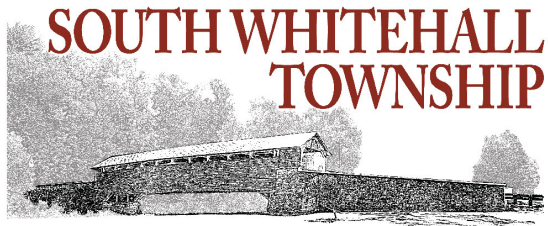


**DEPARTMENT REPORTS
3Q2023**

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3RD QUARTER 2023

TO:	Board of Commissioners
FROM:	Tom Petrucci, Township Manager
DATE:	October 10, 2023
SUBJECT:	Executive Department (Township Manager) Quarterly Report (Third Quarter July 1, 2023 to September 30, 2023)
COPY TO:	H. Bender; D. Manhardt; T. Dickert; T. Fehnel

I. Key Events (Ongoing)

- a. Weekly Agenda Meetings with Department Heads (Occur Weekly on Tuesdays).
- b. Bi-Weekly Department Head Meetings (Occur Bi-Weekly on Thursdays).
- c. Attended the following recurring public meetings on a required and/or as-needed basis:
 - i. Board of Commissioners
 - ii. Pension Committee
 - iii. Public Safety Commission
 - iv. Volunteer Fire Sub-Committee
 - v. Budget and Finance Committee
 - vi. Planning Commission
 - vii. Park and Recreation Board
 - viii. Emergency Management
- d. Provided ongoing guidance and direction for personnel matters involving Human Resources/Payroll.
- e. Attended Act 537 Official Plan Update (Public-to-Public Transfer) Status Meetings. During the reporting period, the Act 537 Plan Update was remitted to the Lehigh Valley Planning Commission, the South Whitehall Township Planning Commission, and adjoining municipalities for review/comment.
- f. Attended Planning Commission Professional Staff Pre-Meetings.
- g. Attended daily scheduled Finance Department review meetings with Fund Balance Specialist.
- h. Attended Safety Committee Meetings.

- i. Attended multiple meetings with Lehigh County Authority officials/representatives to respond to and/or discuss various ongoing concerns.
- j. Provided ongoing administrative support, delegation and oversight of assignments, guidance, mentorship, and decision-making to all Department Heads and staff on a regular basis.
- k. Continued regular bi-weekly Department Staff Meetings with all Department Heads (and other personnel as required) to discuss ongoing and future projects, policies and initiatives. The purpose of the Department Staff Meetings is to freely exchange concepts, ideas, and solutions in an open forum between the Department Heads (and other personnel) in an attempt to assist/support each other in our roles and enhance both the current and long-term operations of the Township. These meetings are separate from the weekly agenda meetings.
- l. Coordinated Right-to-Know responses with assistance from administrative staff.
- m. Fielded media requests on various subject matter topics.
- n. Responded to constituent concerns on a regular/ongoing basis.
- o. Reviewed Employee Handbook with Human Resources Generalist on a regular basis with a targeted date for completion/dissemination of January 1, 2024.
- p. Reviewed ongoing projects with IT Manager.
- q. Reviewed ongoing projects with Parks and Recreation Manager.
- r. Continued budget team meetings with Department Heads in preparation for the 2024 Budget.
- s. Continued individual draft Department Budget review meetings in preparation for the 2024 Budget.
- t. Concluded the initial draft of the 2024 Budget.

II. General Report of Activities/Deliverables

- a. Coordinated Refuse/Solid Waste Recycling Bid.
- b. Provided direction to Community Development Department on ArcGIS Urban/Zoning Revamp Project.
- c. In-Field Assessment of Trexler Blvd/Highland Street- July 10, 2023
- d. Attended Financial Review Meeting at Lehigh County Authority- July 12, 2023.
- e. Attended Accounts Payable process meeting- July 18, 2023.

- f. Attended meeting with Dorney Park and Township officials concerning traffic on July 27, 2023.
- g. Observed Dorney Park traffic patterns on July 29, 2023.
- h. Attended National Night Out- August 1, 2023.
- i. Attended Lower Macungie Township meeting on behalf of Board of Commissioners to deliver statement concerning the proposed Lehigh Valley Town Center project- August 3, 2023.
- j. Reviewed Procurement Card Policy- August 3, 2023.
- k. Meeting with Rutgers noise specialist- August 16, 2023.
- l. Meeting with Tax Collector- August 16, 2023.
- m. Provided direction to Human Resources Generalist on Sexual Harassment and Discrimination Training.
- n. Direct meetings with Fire Chiefs (Cetronia, Greenawalds, and Woodlawn).
- o. Attended meeting at Giant Food Store #6243- August 7, 2023.
- p. Attended Fire Budget Meeting- August 7, 2023.
- q. Attended Parks, Recreation, Open Space and Trails Plan sub-committee meeting- August 7, 2023.
- r. Vulnerable Road Assessment Data Meeting- August 28, 2023.
- s. America 250 PA Presentation at Lehigh University- August 29, 2023.
- t. Meeting with Parkland School District regarding Operations Center- September 6, 2023.
- u. Attending Lehigh County Authority meeting for Township Managers- September 7, 2023.
- v. Prepared 2024 Minimum Municipal Obligation (MMO) for Pension Plans and 2023 MMO allocation/distribution materials.
- w. Attended Sexual Harassment and Discrimination Training
- x. Attended Local Technical Assistance Program (LTAP) assessment of Valley Forge Road on September 12, 2023.
- y. Provided guidance/direction concerning 2024 Summer Camp program and corresponding budget.

- z. Reviewed change to overnight/weekend call service vendor for Public Works- September 29, 2023.
- aa. On-Site Meeting for River Road Widening Project- October 3, 2023.*
- bb. Attended Coordination Meeting with J.P. Mascaro for 1/1/2024 Solid Waste/Recycling Contract- October 10, 2023.*

**Occurred after quarterly reporting period.*

DEPARTMENT OF
COMMUNITY DEVELOPMENT

SOUTH WHITEHALL TOWNSHIP

OCTOBER 12, 2023

2023 THIRD QUARTER REPORT

COMPREHENSIVE PLAN IMPLEMENTATION

Implementation Item	Term	Priority	Status
Active Transportation (A1)	Short	High	Transportation Plan Scoping
Advisory Committee Evaluation (A2)	Short	High	GAC to EAC, drafting Ordinance restructuring
Agricultural Preservation (A3)	Short	Medium	Landscapes
Broadband Infrastructure (B1)	Mid	Medium	tbd
Capital Improvements Plan (C1)	Short	High	tbd
Energy Conservation (E1)	Long	Low	tbd
Hazard Mitigation (H1)	Short	Medium	Lehigh County Plan Updates Ongoing
Historic Preservation (H2)	Short	Medium	Landscapes
Housing (H3)	Mid	Low	tbd
Infrastructure Evaluation (I1)	Short	High	tbd
Landscape Preservation (L1)	Mid	Medium	Landscapes
Official Map Updates (O2)	Short	High	tbd
Open Space Preservation (O1)	Short	Medium	Landscapes
Park & Rec. Plan (P1)	Long	Low	Draft under review
Public Safety Evaluation (P2)	Short	High	tbd
Reexamination Report (R2)	Short	Medium	tbd
Regional Coordination (R1)	Mid	Medium	tbd
Resource Protection Ordinances (R3)	Long	Low	Landscapes
SALDO Updates (S1)	Short	Medium	tbd
Sewer Plan (Act 537) (S2)	Short	High	Update underway
Solid Waste (S3)	Mid	Medium	tbd
Stormwater Plan (Act 167) (S4)	Mid	Medium	tbd
Traffic Safety (T2)	Short	Medium	Transportation Plan Scoping
Transfer of Development Rights Program (T1)	Mid	High	tbd
Transportation Plan (T3)	Short	High	Transportation Plan Scoping
Zoning Updates (Z1)	Short	High	Restructuring underway. Consultant Engaged

BOARDS & COMMISSIONS

Department of Community Development

South Whitehall Township

PLANNING COMMISSION

July 20, 2023

- Cancelled

August 17, 2023

- Cancelled

September 21, 2023

- St. Paul Antiochian Orthodox Church. Sketch Plan (under advisement)
- Ridge Farm, Phase I B. Final Plan (recommended for approval)

ZONING HEARING BOARD

July 26, 2023

- Cancelled

August 23, 2023

- UCC Greenawalds (carried)

September 27, 2023

- UCC Greenawalds (denied)
- Giacoumopoulos (carried)

PERMITS

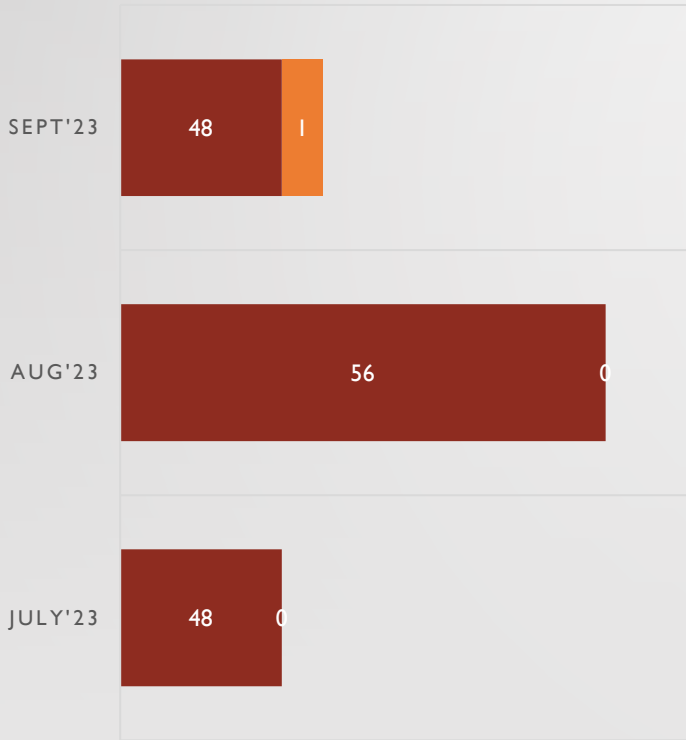
Department of Community Development

South Whitehall Township

THIRD QUARTER BUILDING PERMIT APPLICATIONS

RESIDENTIAL

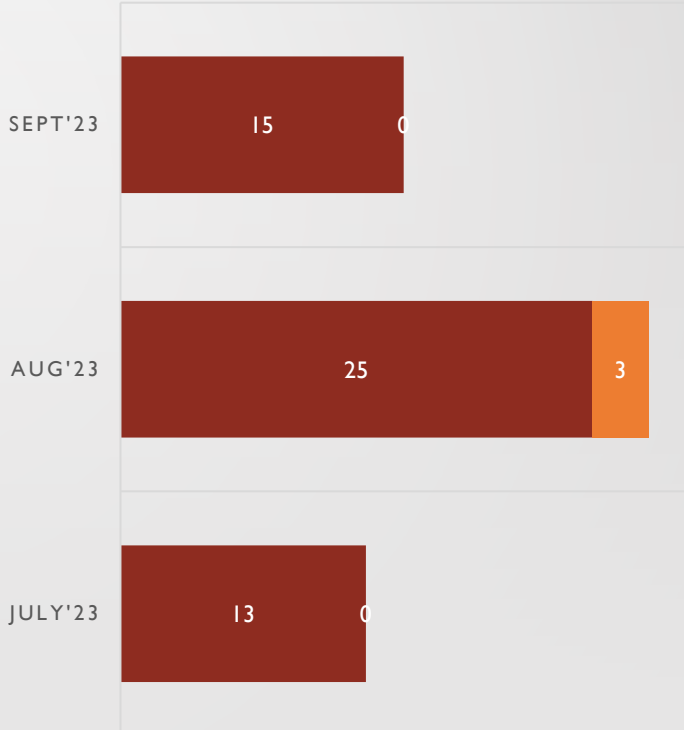
■ RES-ADD/ALTS ■ RES-NEW



Residential
Third Quarter
'22 = 164/3
'23 = 152/1

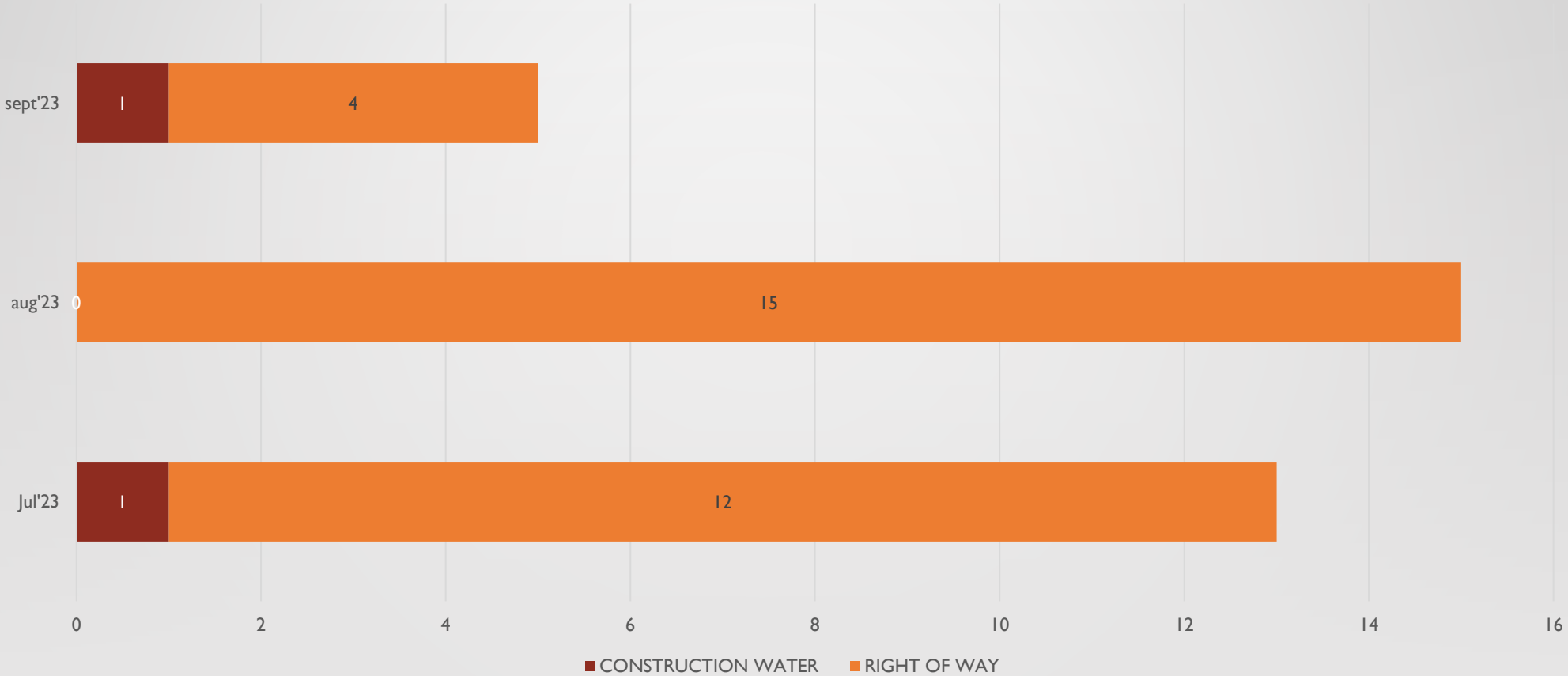
NON-RESIDENTIAL

■ NONRES-ADD/ALTS ■ NONRES-NEW



Non-Residential
Third Quarter
'22 = 156/1
'23 = 53/3

THIRD QUARTER PUBLIC WORKS PERMIT APPLICATIONS

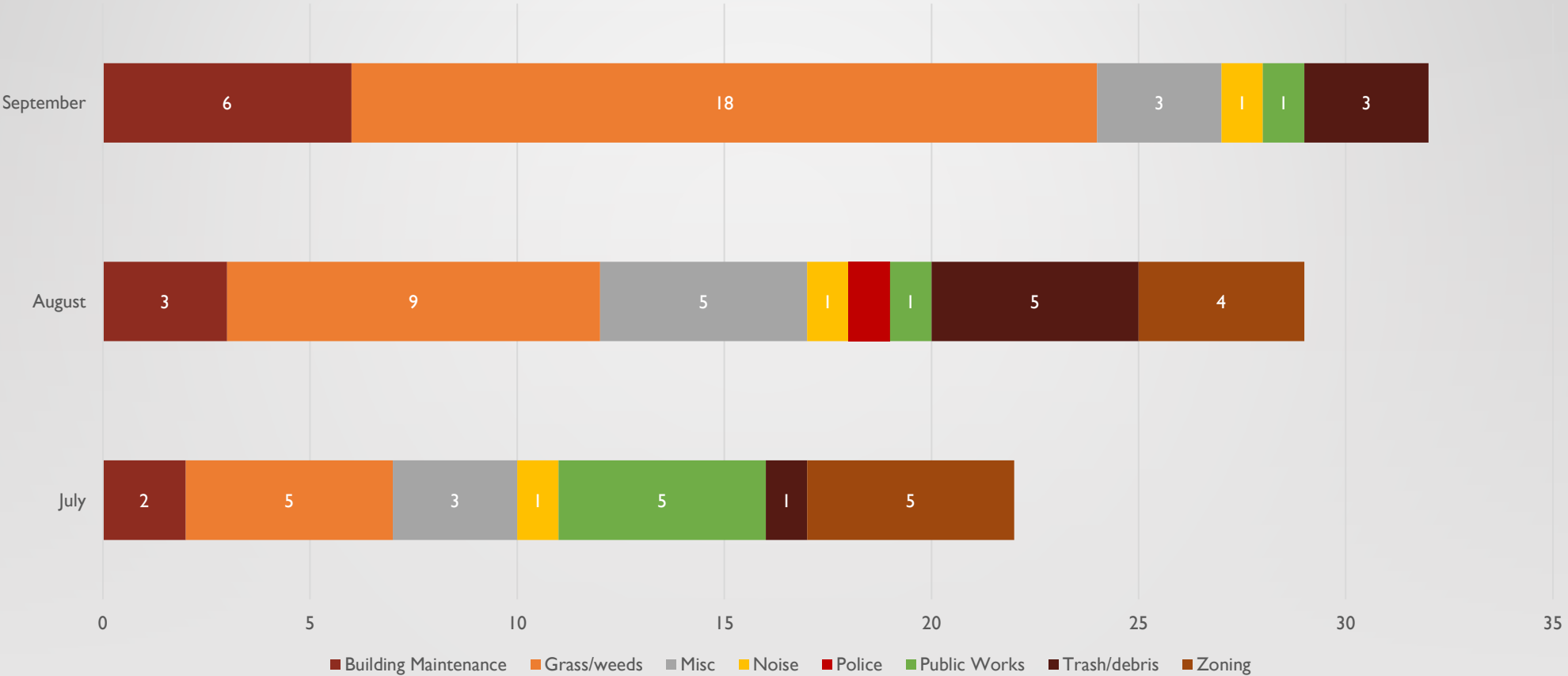


ENFORCEMENT PROGRAM

Department of Community Development

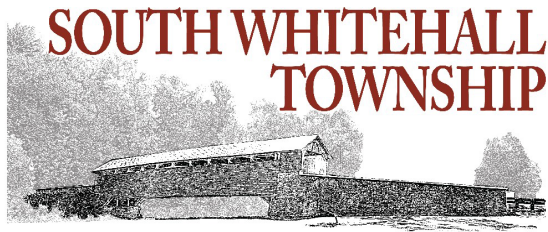
South Whitehall Township

THIRD QUARTER ENFORCEMENT INVESTIGATIONS



GEOGRAPHIC INFORMATION SYSTEMS

- Revised One Call Map viewer.
- Creation of draft versions of GIS Hubs. (public release 4th quarter)
- Creation of draft version of “Citizen Portal” for GIS mapping applications. (public release 4th quarter)
- Restructuring/clean up of Online Layers.
- Digitized and updated infrastructure from all available digital As-Built Surveys.



**FINANCE DEPT.
3Q23 REPORT**

TO:	Board of Commissioners
FROM:	Tricia Dickert, Finance Director
DATE:	October 18, 2023
SUBJECT:	Finance Department – 3Q23 Report
COPY TO:	Tom Petrucci, Herb Bender, Tracy Fehnel, Kristin Blahnik

Review of the Financial Statements through August 2023:

Overall Revenue percentages by Fund:

- General Fund = 89.4%
- Fire Fund = 83.8%
- Water Fund = 69.3%
- Sewer Fund = 67.9%
- Refuse = 52.6%

As you can see, we are on track or pacing ahead in all major funds for Revenue collection.

To highlight a few items in the General Fund:

- Real Estate Tax Revenue = 97.7%
- Earned Income Tax Revenue = 82.7%
- Business Privilege Tax Revenue = 105.2%
- Local Services Tax Revenue = 54.8%

Overall Expense percentages by Fund:

- General Fund = 50.8 %
- Fire Fund = 48.0%
- Water Fund = 79.6%
- Sewer Fund = 82.3 %
- Refuse = 92.3%

(Please note that the Water, Sewer, and Refund funds are tracking ahead due to some annual encumbrances for LCA bills and Hauler Fees.)

On September 20, 2023, the Townships financial auditor, Herbein, delivered the 2022 Financial Audit to the Board of Commissioners during the public meeting. The 2022 audit was clear of any material weaknesses or significant deficiencies. This is a major accomplishment for the Finance Department and the Township.

Budget season is in full swing. We have collected all the 2024 needs from department heads and are working to provide this information to the BOC ahead of our workshop meeting on October 26, 2023.



CETRONIA FIRE DEPARTMENT

QUARTERLY REPORT

QUARTER THREE
July 1st – September 31st, 2023

Ricardo Diaz
Chief of Department

Contents

- ❖ Executive Summary
- ❖ Department Overview
- ❖ First Quarter Statical Information

Executive Summary

The Cetronia Fire Department is an aggressive department that strives daily to provide a high level of service to our citizens and the guests that travel through our community. Our staff is highly trained in both Fire and EMS. As a department we believe in our mission and vision statements. The men and women of the Cetronia Fire Department are dedicated professionals and take their job seriously. They work hard to live up to our departments core values. The information that is being provided gives you a snapshot of our department and the work that is done daily to keep our community safe. The quarterly report demonstrates how busy our staff is in all areas, both in the emergency setting along with the non-emergency. Our doors are always open and anyone who would like to learn more about our department we would enjoy the opportunity to share with you as to who we are and what we are about.

Cetronia Fire Department

Department Overview

Vision Statement

To provide an exceptional level of Public Safety through our commitment to the community.

Mission Statement

Our mission and purpose are to promptly and professionally serve the needs of our community with pride, dedication, and excellence never failing to deliver quality emergency life safety services with the highest level of integrity, commitment, teamwork, and community engagement.

Core Values

Professionalism:

- We hold ourselves to the utmost professional manner when engaging within the community whether we're on an emergency call or not.

Discipline:

- Our members will control themselves and obey all directed orders without the supervision of a superior.

Maturity:

- Our members show how their balanced personality and emotional behavior enacts during an emergency incident and back at station.

Respect:

- Our members will show the utmost respect to each other and the community we serve with due regard for the feelings, wishes, rights and/or traditions of others.

Cetronia Fire Department

Fire Operation Overview

The Department currently staffs 2 Engines and 1 Tower Ladder with 2-5 volunteer members each day. Over the past quarter we have seen our call volume increase. Our crews have responded to a high number of EMS assist calls along with an increase in Fire Alarms as well, including both residential and commercial. The crews are dedicated to their profession and are always ready for the next challenge that they will encounter.

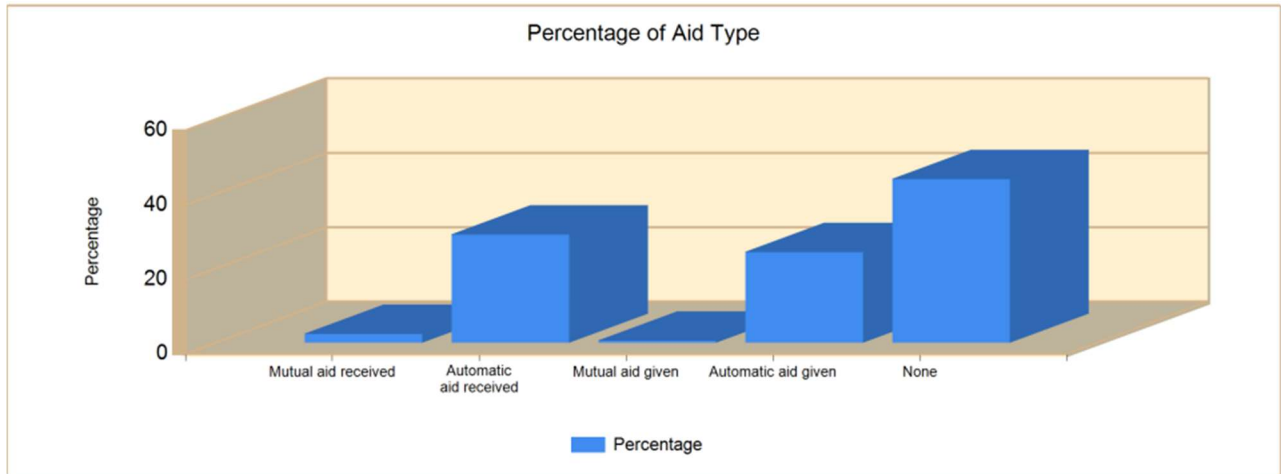
Total Number of Incidents – 214 (15% Increase from Q3 2022)

Fire Response Types:

MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	10	4.67%
Overpressure rupture, explosion, overheat - no fire	2	0.93%
Rescue & Emergency Medical Service	43	20.09%
Hazardous Condition (No Fire)	16	7.48%
Service Call	45	21.03%
Good Intent Call	49	22.9%
False Alarm & False Call	49	22.9%
TOTAL	214	100%

- 2 – Working building fires (0% Increase from Q3 2022)
- 2 – Working vehicle fires (0% Increase from Q3 2022)
- 0 – Vehicle extrications (100% Decrease from Q3 2022)

Total Number of Automatic Aid Incidents:



AID TYPE	TOTAL	% of TOTAL
Mutual aid received	5	2.3%
Automatic aid received	62	29.0%
Mutual aid given	1	0.5%
Automatic aid given	52	24.3%
None	94	43.9%

Average Response Time:

- 5 Minutes 33 Seconds (Dispatch to Arrive on scene)
- 1 Minute 29 Seconds (Dispatch to Responding)



2023 Third Quarter Report

GREENAWALDS FIRE/RESCUE

Email: adgarger@greenawaldsfire.com

Website: www.greenawaldsfire.com

Tel: 610-432-0065

2500 Focht Avenue

Allentown, PA 18104



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CHIEF'S REPORT

The third quarter of 2023 was once again very busy for the volunteers at Greenawalds Fire/Rescue. Our call volume has continued on a steady increase and the severity of incidents we have been responding to has also been on the rise. A major storm came through the region which taxed fire department resources, but Greenawalds was able to provide a robust response and handled 42 of the nearly 80 individual incidents that were dispatched or discovered within a 3 hour timeframe. The men and women of Greenawalds continue to handle the increased responsibility and ever expanding scope of practice in stride. While many of our counterparts in the region continue to struggle with declining membership, the roster at our firehouse remains strong and continues to grow! We have continued to recruit new members each month and are happy to report that our attrition rate remains remarkably low. Using a dedicated committee to incentivise member participation through department events, awards, and nominal stipends, we always put our members first and continually acknowledge the wonderful work they do in our community.

This quarter our department responded to a number of significant incidents including several working fires both in our township and across the region. We also handled several vehicle accidents and extrications. On the non-emergent side, we provided standby coverage for the Dorney Park Fireworks display, as well as the Travis Manion 5K Event at Parkland High School. We have also been active in helping facilitate educational experiences for the newly formed "Junior Firefighter" Club at Parkland High School.

We have also been very active in training this quarter. We continue to host weekly training on Monday and Thursday evenings and have also sent a number of members to outside classes including Elevator Rescue, Emergency Medical Technician, and other technical rescue disciplines.

We unfortunately also dealt with the loss of a very good friend of Greenawalds this quarter. Former Lehigh County EMA director and Special Operations Coordinator John Kalynych tragically passed away on 8/27/2023. John was a huge supporter of Greenawalds and a great friend and mentor to many of our members. Over the years we have spent countless hours with John on the fireground, in training, and in the firehouse kitchen. His legacy will live on as we pass along all that John taught us, tell stories of our experiences with him, and

continue to partner with his past agencies. He leaves behind a great void in the fire service and will be truly missed.

I continue to be extremely proud of my team at Greenawalds!. Our dedicated volunteers continue to respond on emergencies, day and night in all kinds of weather, providing the highest level of service to our community, as well as many surrounding mutual aid. In the everchanging world we live in, adaptation to the latest threats and techniques to solve them is essential. Our members are constantly evolving and learning new skills to remain prepared to handle any situation that may arise. I am beyond grateful for the team of volunteers that we have built at Greenawalds and cannot wait to see what else they accomplish in 2023 and beyond!

Sincerely,

Andrew D. Garger
Chief of Department



In Loving Memory
John Kalynych
8/27/2023

DEPARTMENT LEADERSHIP – 2023

OPERATIONS:

- Chief of Department - Andrew D. Garger
- Deputy Chief - Joshua R. Green
- Assistant Chief - Adam J. Garger
- Battalion Chief - Steven Snyder
- Battalion Chief - Shawn Kane
- Battalion Chief - Christopher Peischl
- Rescue Captain - Mark Kleibscheidel
- Engine Captain - Michael Deprill
- Squad Captain - Jared Tellechea
- Rescue Lieutenant - *vacant*
- Engine Lieutenant - Shawn Peischl
- Squad Lieutenant - Michael Smith, Jr.
- Chief Engineer - Michael Smith, Sr.
- EMS Officer - *vacant*
- FP Captain - Willian Reynolds
- FP Lieutenant - Vinny Quinn
- Medical Director - Dr. Jeffrey Kuklinski, D.O.

ADMINISTRATIVE:

- President - Vinny Quinn (FP)
- Vice President - Christopher Peischl (BC)
- Secretary - Shawn Peischl (LT)
- Treasurer - Todd Fahringer (FF)
- Trustee - Morris Halpin
- Trustee - Christopher Walker (FF)
- Trustee - Steve Schneider (FF)

FIREFIGHTERS:

Hunter Bachenberg (JR)
 Zachary Bath
 Matthew Bertsch
 Joanna Bertalan
 Matthew Brand
 Joseph Britt
 David Buchfuhrer
 Matthew Callihan
 Ray Decker
 Tyler Demboski
 Jacob Dorward (FP)
 Justin Dwyer
 Paxton Epting
 Colin Fagan
 Kurt Flinchbaugh
 Tobie Frey
 James Glassic
 Nicholas Glassic
 Robert Gyory
 Hunter Henritz
 Joseph Holler (FP)
 Patrick Horan
 John Johnson

Paul Jumper
 Aidan Kane (JR)
 Andrew Kloss
 Matthew Kuhs
 Nicholas Kwant
 Phillip Lathrop
 Brock Laurito (JR)
 Andrew Levin (JR)
 Dylan McGrory
 Stephen Mould
 Luke Ohrberg
 Orey Ortiz
 Bryan Panella
 Bryan Pfenning
 Austin Ramirez
 Tony Ramirez
 Thomas Reinert
 Christopher Reinhardt
 Shawn Rios
 Tanner Roman
 J. Michael Santiago
 Colin Schaller
 David Schmidt III

Sarah Schmidt
 Brandon Schnell
 Amanda Segerra
 Jarrett Seip
 Jordan Smith
 David Solensky
 Greg Solensky
 Andrew Sommers
 Clark Strasser
 Riley Stroup
 Evan Sutton (JR)
 Timothy Sutton
 George Sverha
 James Trexler, Jr.
 Haley Wagner
 Alexandra Walker
 Max Weinberg
 Jacob Wertz
 Robert Wesner
 Jacob Ziegenfuss
 Justin Zucal

**SUPPORT STAFF:**

Darryle Callihan
 Mitchell Geist
 Melissa Kane
 Lisa-Jon Lepeta
 Manly Offutt
 Thomas Pfenning
 David Torrey

APPARATUS AND SERVICES PROVIDED

Engine 11-11

- Primary Fire Suppression Engine
- 750 Gallons of Water
- Diverse Hose compliment for a variety of response challenges
- *145 Responses (Q3 2023)*
- *359 Responses YTD*



Squad 11-12

- Secondary Fire Suppression Engine
- Hazardous Materials Decontamination Engine
- Additional tools and equipment for light rescue capabilities and stabilization of roadway incidents.
- *134 Responses (Q3 2023)*
- *271 Responses YTD*



Rescue 11-41

- Primary Heavy Rescue Apparatus for all of South Whitehall Township
- Provides Rescue Services and Rapid Intervention to almost every other municipality in Lehigh County and beyond.
- Contains specialty equipment for Vehicle Extrication, Rope Rescue, Machinery/Industrial Rescue, Structural Collapse, Confined Space, and Hazardous Materials.
- *66 Responses (Q3 2023)*
- *197 Responses YTD*



Tanker 11-21

- 2000 Gallon mobile water supply to support rural fireground operations or areas without hydrants.
- Provides support to surrounding districts and the County Forestry Task Force
- *48 Responses (Q3 2023)*
- *71 Responses YTD*



Utility 11-91

- Licensed by the PA Department of Health as a Quick Response Service Vehicle
- Primary Emergency Medical Services response vehicle
- Provides support to other fire and rescue operations.
- *95 Responses (Q3 2023)*
- *183 Responses YTD*



Command and Support Vehicles

- We currently operate 5 SUVs to support our operations.
- Our Command Officers (Chief of Department, Deputy Chief, and Assistant Chief) each have a Chevrolet Tahoe with a command package to assist in a rapid response to incidents as well as provide an environment to facilitate incident command and control
- We have an additional Chevrolet Tahoe that is operated by one of our three (3) Battalion Chiefs on a rotating basis as a Duty Officer Vehicle
- One other Chevrolet Suburban is used for Fire Police Responses as well as a vehicle for members to take to various schools and shuttle additional manpower to emergency incidents.
- Collectively, these vehicles made *537 individual responses (Q3 2023) and 924 responses YTD.*



RECENT SIGNIFICANT ACCOMPLISHMENTS

Grants (Awards):

- 2015 FEMA Assistance to Firefighter's Grant (AFG) - **\$142,858** for Complete Replacement of SCBA
- 2016 FEMA Assistance to Firefighter's Grant (AFG) - **\$51,296** for SCBA Fill Station
- 2017 FEMA SAFER Grant - **\$414,800** for Recruitment and Retention
- 2020 CARES Act (Independent from SWT who gave no CARES funding to Fire Departments - **\$108,716** for all three stations to use for COVID Response
- 2020 CARES Act (Project for the entire county to benefit from communications upgrades) - **\$100,970.**
- Annual State Fire Commissioner's Grant - **\$15,000** per year

Recruitment and Retention:

- 50 New Members Recruited since the start of the SAFER Grant in Q4 of 2018
 - *4 New Members recruited in Q3 2023*
- Longest average years of service (>10 Years) among fire departments in South Whitehall

Training and Certification:

- *649 hours of cumulative training for Q3 2023*
- *3,383 hours of cumulative training YTD*
- 1 member completed Emergency Medical Technician.
- 10 members completed Elevator Rescue Technician Training
- 1 member completed Rope Rescue Technician Certification
- 1 member completed Trench Rescue Technician
- 6 members enrolled in the upcoming Firefighter 1 class.

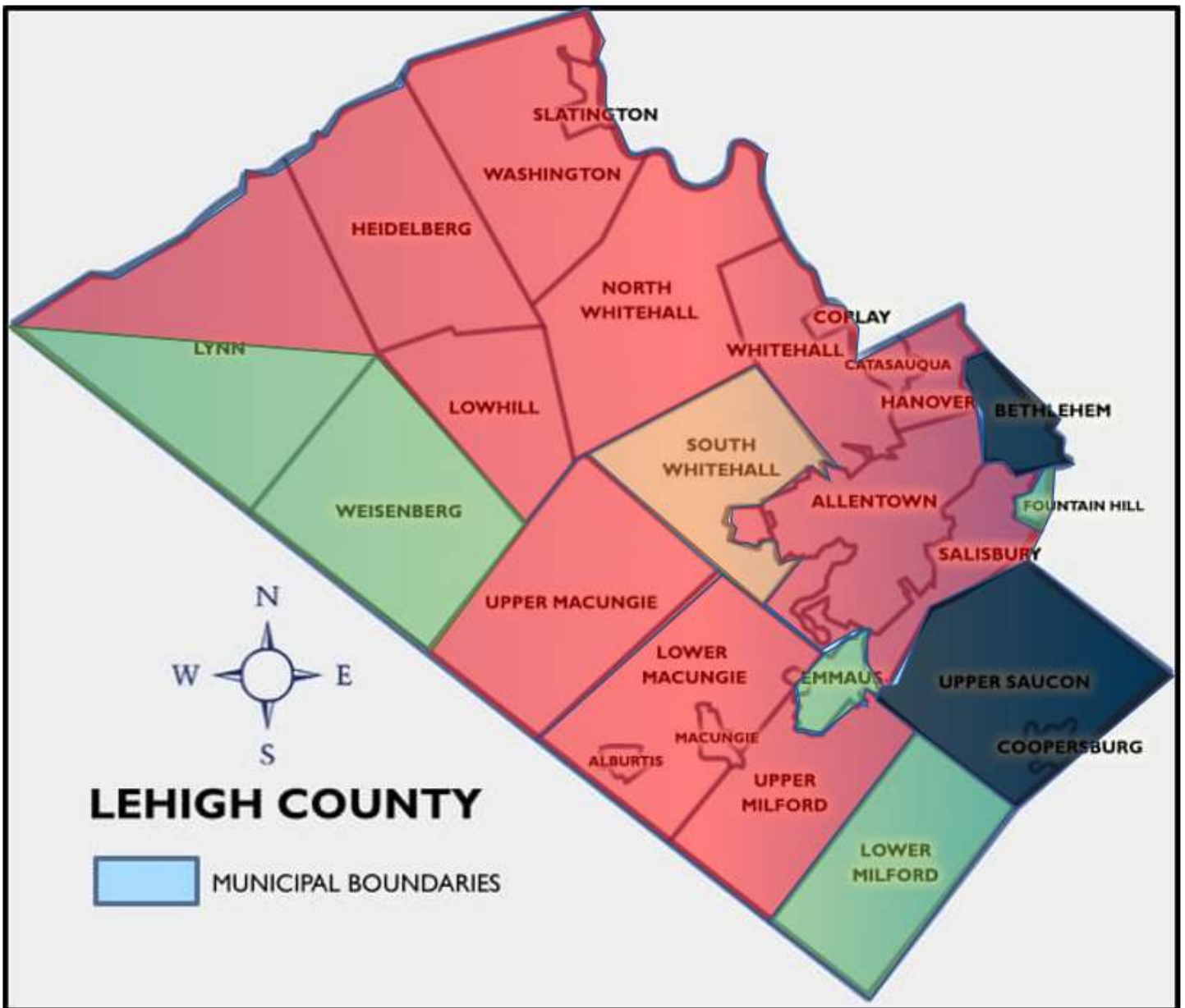
Capital Projects:

- Currently planning and designing space for a dedicated bunkroom and upgraded day room facility.
- Working with SWT for the replacement of our existing roof.

Community Outreach:

- Parkland Resource Fair
- Parkland High School Career Fair
- Instructing at the Parkland High School "Science of Fire Class"

AREAS WE SERVE



Primary Response Area

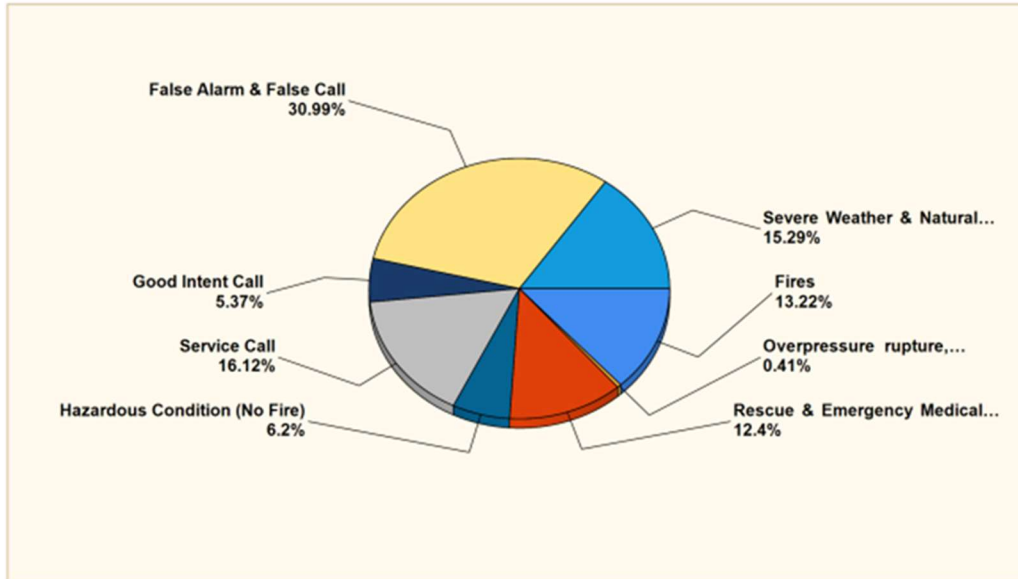


2nd Alarm and RIT Response Areas



3rd Alarm and Special Request Areas

Q3 2023 INCIDENT DATA



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	32	13.22%
Overpressure rupture, explosion, overheating - no fire	1	0.41%
Rescue & Emergency Medical Service	30	12.4%
Hazardous Condition (No Fire)	15	6.2%
Service Call	39	16.12%
Good Intent Call	13	5.37%
False Alarm & False Call	75	30.99%
Severe Weather & Natural Disaster	37	15.29%
TOTAL	242	100%

242 Responses (Q3 2023) – 611 YTD

61 Box Alarms (Q3 2023) – 112 YTD

13 Working Fires (Q3 2023) – 34 YTD

1 Vehicle Extrication (Q3 2023) – 10 YTD



STAFFING AND RESPONSE TIMES

Staffing Program

Over the past several years we have started to transition away from the traditional home response model. Across the state, as indicated in the SR-6 report, the number of volunteer firefighters has fallen from over 300,000 to less than 50,000. We decided to modernize our approach to membership and responses to get ahead of this curve. We instituted a voluntary staffing program along with recruiting new members from outside our “first due.” This has resulted in a large expansion of our roster, giving us more flexibility with members’ time as well as a firehouse that is nearly staffed 24/7/365. This has resulted in rapid turn-out times which have had a direct impact on lives saved and property conserved. While the average Turnout Time across the county are greater than 5 minutes, we have driven ours down to less than 1 minute.

Average Turnout Time (Dispatch to Enroute) per Apparatus for Date Range

Start Date: 01/01/2023 | End Date: 12/31/2023

APPARATUS	TURNOUT TIME (min) (Dispatch to Enroute)
11-01	0:17
11-02	0:23
11-03	0:19
11-04	0:13
11-05	0:22
11-06	0:10
11-07	0:02
11-08	0:05
11-09	0:00
11-10	0:41
11-11	1:32
11-12	1:01
11-21	0:51
11-41	1:03
11-51	0:33
11-91	0:24
11POV	0:37
11Sta	0:20

AVERAGE TURNOUT TIME:

0:30

Hybrid Responses

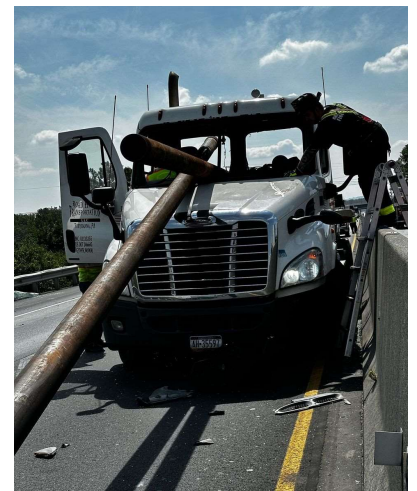
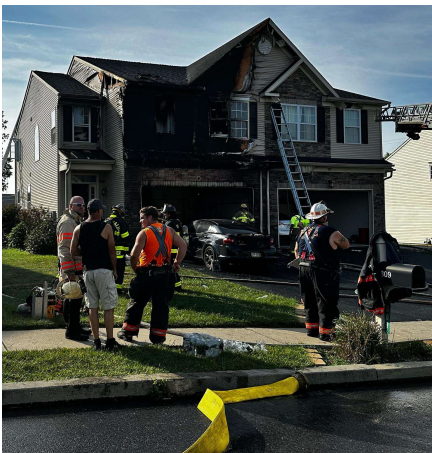
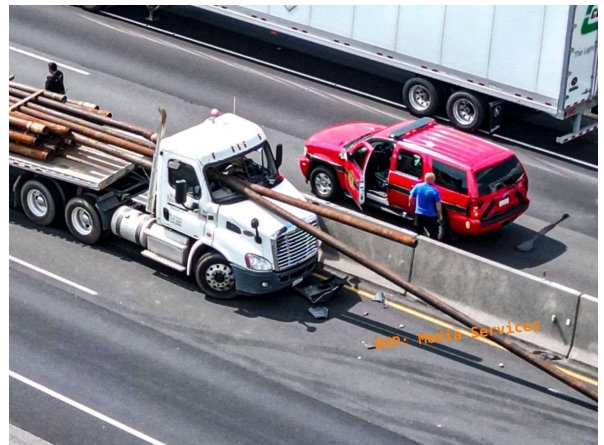
While the in-house staffing is a critical component of the deployment of our resources, we recognized that it cannot be the only option. The crews staffing the firehouse can react to a call quickly, but on larger incidents they will need to be reinforced by additional personnel. For this reason, home response remains important. With this new strategy, in the amount of time it used to take to get one piece of apparatus on the road, we are now getting our second and third units out the door with full crews as well. While many departments across the region struggle to get one staffed rig on the road, we enjoy the luxury of several with qualified personnel. On average, we have **10.7 members responding per call across all incident types! In Q3, 2023 members made 3,042 individual responses (6,910 YTD)!**

INCIDENT TYPE	AVG. # PERSONNEL
111 - Building fire	13
113 - Cooking fire, confined to container	9
131 - Passenger vehicle fire	11
142 - Brush or brush-and-grass mixture fire	11
150 - Outside rubbish fire, other	8
161 - Outside storage fire	14
222 - Overpressure rupture of boiler from air or gas	6
300 - Rescue, EMS incident, other	7
311 - Medical assist, assist EMS crew	9
321 - EMS call, excluding vehicle accident with injury	8
322 - Motor vehicle accident with injuries	9
324 - Motor vehicle accident with no injuries	6
341 - Search for person on land	13
352 - Extrication of victim(s) from vehicle	12
353 - Removal of victim(s) from stalled elevator	10
354 - Trench/below-grade rescue	9
357 - Extrication of victim(s) from machinery	15
381 - Rescue or EMS standby	10
400 - Hazardous condition, other	11
411 - Gasoline or other flammable liquid spill	9
412 - Gas leak (natural gas or LPG)	13
424 - Carbon monoxide incident	7
441 - Heat from short circuit (wiring), defective/worn	13
442 - Overheated motor	20
444 - Power line down	11
445 - Arcing, shorted electrical equipment	7
461 - Building or structure weakened or collapsed	28
462 - Aircraft standby	7
463 - Vehicle accident, general cleanup	3
511 - Lock-out	13
512 - Ring or jewelry removal	8
522 - Water or steam leak	7
542 - Animal rescue	13
550 - Public service assistance, other	5
551 - Assist police or other governmental agency	8
553 - Public service	8
561 - Unauthorized burning	15
571 - Cover assignment, standby, move-up	12
600 - Good intent call, other	12
611 - Dispatched & cancelled en route	7
622 - No incident found on arrival at dispatch address	14
631 - Authorized controlled burning	14
651 - Smoke scare, odor of smoke	11
652 - Steam, vapor, fog or dust thought to be smoke	4
671 - HazMat release investigation w/no HazMat	12
703 - False alarm or false call, other	13
732 - Extinguishing system activation due to malfunction	4
733 - Smoke detector activation due to malfunction	11
734 - Heat detector activation due to malfunction	8
735 - Alarm system sounded due to malfunction	11
742 - Extinguishing system activation	10
745 - Alarm system activation, no fire - unintentional	9
746 - Carbon monoxide detector activation, no CO	4
800 - Severe weather or natural disaster, other	28
900 - Special type of incident, other	15



SIGNIFICANT RESPONSES

During the third quarter of 2023 Greenawalds responded to several significant incidents. Firematically, we responded to several house fires in varying capacities (both suppression and Rapid Intervention). On the rescue operations side of our house, we responded to several Motor Vehicle crashes requiring patient extrication as well as a “man in machine” incident. Some photos of these events are below.



TRAINING PROGRAM

New Members

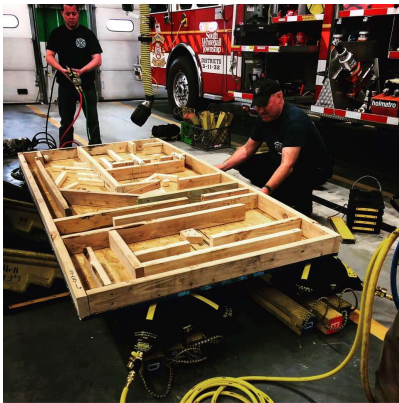
Every new member that comes into the department off the street, regardless of previous experience, goes through a rigorous Probationary Member Training program and assessment. They will also be sent to Firefighter 1 School to earn their basic firefighting credentials. This process can take anywhere from a few months to a year based on previous experience and capabilities.



Advanced Training

After their initial training, our members move on to more advanced classes and skill sets over their years of service. This includes:

- Vehicle and Machinery Extrication
 - Emergency Medical Training
 - Hazardous Materials
 - Rapid Intervention Teams (Firefighter Rescue)
 - Technical Rescue (Rope, Collapse, Trench, C-Space)
 - Water Rescue
 - Active Assailant (Rescue Task Force)
- **Greenawalds provides Vehicle Rescue Training to Every EMT, Paramedic and PHRN class in the Leigh Valley!**
 - **We also provide Training to the Parkland High School Science of Fire Class**



Continuing Education

In the third quarter of 2023 Greenawalds hosted, several advanced and continuing education training opportunities for our members and our mutual aid partners including:

- Elevator Rescue Operations
- Emergency Medical Technician
- Engine / Truck Company Operations
- Tactical Emergency Casualty Care
- Rapid Intervention Team Operations
- Vehicle Extrications

We also had two new members take their Essentials of Firefighting course outside of our firehouse, and several members completed their Emergency Medical Technician coursework.



IN THE COMMUNITY

Recent and Upcoming Events



More than just a fire department, Greenawalds is proud to maintain our tradition of being a focal point in the community. While many other departments have lost sight of their position in the community and have

solely focused on emergency responses, we remain committed to being a benevolent part of the fabric of our community and leaving our doors open for the public to be a part of what we do. We host and participate in a number of events each year to stay engaged with our neighbors and supporters. These include:

- **UCC Greenawalds Church Egg Hunt – 4/3/2023**
- **Greenawalds Fire Easter Egg Hunt – 4/8/2023**
- **Fishing Derby – 4/15/2023**
- **Memorial Day “Murph” Workout – 5/29/2023**
- **Kratzer Kountry Fair – 6/2/2023**
- **Kratzer ES 5th Grade Picnic – 6/5/2023**
- **DUI Taskforce Event at Greenawalds – 6/29/2023**
- **Movies In the Park – 6/30/2023**
- **Dorney Park Fireworks – 7/4/2023**
- **September 11th Memorial and Annual Remembrance Service – 9/11/2023**
- **Halloween Parade – 10/28/2023**
- **Fire Prevention Details – October 2023**



- **Prepare South Whitehall – October 2023**
- **SWT Tree and Bridge Lighting – 12/2/2023**
- **Annual Member Awards Banquet – 12/9/2023**
- **Santa Run – 12/16/2023**
- **Candy Cane Hunt – December 2023**
- **Scholarship Opportunities** provided to Parkland High School Students



Other Community Involvement

In 2022 Greenawalds started a Scholarship fund for graduating Parkland High School Seniors who endeavor to go on to a career in public safety or health services. This year, we were proud to award our scholarship, in the amount of \$2,000 to Ali Lynn Pollock as she pursues a career in Nursing and Sign Language Interpretation.



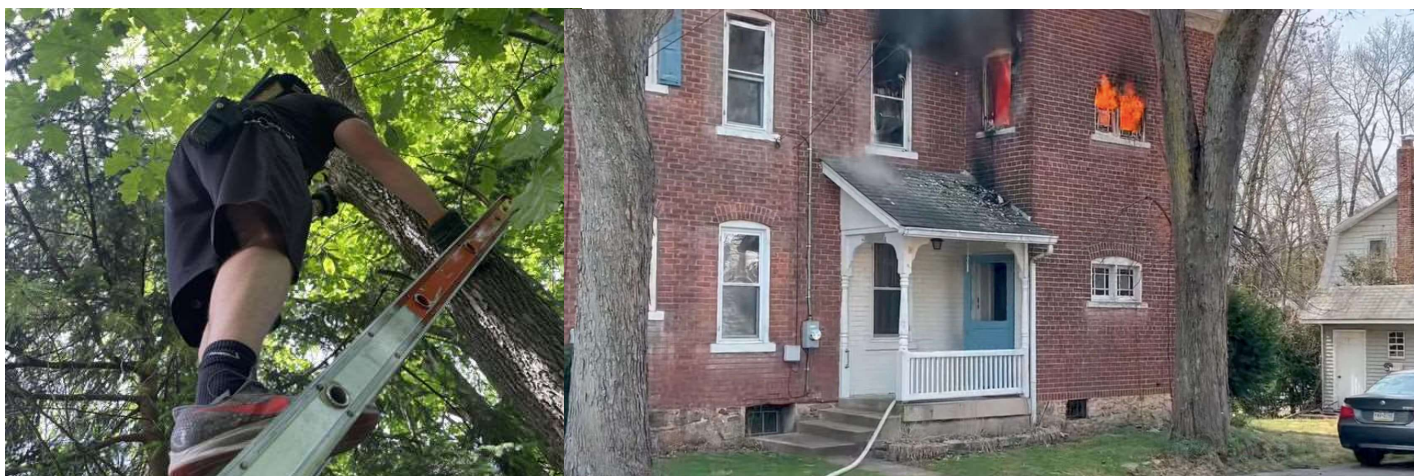
CONCLUDING THOUGHTS

As we look into the next 5, 10, 20 years, we should explore opportunities to share resources, reevaluate response districts, standardize operational procedures, and develop commonality in many of our routine tasks across the



Township. We are part of an ever-evolving experiment to find out what works and what does not. It is incumbent on the leadership of our volunteer fire departments to stay relevant and innovative in our approach to providing our services. It is important for each department to maintain their traditions and their identities; however, it is equally important to make sure we are providing the optimal professional service to our citizens! We look forward to seeing what the future brings and Greenawalds is confident that we will continue to provide Prompt, Professional, and Competent service to the residents and visitors of South Whitehall Township









2023 Memorial Day "MURPH"

- 1 Mile Run
- 100 Pull Ups
- 200 Push Ups
- 300 Squats
- 1 Mile Run

Monday May 29
10:00 am
BBQ to Follow

Greenawalds Fire/Rescue
2500 Focht Ave, Allentown, PA



Woodlawn Fire Department

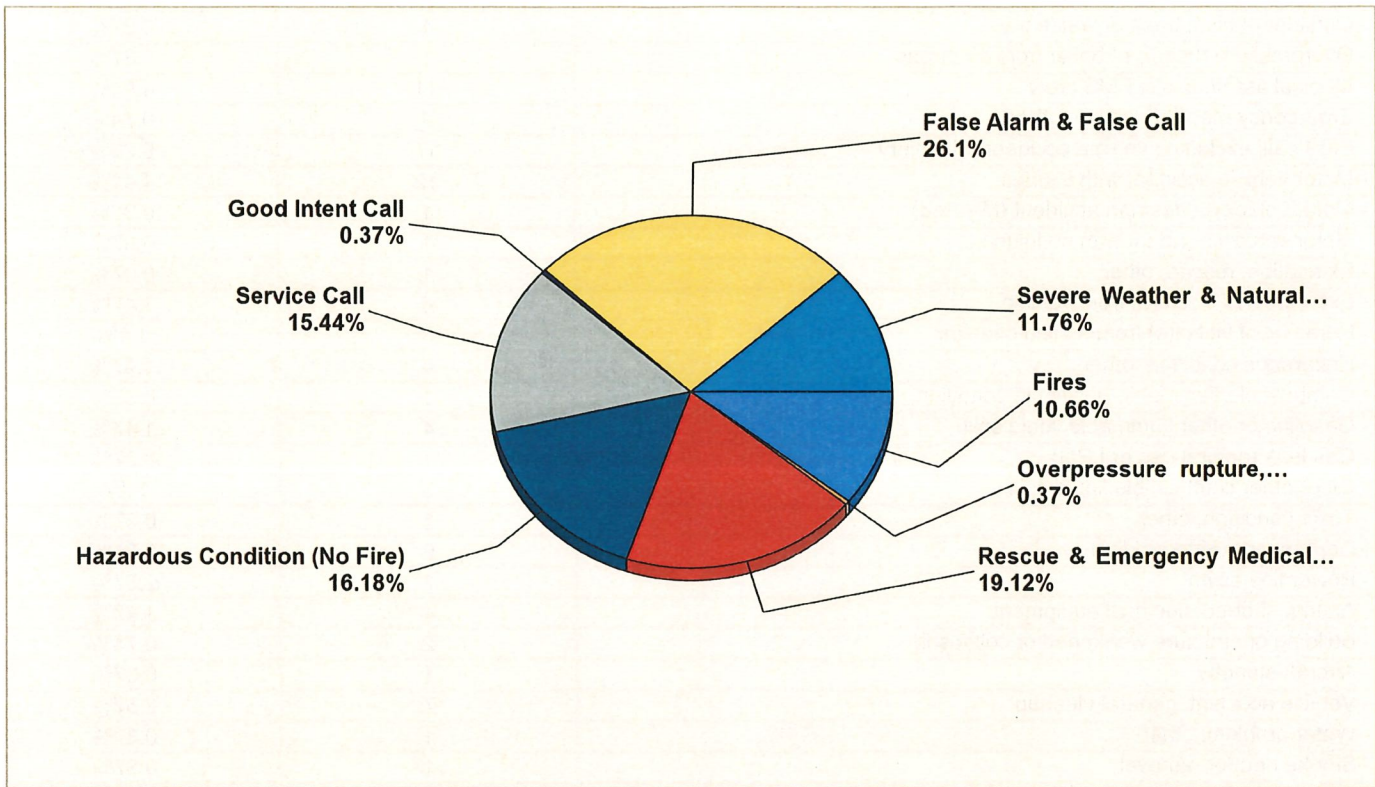
Allentown, PA

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Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 07/01/2023 | End Date: 09/30/2023



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	29	10.66%
Overpressure rupture, explosion, overheating - no fire	1	0.37%
Rescue & Emergency Medical Service	52	19.12%
Hazardous Condition (No Fire)	44	16.18%
Service Call	42	15.44%
Good Intent Call	1	0.37%
False Alarm & False Call	71	26.1%
Severe Weather & Natural Disaster	32	11.76%
TOTAL	272	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



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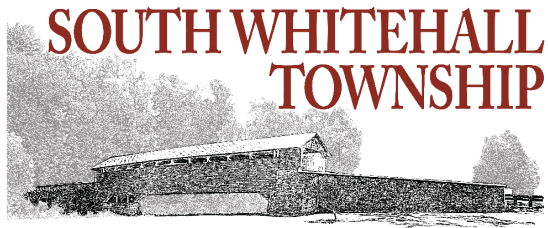
Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	21	7.72%
113 - Cooking fire, confined to container	1	0.37%
131 - Passenger vehicle fire	1	0.37%
132 - Road freight or transport vehicle fire	1	0.37%
142 - Brush or brush-and-grass mixture fire	4	1.47%
151 - Outside rubbish, trash or waste fire	1	0.37%
222 - Overpressure rupture of boiler from air or gas	1	0.37%
311 - Medical assist, assist EMS crew	11	4.04%
320 - Emergency medical service, other	2	0.74%
321 - EMS call, excluding vehicle accident with injury	17	6.25%
322 - Motor vehicle accident with injuries	12	4.41%
323 - Motor vehicle/pedestrian accident (MV Ped)	1	0.37%
324 - Motor vehicle accident with no injuries.	1	0.37%
350 - Extrication, rescue, other	1	0.37%
352 - Extrication of victim(s) from vehicle	4	1.47%
353 - Removal of victim(s) from stalled elevator	3	1.1%
400 - Hazardous condition, other	4	1.47%
410 - Combustible/flammable gas/liquid condition, other	1	0.37%
411 - Gasoline or other flammable liquid spill	4	1.47%
412 - Gas leak (natural gas or LPG)	1	0.37%
413 - Oil or other combustible liquid spill	3	1.1%
420 - Toxic condition, other	1	0.37%
424 - Carbon monoxide incident	9	3.31%
444 - Power line down	7	2.57%
445 - Arcing, shorted electrical equipment	4	1.47%
461 - Building or structure weakened or collapsed	2	0.74%
462 - Aircraft standby	1	0.37%
463 - Vehicle accident, general cleanup	7	2.57%
520 - Water problem, other	1	0.37%
531 - Smoke or odor removal	1	0.37%
542 - Animal rescue	1	0.37%
551 - Assist police or other governmental agency	24	8.82%
553 - Public service	9	3.31%
554 - Assist invalid	4	1.47%
571 - Cover assignment, standby, moveup	2	0.74%
631 - Authorized controlled burning	1	0.37%
733 - Smoke detector activation due to malfunction	3	1.1%
734 - Heat detector activation due to malfunction	1	0.37%
735 - Alarm system sounded due to malfunction	9	3.31%
736 - CO detector activation due to malfunction	1	0.37%
741 - Sprinkler activation, no fire - unintentional	3	1.1%
743 - Smoke detector activation, no fire - unintentional	2	0.74%
744 - Detector activation, no fire - unintentional	10	3.68%
745 - Alarm system activation, no fire - unintentional	42	15.44%
800 - Severe weather or natural disaster, other	31	11.4%
815 - Severe weather or natural disaster standby	1	0.37%
TOTAL INCIDENTS:	272	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



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**3Q2023
REPORT**

TO:	Board of Commissioners
FROM:	Rand Yazji, Human Resources Generalist
DATE:	October 16, 2023
SUBJECT:	Executive Department - Human Resources Generalist: 3Q2023 Report
COPY TO:	Tom Petrucci; Herb Bender; Tracy Fehnel

I. Key Events (Ongoing)

- a. Weekly Agenda Meetings with Department Heads (Occur Weekly on Tuesdays)
- b. Bi-Weekly Department Head Meetings (Occur Bi-Weekly on Thursdays)
- c. 2024 Budget Preparation Meetings (Department Heads)
- d. Attended the recurring Board of Commissioners public meetings on a required and/or as-needed basis and online
- e. Reviewed Employee Handbook with Township Manager on a weekly basis

II. General Report of Activities/Deliverables

- a. Provided direct consultation and support to Township Manager, Director of Operations and Department Heads on several topics pertaining to Human Resources and personnel matters (ongoing)
- b. Updated, corrected, and crafted Employee Handbook policies in compliance with labor laws and regulations (ongoing)
- c. Ensured all employment practices related to Human Resources are in compliance with state and federal laws, regulations, policies and procedures (ongoing)
- d. Communicated new policies, updates or changes on various HR related subjects to all township employees (ongoing)
- e. Completed regular check ins with all departments to provide support and answer questions as needed (ongoing)

- f. Managed administration of benefits programs including insurance, benefits, worker's compensation, Family Medical Leave Act (FMLA) and other related programs (ongoing)
- g. Attended seminars at Society of Human Resources Management (SHRM) and several webinars with National Business Institute (NBI) on several Human Resources topics and employment laws to stay up to date with latest updates and trends (ongoing)
- h. Managed LinkedIn Township page and recommended changes on Township's website (ongoing)
- i. Updated job descriptions for different positions (ongoing)
- j. Performed research on several Organizational Training needs for 2024 (ongoing)
- k. Crafted and efficient Sexual Harassment and Discrimination training and completed training for all township employees Admin, Public Works and Pulice, to ensure compliance with laws and policies
- l. Crafted an effective Disciplinary system, policy, procedure and official forms
- m. Discussed and provided consultation to Director of Community Development regarding the restructuring plan of the Community Development Department
- n. Discussed changes to 2024 budget for the Human Resources Department with Township Manager
- o. Planned and Organized Employee Events for July, August, September and October and increased employee engagement and morale significantly
- p. Worked on new approaches and practices to increase Employee Engagement for 2024
- q. Drafted an Employee Newsletter for 2024 to increase employee recognition and planned specific content

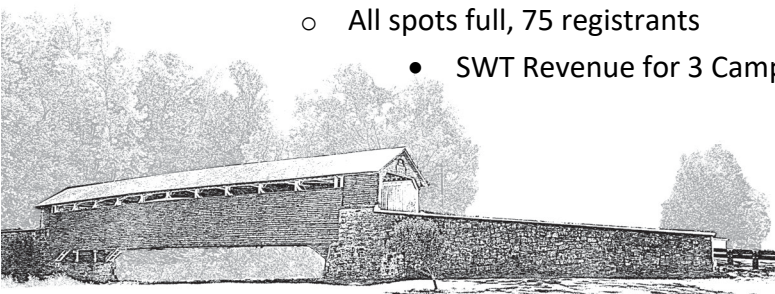
SOUTH WHITEHALL TOWNSHIP

4444 Walbert Avenue, Allentown, PA 18104-1699
www.southwhitehall.com • 610-398-0401

Parks & Recreation Quarterly Report: Lynn Matula, Department Head

Spring & Summer Program Recap:

- Concerts in the Park
 - June 9th- Philly Funk Authority
 - July 7th – We May Be Right
 - Began tracking attendance.
 - 272 cars, estimating 3 people/car at least = 816 people
 - July 21st – Reservoir Hill
 - 230 cars, est. 3 people/car = 690 people
 - August 25th – The Large Flowerheads
 - postponed to 2024.
- Movies in the Park
 - June 30th- Covered Bridge Park, Top Gun
 - July 28th- Fernwood Park, DC League of Superpets
 - Began tracking attendance.
 - 100 people counted.
 - August 18th- Springhouse West Park, The Bad Guys
 - 210 people counted.
 - September 15th- Vistas Park, Super Mario Bros
 - 250 people counted.
- Mighty Kicks Soccer
 - Spring Session: 8 classes, 123 registrants,
 - SWT Revenue = \$1,692.82
 - Summer Session: 7 classes, 108 registrants
 - SWT Revenue = \$1,710.00
- Lil Athletics Multi-Sport Class
 - June Session- 3 classes, all classes full, 30 registrants
 - SWT Revenue = \$487.50
 - August Session- 3 classes, all classes full, 30 registrants
 - SWT Revenue = \$455.00
- Mad Science Camps
 - 3 camps at Covered Bridge Park Pavilion #1
 - All spots full, 75 registrants
 - SWT Revenue for 3 Camps = \$730.00



- Zumba in the Park
 - Spring Session: 23 registrants
 - SWT Revenue = \$610.00
- Tennis Program- new instructors through Kids Play Tennis Inc.
 - Only one session due to courts being repaired.
 - July Session- 10 classes, 39 registrants
 - Pro-rated refunds were necessary due to court repair delays.
 - SWT Revenue after refunds = \$365.00

Summer Camp Wrap Up:

- Residents have a two-week priority registration period. Non-Residents can register only after that period is over, filling any spots remaining open.
 - Parkway Manor- 152 registrants
 - Cetronia- 136 registrants
 - Kratzer- 127 registrants
- Hired two additional counselors to increase camper supervision and safety.
 - This lowered the occurrence of major behavioral and medical incidents.
- Worked with Diana to make the hiring and re-hire process more efficient utilizing online clearances, updated forms, and improved instructions for accurate completion.
- Financial Breakdown
 - Registration Revenue
 - Allowed more registrants at each site.
 - Increased \$9,960.00 from 2022
 - Supply Expenses
 - Lower T-Shirt price, cut back on supply purchases.
 - Decreased by \$7,246.66 from 2022
 - Staff Expenses
 - Added two counselors.
 - Increased \$2,996.00 from 2022.
 - 2023 Totals:
 - Registration = \$115,549.98
 - Expenses (staff and supplies) = \$70,758.16
 - Revenue = \$44,391.75
 - Increased by \$13,809.98 from 2022

- Looking ahead at 2024
 - Staff pay rates will need to be increased to stay competitive.
 - We will continue to evaluate what supplies and activities must be purchased to properly run our camp, adhering to a high standard.
 - We are not raising registration fees in 2024, however, we foresee the need to do so in the future.

Upcoming Fall & Winter Programs and Events

- All programs and events are scheduled and updated on the website.
- Fall Fest
 - Saturday, 10/7
 - Craft vendors, food, music, kids crafts and more.
- The Hoot Hike
 - 10/19 presented by the Wildlands Conservancy
 - Owl presentation and hike. \$5 per person
- The Halloween Spooktacular Day
 - Friday, 10/20 from 5pm-8pm at Covered Bridge Park
 - Trunk or Treat event with decorated cars giving out candy or toys to trick or treaters.
 - Batch Microcreamery will be selling Hot Chocolate and ice cream.
 - The Library will be ready a spooky story
 - Hocus Pocus 2 will be playing towards the end of the event.
- The Tree & Bridge Lighting
 - Our staff committee is planning this event.
 - We will have music, entertainment, food, smores, a police “sleigh” ride, and pictures with Santa.
- The Adopt A Tree program is continuing with the form available on the website.

Pavilion Rentals:

- First year for Online Booking
- 2023 Bookings = 191 rentals/uses as of 10/2/23
 - Does not include SWT programs and usage for Community Events.
- 2023 Revenue = \$17,615.00
 - Includes all current bookings as of 10/2/23 (April- October)
 - 2022 Total Revenue = \$16,155.00 (April- October)
- **2023 Revenue Increase as of 10/2/23= \$1,460.00**

Additional Updates:

- Newsletter
 - Digital Version will be available shortly.
 - Mailed version in homes mid-October
- Event Sponsorships, Community Partners
 - Addresses and emails have been compiled and various forms created to improve our connection with our local businesses.
 - We are looking to increase the level of involvement by informing them of various event sponsorship and newsletter advertising opportunities.
 - The goal is to foster Community Partners who will help us provide low-cost community programming while promoting our local businesses- Win/Win.



South Whitehall Township Police Department

3rd Quarter Report 2023

- 1st Annual *Battle of the Badges* Softball game on July 2nd. South Whitehall Township Police vs Whitehall Township Police. Raised \$9,000 for the Lehigh Valley Pediatric Cancer Foundation
- Newly hired police officers, Nathan Petersen, Noel Brouse, and Zakkary Foster started their Act 120 training at the Allentown Police Academy to acquire MPOETC Certification.
- Conducted County Wide Active Shooter training from July 17-21.
- Detective Chad Moyer retired after 26 years of service with SWTPD on July 31, 2023.
- Hosted the Annual National Night Out at Covered Bridge Park on August 1st.
- Conducted an Active Shooter Drill at Orefield Middle School on August 9th.
- Held the 3rd Advanced Youth Law Enforcement Academy from August 21-23.
- Conducted the Lehigh County Chief's of Police Consortium Testing for Entry Level Patrol Officers on September 2nd.
- Started the 3rd Annual Citizen's Police Academy on September 27th.

**SOUTH WHITEHALL TOWNSHIP POLICE DEPARTMENT
THIRD QUARTER 2023 DEPARTMENTAL STATISTICS**

1 YEAR COMPARISON					
3rd Quarter	2023	2022	+/-	%	
Reports	3743	3534	209	6%	↑
Criminal Offenses	300	290	10	3%	↑
Arrests & CJP	135	147	-12	-8%	↓
Citations	307	331	-24	-7%	↓
Warnings	321	375	-54	-14%	↓
Year to Date	2023	2022	+/-	%	
Reports	11569	10201	1368	13%	↑
Criminal Offenses	874	769	105	14%	↑
Arrests & CJP	383	342	41	12%	↑
Citations	1167	1017	150	15%	↑
Warnings	2004	1723	281	16%	↑



3 YEAR AVERAGES							
3rd Quarter	2023	2022	2021	3 Year Avg.	2023 Diff	%	
Reports	3743	3534	3714	3663.67	79.33	2%	↑
Criminal Offenses	300	290	262	284.00	16.00	6%	↑
Arrests & CJP	135	147	119	28.00	8.00	29%	↑
Citations	307	331	443	360.33	-53.33	-15%	↓
Warnings	321	375	616	437.33	-116.33	-27%	↓
Year to Date	2023	2022	2021	3 Year Avg.	2023 Diff	%	
Reports	11569	10201	10927	10899.00	670.00	6%	↑
Criminal Offenses	874	769	619	754.00	120.00	16%	↑
Arrests & CJP	383	342	286	337.00	46.00	14%	↑
Citations	1167	1017	1228	1137.33	29.67	3%	↑
Warnings	2004	1723	1863	1863.33	140.67	8%	↑

YTD Citations Compared To Warnings	
2023	37%
ALL 2022	39%
ALL 2021	40%
ALL 2020	40%
ALL 2019	49%
ALL 2018	53%
ALL 2017	64%
ALL 2016	64%

INCIDENT	#	INCIDENT	#	INCIDENT	#
Ems Call	762	Security Check	12	Public Drunk	2
Business Check	397	Neighbor Dispute	11	Premise Alert	2
Alarm	250	Hit & Run (Offense Only)	11	Odor	2
Non Reportable Mva	143	Disorderly Conduct	10	PFA Service	2
Suspicious Activity	135	Hazardous Condition	10	Aggressive Driving Grant	2
Traffic Enforcement	102	Property Damage	9	Background Check	2
Check Welfare	100	Theft Vehicle Parts Over \$200	9	Bomb Threat	2
PALS School Check	95	Unsworn Falsification	9	Burglary (Comm-Force-Night)	2
Noise Complaint	79	Open Door/Window	8	Endangering Welfare Of Child/Abuse	2
Bicycle Patrol	76	Death Investigation	8	Extortion	2
Extra Job	74	Harassment By Communication	8	Gas Leak	2
Citizen Assist/Complaint	67	Directed Patrol Assignment	7	Fleeing	2
Reportable Mva	66	Commercial Vehicle Enforcement	7	Harrasment By Phys. Force - Domestic	1
Fire Alarm	58	Motor Bike Complaint	7	517.8A2 Home Improvement Fraud	1
Animal Complaint	52	Theft All Other \$50-\$199	7	False Reports To Law Enforcement	1
Assist Agency	51	Trespassing	6	Fingerprinting	1
Abandoned 911 Calls (Hangups)	47	Wanted Person	6	Escaping From Custody, Attempt Or Assist	1
Domestic Disturbance (No Arrest)	44	Missing Adult	6	Megan's Law	1
Mental Health	44	PFA Violation	6	Loitering	1
Information	39	Possession Of Marijuana	6	Lewd And Indecent Acts	1
Fire	37	Identity Theft	6	Liquor Law Violation	1
Fraud	35	Injured Officer	5	Littering/Dumping	1
Disturbance	34	Abandoned Vehicle	5	Illegal Dumping	1
Public Service	34	Overdose	5	Burglary (Resid-Force-Night)	1
Road Condition/Hazard	34	Theft All Other Under \$50	5	Car Seat Check	1
Suspicious Vehicle	33	Sex Offense	5	Careless Driver	1
Parking Complaint	33	Speed Board	4	Burglary (Comm-Att-Unk Time)	1
Reckless Driver	32	Traffic Signs Or Signals Down Or Out	4	Attempted Suicide	1
Traffic Complaint	30	Tobacco Violation School Property	4	Assault (Aggravated)	1
Unwanted Person	29	Missing Juvenile	4	Assault (Gun)	1
Suspicious Person	29	Possession Of Meth	4	Assault (Hands, Etc)	1
Patrol	29	K9 Assist	4	Assault (Other-Simple)	1
Disabled Vehicle	29	Investigation Of Solicitors And Vendors	3	Elderly Abuse/Investigation	1
Harassment	28	Mert	3	Elevator Rescue	1
PFA	28	Downed Wires	3	Child Custody/Abuse/Inspection	1
Lockout	27	Animal Complaint (Arrest)	3	Cruelty To Animals	1
Hit & Run	25	DUI Grant	3	Damage To Other Property	1
Theft All Other Over \$200	23	Retail Theft \$50-\$200	3	Possession Of Cocaine	1
Accident Information	21	Suspected/Possible Drug Activity	3	Project Live Saver	1
Civil Matter	18	Threat	3	Possession Of Synthetic Narcotics	1
Lost Property	18	Warrant Service Team	3	Possession W/Intent To Deliver Cocaine	1
Juvenile Complaint	17	Wire Down - Electric, Telephone, Tv, Etc.	3	Retail Theft Under \$50	1
Criminal Mischief	16	Road Rage	3	Reckless Endangerment	1
Domestic Disturbance (Arrest)	16	Theft From Vehicle Under \$50	3	Receiving Stolen Property	1
Home Accident - Falls	15	Theft From Vehicle \$50-\$200	2	Transmission of Sexual Images by a Minor	1
Driving Under The Influence	14	Theft From Vehicle Over \$200	2	Subject Stop	1
Vehicle Repossession	14	Stolen Vehicle	2	Robbery (Strong Arm-Misc)	1
Vigilance	13	Validation Report	2	Theft Of Services	1
Retail Theft Over \$200	13	Vehicle Damage	2	Theft From Building \$50-\$200	1
Found Property	13	Warrant Service	2	TOTAL INCIDENTS	3745

OFFENSE	#	OFFENSE	#
Fraud	35	Burglary (Comm-Force-Night)	2
Harassment	28	Endangering Welfare Of Child/Abuse	2
Theft All Other Over \$200	23	Extortion	2
Criminal Mischief	16	False Reports To Law Enforcement	1
Domestic Disturbance (Arrest)	16	Possession Of Cocaine	1
Driving Under The Influence	14	Possession Of Synthetic Narcotics	1
Retail Theft Over \$200	13	Possession W/Intent To Deliver Cocaine	1
Hit & Run (Offense Only)	11	Illegal Dumping	1
Disorderly Conduct	10	Lewd And Indecent Acts	1
Theft Vehicle Parts Over \$200	9	Liquor Law Violation	1
Unsworn Falsification	9	Littering/Dumping	1
Harassment By Communication	8	Harrassment By Physical Force - Domestic	1
Theft All Other \$50-\$199	7	Escaping From Custody (Attempt)	1
Trespassing	6	Elderly Abuse/Investigation	1
Identity Theft	6	517.8A2 Home Improvement Fraud	1
PFA Violation	6	Cruelty To Animals	1
Possession Of Marijuana	6	Burglary (Resid-Force-Night)	1
Theft All Other Under \$50	5	Child Custody/Abuse/Inspection	1
Sex Offense	5	Burglary (Comm-Att-Unk Time)	1
Tobacco Violation School Property	4	Assault (Aggravated)	1
Possession Of Meth	4	Assault (Gun)	1
Animal Complaint (Arrest)	3	Assault (Hands, Etc)	1
Retail Theft \$50-\$200	3	Assault (Other-Simple)	1
Threat	3	Retail Theft Under \$50	1
Theft From Vehicle Under \$50	3	Robbery (Strong Arm-Misc)	1
Theft From Vehicle \$50-\$200	2	Receiving Stolen Property	1
Theft From Vehicle Over \$200	2	Reckless Endangerment	1
Fleeing	2	Theft From Building \$50-\$200	1
Public Drunk	2	Theft Of Services	1
Stolen Vehicle	2	Transmission of Sexual Images by a Minor	1
Bomb Threat	2		
TOTAL OFFENSES - 297			

CHARGE	#
2709(a)(1) Harassment	34
780-113(a)(32) Drug Paraphernalia	21
780-113(a)(16) Simple Possession	13
Community Justice Panel (Juvenile First Time Offenders)	13
780-113(a)(31)(i) Small Amount of Marijuana	11
5503 (a)(1) Disorderly Conduct - threatening behavior - Summary	11
3802(a)(1) Driving Under the Influence of Alcohol or Controlled Substance - General	9
3929(a)(1) Retail Theft 1st, 2nd Offense more than \$150.00	9
3802(d)(2) Driving Under the Influence of Alcohol or Controlled Substance - Safe Driving	7
2701(a)(1) Simple Assault	6
3714(a) Careless Driving - General	6
3921(a) Theft by Unlawful Taking or Disposition Other over \$200 movable property	5
903(a)(1) Criminal Conspiracy	5
6113(a) Indirect Criminal Contempt	4
3802(c) Driving Under the Influence of Alcohol or Controlled Substance - .16 BAC or greater	4
3802(d)(1)(i) Driving Under the Influence of Alcohol or Controlled Substance - Controlled Substance Schedule 1	4
3802(d)(1)(ii) Driving Under the Influence of Alcohol or Controlled Substance - Controlled Substance Schedule 2 or 3	4
3802(d)(1)(iii) Driving Under the Influence of Alcohol or Controlled Substance - Controlled Substance Metabolite	4
3503(b)(1)(i) Criminal Trespass - defiant trespass actual communication	4
2709(a)(3) Harassment	4
1543(b)(1)(i) Driving while operating privilege is suspended or revoked DUI/ARD	3
3111(a) Obedience to Traffic-Control Devices	3
3304(a)(5) Criminal Mischief less than \$500 damage property	3
3323(b) Stop Signs and Yield Signs	3
5505 Public Drunkenness and Similar Misconduct	3
5533(a) Cruelty to Animals	2
3334(a) Turning Movements and Required Signals	2
3361 Driving Vehicle At Safe Speed	2
3309(1) Driving on Roadways Laned for Traffic	2
3736(a) Reckless Driving	2
3743(a) Accidents Involving Damage To Attended Vehicle or Property	2
1543(b)(1)(iii) Driving while operating privilege is suspended or revoked DUI/ARD-3rd offense	2
2705 Recklessly Endangering Another Person	2
2706(a)(1) Terroristic Threats	2
1543(a) Driving While Operating Privilege Is Suspended or Revoked	2
3745(a) Accidents Involving Damage To Unattended Vehicle or Property	2
3925(a) Receiving Stolen Property - Other Over \$200	2
3921(a) Theft by Unlawful Taking or Disposition	2
3802(b) Driving Under the Influence of Alcohol or Controlled Substance - .10 to .16 BAC	2
3929(a)(1) Retail Theft 1st Offense less than \$150.00	2
4106(a)(2) Access Device Fraud - published, makes, sells, gives	2
4120(a) Identity Theft. - less than \$2000 less than age 60	2
4303(b) General Lighting Requirements - rear lighting	1
4581(a)(2)(ii) RESTRAINT SYSTEMS/ DRIVER OVER 18 YRS AGE	1
4703(a) Operation of Vehicle Without Official Certificate of Inspection	1
4914 False Identification to Law Enforcement Authorities	1
5101 Obstructing administration of law or other governmental function.	1
5104 Resisting Arrest or Other Law Enforcement	1
5121(a) Escape	1
3921(a) Theft by Unlawful Taking or Disposition \$2,000 movable property	1
5503 (a)(2) Disorderly Conduct - unreasonable noise - summary	1
5503 (a)(3) Disorderly Conduct - obscene language - summary	1
5503(a)(4) Disorderly Conduct - hazardous condition - misdemeanor	1
5503(a)(4) Disorderly Conduct - hazardous condition - summary	1
3925(a) Receiving Stolen Property - Over \$2000	1
3925(a) Receiving Stolen Property - Vehicle	1
3926(a)(1) Theft of Services - less than \$50	1
3928(a) Unauthorized Use of Automobiles and Other Vehicles	1
3808(a)(1) Illegally operating a motor vehicle not equipped with ignition interlock	1

3808(a)(2) Illegally operating a motor vehicle not equipped with ignition interlock and under the influence of drugs	1
3809(a) Restriction on alcoholic beverages	1
3802(a)(2) Driving Under the Influence of Alcohol or Controlled Substance - .08 to .10 BAC	1
2706(a)(1) Terroristic Threats - Terrorizing Another Crime of Violence	1
2707.1 (a) Discharge of a firearm into an occupied structure	1
2709(a)(4) Harassment	1
3 P.S. 459-305	1
1786(f) Required Financial Responsibility	1
2701(a)(3) Simple Assault	1
2702.1(a) Assault of law enforcement officer	1
1301(a) Registration and Certificate of Title Required	1
1371 Operation following suspension of registration	1
1372(1) Unauthorized Transfer or Use of Registration - other vehicle	1
1501(a) Drivers Required to be Licensed	1
3744(a) Duty To Give Information and Render Aid	1
3733(a) Fleeing or Attempting to Elude Police Officer 1	1
3322 Vehicle turning left	1
3503(b)(1)(iii) Criminal Trespass - defiant trespass fencing or enclosure	1
3503(a)(1)(i) Criminal Trespass - enters/gain entry by subterfuge	1
3503(a)(1)(ii) Criminal Trespass - breaks into building	1
3307(a)(3) Institutional Vandalism less than \$5,000 school or government building	1
3304(a)(5) Criminal Mischief excess of \$5000.00 damage property	1
780-113(a)30 Possession with intent to deliver	1
5532(a)(1) Neglect of Animal	1
5533(a) Cruelty to Animal with Injury	1
3929(a)(1) Retail Theft 3rd Offense	1
3932(a) Theft of Leased Property - Over \$2000	1
6306.1(a)(1) Use of tobacco products in schools prohibited - Pupils in a school building	1
6312(c) Sexual Abuse of Children - Dissemination of Photographs, Videotapes, Computer Depictions, Films 1st Off	1
6312(d) Sexual Abuse of Children - Possession of Child Pornography 1st Off	1
6501(a)(1) Scattering rubbish	1
7512(a) Criminal Use of a Communications Facility	1
TOTAL CHARGES	276
TOTAL ARRESTS AND COMMUNITY JUSTICE PANEL REFERRALS	135

Public Works 3rd Quarter Report

Streets

1. 2023 road paving program is completed. (11,000 tons of 9.5mm) came under budget by \$110,000.
2. Brickyard retaining wall is almost finished just waiting for the guide rail to arrive and public Works will install. Came in under budget by \$215,000.
3. Started to collect the leaves.
4. We have designed a new leaf hub map on the website that will tell you what is scheduled completed or not completed. We also added to the map a feature where you can you're your address in and it will take you right to your street.
5. Wehr's Dam project is completed, and the permit is being closed out.
6. Started some of the work for the road widening on River Road
7. Routine street sweeping
8. Almost finished with routine crack sealing to help extend the life of our roads.
9. Township owned bridge inspections have been completed and routine maintenance is completed.

Parks

1. Tennis Courts have been completed, came in under budget by 25,000.
2. Took down 4 big black walnut trees for the road widening project.
3. Completed the necessary work to start the NOT close out for the campus.
4. Tree trimming in Cedar Creek Farms area is completed.
5. Starting to hang the Christmas lights in CBP and at campus building.
6. Routine trash pick-up in the parks and bathroom cleaning
7. Routine grass cutting and mulching of the leaves.

Sewer

1. Working on Kline's Island corrective action Plan in MS 56 we were able to reduce are flows by nearly 40%.
2. Currently flushing sewer lines in MS 54
3. Sewer meter calibration is completed for the second time this year.
4. Tilghman St sewer line relocation is completed, and we are submitting for the cost share payment.
5. Streamed line Act 537 plan Is out for public comment and neighboring municipalities comments.
6. All cast in place repairs are completed.

Water

1. Routine water test done weekly.
2. Routine chlorine injection pump maintenance. (ongoing)
3. Hydrant flushing was completed after the drought was lifted
4. Working with 120 water on lead and copper inventory must be completed by 2024.
5. Water flow meter calibration has been completed for the year.
6. This year we have had 7 main breaks throughout the township.
7. Working on quotes for the Scada upgrade that will have to take place with in the next years.
8. We currently have 2 employees taking the water license class and will be testing in November.

Garage

1. Routine Maintenance to the fleet
2. Switched the trucks over for leaf collection
3. Serviced all the equipment that is need for leaf collection
4. Working with Herb on truck quotes and specs.
5. Working with Herb on our 7-year replacement plan for PW vehicles.

SOUTH WHITEHALL TOWNSHIP – DEVELOPER PROJECTS SUMMARY
October 18, 2023

PROJECTS IN REVIEW STAGES (REVIEW INITIATED)

PROJECT	OWNER/APPLICANT	LOCATION/ADDRESS	YEAR	REMARKS/STATUS
NPPC Allentown, PA Facility - New Municipal Water Service	Nestle Purina PetCare	2050 Pope Road	2023	September 2023 Submission
St. Paul Antiochian Orthodox Church	St. Paul Orthodox Church	670 S. Cedar Crest Boulevard	2023	Sketch Plan - September PC (9/21/2023) - No Action Taken
Parkland Manor Phase 5 Senior Living	ABRA Development 23 LP, Center & Dewberry Partners LP & Parkland Property LLC	4802 Crackersport Road	2023	Sketch Plan - June 2023 Submission - Removed from BOC Agenda
Allentown Cat Clinic	David M. & Michele L. Paul	4090 West Tilghman Street	2023	May 2023 Submission
1429 Eck Rd. Outdoor Storage - Sketch Plan	Triple Net Investments, LLC	1429 Eck Rd.	2022	November ZHB (11/30/22) - Approved December PC (12/15/2022) - Discussion Only
Ridge Farms Final Phase 1B	Kay Builders	Cedar Crest Blvd. / Walbert Ave. / Huckleberry Rd.	2022	September PC (9/21/2023) – Recommended Approval
Ridge Farms Final Phase 1C	Kay Builders	Cedar Crest Blvd. / Walbert Ave. / Huckleberry Rd.	2022	December PC (12/15/2022) - Tabled
Springfield Subdivision – Sketch Plan	Jeras Corporation	Cedar Crest Blvd. / Orefield Rd. / Mauch Chunk Rd.	2022	March PC (3/17/2022) – Discussion Only
Willows at Calvary Temple – Sketch Plan	Ingerman Development Company, LLC	3436 Winchester Rd.	2022	May PC (5/19/2022) – Discussion Only
Dorneyville Fast Casual Restaurant – Preliminary/Final Plan	Shree Mata 4365 LLC	3327 Hamilton Blvd.	2021	Zoning Text Amendment November PC (11/17/2022) December BOC (12/7/2022) - Tabled
KRE – Spring View – Restaurant Land Development	KRE Group	Cetronia Rd.	2021	
Nestle Purina Wastewater Treatment Upgrades	Nestle Purina PetCare Company	2050 Pope Rd.	2021	
1569 Blue Barn Rd. – Sketch Plan (36 Twins)	Posocco Properties	1569 Blue Barn Rd.	2020	
Blue Barn Road Subdivision	Jaindl Land Company	Blue Barn Rd. / Chapmans Rd.	2020	
Mosaic Campus – Sketch Plan	Joseph and Nouhad Moussa	2947 North Cedar Crest Blvd.	2020	
KRE Spring View Commercial II	KRE Spring View Commercial II, I.P.	4590 Broadway / 555 Cetronia Road	2019	
4828 Huckleberry Rd – Rezoning Request (RR / NC to HC)	Theodore and Lynn Lopsonzski	4828 Huckleberry Rd.	2019	
4750 West Tilghman Street (Go Puff)	Tilghman Holding LLC	4750 West Tilghman Street	2018	
Grandview Cemetery – Minor Subdivision and Rezoning	StoneMor PA LLC / PA Venture Capital, Inc.	2735 Walbert Ave.	2017	
St. George Orthodox Church Land Development – Sketch Plan	Applicant: St. George Church Owner: First Church of the Nazarene of Allentown	Cedar Crest Blvd. / Orefield Rd.	2016	
Ruhe Minor Subdivision – 3 SFD / 4 Lots	Robert H. Ruhe	2442 Huckleberry Rd.	2013	

SOUTH WHITEHALL TOWNSHIP – DEVELOPER PROJECTS SUMMARY
October 18, 2023

PROJECTS CONDITIONALLY APPROVED: CONSTRUCTION TO COMMENCE / PLANS TO BE RECORDED

PROJECT	OWNER/APPLICANT	LOCATION/ADDRESS	YEAR	REMARKS/STATUS
1670 Church Rd. - Preliminary/Final Plan	Padda Property LLC	1670 Church Rd.	2022	October BOC (10/19/22) - Approved
Zimring Preliminary/Final Reverse Minor Subdivision	Joseph and Hailey Zimring	1884 Stone Tavern Boulevard	2023	September BOC (9/6/2023) - Approved
1708 Hillside Lane - LLA Plan	Borko Milosev/Michael and Cynthia Sallustio	1708 Hillside Lane	2023	September BOC (9/6/2023) - Approved
Tilghman Square ATM Kiosk	Tilghman Square Associates, LP	Tilghman Square Shopping Center	2023	September BOC (9/6/2023) - Approved
Broadway Sidewalk	Tilghman Square Associates, LP	Tilghman Square Shopping Center	2023	September BOC (9/6/2023) - Approved
1420 North 22nd St. – Minor Subdivision	Nidal Karadsheh	1420 North 22nd St.	2020	May BOC (5/18/22) - Approved
Parkland Manor Phase 4 Senior Living – Final Plan	PA Venture Capital, Inc.	4636 Crackersport Rd.	2019	Mylars recorded.
Village West Redevelopment (Panera Bread) – Waiver Request	Cedar Crest Associates, LP	3100 Tilghman St.	2019	Mylars recorded.
1215 Hausman Rd Proposed Flex Building – Preliminary / Final Plan	Forge Development Group	1215 Hausman Rd.	2018	
Dorney Park Project 2019 (Accessory Dwelling Unit)	Dorney Park & Wildwater Kingdom	3830 Dorney Park Rd.	2018	
Hotel Hamilton (King George) – Preliminary / Final Plan	Hotel Hamilton LLC	Hamilton Blvd. / Cedar Crest Blvd.	2015	
Pizzuto Minor Subdivision – 2 Lots	Jeffrey J. and Faith A. Pizzuto	2041 Church Rd.	2008	
Brickyard Rd. Minor Subdivision – 2 Lots	Glenn and Maribeth Stettler	1914 Brickyard Rd.	2007	Review on hold. Escrow to be re-established.

SOUTH WHITEHALL TOWNSHIP – DEVELOPER PROJECTS SUMMARY
October 18, 2023

PROJECTS UNDER CONSTRUCTION

PROJECT	OWNER/APPLICANT	LOCATION/ADDRESS	YEAR	REMARKS/STATUS
Dorney Park Project 2024	Dorney Park, LLC	3830 Dorney Park Road	2023	Under Construction
Montar Group Self Storage Facility	Montar Group	3350 Walbert Ave.	2022	Under Construction
PSD New Operations Center - Preliminary/Final Plan	Parkland Area School District	2619 Stadium Rd.	2022	Under Construction
1881 Penns Crossing and 3768 Huckleberry Road - Minor Sub. Plan	Matthew & Asli Puchyr	1881 Penns Xing. and 3768 Huckleberry Rd.	2022	Complete - In Maintenance
1933 Harold Avenue (Individual Lot Grading Plan)	Jemco Capital LLC	1933 Harold Ave.	2022	Under Construction - awaiting reimbursement agreement for roadway restoration
St. Luke's West End Medical Center Short Stay Facility – Preliminary/Final Plan	St. Luke's University Health Network	501 Cetronia Rd.	2022	Under Construction.
4815 Crackersport Rd. – Building Addition	Triple Net Investments LXIV, LLC	4815 Crackersport Rd.	2021	Under Construction - Final Inspection held 9/13/2023 - outstanding items
Kratzer Elementary School	Parkland School District	2200 Huckleberry Rd.	2021	Under Construction - Final Inspection held 9/13/2023 - outstanding items
Long's Water Technology	Carroll & Warrick, Inc.	1567 Hausman Rd.	2021	Under Construction - Final Inspection held 11/4/2022 - outstanding items
Parkway Manor Elementary School Student Drop-off Improvements	Parkland School District	768 Parkway Rd.	2021	Final Inspection held 9/29/2021 – Outstanding Items
Ridge Farms Final Phase 1A	Kay Builders	Cedar Crest Blvd. / Walbert Ave. / Huckleberry Rd.	2021	Under Construction.
Shia Ithna Asheri Jamaat of Pennsylvania – Major Plan	Shia Ithna Asheri Jamaat of Pennsylvania	1500 Ridgeview Ave.	2020	Under Construction
Luther Crest Retirement Community – Preliminary / Final Plan (76 Independent Living Apartments)	Luther Crest	800 Hausman Rd.	2020	Under Construction
Cedarbrook Senior Care & Rehab – Skilled Nursing Addition	County of Lehigh	Cedarbrook Rd. / Dorney Park Rd.	2020	Under Construction.
1960 Harold Ave. – Preliminary / Final Plan (5 Townhouses)	Susan Pammer / Posocco Equities	1960 Harold Ave.	2019	Under Construction - awaiting reimbursement agreement for roadway restoration
4741 Chapmans Rd. Flex Warehouse Facility – Revised Plan / Conditional Use	Griffin Industrial Realty	4741 Chapmans Rd.	2018	Under Construction.
AutoZone #6215	AutoZone / Phillip Pecord	4260 Tilghman St.	2018	Final inspection held 3/12/20 – recommended start of Maintenance Period pending Twp/Sol approval - punch-list completion sent to TWP 9/1/2023
Dollar General	Fonzzone / Allentown (Walbert Ave.) DG, LLC	2032 / 2070 Walbert Ave.	2018	Under Construction.
Push and Pull Autobody Building Addition	Kevin and Donnie Holdings, LLC / Kevin Caffrey	4727 and 4749 Grammes Rd.	2018	Final Inspection held 9/15/22 - Outstanding Items
Ridge Farms Preliminary Plan – 870 Units (Cumulative) + Retail / Comm. / MOB Dev.	Kay Builders	Cedar Crest Blvd. / Walbert Ave. / Huckleberry Rd	2017	Under Construction
Blue Barn Estates – 4 SFD	Posocco Equities	1530 Blue Barn Rd.	2017	Under Construction.
Crackersport Rd. DC Warehouses (3)	Black Creek Group	5100 Crackersport Rd.	2017	Under Construction.
Nestle Purina – Huckleberry Rd. – Drainage Improvements	Nestle Purina	Pope Rd.	2017	Final Inspection held 11/5/19 – start of Maintenance Period Pending Punchlist Completion.
Nestle Purina Permit 4 Expansion	Nestle Purina	Pope Rd.	2017	Final Inspection held 11/5/19 – start of Maintenance Period Pending Punchlist Completion.
Chabad Lubavitch Building Addition – Waiver Request	Chabad Lubavitch of the Lehigh Valley, Inc.	4457 Crackersport Rd.	2016	Under Construction - TWP to complete observation.
Hamilton Animal Care	Polaris Corner, LP	4570 West Tilghman St.	2016	Project Closeout 4/1/2022
Liquor Control Board Building	Mariano Rentals	1027 Hausman Rd.	2016	Final Inspection held 12/8/17 – recommended start of Maintenance Period pending Twp/Sol approval.
Broadway Carwash	Peter A. Cooper	4540 Broadway	2014	Maintenance Period expired 6/1/20 - status update sent 8/10/23
KRE – Spring View – 450 Units, 3 Commercial Buildings	KRE Group	Cetronia Rd.	2013	Final Inspection held 10/7/20 – recommended start of Maintenance Period pending Twp/Sol approval.
Parkland Place – 15 SFD	Devonshire Properties, LLC.	Walnut St.	2006	Under Construction.
Ressler Acres Major Subdivision – 1 SFD / 14 Twins	Posocco Equities	5344 Chapmans Rd.	2006	Final inspection held 12/7/16 – recommended start of Maintenance Period pending Twp/Sol approval.
Blue Barn Meadows – Stage 1, Stage 2, Stage 3 (91, 47, 69 Townhouses in SWT)	Posocco Properties	Blue Barn Rd.	2002	Under Construction.