



Tuesday, January 2, 2024
Board of Commissioners Meeting – 7:00 PM

1. CALL TO ORDER

A. Roll Call

2. PLEDGE OF ALLEGIANCE

3. ANNOUNCEMENTS

A. All public sessions of the South Whitehall Township Board of Commissioners are electronically recorded, filed, and posted on the Township Website for Public access.

B. Public /Virtual Meeting Rules

C. Board of Commissioners Met in Executive Session on the following dates to discuss Legal and Personnel Matters: None.

4. INSTALLATION OF ELECTED OFFICIALS

A. Administration of Oaths of Office by The Honorable Anna-Kristie M. Marks - Commissioners Diane Kelly, Jacob D. Roth, and Thomas J. Johns.

5. PRESENTATION

A. South Whitehall Township Police Department - Badge Pinning Ceremony: Officers Nathan Petersen, Noel Brouse, Zakkary Foster, Kelley Quilty, Trent Garlin, and Abbie Miller.

6. REORGANIZATION AND APPOINTMENTS

A. Motion to Nominate President of Board

B. Motion to Nominate Vice President of Board

C. Motion to Nominate Assistant Township Secretary

- *Motion to Approve said Resolution Appointing Assistant Township Secretary*

D. Resolution Reappointing Township Secretary

- *Motion to Approve said Resolution Reappointing Tricia Dickert as Township Secretary*

E. Resolution Reappointing Township Treasurer

- *Motion to Approve said Resolution Reappointing Herbert Bender as Township Treasurer.*

F. A Resolution of the Board of Commissioners of South Whitehall Township, Lehigh County, Pennsylvania, Reappointing Thomas R. Petrucci as Township Manager

- *Motion to Approve said Resolution Reappointing Thomas R. Petrucci as Township Manager.*

G. A Resolution Reappointing David C. Torrey to the South Whitehall Township Vacancy Board.

- *Motion to Approve said Resolution Reappointing David C. Torrey to the South Whitehall Township Vacancy Board.*

H. Resolutions to Extend all Professional Services Firms to Serve at the Pleasure of the Board of Commissioners for an Unspecified Contract Term.

- *Motion to Approve Resolutions for the Reappointment of Township Professional Services Firms to Serve at the Pleasure of the Board of Commissioners for an unspecified Contract Term*
 - *Township Solicitor - Joseph A. Zator II, Zator Law Offices*
 - *Alternate Township Solicitor - James L. Broughal; Broughal & DeVito*
 - *Civil Service Commission Solicitor - Eckert Seamans*
 - *Pension Committee Solicitor - Eckert Seamans*
 - *Labor Counsel - Eckert Seamans*
 - *Building Code Appeals Board Solicitor - Lawrence B. Fox, Esquire*
 - *Township Tax Appeal Hearing Officer - Lawrence B. Fox, Esquire*
 - *Township Engineer - The Pidcock Company*
 - *Alternate Township Engineer - Keystone Consulting Engineers*
 - *Sewage Enforcement Officer (SEO) - Keystone Consulting Engineers*
 - *Geotechnical Engineer - Hanover Engineering*
 - *Alternate Sewage Enforcement Officer (SEO) - Hanover Engineering*
 - *Utility Engineer - Spotts, Stevens and McCoy (SSM)*
 - *Third-Party Residential Inspector - Barry Isett & Associates*
 - *Third-Party Commercial Inspector - KeyCodes Inspection Agency*

I. A Resolution Reappointing Laura M. Harrier as South Whitehall Township Zoning Officer.

- *Motion to Approve said Resolution Reappointing Laura M. Harrier as Zoning Officer.*

J. A Resolution Appointing Thomas Harper as South Whitehall Township Alternate Zoning Officer.

- *Motion to Approve said Resolution Appointing Thomas Harper as Alternate Zoning Officer.*

K. A Resolution Reappointing John Frantz as the Primary Building Code Official and Code Enforcement Officer of South Whitehall Township.

- *Motion to Approve said Resolution Reappointing John Frantz as Building Code Official for South Whitehall Township.*

L. A Resolution Appointing Laura M. Harrier as Alternate Building Code Official and Code Enforcement Officer of South Whitehall Township.

- *Motion to Approve said Resolution Appointing Laura M. Harrier as Alternate Building Code Official and Code Enforcement Officer of South Whitehall Township.*

M. A Resolution Reappointing Thomas Harper as Code Enforcement Officer for South Whitehall Township.

- *Motion to Approve said Resolution Reappointing Thomas Harper as Code Enforcement Officer for South Whitehall Township.*

7. ORDINANCES

8. RESOLUTIONS

A. A Resolution Amending Resolution No. 2023-27 Designating Depositories for Township Funds

- *Motion to Approve said Resolution Designating Depositories for Township Funds.*

B. A Resolution to Amend the Fee Schedule for Administrative Fees, Non-Residential Building Fees, Non-Residential Electrical Fees, Non-Residential Plumbing Fees, Residential Building Fees, Residential Electrical Fees, Residential Plumbing Fees, Other Permit Fees, Public Works Fees, Police Department Fees, Subdivision or Land Development Fees and Non-Subdivision or Land Development Fees; And to Provide for a General Repealer, Severability Clause and Effective Date.

- *Motion to Approve said Resolution Amending Township Fee Schedule.*

C. A Resolution Establishing the Manner of Compensation for Zoning Hearing Board Solicitor for the Township of South Whitehall.

- *Motion to Approve said Resolution Establishing Manner of Compensation for ZHB Solicitor.*

D. A Resolution of the Board of Commissioners of South Whitehall Township, Lehigh County, Pennsylvania, Authorizing the Execution of a Professional Services Agreement with SCS Engineers for the Development of a South Whitehall Township Solid Waste/Recycling Program Evaluation and Routing Study.

- *Motion to Approve said Resolution Authorizing the Execution of a Professional Services Agreement with SCS Engineers for the Purposes of Developing a SWT Solid Waste/Recycling Program Evaluation and Routing Study.*

E. A Resolution Authorizing President of Board of Commissioners to Sign Lehigh County Regional Traffic Safety Program Grant.

- *Motion to Approve said Resolution Authorizing President of BOC to Sign LC Regional Traffic Safety Program Grant.*

9. MOTIONS

10. CORRESPONDENCE AND INFORMATION ITEMS

A. Boards and Commissions - Informational Items / Vacancies

B. Public Notice - South Whitehall Township 2024 Meeting Schedule.

11. DIRECTION/DISCUSSION ITEMS

12. OLD BUSINESS

13. COURTESY OF THE FLOOR - Public Comment on Non-Agenda Items

14. MOTION TO AUTHORIZE PAYMENT OF INVOICES & DISBURSEMENTS

A. Invoices and Disbursements

15. EXECUTIVE SESSION

A. Scheduled Accordingly.

16. ADJOURNMENT

A. Motion to Adjourn.