



Wednesday, January 17, 2024
Board of Commissioners Meeting – 7:00 PM

1. CALL TO ORDER

A. Roll Call

2. PLEDGE OF ALLEGIANCE

3. ANNOUNCEMENTS

- A. All public sessions of the South Whitehall Township Board of Commissioners are electronically recorded, filed, and posted on the Township Website for Public access.
- B. Public /Virtual Meeting Rules
- C. Board of Commissioners Met in Executive Session on the following dates to discuss Legal and Personnel Matters: January 17, 2024.

4. COURTESY OF THE FLOOR - Public Comment on Non-Agenda Items

- *County Executive, Phil Armstrong*

5. MINUTES

- A. December 20, 2023 - Board of Commissioners Meeting Minutes.
 - *Motion to approve minutes as presented.*
- B. December 28, 2023 - Board of Commissioners Special Meeting Minutes.
 - *Motion to approve minutes as presented.*
- C. January 2, 2024 - Board of Commissioners Re-Org Meeting Minutes.
 - *Motion to approve minutes as presented.*
- D. January 10, 2024 - Vacancy Board Meeting Minutes.
 - *Motion to approve minutes as presented.*

6. ORDINANCES

A. Advertised for Possible Adoption - An Ordinance Amending Part I (Administrative Legislation) Chapter 17 to Repeal Article VII Environmental Advisory Council and its Subordinate Sections, Reserved for Future Use those Sections not Utilized, and Create a New Article V, Environmental Advisory Council, as Part of the Codified Ordinances of the Township of South Whitehall, and Providing for the Commission's Name; Membership; Jurisdiction, Duties and Responsibilities; Rights and

Authority, Organization, Bylaws and Procedures; Public Notice of Meetings; Funding and Expenditures; Records; and Compensation; Severability, Failure to Enforce not a Waiver, Repealer and an Effective Date; and Amending Part II (General Legislation) to Repeal Chapter 85 Air Pollution and its Subordinate Sections

- *Motion to Approve said Ordinance Re-Establishing the Environmental Advisory Council.*

B. Advertised for Possible Adoption - An Ordinance Amending Part I (Administrative Legislation), Chapter 17, to Repeal Article III, Landscape and Shade Tree Commission and its Subordinate Sections, Reserve for Future Use those Sections not Utilized, Move Article V Commission Meetings to Article III, Move Section 17-29 to Section to Section 17-14, and Create a New Article VII Landscape and Shade Tree Commission as part of the Codified Ordinances of the Township of South Whitehall and Providing for the Commission's Name; Membership; Jurisdiction, Duties and Responsibilities; Right and Authority, Organization, Bylaws and Procedures; Public Notice of Meetings; Funding and Expenditures; Records; and Compensation; Severability, Failure to Enforce not a Waiver, Repealer and an Effective Date.

- *Motion to Approve said Ordinance creating Chapter 330 Trees.*

C. Advertised for Possible Adoption - An Ordinance Amending Part II (General Legislation) and Establishing Chapter 330 "Trees" as part of the Codified Ordinances of the Township of South Whitehall and Providing for Definitions, Permits, Prohibited Activities, Trees in Public Lands and Right of Way, Trees on Private Property, Arboricultural Work Performance Requirements, Compliance with Township Ordinances, Shade Tree Fees, Violations and Penalties, Severability, Failure to Enforce not a Waiver, Repealer and an Effective Date.

- *Motion to Approve said Ordinance creating Chapter 17 Article VII Landscape and Shade Tree Commission.*

D. For Discussion Only - 457B Ordinance Amendment.

- *Motion to forward to Pension Committee for review and comments.*

E. For Discussion Only - On Lot Septic Disposal Systems Ordinance.

- *Motion to send proposed On-Lot Sewage Disposal Ordinance to Legal for review.*

7. RESOLUTIONS

A. A Resolution Appointing Commissioner ___ to the South Whitehall Township Pension Committee.

- *Motion to Approve said Resolution Appointing Commissioner ___ to the SWT Pension Committee.*

B. A Resolution Appointing Commissioner ___ to the South Whitehall Township Pension Committee.

- *Motion to Approve said Resolution Appointing Commissioner ___ to the SWT Pension Committee.*

C. A Resolution of the Board of Commissioners of South Whitehall Township, Lehigh County, Pennsylvania, Reappointing Diana Valkova as the Deputy Treasurer for the Township Pursuant to Article VIII-A, Section 801-A(c) of the First Class Township Code.

- *Motion to Approve said Resolution Reappointing Diana Valkova as the Deputy Treasurer for South Whitehall Township.*

D. A Resolution Reappointing Patrick M. Hitchens, Esquire, as Special Tax Counsel for South Whitehall Township's Business Privilege Tax Collection, and Establishing Compensation.

- *Motion to Approve said Resolution Reappointing Patrick M. Hitchens as Special Tax Counsel for SWT's BPT Collection, and Establishing Compensation*

E. A Resolution Reappointing Keycodes Inspection Agency as an Alternate Residential Building Code Inspector for South Whitehall Township.

- *Motion to Approve Reappointment of Keycodes Inspection Agency as Alternate Residential Building Code Inspector for SWT.*

F. A Resolution Reappointing Barry Isett & Associates as an Alternate Commercial Building Code Inspector for South Whitehall Township.

- *Motion to Approve said Resolution Reappointing Barry Isett & Associates as an Alternate Commercial Building Code Inspector for South Whitehall Township.*

G. A Resolution of the Board of Commissioners of South Whitehall Township, Lehigh County, Pennsylvania, Approving and Adopting an Updated Blanket Purchase Order Listing.

- *Motion to Approve said Resolution Approving and Adopting an Updated Blanket Purchase Order Listing.*

8. MOTIONS

A. Motion to Appoint Commissioners __ and __ to the Budget and Finance Committee.

B. Motion to Appoint Commissioners __ and __ to the Volunteer Fire Company Subcommittee.

C. Motion to Appoint Commissioner __ to the Active Transportation Steering Committee.

D. Motion to Proceed with the Purchase of a Freightliner Tri-Axle, including Upfit to Vehicle, in the Amount of \$239,424.00.

E. Motion to Authorize Township Solicitor to Prepare an Amendment to the Improvements Agreement to Eck Road and Crackersport Road.

9. CORRESPONDENCE AND INFORMATION ITEMS

A. Boards and Commissions - Informational Items / Vacancies.

10. DIRECTION/DISCUSSION ITEMS

A. Partnership for the Delaware Estuary - "Farm Forward" Group Meeting.

B. County Radio Project

C. Active Transportation Safety Action Plan - Steering Committee Meeting.

- *Action Requested - Determination of one or two Board of Commissioner representatives to serve on the SWT Active Transportation Safety Action Plan (ATSAP) Steering Committee.*

11. OLD BUSINESS

12. COURTESY OF THE FLOOR - Public Comment on Non-Agenda Items

13. DEPARTMENT REPORTS

A. Department Reports:

- *Executive Department*
- *Community Development Department*
- *Finance Department*
- *Fire Departments*
- *Human Resources*
- *Parks & Recreation Department*
- *Police Department*
- *Public Works Department*
- *Township Engineer*

14. MOTION TO AUTHORIZE PAYMENT OF INVOICES & DISBURSEMENTS

A. Invoices and Disbursements.

15. EXECUTIVE SESSION

A. Scheduled Accordingly.

16. ADJOURNMENT

A. Motion to Adjourn.