



Wednesday, June 5, 2024
Board of Commissioners Meeting – 7:00 PM

1. CALL TO ORDER

A. Roll Call

2. ANNOUNCEMENTS

A. All public sessions of the South Whitehall Township Board of Commissioners are electronically recorded, filed, and posted on the South Whitehall Township website for the Public's access.

B. Public /Virtual Meeting Rules

C. Board of Commissioners Met in Executive Session on the following dates to discuss Legal and Personnel Matters: May 23, 2024 and June 5, 2024, prior to the BOC Meeting.

3. COURTESY OF THE FLOOR - Public Comment on Non-Agenda Items

4. PLEDGE OF ALLEGIANCE

5. MINUTES

A. May 15, 2024 - Board of Commissioners Meeting Minutes

- *Motion to approve meeting minutes as presented.*

6. PRESENTATIONS

A. Herbein & Company - 2023 Audited Financial Statements Presentation

- *Motion to Approve Audited Financial Statements for Fiscal Year 2023 (January 1, 2023 to December 31, 2023)*

B. Financial Summary Report (YTD for 2024 Fiscal Year) - Finance Department

- *Tricia Dickert, Director of Finance and/or Kristin Blahnik, Financial Reporting and Fund Balance Specialist*

C. Russell Held, Public Works Utilities Foreman - Acknowledgment of Retirement

7. ORDINANCES

A. Consideration of Adoption: An Ordinance Amending Chapter 274 (Sewers and Sewage Disposal) in the Codified Ordinances of the Township of South Whitehall to Establish Part 6 Titled "On-Lot Sewage Disposal" and Providing for Definitions, Designation of Township Sewage Enforcement Officer, General Requirements, Application Procedures and Permit Issuance, New Sewage Systems, Repair Sewage Systems, General Department Requirements, Inspections, Application and Review Fees, Revocations and Reinstatement of Permits, Review of Revocations and Denials, Waiver of Liability, Nuisances and

Penalties, Severability, Failure to Enforce Not a Waiver, Repealer and an Effective Date.

- *Motion to adopt said Ordinance.*

8. RESOLUTIONS

A. A Resolution of the Board of Commissioners of South Whitehall Township, Lehigh County, Commonwealth of Pennsylvania, Adopting the Act 537 Sewage Facilities Plan

- *Motion to adopt said Resolution adopting the Act 537 Sewage Facilities Plan.*

B. A Resolution Reducing the Contributions by Police Officers to the South Whitehall Township Police Pension Plan for the Year January 1, 2024 to December 31, 2024

- *Motion to adopt said Resolution to reduce the contributions by Police Officers to the SWT Police Pension Plan for the year January 1, 2024 to December 31, 2024.*

C. A Resolution of the Board of Commissioners of South Whitehall Township to Submit an Application to the Pennsylvania Department of Community and Economic Development 2024 Pennsylvania Gaming Local Share Account (Lehigh/Northampton Counties) Grant Program to Provide Funding to be Used for the West End Water District Rehabilitation Project.

- *Motion to adopt said resolution to submit application to PA DCED 2024 PA Gaming Local Share Account Grant Program to provide funding.*

9. MOTIONS

A. Motion to Proceed with Security Release: Ridge Farms Phase 1A Improvements Security Release Certification Number 5.

- *Motion to approve Security Release Certification Number 5 for Ridge Farms Phase 1A in the amount of \$385,560.45.*

B. Solid Waste/Recycling Study Update - Motion to Proceed with Request for Revised Scope of Work for Benchmarking Financial Analysis

- *Motion to approve revised Scope of Work for Solid Waste/Recycling Study Benchmarking Financial Analysis*

C. Motion to Approve Copier Lease with Fraser Advanced Information Systems for the term of 60 months at \$665 per month.

10. CORRESPONDENCE AND INFORMATION ITEMS

A. Boards and Commissions - Informational Items/Vacancies

11. DIRECTION/DISCUSSION ITEMS

A. Columbia Street (also commonly referred to as "Orator Street"), Street Vacation Request - Preliminary Assessment (Pursuant to Street Vacation Petition Application Procedures).

- *Confirmation of consideration of request by BOC.*

B. Community Development Block Grant (CDBG) Program - Notification of Exclusion Opportunity from Urban County Received from County of Lehigh.

- *No official action is required.*

C. Lehigh Valley 2025-2028 Transportation Improvement Program (DRAFT) - South Whitehall Township Update.

- *No official action is required.*

12. OLD BUSINESS

13. COURTESY OF THE FLOOR - Public Comment on Non-Agenda Items

14. MOTION TO AUTHORIZE PAYMENT OF INVOICES & DISBURSEMENTS

A. Invoices and Disbursements.

15. EXECUTIVE SESSION

A. Scheduled Accordingly.

16. ADJOURNMENT

A. Motion to Adjourn.