



## BOARD OF COMMISSIONERS

**PUBLIC MEETING**

**AGENDA-MINUTES**

**February 5, 2020**

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**1. CALL TO ORDER: 7:00 p.m.**

Attendees: Commissioner Christina (Tori) Morgan, President  
Commissioner Diane Kelly, Vice President  
Commissioner Michael Wolk, Assist. Secretary  
Commissioner Joe Setton - Absent  
Commissioner Matthew Mobilio  
Joseph A. Zator, Twp. Solicitor, Zator Law Offices  
Anthony Tallarida, Twp. Engineer, The Pidcock Company  
Renee Bickel, Township Manager  
Randy Cope, Director of Twp. Operations  
Jerry Charvala, PW Superintendent  
Herb Bender, PW Maintenance Superintendent - Absent  
Steve Carr, Director of Finance  
Chief Glen Dorney, SWT Police Department  
George Kinney, Director of Community Development  
Mike Kukitz, Parks & Recreation Manager  
Tracy Fehnel, Executive Assistant

**2. PLEDGE OF ALLEGIANCE**

**3. NOTIFICATION: All public sessions of the South Whitehall Township Board of Commissioners are recorded. \*The audio record is then saved and posted to boarddocs.com, where it can be readily accessed by the public.**

\*(boarddocs.com; USERNAME: swhitehall; PASSWORD: swtpublic)

President Morgan advised that the Board met in Executive Session prior to this evening's meeting to discuss personnel and legal matters.

**4. MINUTES**

**a. January 15, 2020 – Board of Commissioners Meeting Minutes - TABLED**

**5. ORDINANCES: None.**

**6. RESOLUTIONS:**

**a. Hearing - A Resolution Of The Board Of Commissioners Of South Whitehall Township, Lehigh County, Pennsylvania Approving The Request To Transfer Restaurant Liquor License No. R-12143 From Parkway Holding, LLC To Parkland Bar,**

**LLC For Use At The Property Located At 4636 Crackersport Road, South Whitehall Township**

Attorney Matthew B. Andersen, from Norris McLaughlin Law Firm, was in attendance as representative for Parkland Bar, with regard to a transfer of liquor license for use at 4636 Crackersport Road, in South Whitehall. He answered all questions from the Board and Public regarding this transfer of Restaurant Liquor License No. R-12143.

Hearing ended at 7:30P.

A MOTION was made by Commissioner Kelly, which was seconded by Commissioner Wolk, to move forward with the approval of the transfer of the liquor license; the cost associated with advertising and legal fees are to be paid by Applicant. All in favor; none opposed.

Roll Call Vote as follows:

Commissioner Wolk:	AYE
Commissioner Mobilio:	AYE
Commissioner Morgan:	AYE
Commissioner Setton:	Absent
Commissioner Kelly:	AYE

MOTION carries.

**b. A Resolution Establishing the Contributions by Police Officers to the South Whitehall Township Police Pension Plan for the Year January 1, 2020 to December 31, 2020**

Township Manager Renee Bickel explained that this resolution is done when the pension contribution changes. The 2020 contribution is 2%, which this resolution memorializes. This will expire at end of 2021. This is a routine practice.

A MOTION was made by Commissioner Mobilio, which was seconded by Commissioner Kelly, approving above-mentioned Resolution establishing the contributions by Police Officers to the SWT Police Pension Plan for year 2020.

At this point in the meeting President Morgan explained that Agenda Items C-K are all resolutions which appoint individuals to the newly formed Green Advisory Council—this is the formalization of this group.

**c. A Resolution Appointing Christina "Tori" Morgan to the South Whitehall Township Green Advisory Council**

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A MOTION was made by Commissioner Mobilio, which was seconded by Commissioner Wolk, appointing Christina “Tori” Morgan to the South Whitehall Township Green Advisory Council All in favor; none opposed. (President Morgan abstained from this vote.)

**d. A Resolution Appointing Mark Pinsley to the South Whitehall Township Green Advisory Council**

This item was TABLED for the next agenda, as the vote was a 2:2 vote. It will be placed on the February 19<sup>th</sup> Agenda.

**e. A Resolution Appointing Tricia Bernecker to the South Whitehall Township Green Advisory Council**

A MOTION was made by President Morgan, which was seconded by Commissioner Mobilio, to approve the appointment of Tricia Bernecker to the SWT GAC. All in favor; none opposed.

**f. A Resolution Appointing Keisha Champagnie to the South Whitehall Township Green Advisory Council**

A MOTION was made by Commissioner Wolk, which was seconded by Commissioner Kelly, to approve the appointment of Keisha Champagnie to the SWT GAC. All in favor; none opposed.

**g. A Resolution Appointing Judith Cooper to the South Whitehall Township Green Advisory Council**

A MOTION was made by Commissioner Mobilio, which was seconded by Commissioner Kelly, to approve the appointment of Judith Cooper to the SWT GAC. All in favor; none opposed.

**h. A Resolution Appointing Gregory Duncan to the South Whitehall Township Green Advisory Council**

A MOTION was made by Commissioner Kelly which was seconded by Commissioner Mobilio, to approve the appointment of Gregory Duncan to the SWT GAC. All in favor; none opposed.

**i. A Resolution Appointing Marie North to the South Whitehall Township Green Advisory Council**

A MOTION was made by Commissioner Kelly, which was seconded by Commissioner Wolk, to approve the appointment of Marie North to the SWT GAC. All in favor; none opposed.

**j. A Resolution Appointing Frank Petrocelli to the South Whitehall Township Green Advisory Council**

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A MOTION was made by Commissioner Wolk, which was seconded by Commissioner Mobilio, to approve the appointment of Frank Petrocelli to the SWT GAC. All in favor; none opposed.

**k. A Resolution Appointing Jessie Snyder to the South Whitehall Township Green Advisory Council**

A MOTION was made by President Morgan, which was seconded by Commissioner Kelly, to approve the appointment of Jessie Snyder to the SWT GAC. All in favor; none opposed.

**7. MOTIONS: None.**

**8. CORRESPONDENCE AND INFORMATION ITEMS**

**a. Civil Service Report for 2019 – FYI.**

**b. Recognition** – President Morgan wanted to recognize David Wilson, Vinny Quinn, and Brian Hite, who were all recognized by the LVPC for completion of the Certified Citizen Planners Course. To become certified, they completed three PA Municipal Planning Education Institute Modules which included Community Planning, Subdivision & Land Development Review, as well as Zoning. Congratulations to these gentlemen for a great job!

**c. President Morgan - Presentation of SWT's 2019 Accomplishments.** This will be attached to the minutes.

**d. Township Manager Renee Bickel**

Township Building - Officially closed and is currently under renovation. See website for meeting locations/schedule.

Homeland Preservation Workshop – Next Week, 6P, February 12<sup>th</sup>

**9. DIRECTION/DISCUSSION ITEMS:**

**a. Commissioner Wolk**

List of Committees and Commissioners assigned to those committees. How do those Committees get populated? President Morgan currently working with Renee to get the most update list. We will review the list and let you know how many Commissioner spots are open on those Committees. We will bring that to a public session for the Board to make a decision as to who will fill those roles. Commissioner Wolk would like to see the list ahead of time. Township Manager Bickel said to keep in mind that some of the open board positions are on other commissions which are appointments and some are for committees that are not official appointments.

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On another note, Commissioners Wolk and Mobilio are leading the homeland preservation committee and looking to pursue possible funding sources. Additionally, working on the mission statement. He went on to say that they need more time to discuss potential funding sources and potential land trusts to be engaged. We also need to recruit committee members. At the workshop we will present mission statement, discuss funding sources, and potential land trusts we can engage, get feedback, and then we can move forward with committee members. President Morgan said we need to keep in mind this will be a recommending committee. Township Manager Bickel reminded that we will need to watch our timeline in light of a referendum.

**b. Commissioner Kelly**

Commissioner Kelly was honored to be able to attend the Eagle Scout Award Event for Asa Frantz. SWT is very fortunate to have such an honorable young man like him.

**10. OLD BUSINESS:**

**a. Wehrs Dam – Status** No change. Waiting to hear back from PA DEP.

**11. COURTESY OF THE FLOOR**

Mr. Barry Dobil – Resident, 4026 Evergreen Road, came before the board representing his concerns regarding the importance of public safety. Comments had to do with the KRE's waiver and the BOC approval of granting that waiver for the development of the intersection of Cetronia Road and Broadway. As he was opposed to the approval of this waiver, he asked for the rationale in the approving of this waiver. Commissioner Mobilio at this time gave a description of the reason behind the decision of the jury at the January 15, 2020 Meeting, and how that decision was reached. (This was Resolution 6-A on the February 5, 2020 Agenda.)

Patrick H. Foose – Resident, 4640 Tilghman Street. He spoke earlier in the meeting, during Agenda Item 6-D, regarding the appointment of Mark Pinsley to the GAC.

Mark Pinsley, Controller for Lehigh County – Residents can now vote by mail, and you do not necessarily need an absentee ballot. You do not need a reason to vote absentee. Step one – you need an application to get your vote by mail. He is asking Township to put this link up on their website, so residents can see it. You can vote at home, rather than stand in line. In the long run, this will reduce the cost of voting by \$2/vote.

Resident – Q: Would the Township consider sending out surveys to the residents? President Morgan explained we did one last year during the summer, and agreed these surveys are great and help us get a handle on what the public would like. We can certainly look at doing more. The resident expressed the importance of using different platforms so that everyone has a say. Q: Are there any plans to have these meetings live streamed? President Morgan said absolutely. Commissioner Mobilio said that we are all in favor and that is the intention—

stream on Facebook, on the website, just so that everything is user friendly and accessible. Township Manager Bickel said all this is planned for when the renovation is complete. It will happen.

This ended the Courtesy of the Floor portion of the meeting.

- 12. PAYMENT OF INVOICES: Invoices and Purchasing Requisitions have been reviewed by the Township Manager and the Director of Finance, who authorize that checks be issued to pay bills as tabulated.**

A MOTION was made by Commissioner Kelly, which was seconded by Commissioner Mobilio, to approve payment of invoices. All in favor; none opposed.

- 13. EXECUTIVE SESSION: None to be held after this meeting.**

- 14. ADJOURNMENT: At 8:53 p.m. a MOTION was made by Commissioner Kelly, which was seconded by Commissioner Wolk, to adjourn. All in favor; none opposed.**

- 15. APPROVED: On February 19, 2020 a MOTION was made by Commissioner Mobilio, which was seconded by Commissioner Kelly, approving the February 5<sup>th</sup> Meeting Minutes, as amended. All in favor; none opposed.**
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