All other ongoing projects continuing to move along as anticipated as well.

President Morgan – The Volunteer Fire Sub-Committee did meet Monday, July 13<sup>th</sup>. Continued discussions occurred on incentive plan and modifications to this plan, which will hopefully come back to BOC for consideration in August. Also discussed fire truck (#3212) replacement at Woodlawn Fire Department. Township Manager said they are putting together their specs and have some bids in, and will be making a recommendation shortly.

President Morgan said there was also discussion on some of the improvements needed at the fire stations, which will also come back to the Board, via the Sub-Committee, for further action in the near future. Township Fire Commissioner Chris Kiskeravage will be working closely with each of the Fire Departments regarding the items mentioned so as to come back to the Board with detailed recommendations.

**10. DIRECTION/DISCUSSION ITEMS:**

**a. Street Light Petition Application with regard to 27<sup>th</sup> Street, between Highland Street and Penn Street**

Chief Dorney said we received this request, and Officer Jason Grozier, who has much experience regard these applications, went out and surveyed the area. He deems that the light is indeed insufficient in that area. (See complete/detailed report in agenda packet.) The ground-level reading at that location was 0.1 FC (foot candles). This is considered low on the recommended illuminance at ground-level classification recommended by IESNA (Illuminating Engineering Society of North America). Chief explained that the recommended lighting for such area should be 0.6 FC. Officer Grozier has made some recommendations for better lighting in that area—whether or not to put lights on one side, or both sides of the street; the type of eco-friendly light that should be installed, and which would not cause a light disturbance in the neighborhood, etc.

Officer Grozier's recommendation is that we do in fact increase the lighting in that area.

Commissioner Kelly asked if the Township has ever looked into switching to all LEDs. She cited Carlisle, PA, who worked with PPL who did this—the article was March 2020. They are



much brighter, saves on our utility bills, etc. If we haven't done this, is this something we can look into?

Randy Cope, Director, Township Operations, explained that he believes this was looked at several years ago, but said he and Herb Bender will take a look into our files to see if we can find anything on this and get back to the Board with regard to this.

A MOTION was made by President Morgan to move forward in having Staff work with PPL to install said light in said area. The MOTION was seconded by Commissioner Kelly.

Roll Call Vote taken as follows:

Commissioner Wolk:	AYE
Commissioner Mobilio:	AYE
Commissioner Kelly:	AYE
Commissioner Setton:	AYE
Commissioner Morgan:	AYE

Motion carried.

President Morgan thanked Chief and Officer Grozier for a great job.

**11. OLD BUSINESS – Township Manager Renee Bickel**

**a. Wehrs Dam – Status:**

Permit is till with PA DEP; no word on status. This is a 12-18 review period, and we are not 12 months in yet. Will not likely hear anything until December, at the earliest.

**b. Campus Renovation Project – Status:**

Finance Director, Steve Carr sent out a Project Summary. (He could not be in attendance due to a family emergency.) Currently still on schedule; project continues to progress; in terms of finances, still continuing in the contract amounts that were bid and agreed upon. We have not proceeded through any of our allowances at this point.

**c. Credit Cards – Status:**

Renee explained that Steve is continuing on with the testing—there are still some glitches between our two systems, which are not allowing the credit cards to process the way we want them to. Steve is actively working to marry the two systems so as not to have errors when processing the bills. Updates will continue with regard to this project.

**12. COURTESY OF THE FLOOR**

**a. Bill Erdman, Abe Atiyeh, and Priya Atiyeh, regarding Macungie Manor with Exhibits**

Bill Erdman – Explained they are here to talk about the possibility of re-zoning a small tract at 900 S. Hillview Road, Allentown, 18103. Currently an R3 zone. Proposing to put part of a campus on this property—this is a small tract being proposed for an assisted-living facility, which will be one-story only. As a campus, it will have this assisted-living building, as well as two senior-living buildings, three-stories each, but they (the three-story buildings) are in Lower Macungie Township. Bill explained they are here tonight to talk about being re-zoned

from R3 to R5. R5 allows for assisted living. The intent is to move forward with both properties—one in SWT (assisted-living facility), and then to move forward with a conditional-use in Lower Macungie Township to allow for the two multi-storied senior living apartments. He feels this would not be affected in anyway by the Comprehensive Plan. Slides were shown regarding the tract of land and what the buildings would look like.

President Morgan agreed with Bill’s comment that some things we have to look at somewhat independently. Our Comprehensive Plan is a guiding document. This is something specific, which will have little or no impact on the CP. She recommends we send this on to Staff for review, to then circle back to the Board for their consideration and recommendation of zoning modification. President Morgan asked the Board if they were in general agreement with this recommendation. Each of the Commissioners—Wolk, Setton, Kelly & Mobilio, stated they were in agreement with this recommendation.

George Kinney, Director of Community Development Department, said they will try and get a recommendation back by the end of next week, by way of their recommendation.

No other COF at this time.

**13. PAYMENT OF INVOICES:**

- a. Invoices and Purchasing Requisitions have been reviewed by the Township Manager and the Director of Finance, who authorize that checks be issued to pay bills as tabulated.**

A MOTION was made by Commissioner Setton and seconded by Commissioner Mobilio to approve the payment of all invoices. All in favor; none opposed.

Roll Call Vote taken as follows:

Commissioner Wolk: AYE  
Commissioner Mobilio: AYE  
Commissioner Kelly: AYE  
Commissioner Setton: AYE  
Commissioner Morgan: AYE

Motion carried.

**14. EXECUTIVE SESSION: No executive session after this meeting.**

**15. ADJOURNMENT: At 9:11 p.m. a MOTION was made by Commissioner Kelly, which was seconded by Commissioner Setton, to adjourn. All in favor; none opposed.**

**16. APPROVED:**

\_\_\_\_\_  
Stephen D. Carr, Secretary

\_\_\_\_\_  
Christina “Tori” Morgan, President  
Board of Commissioners

**TOWNSHIP OF SOUTH WHITEHALL  
LEHIGH COUNTY, PENNSYLVANIA**

**ORDINANCE NO. \_\_\_\_\_  
(Duly Adopted \_\_\_\_\_, 2020)**

**AN ORDINANCE AMENDING THE CODIFIED ORDINANCES OF SOUTH WHITEHALL TOWNSHIP TO ADD A NEW CHAPTER 230 ENTITLED “NOISE CONTROL ORDINANCE”, PROVIDING FOR GREATER CONTROL AND MORE EFFECTIVE REGULATIONS REGARDING EXCESSIVE SOUND AND THE SOURCES OF EXCESSIVE SOUND WITHIN SOUTH WHITEHALL TOWNSHIP, PROVIDING FOR ENFORCEMENT, FINES AND PENALTIES AND FURTHER PROVIDING FOR SEVERABILITY; FAILURE TO ENFORCE NOT A WAIVER; REPEALER AND AN EFFECTIVE DATE.**

**WHEREAS**, South Whitehall Township (“Township”) is a political subdivision, municipal corporation, and First Class Township of the Commonwealth of Pennsylvania, being a body corporate and politic, situated in Lehigh County, duly established and lawfully existing under and pursuant to the First Class Township Code of the Commonwealth of Pennsylvania, 53 P.S. §§ 55101 et seq., as amended; and

**WHEREAS**, the Township Board of Commissioners recognizes that excessive noise can be a serious threat to the comfort, convenience, health, safety, welfare, and overall quality of life of the citizens of the Township; and

**WHEREAS**, the Township Board of Commissioners desires to adopt an Ordinance to establish requirements and criteria to prevent excessive noise that may jeopardize the health and welfare of its citizens or degrade their quality of life.

**NOW, THEREFORE, BE IT ORDAINED AND ENACTED** by the Board of Commissioners of South Whitehall Township, Lehigh County, Commonwealth of Pennsylvania as follows:

**SECTION 1: ADOPTION OF CHAPTER 230**

Chapter 230 shall be added to the Township’s Codified Ordinances with the following provisions:

**§ 230-1: NAME**

This ordinance shall be commonly known as the “Noise Control Ordinance”.

**§ 230-2: PURPOSE AND INTENT**

Excessive noise can be a serious threat to the comfort, convenience, health, safety, welfare, and overall quality of life of the citizens of South Whitehall Township. It is the intent of this chapter to establish requirements and criteria to prevent excessive noise that may jeopardize the health and welfare of its citizens or degrade their quality of life. Therefore, it intends hereby to prohibit all excessive and unreasonable noise from all sources subject to its police power in order to preserve, protect, and promote health, safety, welfare and the peace, quiet and comfort of the citizens of South Whitehall Township.

**§ 230-3: DEFINITIONS**

A. The following words, terms and phrases when used in this Chapter shall have the meaning ascribed to them in this Section, except where the context clearly indicates a different meaning.

1. **Construction Operation:** The erection, repair, renovation, demolition, or removal of any building or structure; and the excavation, filling, grading and regulation of lots in connection therewith.
2. **Emergency:** Any occurrence or set of circumstances involving actual or imminent physical trauma or property damage.
3. **Emergency Work:** Any work performed for the purpose of preventing or alleviating the physical trauma or property damage threatened or caused by an emergency.
4. **Impulsive Sound:** Sound of short duration, usually less than one (1) second, with an abrupt onset and rapid decay. Examples of impulsive sound include explosions, drop forge impacts, and the discharge of firearms.
5. **Motor Vehicle:** Any vehicle which is propelled or drawn on land by a motor, such as, but not limited to, passenger cars, trucks, truck-trailers, semitrailers, campers, go-carts, snowmobiles, amphibious crafts on land, dune buggies, racing vehicles, or motorcycles.
6. **Muffler or Sound Dissipative Device:** A device designed or used for abating the sound of escaping fluids from an engine or machinery system.
7. **Noise Disturbance:** Any sound which (1) endangers or injures the safety or health of humans or animals, or (2) annoys or disturbs a reasonable person of normal sensitivities, or (3) endangers or injures personal or real property.
8. **Notice of violation:** A written document issued to a person in violation of a Township ordinance which specifies the violation and contains a directive to take corrective action within a specified time frame or face further legal action.
9. **Person:** Any individual, association, partnership, or corporation, and includes any officer, employee, department, agency, or instrumentality of a State or any political subdivision of

a State. "Person" shall include the owner or operator of the noise disturbance source, the owner, tenant or manager of real property from which the noise disturbance emanates and any other individual responsible for producing the noise disturbance or allowing said disturbance to occur.

10. **Powered Model Vehicle:** Any self-propelled airborne, waterborne, or landborne plane, vessel, or vehicle, which is not designed to carry persons, including, but not limited to, any model airplane, boat, car, rocket or drone.

11. **Public Right-of-Way:** Any street, avenue, boulevard, highway, sidewalk, alley or similar place which is owned or controlled by a governmental entity.

12. **Public Officer:** Any authorized inspector, or public official designated by the South Whitehall Township Manager to enforce the Township Ordinances.

13. **Public Space:** Any real property or structures thereon which are owned or controlled by a governmental entity.

14. **Real Property Boundary Line:** Either (1), the imaginary line, including its vertical extension that separates one parcel of real property from another; or (2), the vertical and horizontal boundaries of a dwelling unit that is one in a multi-dwelling unit building; or (3), the vertical and horizontal boundaries of a dwelling unit or commercial unit of a mixed residential-business use building.

15. **Real Property:** All land whether publicly or privately owned, whether improved or not improved, with or without structures, exclusive of any areas devoted to public right-of-way.

16. **Residential Property Boundary:** the imaginary line, including its vertical extension that separates a zoned residential district from a zoned commercial or industrial district.

17. **Sound:** An oscillation in pressure, particle displacement, particle velocity or other physical parameter, in a medium with internal forces that causes compression and rarefaction of that medium. The description of sound may include any characteristics of such sound, including duration, intensity, and frequency.

18. **Violation Ticket:** A form issued by a police officer or public officer to a person who violates a provision of this Article.

19. **Warning - verbal or written:** Issued by an officer to achieve voluntary compliance and to establish prior notice. Warnings are issued for violations that may lead to enforcement action if not promptly and adequately corrected.

20. **Weekend:** The period from Friday evening through Sunday evening.

21. **Weekday:** the period from Monday morning through Friday morning.

B. In this chapter, the singular shall include the plural, and the masculine shall include the feminine and the neuter.

§ 230-4: PROHIBITED ACTS

A. Noise Disturbance Prohibited

No person shall make, continue, or cause to be made or continued, any noise disturbance. Non-commercial public speaking and public assembly activities shall be exempt from the operation of this section. The following acts, and the causing thereof, are declared to be noise disturbances and therefore in violation of this Chapter:

1. Radios, Tape Players, Television Sets, Musical Instruments, Electronic Amplification, Equipment and similar devices operating, playing or permitting the operation or playing of any radio, television, phonograph, drum, musical instrument, sound amplifier, automobile radio, automobile stereo or high fidelity equipment or similar device which produces, reproduces or amplifies sound:

a. At any time of the day in such a manner from any source as to create a noise disturbance across a real property boundary line; or

b. In such a manner as to create a noise disturbance across any real property boundary line when operated in or on a motor vehicle on a public right-of-way or public space; or

c. In such a manner as to create a noise disturbance to any person other than the operator of the device, when operated by any passenger on a common carrier; or

d. At such a sound intensity that the sound creates a noise disturbance in any public area, park, street or sidewalk of the Township when the sound source originates in any public area, park, street or sidewalk of the Township; or

e. At any time unless used in connection with an earplug or earphone in any of the Township parks and playgrounds.

2. Yelling and shouting. Engaging in loud or raucous yelling, hooting, whistling, or singing on the public streets between the hours of 11:00 P.M. and 8:00 A.M to the disturbance of others.

3. Stationary non-emergency signaling devices. Sounding or permitting the sounding of any signal from any stationary bell, chime, siren, whistle, or similar device, intended primarily for non-emergency purposes, from any place, for more than one minute in any hourly period.

4. Emergency signaling devices.

a. The intentional sounding or permitting the sounding outdoors of any fire, burglar, or civil defense alarm, siren, whistle or similar stationary emergency signaling device, except for emergency purposes or for testing, as provided in subsection (b)(i) and (b)(ii).

b. (i) Testing of a stationary emergency signaling device shall occur at the same time of the day each time such a test is performed, but not before 7:00 A.M. or after 10:00 P.M. Any such testing shall use only the minimum cycle test time. In no case shall such test time exceed sixty seconds.

(ii) Testing of the complete emergency signaling system, including the functioning of the signaling device and the personnel response to the signaling device, shall not occur more than once in each calendar month. Such testing shall not occur before 8:00 A.M. or after 6:00 P.M. The time limit specified in (i) shall not apply to such complete system testing.

c. Sounding or permitting the sounding of any exterior burglar alarm or any motor vehicle burglar alarm unless such alarm is automatically terminated within six minutes of activation.

5. Loudspeakers/Public Address Systems. Using or operating any loudspeaker, public address system, or similar device:

a. Such that sound therefrom creates a noise disturbance across a real property boundary line, or

b. Between the hours of 10:00 P.M. and 7:00 A.M. on a public right-of-way or public space.

6. Street Sales. Offering for sale or selling by shouting or outcry within any residential or commercial area of the Township except between the hours of 7:00 A.M. and 10:00 P.M.

7. Animals and Birds

a. The keeping of any animal or bird that makes noise continuously and/or incessantly for a period of ten (10) minutes or makes such noise intermittently for thirty (30) minutes or more.

b. The noise from any animal or bird must disturb two or more residents residing in separate residences adjacent to any part of the property on which the subject animal or bird are kept or maintained, or three or more residents residing in separate residences in close proximity to the property on which the subject animal or bird are kept or maintained shall be prima facie evidence of a violation of this section.

c. However, it shall not be a violation of this ordinance if at the time the animal or bird is making such noise when a person is trespassing or threatening to trespass upon private

property in or upon which the animal or bird is situated or for any other legitimate cause which teased or provoked the animal or bird.

8. Delivery/Loading Operations. Loading, unloading, opening, closing, or other handling of boxes, crates, containers, building materials, garbage cans, dumpsters or similar objects and any other pick-ups/deliveries;

a. Between the hours of 10:00 P.M. and 7:00 A.M. the following day, in such a manner as to cause a noise disturbance across a real property boundary line.

b. Between the hours of 9:00 P.M. and 7:00 A.M. on weekdays and 8:00 P.M. and 8:00 A.M. on weekends, in such a manner as to cause a noise disturbance across an adjoining residential property boundary.

c. This section shall not apply to any commercial and/or industrial development, if previous delivery/loading operation time constraints have been established during the Township approval process.

d. Truck idling is restricted and enforced under the Pennsylvania Diesel-Powered Motor Vehicle Idling Act - Act 124 of 2008.

e. This section shall not apply to municipal or utility services conducted in the public right-of-way.

9. Commercial/Industrial Property Maintenance. The routine maintenance of a commercial/industrial property including but not limited to lot sweeping, paving, line painting, etc. conducted on such property between the hours of 10:00 P.M. and 8:00 A.M. in such a manner as to cause a noise disturbance across a residential property boundary, exception would be if maintenance is the result of an emergency.

10. Vehicle, Motorboat, or Aircraft Repairs and Testing. Repairing, rebuilding, or testing any motor vehicle, motorcycle, motorboat, or aircraft in such a manner as to cause a noise disturbance across a real property boundary line.

11. Domestic Power Tools. Operating or permitting the operation of any mechanically powered saw, drill, sander, grinder, lawn or garden tool, or similar device used outdoors in residential areas between the hours of 10:00 P.M. and 7:00 A.M. the following day so as to cause a noise disturbance across a real property boundary line. Snow blowers shall be exempt from the provisions of this section.

12. Fireworks (Consumer and Non-consumer)

a. The owner of real property on which fireworks are being ignited for the sole purpose of this Chapter will be the legally responsible party for any violations for which the offending party is not known.



b. Prohibited acts:

(i) A person who is under the age of eighteen (18) years of age may not purchase, possess and/or use consumer fireworks within the Township.

(ii) The use or firing of consumer fireworks which create an impulsive sound so as to cause a noise disturbance cannot be ignited or discharged within the Township prior to 4:00 P.M. and not after 10:00 P.M. The only exception is on December 31<sup>st</sup>, 4:00 P.M. to 11:59 P.M. and January 1<sup>st</sup>, 12:00 midnight to 12:30 A.M. Any other times than those listed is strictly prohibited.

(iii) All non-consumer firework displays must be approved by the Township Manager or designee and proper permits must be obtained.

(iv) They cannot be ignited or discharged on public or private property without the express written permission of the property owner.

(v) They cannot be discharged from or within a motor vehicle or building.

(vi) They cannot be discharged toward a motor vehicle or building.

(vii) They cannot be discharged within 150 feet of an occupied dwelling, whether or not a person is actually present.

(viii) They cannot be discharged while the person is under the influence of alcohol, a controlled substance, or a drug.

(ix) No use of Consumer fireworks is permitted on Township property, including without limitation, Township owned parks, buildings or structures, streets, sidewalks and right of way unless such person upon application has secured a special permit for such activity from the Township Manager or designee.

13. Powered Model Vehicles. Operating or permitting of powered model vehicles so as to create a noise disturbance across a real property boundary or in a public space between the hours of 9:00 P.M. and 7:00 A.M. the following day.

14. Motor Vehicle Prohibitions

a. Exhaust System. Every motor vehicle shall be equipped with a muffler or other effective noise suppressing system in good working order and in constant operation and no muffler or exhaust system shall be equipped with a cutout, bypass or similar device.

b. Standing Motor Vehicles. No person shall operate or permit the operation of any motor vehicle or any auxiliary equipment attached to such a vehicle, for a period longer than fifteen (15) minutes in any hour while the vehicle is stationary, for reasons other than traffic congestion.

c. Motor Vehicle Horns and Signaling Devices. No person shall at any time sound the horn or other warning device of a vehicle except when necessary as a warning while actually driving such vehicle.

d. Sound Trucks. No person shall operate sound amplifying equipment mounted on or attached to any motor vehicle:

(i) Such that sound therefrom creates a noise disturbance across a real property boundary line; or

(ii) Between the hours of 9:00 P.M. and 7:00 A.M., the following day on a public right-of-way or public space.

e. Sound Amplification Devices in Vehicles. No person, driver, or owner of any vehicle shall operate or permit operation of any sound amplifying system which causes a noise disturbance when the vehicle is on a public right-of-way or public space unless such system is being operated to request assistance or warn of a hazardous situation. This article does not apply to authorized emergency vehicles.

15. Construction. Operating or permitting the operation of any tools or equipment used in construction, drilling, or demolition work:

a. Between the hours of 9:00 P.M. and 7:00 A.M. the following day on weekdays and Saturdays or at any time on Sundays or holidays, such that the sound therefrom creates a noise disturbance across a real property boundary line, except for emergency work.

b. This section shall not apply to the use of domestic power tools.

#### **§ 230-5: EXCEPTIONS**

The provisions of this Chapter shall not apply to:

A. Emergencies. The emission of sound for the purpose of alerting persons to the existence of an emergency or from the performance of emergency work.

B. Government Activity. Any activity being conducted by the Commonwealth of Pennsylvania, by the County of Lehigh, by South Whitehall Township or any other political subdivision and its contactors.

C. Municipal and Utility Services. The emission of sound resulting from the repair or replacement of any municipal or utility installation(s) in or about the public right-of-way or all municipal collections.

D. Places of Religious Worship. The sounding or permitting the sounding of any stationary bell or chime used in conjunction with places of religious worship.

E. Aircraft and Airport Operations. Normal aircraft and airport operations.

F. Interstate Railway Locomotives and Cars. The conduct of interstate railway transportation.

G. Blasting. Only if performed in accordance with a permit issued by the Township Fire Commissioner or designee. Such blasting may occur only between 7:00 A.M. and 7:00 P.M., Monday through Friday unless specifically authorized otherwise by the permit.

H. Concerts. Band concerts, carnivals or other performances or similar activities publicly or privately sponsored and presented in any public or private space outdoors, so long as: all necessary permits as defined by the Township's ordinances have been procured. Shall be limited to six (6) occasions in a single location within a single calendar year, January 1<sup>st</sup> to December 31<sup>st</sup>.

I. Amusement parks, carnival, fairs and similar activities. Sound/noises typical for and resulting from typical amusement park activities including but not limited to rides, concerts, events and patrons.

J. Amplified announcements. Sound/noises created by organized school-related programs, activities, athletics and entertainment events or public programs, activities or events.

K. Celebrations. Sound/noises made by bells, chimes carillons used for religious purposes or in conjunction with national, state or local celebrations or public holidays: existing bells, chimes, carillons and clock strike mechanisms that are currently in use for any purpose.

L. Snow Blowers. Sound/noises made by snow blowers or similar snow removal equipment used in the maintenance of private or public property following a snowstorm.

M. Assemblies, Parades, Gatherings. Any assembly, parade or gathering that has been approved by the Township for such event.

N. Agricultural/Farming. Any sound/noise that is typically associated with normal agricultural/farming activities.

#### **§ 230-6: REGULATIONS**

The Township Manager or designee may publish regulations governing the procedures and enforcement of any provisions of this Chapter.

#### **§ 230-7: ENFORCEMENT**

A. The provisions of this Chapter shall be enforced by South Whitehall Township police officers, or any other public officer authorized to enforce ordinances.

B. Any violation of the provisions of this Chapter may be cause at the discretion of the issuing officer, to issue a warning, a notice of violation, a violation ticket and/or a citation to be issued to the violator. If violations are continuous or egregious, the officers have the right to issue citations without first issuing a warning, a notice of violation or a violation ticket.

C. A written warning, notice of violation or violation ticket shall be served upon a violator by handing it to the violator, by handing it at the residence of the person to be served to an adult member of the household or other person in charge of the residence, by leaving or affixing the written warning, notice of violation or violation ticket to the property where the violation exists, by handing it at any office or usual place of business of the violator, to an agent or to the person for the time being in charge thereof, or by mailing via regular US mail, the written warning, notice of violation or violation ticket to the violator's address of record.

D. Any written warnings, notice of violations, violation tickets and/or citations will be issued to the violator's last known address of record.

E. Each day a violation continues or is permitted to continue may constitute a separate offense.

#### **§ 230-8: VIOLATION TICKET APPEALS PROCESS**

A. An Appeal Officer, designated by the Township Manager or designee, shall be responsible for the reviewing and the rendering of a decision on any appeal as it pertains to this Chapter.

B. A person in receipt of a violation ticket may appeal to the Appeal Officer's office by filing an appeal request in writing on a form to be provided by the Township within ten (10) calendar days of the date of the violation ticket, stating the reasons for appeal.

C. The violator may request an opportunity to meet in person with the Appeal Officer concerning their appeal, and the request may be granted at the sole discretion of the Appeal Officer, who may also deem it appropriate to consult with the issuing officer(s) involved in the matter or any other concerned parties.

D. Within thirty (30) days of the appeal date, the Appeal Officer may decide to uphold the appeal, deny the appeal, or may modify the violation ticket and/or any associated costs, fines or penalty amounts as they deem appropriate, and will issue written notice of the decision.

#### **§ 230-9: FINES AND PENALTIES**

A. Violation Ticket Fines

1. Each violation of the sections of this Chapter constitutes a separate offense and fine.

2. Fines shall be \$100.00 for violations under this Chapter.

B. Violation Ticket Penalties

1. If the person in receipt of a violation ticket does not pay the fine or appeal the violation within ten (10) days, the person will be subject to an additional twenty-five (\$25.00) dollar penalty for days eleven (11) through twenty (20).

2. A citation shall be issued against any person failing to make payment or request a hearing within twenty (20) days of the issuance of a violation ticket.

C. Citation Fines. Any person, firm or corporation who shall fail, neglect or refuse to comply with any of the terms or provisions of this Chapter, or of any regulation or requirement pursuant hereto and authorized hereby shall, upon conviction, be ordered to pay a fine of not less than One Hundred (\$100) dollars and not more than One Thousand (\$1,000) dollars on each offense or imprisoned no more than ninety (90) days, or both.

D. Restitution. The Magisterial District Judge may order the violator to make restitution where appropriate, to pay the Township's costs of collection/citation proceedings and to pay the Township reasonable attorneys' fees associated with the prosecution of the same.

**SECTION 2: SEVERABILITY**

If any sentence, clause, section, term, phrase or part of this Ordinance is for any reason found to be unconstitutional, illegal or invalid, such unconstitutionality, illegality or invalidity shall not affect or impair any of the remaining provisions, sentences, clauses, sections, terms, provisions, or parts of this Ordinance. It is hereby declared the intent of the Board of Commissioners of South Whitehall Township that this Ordinance would have been adopted had such an unconstitutional, illegal, or invalid sentence, clause, section, or part thereof not been included herein.

**SECTION 3: FAILURE TO ENFORCE NOT A WAIVER**

The failure of the Township to enforce any provision of this Ordinance shall not constitute a waiver by the Township of its rights of future enforcement hereunder.

**SECTION 4: REPEALER**

Any ordinance, resolution and/or other regulation of the Township, or any parts of ordinances, resolutions and/or other regulations of the Township, including but not limited to all prior zoning ordinances and amendments or parts of prior zoning ordinances and amendments, including prior zoning maps, which are inconsistent herewith are hereby repealed. All other provisions of the ordinances, resolutions and/or other regulations of the Township of South Whitehall, Lehigh County, Pennsylvania shall remain in full force and effect.

**SECTION 5: EFFECTIVE DATE**

This Ordinance shall become effective thirty (30) days following the date of adoption by the Board of Commissioners.

**DULY ORDAINED AND ENACTED** this \_\_\_\_ day of \_\_\_\_\_, 2020, by a majority of the Board of Commissioners of the Township of South Whitehall Township, Lehigh County, Pennsylvania, at a duly advertised meeting of the Board of Commissioners. As part of this Ordinance, the Board of Commissioners has directed that the President, or Vice-President in the absence of the President, execute this Ordinance on behalf of the Board.

**ATTEST:**

**BOARD OF COMMISSIONERS  
SOUTH WHITEHALL TOWNSHIP**

\_\_\_\_\_  
Stephen D. Carr, Secretary

\_\_\_\_\_  
Christina Tori Morgan, President

**SOUTH WHITEHALL TOWNSHIP  
LEHIGH COUNTY, PENNSYLVANIA**

**RESOLUTION NO. 2020-\_\_**

**(Duly Adopted August 5, 2020)**

**A RESOLUTION OF THE BOARD OF COMMISSIONERS OF  
SOUTH WHITEHALL TOWNSHIP, LEHIGH COUNTY,  
PENNSYLVANIA APPROVING AN ACT 537 PLAN REVISION  
AND AUTHORIZING SUBMISSION THEREOF TO THE  
PENNSYLVANIA DEPARTMENT OF ENVIRONMENTAL  
PROTECTION**

**WHEREAS**, Section 5 of the Act of January 24, 1966, P.L. 1535, No. 537, known as the “Pennsylvania Sewage Facilities Act,” as amended, and the Rules and Regulations of the Department of Environmental Protection (Department) adopted thereunder, Chapter 71 of Title 25 of the Pennsylvania Code, requires South Whitehall Township (the “**Township**”) to adopt an Official Sewage Facilities Plan providing for sewage services adequate to prevent contamination of waters and/or environmental health hazards with sewage wastes, and to revise said plan whenever it is necessary to meet the sewage disposal needs of the Township, and

**WHEREAS**, ARRO Consulting has prepared an Interim Act 537 Plan which provides for sewage facilities in a portion of the Township (“**Facility Plan**”), and

**WHEREAS**, the alternative of choice to be implemented includes a paper rerate of the Design Hydraulic Capacity of the Kline’s Island WWTP; an alternatives analysis for a portion of the Trexlertown Interceptor; ongoing I/I source reductions within the Township; and development of a long-term regional Act 537 Plan with key implementation activities to be concluded by March 2025, and

**WHEREAS**, the Township finds that the Facility Plan described above conforms to applicable zoning, subdivision, other municipal ordinances and plans and to a comprehensive program of pollution control and water quality management.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Commissioners of South Whitehall Township, Lehigh County, Pennsylvania hereby adopts and submits to the Department of Environmental Protection for its approval as a revision to the “Official Plan” of the municipality, the above referenced Facility Plan. The municipality hereby assures the Department of the complete and timely implementation of the said plan as required by law. (Section 5, Pennsylvania Sewage Facilities Act as amended).

Duly adopted this 5<sup>th</sup> day of **August 2020**, by the Township of South Whitehall, Lehigh County, Pennsylvania, in lawful session duly assembled.

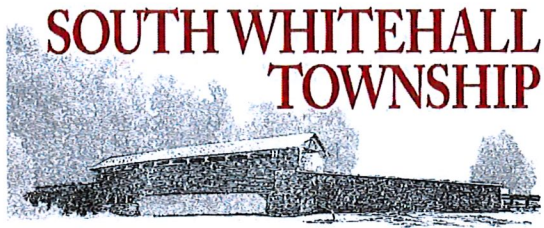
**TOWNSHIP OF SOUTH WHITEHALL  
BOARD OF COMMISSIONERS**

By: \_\_\_\_\_  
Christina "Tori" Morgan, President

**ATTEST:**

\_\_\_\_\_  
Stephen D. Carr, Secretary





## MEMORANDUM

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**TO: BOARD OF COMMISSIONERS**

**FROM: MIKE ELIAS, UTILITY & MS4 COORDINATOR**

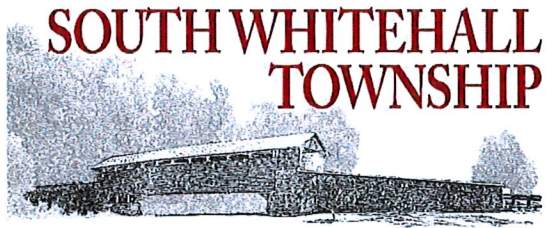
**DATE: JULY 16, 2020**

**SUBJECT: SEWER ALLOCATION REQUEST FOR 150 S. CEDARBROOK RD.**

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The sewer allocation request is for the Cedar Creek Parkway West – Phase 2 project. It involves improvements to the County owned and operated recreational facility, including the installation of a prefabricated restroom. No public water is required as it is supplied by a well on the property. The sewer will be connected to Township sanitary lines. As a result, the County is asking for approval of 1 EDU of sewer allocation for the project.





## MEMORANDUM

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**TO: BOARD OF COMMISSIONERS**

**FROM: MIKE ELIAS, UTILITY & MS4 COORDINATOR**

**DATE: JULY 16, 2020**

**SUBJECT: SEWER ALLOCATION REQUEST FOR 2403 DAWES ST.**

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A single-family home is proposed to be built at 2403 Dawes St. which is currently a vacant lot. The applicant, David Costa, is requesting Board approval of water and sewer allocation for that property. As this is a single home, only 1 EDU is required.



## SOUTH WHITEHALL TOWNSHIP

### Volunteer Firefighter Incentive Program - Pay-Per-Call

Rank / Certification	Rate	Notes
Junior Firefighters	\$ 5.00	Current members remain at \$7.50 base
Probationary Firefighters	\$ 5.00	Current members remain at \$7.50 base
Firefighters/Fire Police	\$ 7.50	
5 Years of Service	Add \$0.50	(\$0.50 Above Base)
10 Years of Service	Add \$0.50	(\$1.00 Above Base)
15 Years of Service	Add \$0.50	(\$1.50 Above Base)
20+ Years of Service	Add \$0.50	(\$2.00 Above Base)
Firefighter 1	Add \$0.50	Or Equivalent NFPA 1001 Training
Firefighter 2	Add \$0.25	
Fire Officer 1	Add \$0.50	
Vehicle Rescue Technician	Add \$0.50	
EMR	Add \$0.25	Can't combine with other EMS
EMT or Above	Add \$0.50	Can't combine with other EMS
HazMat Technician	Add \$0.50	
Basic Fire Police	Add \$0.50	
Advanced FirePolice	Add \$0.50	
<b>MAXIMUM RATE PER CALL = \$10.00 (subject to future increase)</b>		



## PUBLIC NOTICE

Notice is hereby given that the **Board of Commissioners** of South Whitehall Township will meet on **Wednesday August 19, 2020** at **7:00 p.m.** for the purpose of conducting a public hearing for the review and possible adoption of the following. The meeting is scheduled to be held electronically via GoToMeeting. To access the meeting through your computer, tablet or smartphone, go to: [https://www.gotomeet.me/swt\\_cd/swtpublicmeeting](https://www.gotomeet.me/swt_cd/swtpublicmeeting). You can also dial in using your phone. United States: +1 (646) 749-3122, Access Code: 746-000-069. If you would like to speak during Courtesy of the Floor, please email [info@southwhitehall.com](mailto:info@southwhitehall.com) by 3:00 p.m. on August 18, 2020 or comment via the GoToMeeting chat box during the meeting. Telephone-only users will be given an opportunity to comment during appropriate portions of the meeting. For further details, please see the website at [www.southwhitehall.com](http://www.southwhitehall.com).

**An Ordinance Amending The South Whitehall Township Zoning Ordinance By Amending Section 350-24(c)(7) R-5 Medium Density Residential Zoning District Schedule and Section 350-24(c)(8) R-10 High Density Residential Zoning District Schedule To Allow For A Maximum Height Of Forty (40) Feet For Residential Buildings; And, Providing For A Severability Clause, Retention Of Rights To Enforce Clause, A Repealer Clause, And An Effective Date.**

Copies of plans, applications and supporting documents are available for public inspection by request the Township. A copy of the draft Ordinance is available at [www.southwhitehall.com](http://www.southwhitehall.com).

Gregg Adams  
Planner, Community Development

# SOUTH WHITEHALL TOWNSHIP

4444 Walbert Avenue, Allentown, PA 18104-1699  
www.southwhitehall.com • (610) 398-0401

July 27, 2020

East Penn Publishing  
Legal Ads Department  
Attn: Linda Moyer  
1633 N. 26th Street  
Allentown, PA 18104  
[lmoyer@tnonline.com](mailto:lmoyer@tnonline.com)

Dear Ms. Moyer:

Please publish the enclosed Public Notice in the Legal Notice section of your classified Advertisements in **THE EAST PENN PRESS** edition of the Lehigh Valley Press on **July 29 and August 5, 2020**.

Send the Certification of Publication and the Statement of Charges to Donna Zackeran at the South Whitehall Township Municipal Building, 4444 Walbert Avenue, Allentown, PA (18104).

Please send return confirmation of the receipt of this e-mail to: [adamsg@southwhitehall.com](mailto:adamsg@southwhitehall.com)

A copy of the Draft Ordinance has been included for your use.

Thank you for your cooperation in this matter.

Sincerely,

Gregg Adams, Planner  
Community Development Department

Cc: R. Bickel R. Cope G. Kinney T. Fehnel J. Scott Pidcock  
A. Tallarida J. Alderfer, Esq. J. Zator, Esq. Planning Commission Board of Commissioners



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**PLANNING  
COMMISSION  
MEMBERS**

William H. MacNair, *Chairman*

Brian Hite, *Vice-Chairman*

Alan Tope, *Secretary*

David Dunbar

Diane E. Kelly

Vincent Quinn

David Wilson

Robert H. Bielecki, *Resigned*

Jennifer Alderfer, *Board Solicitor*

Anthony F. Tallarida, *Board Engineer*

Section 207 MPC

*“The commission shall keep a full record of its business and shall annually make a written report by*

*March 1 of each year of its activities to the governing body”*

Roles and Responsibilities

*To evaluate and recommend matters related to:*

Land Development

Subdivisions

Zoning Ordinance Text Changes

Zoning Map Amendments

Rezoning Requests

SALDO Amendments

Comprehensive Plan Revisions

Official Map Amendments

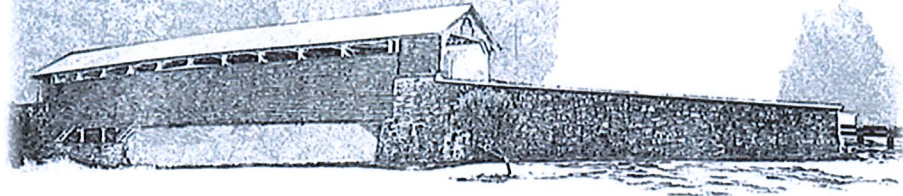
Conditional Use Requests

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**2019**

**PLANNING COMMISSION ANNUAL REPORT**

*South Whitehall Township, Pennsylvania*

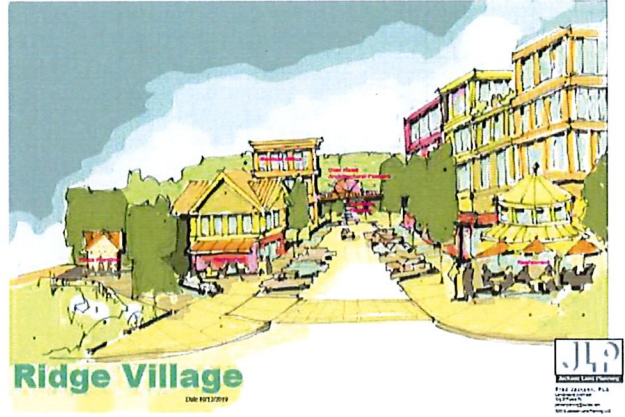


The South Whitehall Township Planning Commission is pleased to present their 2019 Annual Report. This report has been prepared by the Planning Commission pursuant to Section 207 of the Pennsylvania Municipal Planning Code.

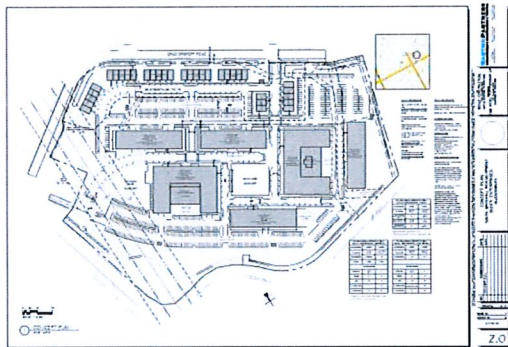
The South Whitehall Township Planning Commission is a seven member Board, comprised of Township residents, all appointed by the South Whitehall Township Board of Commissioners. The Planning Commission generally meets the third Thursday of each month to conduct public business.

**2020 Larger Pipeline Projects**

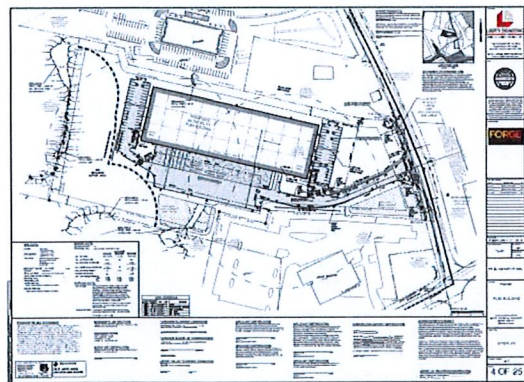
**A. Ridge Farm:** The plan proposes a TND Residential Cluster development on approximately 138.34 acres consisting of 68 single dwelling units, 88 age-restricted single dwelling units, 74 two-unit dwelling units, 82 age-restricted two-unit dwelling units, and a clubhouse; 308 apartment units in eleven 28-unit apartment buildings, five condominium apartment buildings containing 60 apartment units, two three-story and two four-story mixed-use buildings containing 27,200 square feet of commercial and restaurant space on the first floor and 100 apartments above, two one-story 5,000 square-foot commercial restaurant buildings, one 30,000 square-foot medical office, and a community clubhouse; stormwater management facilities and approximately 39.604 acres of open space, of which 13.263 acres is active open space. The plan also proposes 64 two-unit dwelling units in the R-4 portion, 9 single dwelling units in the R-2 portion, 9 single dwelling units in the RR portion and 9 single dwelling units in the RR-2 portion.



**B. Bizati Enterprises:** The plan proposes a TND Commercial Retrofit Overlay on the existing Parkview Inn site. The concept plan consists of 360 apartment units, 33 rental residential townhouses, 15,540 commercial square feet, an 8,000 square foot daycare facility, 63,500 square feet of active open space, and 867 parking spaces.



**C. 1215 Hausman Road Warehouse and Distribution:** The plan proposes the razing of the existing barn and the construction of a 90,100 square-foot flex building, a 91-car parking lot, 5 oversized spaces, and a truck court. The subject property is zoned IC-1 industrial-Commercial-1 (Special Height Limitation).



**D. Hausman Road Self Storage:** The plan proposes the consolidation of two lots, the razing of a dwelling unit and accessory structures located on site, the construction of a three-story 92,511 square-foot self-storage facility, and 3 parking spaces. The subject property is currently zoned Highway Commercial HC.



**Planning Commission 2020 Goals and Aspirations**

1. To work toward the completion of the Comprehensive Plan update.
2. To develop standards/methodology for land developments occurring at municipal boundaries.
3. To incorporate design criteria and building design elevation requirements into the Land Development process.
4. To assure receipt of LVPC reviews prior to Planning Commission deliberation on a land development plan.
5. To prepare and conduct a public education outreach forum related to land development, particularly traffic plan preparation and evaluation.
6. To inventory, map, and make available to the public past sidewalk deferral locations.

## A. Activity Overview

See Appendix A for a complete monthly breakdown of all 2019 activity

Project	Waivers	Deferrals	Number of Lots	Square Footage
<b>Residential</b>				
Blue Barn Estates	1	4	4	N/A
John Jaindl Subdivision	0	0	1	N/A
Harold Avenue Subdivision	1	0	6	N/A
Blue Barn Meadows3	0	0	69	N/A
<b>Subtotal</b>	<b>2</b>	<b>4</b>	<b>80</b>	<b>0</b>
<b>Commercial</b>				
Push & Pull Auto Body	4	3	0	6,000
AutoZone	4	2	0	6,816
KRE2	5	0	0	3,400
Parkland Manor4	0	0	0	91,520
<b>Subtotal</b>	<b>13</b>	<b>5</b>	<b>0</b>	<b>107,736</b>
<b>Industrial</b>				
Crackersport Road DC	2	0	0	907,205
*Chapmans Road Warehouse	2	0	0	102,250
<b>Subtotal</b>	<b>4</b>	<b>0</b>	<b>0</b>	<b>1,009,455</b>
<b>Total Recommended</b>	<b>19</b>	<b>9</b>	<b>80</b>	<b>1,117,191</b>

\*The project square footage noted supersedes the original approval

### A1. Additional Reviews/Recommendations

- Recommended Rezoning Requests: 2 (Both Tabled)
- Recommended Land Development Waiver Requests: 1
- Recommended Conditional Uses Requests: 2

### B. 2019 Comprehensive Plan Update

The Planning Commission received monthly staff report outs related the progress of the Comprehensive Plan update at their monthly public meetings. In addition, three workshops were held on March 13, June 18, and July 30.

2019

PLANNING COMMISSION ANNUAL REPORT

South Whitehall Township, Pennsylvania

-Appendix A-  
Planning Commission

2019 Totals Recommended To BOC

Project	Waivers	Deferrals	Number of Lots	Square Footage
<b>Residential</b>				
Blue Barn Estates	1	4	4	N/A
John Jandl Subdivision	0	0	1	N/A
Harold Avenue Subdivision	1	0	6	N/A
Blue Barn Meadows <sup>3</sup>	0	0	69	N/A
<b>Subtotal</b>	<b>2</b>	<b>4</b>	<b>80</b>	<b>0</b>
<b>Commercial</b>				
Push & Pull Auto Body	4	3	0	6,000
AutoZone	4	2	0	6,816
KRE2	5	0	0	3,400
Parkland Manor <sup>4</sup>	0	0	0	91,520
<b>Subtotal</b>	<b>13</b>	<b>5</b>	<b>0</b>	<b>107,736</b>
<b>Industrial</b>				
Crackersport Road DC	2	0	0	907,205
*Chapmans Road Warehouse	2	0	0	102,250
<b>Subtotal</b>	<b>4</b>	<b>0</b>	<b>0</b>	<b>1,009,455</b>
<b>Total Recommended</b>	<b>19</b>	<b>9</b>	<b>80</b>	<b>1,117,191</b>

\*The project square footage noted supersedes the original approval

2019 PC Action By Month

January 17, 2019						
Project	Disposition Action	Approval Conditions	SALDO Waivers Recommended	SALDO Deferrals Recommended	Lots Created (Residential)	Square Foot (Commercial)
<b>Push and Pull Auto Body #2018-107 Preliminary/Final</b>  4727 Grammes Road	Recommended Approval Unanimously	11	4  312-12(b)(15); 312-12(b)(21); 312-36(c)(5)(A); 312-12(b)(33)	3  312-35(b)(3)(A)(I)(1) and 312-35(b)(3)(A)(i)(2); 312-35(b)(3)(A)(ii)(1)(a); 312-35(b)(3)(A)(iv)	None	6,000sf Addition
<b>Crackersport Road DC #2017-104 Preliminary</b>  Crackersport Road and Eck Road	Recommended Approval (4-2)	25	2  312-37(d); 312-39(d)(2)	None	None	907,205sf New Construction  <u>3 Buildings</u> 640,305sf 141,900sf 125,000sf

**February 21, 2019**

<b>Project</b>	<b>Disposition Action</b>	<b>Approval Conditions</b>	<b>SALDO Waivers Recommended</b>	<b>SALDO Deferrals Recommended</b>	<b>Lots Created (Residential)</b>	<b>Square Foot (Commercial)</b>
<b>AutoZone #2018-105 <i>Preliminary/Final</i>  4260 West Tilghman Street</b>	Recommended Approval Unanimously	20	4  312-12(b)(15); 312-36(b)(3); 312-39(g); 312-12(b)(19)	2  312-35(b)(3)(A)(i)(1) and 312-35(b)(3)(A)(ii)(1); 312-35(b)(3)(D)	None	6,816sf New Construction
<b>Robert Ruhe #2013-201 <i>Preliminary/Final</i>  2442 Huckleberry Road</b>	Recommended Denial Absent Extension Request (Request Later Received)	N/A	N/A	N/A	5  Single Family (4 New, 1 Existing Home)	None

**March 21, 2019**

<b>Project</b>	<b>Disposition Action</b>	<b>Approval Conditions</b>	<b>SALDO Waivers Recommended</b>	<b>SALDO Deferrals Recommended</b>	<b>Lots Created (Residential)</b>	<b>Square Foot (Commercial)</b>
<b>PA Venture Capital Inc. #2019-501 <i>Rezoning (R-4 to R-5)</i>  2735 Walbert Avenue</b>	Tabled  Additional Information Requested	N/A	N/A	N/A	None	Assisted Living Proposal

**April 18, 2019**

Project	Disposition Action	Approval Conditions	SALDO Waivers Recommended	SALDO Deferrals Recommended	Lots Created (Residential)	Square Foot (Commercial)
Flex Warehouse #2018-102 <i>Preliminary/Final</i>  4741 Chapmans Road	Recommended Approval Unanimously	20	2  312-12(b)(9); 312-12(b)(21)	2  312-26(a)(4); 312-40(c)(1)	None	156,000sf New Construction
Blue Barn Estates #2017-202 <i>Preliminary/Final</i>  1530 Blue Barn Road	Recommended Approval Unanimously	17	1  312-23(b)(20)	4  312-35(b)(3)(A)(i)(1); 312-35(b)(3)(A)(ii)(1)(A); 312-35(b)(3)(A)(iv); 312-35(b)(3)(A)(viii)(1)	4  Single-Family	None

**May 16, 2019**

Project	Disposition Action	Approval Conditions	SALDO Waivers Recommended	SALDO Deferrals Recommended	Lots Created (Residential)	Square Foot (Commercial)
Crackersport Road DC #2017-104 <i>Final</i>  Crackersport Road and Eck Road	Recommended Approval (3-1)	28	None	None	None	907,205sf New Construction  3 Buildings 640,305sf 141,900sf 125,000sf



**June 20, 2019  
No Meeting**

**July 18, 2019**

<b>Project</b>	<b>Disposition Action</b>	<b>Approval Conditions</b>	<b>SALDO Waivers Recommended</b>	<b>SALDO Deferrals Recommended</b>	<b>Lots Created (Residential)</b>	<b>Square Foot (Commercial)</b>
<b>Self-Storage Facility</b> <b>#2019-103</b> <i>Sketch</i>  <b>1567/1619</b> <b>Hausman Road</b>	None  Taken Under Advisement	N/A	N/A	N/A	None	92,511sf New Construction 3-Story
<b>Parkland Manor</b> <b>#2019-104</b> <i>Sketch/Land Development Waiver</i>  <b>4636</b> <b>Crackersport Road</b>	Recommended Approval Unanimously	1  Subject to Future Base Line Submission	None	None	None	Impervious Surface Proposal
<b>Harold Avenue Subdivision</b> <b>#2019-101</b> <i>Preliminary/Final</i>  <b>1960 Harold Avenue</b>	None  Taken Under Advisement	N/A	N/A	N/A	6  1 Existing Home 5 New Townhouses	None
<b>Roosevelt Street Flats</b> <b>#2019-102</b> <i>Preliminary/Final</i>  <b>2449 Walbert Avenue</b>	None  Taken Under Advisement	N/A	N/A	N/A	6  1 Existing Home 3 New Single Family Homes 2 New Two-Flat	None

**August 15, 2019**

<b>Project</b>	<b>Disposition Action</b>	<b>Approval Conditions</b>	<b>SALDO Waivers Recommended</b>	<b>SALDO Deferrals Recommended</b>	<b>Lots Created (Residential)</b>	<b>Square Foot (Commercial)</b>
<b>John Jaindl Subdivision #2019-201 Preliminary/Final</b> 2886 Strohl Road	Recommended Approval Unanimously	11	None	None	1 Single Family to Accommodate Existing Home	None

**September 16, 2019 (Special Session)**

<b>Project</b>	<b>Disposition Action</b>	<b>Approval Conditions</b>	<b>SALDO Waivers Recommended</b>	<b>SALDO Deferrals Recommended</b>	<b>Lots Created (Residential)</b>	<b>Square Foot (Commercial)</b>
<b>Ridge Farm #2017-601 Conditional Use</b> Walbert Avenue and Cedar Crest Boulevard	None Taken Under Advisement	N/A	N/A	N/A	N/A	N/A

September 19, 2019

Project	Disposition Action	Approval Conditions	SALDO Waivers Recommended	SALDO Deferrals Recommended	Lots Created (Residential)	Square Foot (Commercial)
Roosevelt Street Flats #2019-102 <i>Preliminary/Final</i> 2449 Walbert Avenue	None  Taken Under Advisement	N/A	N/A	N/A	6  Single Family (3 New, 1 Existing Home)  Two-Flat (2 New)	None
Harold Avenue Subdivision #2019-101 <i>Preliminary/Final</i> 1960 Harold Avenue	Recommended Approval Unanimously	15	1  312-35(b)(3)(D)(i)	None	6  1 Existing Home 5 New Townhouses	None
Lopsonzski #2019-502 <i>Rezoning (NC to HC)</i> 2091 Blue Barn Road	Tabled  Pending Comp Plan Outcome	N/A	N/A	N/A	None	Self-Storage Proposal
Flex Warehouse #2019-601 <i>Conditional Use</i> 4741 Chapmans Road	Recommended Approval Unanimously	6	None	None	None	102,250sf New Construction
Flex Warehouse #2019-105 <i>Preliminary/Final</i> 4741 Chapmans Road	Recommended Approval Unanimously	24	2  296-12(r); 312-40(c)(1)	None	None	102,250sf New Construction

**October 17, 2019**

<b>Project</b>	<b>Disposition Action</b>	<b>Approval Conditions</b>	<b>SALDO Waivers Recommended</b>	<b>SALDO Deferrals Recommended</b>	<b>Lots Created (Residential)</b>	<b>Square Foot (Commercial)</b>
<b>Grandview Cemetery #2017-201 Preliminary 2735 Walbert Avenue</b>	None  Taken Under Advisement	N/A	N/A	N/A	None	Proposed Single Lot Subdivision
<b>Parkland Manor #2019-106 Preliminary 4636 Crackersport Road</b>	Recommended Approval Unanimously	14	None	None	None	91,520 Senior Living Building (4-Story)
<b>KRE2 #2019-107 Preliminary/Final Cetronia Road and Broadway</b>	None  Taken Under Advisement	N/A	N/A	N/A	None	3,400sf New Construction

**October 30, 2019 (Special Session)**

<b>Project</b>	<b>Disposition Action</b>	<b>Approval Conditions</b>	<b>SALDO Waivers Recommended</b>	<b>SALDO Deferrals Recommended</b>	<b>Lots Created (Residential)</b>	<b>Square Foot (Commercial)</b>
<b>Ridge Farm #2017-601 Conditional Use Walbert Avenue and Cedar Crest Boulevard</b>	Recommended Approval (4-1)	5	N/A	N/A	N/A	N/A

**November 21, 2019**

<b>Project</b>	<b>Disposition Action</b>	<b>Approval Conditions</b>	<b>SALDO Waivers Recommended</b>	<b>SALDO Deferrals Recommended</b>	<b>Lots Created (Residential)</b>	<b>Square Foot (Commercial)</b>
<b>Blue Barn Meadows 3 #2002-114 Final  1491 Blue Barn Road</b>	Recommended Approval Unanimously	2	None	None	69  Townshomes	None
<b>KRE 2 #2019-107 Preliminary/Final  Cetronia Road and Broadway</b>	Recommended Approval Unanimously	21	5  296-9.J; 312-12(b)(15) and 312-12(b)(21); 312-12(b)(20); 312-36(c)(4)(B)(i); 296-15.B	None	None	3,400sf New Construction
<b>Consideration of Potential Text Amendments Related to Building Height and Signage</b>	None  Remanded from BOC For Discussion Only	N/A	N/A	N/A	None	None

**December 18, 2019**

**Election of Officers – No Subdivision Items Considered**

**-Appendix B-  
Public Safety Commission**

Thomas Yezerksi, *Chairman*; David Kennedy, *Vice-Chairman*

Glen Dorney, Andrew Garger, Jay Heicklen, Jeff Kelly, James Kish, Richard Snyder, Michael Smith, Stuart Shmookler, Larry Wiersch, Jeff Johnson

<b>Date</b>	<b>Land Development Project</b>	<b>Review Type</b>
January 7, 2019	No Items	N/A
February 4, 2019	Chapmans Road Warehouse (2018-102)	Land Development
	Ridge Farm (2017-601)	Conditional Use
March 4, 2019	Chapmans Road Warehouse (2018-102)	Land Development
April 1, 2019	No Items	N/A
May 6, 2019	Chapmans Road Warehouse (2018-102)	Land Development
	Hausman Flex Warehouse (2018-106)	Land Development
June 3, 2019	Not Items	N/A
July 1, 2019	Hausman Self Storage (2019-103)	Land Development
	Harold Avenue (2019-101)	Residential Subdivision
	Parkland Manor (2019-104)	Land Development Waiver
	Roosevelt Flats (2019-102)	Residential Subdivision
	Dorney Park 2020 (2019-701)	Land Development Waiver
August 5, 2019	Hotel Hamilton (2015-107)	Land Development
	John Jandl (2019-201)	Residential Subdivision
	Hausman Self Storage (2019-103)	Land Development
September 9, 2019	Village West (2019-702)	Land Development Waiver
	Blue Barn Estates (2017-202)	Residential Subdivision
	Chapmans Road Warehouse (2019-601)	Conditional Use
	Chapmans Road Warehouse (2019-105)	Land Development
	Grandview Cemetery (2017-201)	Land Development
	Roosevelt Flats (2019-102)	Residential Subdivision
	Robert Ruhe (2013-201)	Residential Subdivision
Parkland Manor (2019-106)	Land Development	

October 7, 2019	KRE2 (2019-107)	Land Development
November 4, 2019	Blue Barn Meadows3 (2002-114)	Residential Subdivision
December 2, 2019	Hausman Flex Warehouse (2019-602)	Conditional Use

**-Appendix C-  
Landscape and Shade Tree Commission**

*David Dunbar, Chairman; David Wilson, Resident Representative; Rosemarie Montgomery-Hansted, Resigned*

<b>January 28, 2019</b>		
<b>Correspondence Items</b>	<b>Subdivision/Land Development Review</b>	<b>Inspections</b>
1201 Country Lane Shade Tree Removal Permit Application 2018134241201	4741 Chapmans Road (#2018-102)	Rothrock Motors Final Maintenance Inspection (#2011-105)
1769 Penns Crossing Shade Tree Removal Permit Application 201813435	Push and Pull Auto Body (#2018-107)	Liquor Control Board Final Inspection (#2016-101)
3730 Catherine Avenue Shade Tree Removal Permit Application 201900012		1962 Riga Circle - Expiring Shade Tree Permit 2018000004
Blue Barn Estates Landscaping Plan Review (#2017-202)		2334 Minnie Lane - Expiring Shade Tree Permit 2017001376
1424 Hampton Road Shade Tree Re-Inspection Letter		425 Tamarack Drive - Expiring Shade Tree Permit 2017001359
1439 North 19th Street Shade Tree Re-Inspection Letter		
1704 Penns Crossing Shade Tree Re-Inspection Letter		



<b>February 25, 2019</b>		
<b>Correspondence Items</b>	<b>Subdivision/Land Development Review</b>	<b>Inspections</b>
4741 Chapmans Road (#2018-102) Landscaping Plan Review	None	1407 Bulldog Drive - Shade Tree Permit 201900167
Push and Pull Auto Body (#2018-107) Landscaping Plan Review		
Rothrock Motors Final Maintenance Inspection (#2011-105) Landscaping Final Maintenance Inspection		
Liquor Control Board (#2016-101) Landscaping Final Inspection		

<b>March 25, 2019</b>		
<b>Correspondence Items</b>	<b>Subdivision/Land Development Review</b>	<b>Inspections</b>
1407 Bulldog Drive - Shade Tree Permit 201900167	DC Warehouse Review (#2017-104)	1481 Red Maple Lane - Expiring Shade Tree Permit 2018000066
	Blue Barn Estates (#2017-202)	1427 North 19th Street - Expiring Shade Tree Permit 2018000107
		3030 West Pennsylvania Street - Expiring Shade Tree Permit 2018000177
		2813 Allison Lane - Expiring Shade Tree Permit 2018000084
		2622 Russell Street - Shade Tree Permit 201900242
		3226 West Highland Street - Shade Tree Permit

<b>April 29, 2019</b>		
<b>Correspondence Items</b>	<b>Subdivision/Land Development Review</b>	<b>Inspections</b>
DC Warehouses (#2017-104) Landscaping Plan Review	Hausman Road Flex Warehouse (#2018-106) Landscaping Plan Review	1716 Scherersville Road - Shade Tree Permit
Blue Barn Estates (#2017-202) Landscaping Plan Review		2029 West Columbia Street - Shade Tree Permit 201900197
2622 Russell Street - Shade Tree Permit 201900242		2605 West Pennsylvania - Shade Tree Permit 201900285
3226 West Highland Street - Shade Tree Permit		1225 North 30th Street - Shade Tree Permit 201900321
1427 North 19th Street - Shade Tree Permit 2018000107 Extension		3836 Broadway - Shade Tree Permit 201900308
2813 Allison Lane - Shade Tree Permit 2018000084 Extension		
425 Tamarack Drive - Shade Tree Permit 2017001359 Extension		
2334 Minnie Lane - Shade Tree Permit 2017001376 Extension		
2443 Wedgewood Road - Shade Tree Permit 2015000886 Extension		
Rosemarie Montgomery-Hansted Resignation Letter		

<b>May 20, 2019</b>		
<b>Correspondence Items</b>	<b>Subdivision/Land Development Review</b>	<b>Inspections</b>
DC Warehouses (#2017-104) Landscaping Plan Review	None	1520 Hampton Road - Expiring Shade Tree Permit 2018000486
2029 West Columbia Street - Shade Tree Permit 201900297		1436 Hampton Road - Expiring Shade Tree Permit 2018000306
1225 North 30th Street - Shade Tree Permit 201900321		1757 Penns Crossing - Expiring Shade Tree Permit 2018000366
3836 Broadway - Shade Tree Permit 201900308		1554 Brandywine Road - Expiring Shade Tree Permit 2018000417
Rosemarie Montgomery-Hansted Resignation Letter		2735 Walbert Avenue - Expiring Shade Tree Permit 2018000482
		1443 North 22nd Street - Shade Tree Permit 201900413

<b>June 24, 2019</b>		
<b>Correspondence Items</b>	<b>Subdivision/Land Development Review</b>	<b>Inspections</b>
1443 North 22nd Street - Shade Tree Permit 201900413	1960 Harold Avenue (#2019-101)	1470 Springhouse Road - Expiring Shade Tree Permit 2018000580
3639 Barrington Drive - Shade Tree Permit 201900502		1501 North 25th Street - Expiring Shade Tree Permit 2018000682
1001 North 33rd Street - Shade Tree Permit Extension 2018000464		4225 West Tilghman Street - Expiring Shade Tree Permit 2017001288
		1061 Glick Avenue - Expiring Shade Tree Permit 2018000555
		3610 Sturbridge Pace - Shade Tree Permit 201900551
		129 North 39th Street - Shade Tree Permit 201900596
		929 Webster Avenue - Shade Tree Permit 201900599
		1944 Latta Street - Pending Shade Tree Permit

<b>July 22, 2019</b>		
<b>Correspondence Items</b>	<b>Subdivision/Land Development Review</b>	<b>Inspections</b>
1960 Harold Avenue (#2019-101) Landscaping Plan Review	John Jandl (#2019-201)	4345 Valley Drive - Shade Tree Permit 201900678
3610 Sturbridge Pace - Shade Tree Permit 201900551	Hausman Road Self Storage (#2019-103)	1444 Red Maple Lane - Shade Tree Permit 201900689
1944 Latta Street - Pending Shade Tree Permit 201900669	Hotel Hamilton (#2015-107)	3742 Vale View Drive - Shade Tree Permit 2018000713
129 North 39th Street - Shade Tree Permit 201900596		1612 Valley Forge Road - Expiring Shade Tree Permit 201700801
929 Webster Avenue - Shade Tree Permit 201900599		4446 Creek Road - Expiring Shade Tree Permit 2018000821
		439 North 41st Street - Expiring Shade Tree Permit 2018000703

<b>August 26, 2019</b>		
<b>Correspondence Items</b>	<b>Subdivision/Land Development Review</b>	<b>Inspections</b>
John Jaindl (#2019-201) Landscaping Plan Review	1960 Harold Avenue (#2019-101)	1443 Wethersfield Drive South - Expiring Shade Tree Permit 201700807
Hotel Hamilton (#2015-107) Landscaping Plan Review	Roosevelt Street Flats (#2019-102)	2206 Girard Avenue - Expiring Shade Tree Permit 201700816
Hausman Road Self Storage (#2019-103) Landscaping Plan Review	4741 Chapmans Road Flex Warehouse Facility (#2019-105)	2391 James Drive - Shade Tree Permit 201900841
4345 Valley Drive - Shade Tree Permit 201900678		2440 Lisa Lane - Shade Tree Permit 201900811
1444 Red Maple Lane - Shade Tree Permit 201900689		2480 Lisa Lane - Shade Tree Permit 201900830
		1230 North 23rd Street - Shade Tree Permit 201900858
		1129 North 24th Street - Shade Tree Permit 201900863
		2993 Mosser Drive - Pending Shade Tree Permit

<b>September 23, 2019</b>		
<b>Correspondence Items</b>	<b>Subdivision/Land Development Review</b>	<b>Inspections</b>
1960 Harold Avenue (#2019-101) Landscaping Plan Review	Robert Ruhe (#2013-201)	1754 Penns Crossing - Shade Tree Permit 201900955
Roosevelt Street Flats (#2019-102) Landscaping Plan Review	Hotel Hamilton (#2015-107)	2070 Lawfer Avenue - Shade Tree Permit 201900975
4741 Chapmans Road Flex Warehouse Facility (#2019-105) Landscaping Plan Review	Grandview Cemetery (#2017-201)	2626 Helen Street - Shade Tree Permit 201900913
2391 James Drive - Shade Tree Permit 201900841	1215 Hausman Road Flex Warehouse (#2018-106)	2615 West Pennsylvania Street - Shade Tree Permit 201900886
2440 Lisa Lane - Shade Tree Permit 201900811	Hausman Road Self-Storage (#2019-103)	
2480 Lisa Lane - Shade Tree Permit 201900830	Parkland Manor (#2019-104)	
1230 North 23rd Street - Shade Tree Permit 201900858		
1129 North 24th Street - Shade Tree Permit 201900863		
2993 Mosser Drive - Pending Shade Tree Permit 201900951		

<b>October 28, 2019</b>		
<b>Correspondence Items</b>	<b>Subdivision/Land Development Review</b>	<b>Inspections</b>
Robert Ruhe (#2013-201) Landscaping Plan Review	KRE II (#2019-107)	4471 Jamestown Court - Expiring Shade Tree Permit 2018001040
Hotel Hamilton (#2015-107) Landscaping Plan Review		1715 N 21st Street - Expiring Shade Tree Permit 2018000898
Grandview Cemetery (#2017-201) Landscaping Plan Review		2620 W Pennsylvania Street - Expiring Shade Tree Permit 2018001228
1215 Hausman Road Flex Warehouse (#2018-106) Landscaping Plan Review		3141 W Highland Street - Expiring Shade Tree Permit 2018001215
Hausman Road Self-Storage (#2019-103) Landscaping Plan Review		3121 W Liberty Street - Expiring Shade Tree Permit 2018001217
Parkland Manor (#2019-104) Landscaping Plan Review		2457 Lisa Lane - Shade Tree Permit 201901082
1754 Penns Crossing - Shade Tree Permit 201900955		2058 Lawfer Avenue - Shade Tree Permit 201901062
2070 Lawfer Avenue - Shade Tree Permit 201900975		1823 Ruth Street - Shade Tree Permit 201901021
2626 Helen Street - Shade Tree Permit 201900913		3141 Hamilton Boulevard - Shade Tree Permit 201901120
2615 West Pennsylvania Street - Shade Tree Permit 201900886		

November 25, 2019		
Correspondence Items	Subdivision/Land Development Review	Inspections
KRE II (#2019-107) Landscaping Plan Review	None	4188 Huckleberry Road - Expiring Shade Tree Permit 2018001169
4471 Jamestown Court - Expiring Shade Tree Permit 2018001040		1630 Penns Crossing - Expiring Shade Tree Permit 2018001359
1715 N 21st Street - Expiring Shade Tree Permit 2018000898		1609 North 19th Street - Expiring Shade Tree Permit 2018001307
3141 W Highland Street - Expiring Shade Tree Permit 2018001215		625 Beverly Drive - Expiring Shade Tree Permit 2018001315
2457 Lisa Lane - Shade Tree Permit 201901082		3723 Catherine Avenue - Expiring Shade Tree Permit 2018001328
2058 Lawfer Avenue - Shade Tree Permit 201901062		3718 Vale View Drive - Expiring Shade Tree Permit 2018001240
3141 Hamilton Boulevard - Shade Tree Permit 201901120		5396 Clauser Road - Expiring Shade Tree Permit 2018001316
		5392 Clauser Road - Expiring Shade Tree Permit 2018001318
		1445 North 39th Street - Shade Tree Permit 201901161
		2474 Lisa Lane - Shade Tree Permit 201901151
		1405 North 26th Street - Shade Tree Permit 201901205
		4444 Creek Road - Shade Tree Permit 201901140

**December 16, 2019**

<b>Correspondence Items</b>	<b>Subdivision/Land Development Review</b>	<b>Inspections</b>
1445 North 39th Street - Shade Tree Permit 201901161	None	1201 Country Lane - Expiring Shade Tree Permit 201813424
2474 Lisa Lane - Shade Tree Permit 201901151		1458 White Oak Road - Expiring Shade Tree Permit 2013001079
1405 North 26th Street - Shade Tree Permit 201901205		1704 Penns Crossing - Expiring Shade Tree Permit 2017001045
4444 Creek Road - Shade Tree Permit 201901140		1769 Penns Crossing - Expiring Shade Tree Permit 201813439
4471 Jamestown Court - Shade Tree Permit 2018001040 Extension		3717 Barrington Drive - Expiring Shade Tree Permit 2017001089
2206 Girard Avenue - Shade Tree Permit 2017000816 Extension		1656 Valley Forge Road (Rear) - Expiring Shade Tree Permit 2017000898
		2407 Kris Drive - Expiring Shade Tree Permit 2014000975
		1141 North 27th Street - Expiring Shade Tree Permit 2016000847
		4225 West Tilghman Street - Expiring Shade Tree Permit 2017001288
		1404 North 39th Street - Shade Tree Permit 201901235

**-Appendix D-  
Parks and Recreation Commission**

Gregg Spence, *Chairman*; Katrina Idleman, *Secretary*  
Mark Ackerman; William Glose; Dave Keppel; Keisha Champagnie; Steve Walck

<b>Date</b>	<b>Project</b>	<b>Recommendation Fee-In-Lieu or Land</b>	<b>Amount (\$ or Acreage)</b>
March 11, 2019	4741 Chapmans Road Warehouse (#2018-102)	Fee-In-Lieu	\$82,563.50*
June 10, 2019	Harold Avenue Subdivision (#2019-101)	Fee-In-Lieu	\$12,500.00
September 9, 2019	Roosevelt Flats (#2019-102)	Fee-In-Lieu	\$20,000.00
September 9, 2019	4741 Chapmans Road Warehouse (#2019-105)	Fee-In-Lieu	\$62,250.00*
October 14, 2019	KRE II (#2019-107)	Fee-In-Lieu	\$7,479.25
October 14, 2019	Hausman Road Storage (#2019-103)	Fee-In-Lieu	\$17,236.97
October 14, 2019	Parkway Manor (#2019-106)	Fee-In-Lieu	\$847.25
			<b>Total - \$120,313.47</b> *Total includes only the amended amount for Chapmans Warehouse



**-Appendix E-**  
**Building Code Appeals Board**

D. Scott Bigley, *Chairman*; Mark Cernese; Gregory Kelly; Brian Wheeland; David G. Burke; Andrew Garger; Albert Rock III

**No Meetings in 2019**

