



FEE SCHEDULE

Effective January 3, 2024
 Resolution 2024-31 (Adopted January 2, 2024)

| SCHEDULE "A" Administrative Fees | |
|---|--|
| Amusement Tax License | \$10 |
| Business Privilege License: | |
| New License | \$35 |
| License Renewal | \$35 |
| Business Privilege Tax Appeal Hearing | \$2,500 |
| Bid Specifications: | |
| With Plans (minimum) | \$55 |
| Without Plans (minimum) | \$30 |
| Check Return Fee | \$36 |
| Copying Fees: | |
| Up to 11x17 | \$0.12 per imprint |
| Black & White Larger than 11x17 | \$0.50 per square foot |
| Color Larger than 11x17 | \$2.25 per square foot |
| Electronic Storage Device (Flash Drive) | \$25 |
| Credit Card Processing Fee (varies) | \$2.95 |
| Documentation for Balance Due - Sewer | \$20 |
| Documentation for Balance Due - Water | \$20 |
| Junk Yard and Dealer Licenses (Renewed Annually): | |
| New License | \$150 |
| License Renewal | \$100 |
| Municipal Liens and Claims Collections Costs: | |
| Filing Fee and Need Satisfaction | \$175 |
| Attorney Time Expended | \$175.00/hour billed in 1/10 hour increments |
| Paralegal Time Expended | \$80.00/hour billed in 1/10 hour increments |
| Plumbing Licenses (Renewed Annually): | |
| Master Plumber License | \$60 |
| Journeyman Plumber License | \$50 |
| Refuse Cert Fee | \$20 |
| Refuse/Recycling Stickers: | |
| Bulk Sticker | \$50 |
| Freon Sticker | \$130 |
| Grass Sticker (One-Time Use) | \$5 |
| Toters: | |
| 35 Gallon | \$95 |
| 64 Gallon | \$95 |
| 96 Gallon | \$102 |
| Tax Certification Fee for Township Treasurer | \$30 |

SCHEDULE "B" CONSTRUCTION Permit Fees

| PERMIT TYPE | AMOUNT DUE AT APPLICATION* | AMOUNT DUE AT ISSUANCE |
|---|----------------------------|---|
| RESIDENTIAL CONSTRUCTION | \$50 | SEE TABLE BELOW |
| NON-RES BUILDING | \$50 | SEE TABLE BELOW |
| NON-RESIDENTIAL ELECTRICAL | \$50 | SEE TABLE BELOW |
| NON-RESIDENTIAL PLUMBING | \$50 | SEE TABLE BELOW |
| NON-RESIDENTIAL HVAC | \$50 | SEE TABLE BELOW |
| NON-RESIDENTIAL SPRINKLER | \$50 | \$300 |
| FIRE PUMP/FIRE MAIN/FIRE DETECTION SYSTEMS/OTHER FIRE SUPPRESSION SYSTEMS | \$50 | \$200 |
| FIRE CODE – TENTS, UNDERGROUND STORAGE TANK REMOVALS, FIREWORKS | \$50 | \$50 FOR RESIDENTIAL \$150 FOR NON-RESIDENTIAL |
| ADDITIONAL PLAN RE-REVIEWS, INSPECTIONS OR RE-INSPECTIONS BY SWT INSPECTORS | | \$50 EACH |
| TRAINING FEE – ALL PERMITS UNDER UNIFORM CONSTRUCTION CODE (UCC) | | FEE AS REQUIRED BY PA ACT 157 |

* Application Fees are non-refundable.

| PERMIT ISSUANCE FEE TABLE | | | |
|--------------------------------|-----------------------------|---|---|
| Building Gross Square Footage | BUILDING - New Construction | BUILDING - Additions/ Alterations/Renovations | 1 or 2 DISCIPLINES (Electrical, HVAC, Plumbing) |
| Minor Alteration/Change of Use | N/A | N/A | \$25 |
| 1 to 2,000 | \$150 | \$50 | \$50 |
| 2,001 to 5,000 | \$250 | \$150 | \$75 |
| 5,001 to 10,000 | \$350 | \$250 | \$100 |
| 10,001 to 25,000 | \$450 | \$350 | \$125 |
| 25,001 to 50,000 | \$550 | \$450 | \$150 |
| 50,001 to 100,000 | \$650 | \$550 | \$175 |
| 100,001 to 250,000 | \$750 | \$650 | \$200 |
| 250,001 to 300,000 | \$850 | \$750 | \$225 |
| Over 300,001 | \$950 | \$850 | \$250 |

Construction Notes and Qualifications

REVIEWS BY ALTERNATE REVIEWING AGENCIES

If, due to unusual circumstances, in-house staff is required to review applications normally reviewed by Third Party Code Officials or vice versa, the fee normally charged will apply.

TYPES OF INSPECTIONS

Include but not limited to the following: footer, foundation, building, accessibility and energy rough-ins, insulation, wallboard, building, accessibility and energy finals.

FEE CALCULATION

All fees containing a square foot price will be computed on a calculated square footage basis as measured outside-to-outside dimensions of all levels of the structure, and shall include basements, bays, hallways, stairways, utility/mechanical rooms, storage rooms, lobbies, attached garages, foyers, elevators, decks, and attics that have a minimum headroom of 6 feet.

PLAN AND SPECIFICATION REQUIREMENTS

4 copies for Third Party Code Official Review, 2 Copies for In-House Review.

All commercial building plans and specifications must be stamped and sealed by a design professional licensed in the Commonwealth of Pennsylvania.

SCHEDULE "C" SPECIAL Permit Fees

| PERMIT TYPE | AMOUNT DUE AT APPLICATION* | AMOUNT DUE AT ISSUANCE |
|---|----------------------------|------------------------|
| SIMPLE ZONING (not associated with any other permit review) Fences six feet above grade and lower Home-based businesses Accessory Buildings under 500 square feet in area Accessory Uses Work on driveways outside of the Right-of-Way Non-Structural Interior or Exterior Alterations | \$50 | |
| ZONING FOR PARKING LOT LIGHTING | See Schedule "D" | |
| ALL OTHER ZONING | \$50 | \$50 |
| ZONING RE-REVIEWS – FOR INCOMPLETE OR DENIED PLANS, VOLUNTARY PLAN REVISIONS | | \$50 |
| SPECIAL FLOOD HAZARD (FLOODPLAIN) PERMIT | \$50 | \$200 |
| SPECIAL FLOOD HAZARD PERMIT RE-REVIEW– FOR INCOMPLETE OR DENIED PLANS, VOLUNTARY PLAN REVISIONS | | \$100 |
| | | |
| ON-LOT SEWAGE DISPOSAL | AMOUNT DUE AT APPLICATION* | |
| ON-LOT SEWAGE DISPOSAL SYSTEMS – New or Replacement Systems | \$50 | See Appendix A |
| ON-LOT SEWAGE DISPOSAL SYSTEMS – Repair and/or Modification of Existing Systems | \$50 | See Appendix A |
| Notes: * Application Fees are non-refundable. 1. This fee schedule is subject to SWT Escrow and Reimbursement Policy for Subdivision/Land Development Applications, adopted on November 7, 2012. 2. Applicant responsibility is not limited to the amount of the escrow noted on the above chart. | | |

SCHEDULE "D" Subdivision or Land Development Fees

| Completeness Review Fee, Application Fee and Initial Escrow Amounts for Subdivision or Land Development Applications | | | | |
|--|--|---------------------------------|---|----------------------------------|
| Type of Application | Completeness Review Fee (see Note 3) | Application Fee (see Note 4) | Escrow Amount (see Note 4) | Resubmission Fee (see Note 5) |
| Minor Plan Review | \$50 | \$700 | \$4,500 + \$500/additional lot | \$500 |
| Major Sketch Plan Review | \$50 | \$750 | \$5,000 (to be credited to a subsequent Preliminary or Preliminary/Final submission escrow) | \$550 |
| Major Non-Residential Plan Review | \$50 | \$1,200 | \$5,000 PLUS (0 to 5 acres - \$5,000/acre, rounded up) PLUS (>5 to 10 acres - \$2,000/acre, rounded up) PLUS (>10 to 20 acres - \$1,000/acre, rounded up) PLUS (20+ acres - \$250/acre, rounded up) | \$850 |
| Major Residential Plan Review | \$50 | \$1,000 | \$5,000 PLUS (1 to 10 lots - \$1,000/lot) PLUS (11 to 20 lots - \$500/lot) PLUS (21+ lots - \$200/lot) | \$650 |
| Major Mixed-Use Plan Review | \$50 | \$1,200 | \$5,000 PLUS [for residential lots (1 to 10 lots -\$500/lot) PLUS (11 to 20 lots - \$250/lot) PLUS (21+ lots - \$100/lot)] PLUS [for non-residential or mixed-use areas (0 to 5 acres - \$2,500/acre, rounded up) PLUS (>5 to 10 acres - \$1,000/acre, rounded up) PLUS (>10 to 20 acres - \$500/acre, rounded up) PLUS (20+ acres - \$100/acre, rounded up)] | \$850 |
| Resubdivision/Lot Line Adjustment Plan Review | \$50 | \$600 | \$5,000 | \$450 |
| Notes: | <ol style="list-style-type: none"> 1. This fee schedule is subject to SWT Escrow and Reimbursement Policy for Subdivision/Land Development Applications, adopted on November 7, 2012. 2. Applicant responsibility is not limited to the amount of the escrow noted on the above chart. 3. Completeness Review Fee is due at plan submission. Completeness Review Fee is non-refundable. 4. Application Fee and Escrow will be invoiced upon satisfactory submission Completeness Review. Application Fee is non-refundable. 5. Resubmission Fees: After the initial Planning Commission meeting at which a plan is reviewed, a Resubmission Fee is required to be submitted along with each subsequent formal submission of plans and/or supporting materials before the plan shall be reviewed by staff for a subsequent Planning Commission or Board of Commissioners meeting. The Resubmission Fee is non-refundable. 6. The applicant may postpone the plan's review at any Planning Commission or Board of Commissioner meeting prior to the advertisement of that plan for the particular meeting without penalty. Once the plan is advertised to be reviewed at a particular meeting, a new Resubmission Fee shall be required for a formal review at any subsequent meeting whether or not the plan was discussed at the advertised meeting. | | | |

Fees in lieu of Land Dedication

| | |
|-----------------------|-----------------------|
| Residential | \$5,000/dwelling unit |
| Non-Residential | \$0.50/square foot |

Fee in lieu of Planting Shade Tree

| | |
|---|-------|
| Fee per Tree not planted per the approved Landscaping Plan..... | \$300 |
|---|-------|

SCHEDULE "D" Non-Subdivision or Land Development Fees

| Application and Initial Escrow Amounts for Non-Subdivision or Land Development Applications | | |
|---|---|-----------------------|
| Type of Application | Application Fee | Initial Escrow Amount |
| Building Code Appeal | \$250 | |
| Building Code Consultation | Contact the appropriate 3 rd Party Review and Inspection Service | |
| Code/Zoning Text Amendment Request | Initial Application \$750 Resubmission* \$600 | \$2,500 |
| Code or Policy Adoption Request | \$500 | \$2,500 |
| Fire Code Appeal | \$250 | |
| Line & Grade Permit | \$250 | \$2,500 |
| Miscellaneous Waivers | \$500 | Discretionary |
| Professional Staff Review (includes Civil & Land Planning Engineering, Erosion & Control, Geotechnical, Land Development/Subdivision Pre-Application Consultation, Lighting, and similar Reviews) | \$150 | \$2,500 |
| Rezoning or Zoning Map Amendment | Initial Application \$750 Resubmission* \$650 | \$4,000 |
| SALDO Review Process Waiver Request (Non-Residential) | \$750 | \$6,000 |
| SALDO Review Process Waiver Request (Residential Only) | \$600 | \$2,500 |
| Sanitary Sewer Planning Module Review (Not related to a Subdivision or Land Development) | Initial Application \$200 Resubmission \$150 | |
| Street Vacation | \$500 | \$5,000 |
| Substantive Validity Challenge | \$750 | \$3,000 |
| Zoning Conditional Use Review | See Major Non-Residential Plan Review, Major Residential Plan Review or Major Mixed-Use Plan Review, as appropriate | |
| Zoning Officer Preliminary Opinions | \$250 | |
| Zoning Hearing Board Appeal for Dimensional Variance for Residential Uses | \$250 | |
| Zoning Hearing Board Appeal for Special Exceptions and all others for Residential Uses | \$350 | |
| Zoning Hearing Board Appeal for Dimensional Variance for Non-Residential Uses | \$750 | |
| Zoning Hearing Board Appeal for Special Exceptions and all others for Non-Residential Uses | \$1,000 | |
| Zoning Hearing Board Continuance Fee for each advertised Zoning Hearing Board Hearing after the initially-advertised Hearing | \$150 | |
| Zoning Hearing Board Appeal for Temporary Use Review | \$250 | |
| Zoning Hearing Board Appeal for Time Extension Request | \$200 | |
| Notes: | | |
| 1. For Zoning Hearing Board Appeals, the applicant is responsible for 50% of the stenographer fees associated with the Zoning Appeal. | | |
| 2. This fee schedule is subject to SWT Escrow and Reimbursement Policy for Non-Subdivision/Land Development Applications, adopted on November 7, 2012. | | |
| 3. Applicant responsibility is not limited to the amount of the escrow noted on the above chart. | | |
| 4. Application Fees are non-refundable. | | |
| * Resubmission Fees: See Note 5 Resubmission Fees on page 4 | | |

SCHEDULE "E" Emergency Services

| Alarm Fees Pursuant to Ordinance 1067 | |
|--|---|
| False/Nuisance Alarm Fees (Fee For Each Occurrence) (Occurrences Per Calendar Year) | |
| Residential Police: 1-2 \$0 3-4 \$25 5-6 \$75 7+ \$125 | Residential Fire: 1-2 \$0 3-4 \$100 5-6 \$150 7+ \$200 |
| Commercial Police: 1-2 \$0 3-4 \$100 5-6 \$200 7+ \$300 | Commercial Fire: 1-2 \$0 3-4 \$300 5-6 \$400 7+ \$500 |

| Volunteer Firefighter Incentive Program | |
|---|--------------------------------|
| Pay Per Call (Maximum Rate Per Call is \$10.00 (subject to future increase)) | |
| Rank/Certification | Rate |
| Junior Firefighters | \$5.00 |
| Probationary Firefighters | \$5.00 |
| Firefighters/Fire Police | \$7.50 BASE |
| 5 Years of Service | Add \$0.50 (\$0.50 above BASE) |
| 10 Years of Service | Add \$0.50 (\$1.00 above BASE) |
| 15 Years of Service | Add \$0.50 (\$1.50 above BASE) |
| 20+ Years of Service | Add \$0.50 (\$2.00 above BASE) |
| Firefighter 1 (or Equivalent NFPA 1001 Training) | Add \$0.50 |
| Firefighter 2 | Add \$0.25 |
| Fire Officer 1 | Add \$0.50 |
| Vehicle Rescue Technician | Add \$0.50 |
| EMR (cannot combine with other EMS) | Add \$0.25 |
| EMT or Above (cannot combine with other EMS) | Add \$0.50 |
| HazMat Technician | Add \$0.50 |
| Basic Fire Police | Add \$0.50 |
| Advanced Fire Police | Add \$0.50 |

SCHEDULE "F" Police Department Fees

| | |
|--|---------------------|
| Police Service Fees: | |
| Police Accident Report..... | \$10 |
| Finger Printing..... | \$10 |
| Dog Pick-Up..... | \$50 |
| Record Search | \$10 |
| Police Service Extra Duty Overtime Rate | \$83.17/hour |

SCHEDULE "G" Public Works Fees

| PERMIT TYPE | AMOUNT DUE AT APPLICATION* | |
|--|----------------------------|--------------------------|
| Right-Of-Way Permits And Fees: | | |
| Any Permit For A Utility Company | \$125 | |
| Any Work In Or On A Public Street | \$125 | |
| New Driveway** | \$125 | |
| Driveway Repair Or Resurface** | \$125 | |
| Sidewalk Repair Or Replacement Without Curbing** | \$125 | |
| Curbing Repair or Replacement | \$125 | |
| Dumpster/Equipment In Right-Of-Way** | \$75 | |
| Zoning Review (if required) | \$25 | |
| Line and Grade Permit | See Schedule "D" | |
| * <i>Application Fees are non-refundable.</i> | | |
| ** <i>Permit applications for residential applications shall <u>NOT</u> require Performance Escrow and Inspection Escrow.</i> | | |
| Right-Of-Way Permit Performance and Inspection Escrows | | |
| Area of Disturbance | Performance Escrow | Inspection Escrow |
| 1-100 sq ft | \$1,000 | \$250 |
| 101-200 sq ft | \$2,000 | \$300 |
| 201-300 sq ft | \$3,000 | \$350 |
| 301-400 sq ft | \$4,000 | \$400 |
| 401-500 sq ft | \$5,000 | \$450 |
| Greater than 500 sq ft | See note 2 | See note 2 |
| Minimum Deposit/Escrow Amount \$250 Minimum Performance Escrow Amount \$1,000 Inspections billed at \$50/hour | | |
| Note 1: Inspection Escrow amounts are only noted as the initial amount posted. Should inspection escrow need to be replenished, the amount will be determined by the Township Manager. | | |
| Note 2: Performance Escrow and Inspection Escrow to be determined based on extent of area to be disturbed. It is estimated that each 100 square feet of additional disturbance will result in a \$1,000.00 Performance Escrow and a \$50.00 Inspection Fee. | | |
| Note 3: Performance Escrow and Inspection Escrow amounts can be reviewed and adjusted based on approval from the Township Manager, the Director of Administration or the Public Works Manager. | | |
| Street Signage Fees: | | |
| New Or Replacement Traffic Sign | | \$150 |
| New Or Replacement Sign For Private Streets | | \$150 |
| New Or Replacement Handicapped Parking Space..... | | \$150 |
| Traffic Control Fees: | | |
| Traffic Control Devices - Rental, Delivery & Pick-Up | | \$75 |

SCHEDULE "G" Public Works Fees (continued)

Fire Flow Fees:

| | |
|---|-------|
| Fire Flow Test (During Business Hours - 8:00 a.m. to 2:30 p.m.) | \$225 |
| Fire Flow Test with Traffic Control or After Business Hours | \$325 |
| Fire Flow Test – Observation Only | \$125 |

Water and Fire Hydrant Fees:

| | |
|--|-------|
| Residential Water Turn Off (During Business Hours – 8:00am to 2:30pm) | \$50 |
| Residential Water Turn On (During Business Hours – 8:00am to 2:30pm)..... | \$50 |
| Residential Water Turn Off (After Business Hours – 2:30 p.m. to 8:00 a.m.) | \$150 |
| Residential Water Turn On (After Business Hours – 2:30 p.m. to 8:00 a.m.) | \$150 |
| Commercial Water Turn Off (During Business Hours – 8:00am to 2:30pm)..... | \$150 |
| Commercial Water Turn On (During Business Hours – 8:00am to 2:30pm) | \$150 |
| Commercial Water Turn Off (After Business Hours – 2:30 p.m. to 8:00 a.m.)..... | \$300 |
| Commercial Water Turn On (After Business Hours – 2:30 p.m. to 8:00 a.m.)..... | \$300 |
| Water Use (Before Meter Installation)..... | \$100 |
| Fire Hydrant Use..... | \$150 |

Water/Sewer Allocation Fee:

| | |
|-------------------------------------|---|
| Application Fee | \$250 |
| Water or Sewer Allocation Fee | See Ordinance #1026 or most recent amendment thereto for calculation method |

Water/Sewer Tapping Fees:

| | |
|---|---|
| If a Professional Services Agreement is required..... | \$250 |
| If using an existing Professional Services Agreement or similar existing escrow | \$200 |
| Water or Sewer Tapping Fee..... | See Ordinance #1025 or most recent amendment thereto for calculation method |

Water/Sewer Investigation Fee (per visit):

| | |
|---|-------|
| Residential (During Business Hours - 8:00 a.m. to 2:30 p.m.)..... | \$50 |
| Residential (After Business hours - 2:30 p.m. to 8:00 a.m.)..... | \$100 |
| Commercial (During Business Hours - 8:00 a.m. to 2:30 p.m.) | \$100 |
| Commercial (After Business hours - 2:30 p.m. to 8:00 a.m.) | \$200 |
| Final Meter Reading (72 hours notice)..... | \$50 |
| Final Meter Reading (No Notice)..... | \$150 |

Vehicle, Equipment and Operator Hourly Rates:

| | Normal Hourly Rate | | |
|----------------------|--------------------|--|----------|
| PW Laborer/Operator | \$57.54 | | Per Hour |
| Cars | \$24.00 | | ½ day |
| | \$48.00 | | Full day |
| Pickups | \$103.20 | | ½ day |
| | \$206.40 | | Full day |
| Sewer Camera Truck | \$419.28 | | ½ day |
| | \$838.56 | | Full day |
| Dump Trucks | \$384.12 | | ½ day |
| | \$768.24 | | Full day |
| Tri-Axle Dump Trucks | \$468.52 | | ½ day |
| | \$937.04 | | Full day |
| Skid Steers | \$315.52 | | ½ day |
| | \$631.04 | | Full day |
| Backhoes/Loaders | \$439.96 | | ½ day |
| | \$879.92 | | Full day |
| Trackless | \$439.96 | | ½ day |
| | \$879.92 | | Full day |

SCHEDULE "G" Public Works Fees (continued)

| Vehicle and Equipment Hourly Rates (continued): | | |
|--|------------|---------------|
| Rollers | \$258.92 | ½ day |
| | \$517.84 | Full day |
| Sweeper | \$736.80 | ½ day |
| | \$1,473.60 | Full day |
| Trailers | \$60.88 | ½ day |
| | \$121.76 | Full day |
| Sealing Buggy/Hot Box | \$250.00 | Full day ONLY |
| Leaf Vacuum | \$262.32 | ½ day |
| | \$524.64 | Full day |
| Wood Chipper | \$551.36 | ½ day |
| | \$1,102.72 | Full day |
| Concrete Mixer | \$81.68 | ½ day |
| | \$163.36 | Full day |
| Message Board | \$75.00 | ½ day |
| | \$150.00 | Full day |
| Water Pumps | \$50.00 | ½ day |
| | \$100.00 | Full day |
| Water & Sewer Vacuum (Jet Vac) | \$439.88 | ½ day |
| | \$879.76 | Full day |
| Water & Sewer Tank Trailer (Hurco) | \$82.48 | ½ day |
| | \$164.96 | Full day |
| Air Compressors | \$274.84 | ½ day |
| | \$549.68 | Full day |
| Grass Cutting Equipment | \$75.00 | ½ day |
| | \$150.00 | Full day |
| Generator – Small Tow-Behind | \$150.00 | ½ day |
| | \$300.00 | Full day |
| Generator – Large Tow-Behind | \$226.80 | ½ day |
| | \$453.60 | Full day |
| Chain Saws | \$40.00 | ½ day |
| | \$80.00 | Full day |
| Concrete Saws | \$47.56 | ½ day |
| | \$95.12 | Full day |
| Pole Pruner | \$40.00 | ½ day |
| | \$80.00 | Full day |
| Wacker/Tampers & Plate Tampers | \$173.44 | ½ day |
| | \$346.88 | Full day |
| Trackless Attachments | \$150.00 | ½ day |
| | \$300.00 | Full day |
| Self-Propelled Mowers | \$20.00 | ½ day |
| | \$40.00 | Full day |
| Weed Trimmers | \$20.00 | ½ day |
| | \$40.00 | Full day |
| Blowers | \$30.00 | ½ day |
| | \$60.00 | Full day |

SCHEDULE "H" Parks and Recreation Fees

Pavilion Rental – Covered Bridge Park Pavilions 1, 2 and 3

Pavilion Rentals do not require a liability insurance certificate

| | <u>Resident</u> | <u>Non-Resident/Business</u> |
|------------|-----------------|------------------------------|
| Rental Fee | \$85.00 | \$150.00 |

Field Permits

All rentals below require a \$1,000,000 minimum liability insurance certificate with South Whitehall Township named as an additional insured. The township administration may impose and pass on other real costs to any organizer not outlined in this fee schedule, and the administration retains the right to waive any and all fees based on exceptional circumstances.

| | <u>Per Game Rate</u> | <u>Full Day Rental Per Field</u> |
|--|----------------------|----------------------------------|
| Disc Golf Course <small>(Includes Pavilion 3 Rental)</small> | N/A | \$150.00 |
| Soccer | \$25.00 | \$100.00 |
| Baseball/Softball | \$25.00 | \$100.00 |
| Basketball | \$20.00 | \$80.00 |

Camp Charge

| | |
|----------|----------------------------------|
| ½ Day | \$10.00 per participant per week |
| Full Day | See Pavilion Rental Rate |

Approved Youth Group and PASD Fee Waived

* See Approved Youth Groups under the SWT Policy

Special Event Setup & Breakdown/Park Rental

All rentals below require a \$1,000,000 minimum liability insurance certificate with South Whitehall Township named as an additional insured. The township administration may impose and pass on other real costs to any organizer not outlined in this fee schedule, and the administration retains the right to waive any and all fees based on exceptional circumstances.

| | <u>Resident</u> | <u>Non-Resident/Business</u> |
|---------------------------------|--|------------------------------|
| Less than 99 People | Refer to Pavilion Rental Rates above | |
| 100-250 People | \$175.00 | \$250.00 |
| 250+ People | \$350.00 | \$500.00 |
| Public Works Employee per hour | Refer to SCHEDULE "G" Public Works Department Fees | |
| Police/Security per hour | Refer to SCHEDULE "F" Police Department Fees | |
| Additional Portable Toilet Unit | \$100 per unit | \$115 per unit |

*Other fees may apply (i.e. overlapping pavilion, fields, courts, on-site ambulance, road closure, field damage, etc.)

*For tournaments, please include number of spectators in your total

*If additional clean-up is required by Township staff, the PW Laborer/Operator Normal Hourly Rate will be charged for clean-up.

Special Event Consumable Vendor Fees (Food and Drink Vendors)

All consumable vendors selling goods/items on Township Property and or in participation with a South Whitehall Township event or program are subject to fees.

| | |
|---|----------|
| 250 People or less (estimated attendance) | No Fee |
| 250+ People (estimated attendance) | \$150.00 |

Appendix A
Sewage Enforcement Officer Fee Schedule
For Septic Permit-Related Work
Keystone Consulting Engineers

**APPENDIX "A" ONSITE SEWAGE DISPOSAL FEES
SEWAGE ENFORCEMENT OFFICER
KEYSTONE CONSULTING ENGINEERS**

1. TEST PIT PROFILE ANALYSIS (PROCEDURE FOR PROBE)

- a. Permit Application (Single Lot)** - The property owner or his representative will be required to set up an appointment with the Sewage Enforcement Officer (SEO) to arrange for evaluation of the pit, collection of necessary site data, taking of necessary slope readings and notation of all soil mapping information. The owner is required to supply the necessary excavation and any information pertinent to the application. At this time, the SEO will try to answer any questions, which the owner may have in reference to his system planning or permit procedure. Fee for this service is \$140.00 per EDU; quantity evaluation \$140.00 per perc test site, i.e. one for the primary site, and one for the secondary if applicable.
- b. Subdivision Planning** - The developer is required to supply a drawing of the proposed subdivision delineating proposed subsurface disposal areas (drawn to scale) for each lot and shall have sufficient physical markers to locate these areas in the field according to their individual location on the subdivision plan. At this point, the developer will contact the Township SEO to set up an appointment to arrange for the SEO's evaluation or observation of the pit evaluation. The developer may retain a soil scientist, or other qualified individual(s), to evaluate individual probes. This is typically performed for site suitability and planning module preparation. The developer must provide appropriate oversight and all necessary equipment and labor. Fee for this service is \$140.00 per pit observation; quantity observation is \$140.00 per test site, i.e. one for the primary and one for the secondary site.

2. PERCOLATION TEST (LIMITED TO SIX HOLES)

- a. Percolation Test (Complete)** – If the site is found suitable under Step 1, arrangements may be made for the performance of percolation tests. In the complete test, the SEO will provide the necessary labor, equipment and materials to properly conduct the test. If test results are unsuitable, the permit applicant or developer would be notified and further testing or incorporation of the proposed lot into surrounding suitable proposed lots would be required. Fee for this service is \$655.00.
- b. Percolation Test (Partial)** – Same as Item 2.a, except that permit applicant or developer would be required to dig the six holes and prepare them properly. The SEO would inspect the presoak and conduct the actual tests with the developer providing the necessary labor, equipment and materials. Fee for this service is \$460.00 per test.
- c. Observation of Percolation Test** – If the applicant or developer should desire to retain another qualified individual(s) to perform the percolation test and presoak, this option would apply. Prior to the performance of testing, the SEO shall be notified of who will perform the test. If this person(s) is qualified to perform percolation tests, scheduling may proceed. The SEO would then observe and inspect the pre-soak, hole depth and test preparation plus witness and verify test readings. Fee for this service is \$410.00 per test; quantity observation \$410 per lot, i.e. 2 perc sites, includes both the primary and the secondary sites.

3. **PERMIT APPLICATION REVIEW, PERMIT ISSUANCE/DENIAL** – After the required testing has been analyzed and an application has been submitted, the SEO will process and notify the applicant of permit approval or denial. Please note that the system design is the responsibility of the applicant and that an incomplete submission will result in appropriate action. Should the permit be denied per the Department of Environmental Protection’s Rules and Regulations, the reasons for denial will be noted and the applicant’s right to appeal will be brought to his attention. Copies of all permit correspondence and data will be provided to the applicant and to the Township for their use. Fee for this service is \$220.00; additional review time at \$117.50 per hour.
4. **SYSTEM REPAIRS**
 - a. **Minor Repair** – Repairs that do not include replacement of the treatment tank or absorption area, do require a permit under the Sewage Facilities Act. Installation or repair of building sewers, transmission lines, and other sewerage need to be monitored to assure compliance with slope requirements, as well as no adverse impact on the environment. In these circumstances a report will be generated supplying the appropriate information, i.e. Owner, Contractor, type of repair, etc. This information shall be provided for Township Records. Fee for this service is \$300.00.
 - b. **Repair** – Repairs that entail repair replacement, enlargement of a treatment or retention tank, or the repair, replacement, disturbance, modification or enlargement of a soil absorption area or spray field, or the soil within or under the absorption area or spray field require a permit as described in No. 3 above. Fee for this service is \$355.00; additional review time at \$117.50 per hour.
5. **PRE-CONSTRUCTION INSPECTION/MEETING** – After receipt of a sewage permit, and prior to any lot earth disturbance, the SEO will inspect the site to reaffirm that the designated area for the on-lot system has not been disturbed since earlier testing. During this inspection, the system installer and applicant will be required to meet with the SEO at the site to review Township guidelines and construction procedures. Fee for this service is \$230.00.
6. **FINAL INSPECTION** – At the time of system installation and prior to approval to cover, necessary field inspections shall be performed. System installation, grades and distances shall be checked to the standards set forth by DEP and the results of that inspection retained on file. These include, but are not limited, to: a) Surface Preparation/Excavation, b) Sand and/or Stone/Placement, c) Final Inspection. Fee for this service is \$460.00.
7. **VALIDITY OF PERMIT (RENEWAL)** – If the system is not built within three (3) years from the date of permit issuance, or if the property is transferred within such time, renewal is applicable. The renewal is subject to review of available test data and previous permit and verification of prior testing as outlined in Item 11 below. Fee for this service is \$315.00 per permit renewal.
8. **SYSTEM MALFUNCTION** – The SEO will investigate the malfunction, establish available data, and coordinate required testing procedures. Any related activities including, but not limited to, dye testing, water sampling and lab test fees, are also included. Due to variability of malfunctions, the fee will be accrued hourly. Fee is \$117.50 per hour.

9. **ALTERNATE OR EXPERIMENTAL SYSTEM REVIEW** – The SEO shall review and prepare a “Report of Findings” commenting on the applicant’s submission. Fee for this service is \$117.50 per hour.
10. **ADDITIONAL SERVICES - PLANNING, WATER QUALITY, ENVIRONMENTAL** - Included is long-range planning, water quality investigation and environmental consulting on basically any specialty assignment the Township would require which is not included in Items 1 through 9. This may include additional malfunction investigation & related activities, dye testing, water samples, etc. Services will be billed at the rates given in the attached Professional Fee Schedule.
11. **VERIFY PRIOR TESTING** – This pertains to an applicant whose lot was tested and found acceptable for on-lot sewage disposal, more than three (3) years ago. The SEO will inspect the site to reaffirm that the designated area for the on-lot system has not been disturbed since earlier testing. *This verification is also required under PA Code Title 25 § 72.26(b), when testing was performed or observed by a previous Sewage Enforcement Officer. If the area shows signs of having been disturbed, the applicant will be required to follow the procedure outlined in Items 1 and 2; if not disturbed, the applicant would advance to Item 3.* Fee for this service is \$240.00 per inspection.