



**Wednesday, February 5, 2020
Board of Commissioners Meeting**

**Public Meeting Room, 7:00 p.m.
South Whitehall Township Building
4444 Walbert Avenue
Allentown, PA 18104
Agenda Packet Location: www.boarddocs.com
USERNAME: swhitehall
PASSWORD: swtpublic**

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. NOTIFICATION

A. All public sessions of the South Whitehall Township Board of Commissioners are electronically recorded. The electronic record is kept until the minutes of the meeting are approved, and destroyed if a request is not made to retain the electronic version at that time.

4. MINUTES

A. January 15, 2020 - Board of Commissioners Meeting Minutes - **Page 3**

5. ORDINANCES

6. RESOLUTIONS

A. Hearing - A Resolution Of The Board Of Commissioners Of South Whitehall Township, Lehigh County, Pennsylvania Approving The Request To Transfer Restaurant Liquor License No. R-12143 From Parkway Holding, Llc To Parkland Bar, LLC For Use At The Property Located At 4636 Crackersport Road, South Whitehall Township - **Page 9**

B. A Resolution Establishing the Contributions by Police Officers to the South Whitehall Township Police Pension Plan for the Year January 1, 2020 to December 31, 2020 - **Page 13**

C. A Resolution Appointing Christina "Tori" Morgan to the South Whitehall Township Green Advisory Council - **Page 15**

D. A Resolution Appointing Mark Pinsley to the South Whitehall Township Green Advisory Council - **Page 16**

E. A Resolution Appointing Tricia Bernecker to the South Whitehall Township Green Advisory Council- **Page 17**

F. A Resolution Appointing Keisha Champagnie to the South Whitehall Township Green Advisory Council - **Page 18**

G. A Resolution Appointing Judith Cooper to the South Whitehall Township Green Advisory Council - **Page 19**

H. A Resolution Appointing Gregory Duncan to the South Whitehall Township Green Advisory Council - **Page 20**

I. A Resolution Appointing Marie North to the South Whitehall Township Green Advisory Council - **Page 21**

J. A Resolution Appointing Frank Petrocelli to the South Whitehall Township Green Advisory Council - **Page 22**

K. A Resolution Appointing Jessie Snyder to the South Whitehall Township Green Advisory Council - **Page 23**

7. MOTIONS

8. CORRESPONDENCE AND INFORMATION ITEMS

9. DIRECTION/DISCUSSION ITEMS

A. Public Notice - South Whitehall Township Meetings & Locations - Page 25

10. OLD BUSINESS

A. Wehrs Dam - Status

11. COURTESY OF THE FLOOR

12. PAYMENT OF INVOICES

A. Invoices and Purchasing Requisitions have been reviewed by the Township Manager and the Director of Finance, who authorize that checks be issued to pay bills as tabulated.

13. EXECUTIVE SESSION

A. Scheduled Accordingly.

14. ADJOURNMENT

A. Motion to Adjourn.

**SOUTH WHITEHALL TOWNSHIP
LEHIGH COUNTY, PENNSYLVANIA**

RESOLUTION NO. 2020-_____
(Duly Adopted February 5, 2020)

**A RESOLUTION OF THE BOARD OF COMMISSIONERS
OF SOUTH WHITEHALL TOWNSHIP, LEHIGH COUNTY,
PENNSYLVANIA APPROVING THE REQUEST TO
TRANSFER RESTAURANT LIQUOR LICENSE NO. R-
12143 FROM PARKWAY HOLDING, LLC TO PARKLAND
BAR, LLC FOR USE AT THE PROPERTY LOCATED AT
4636 CRACKERSPORT ROAD, SOUTH WHITEHALL
TOWNSHIP**

WHEREAS, Section 461 of the Pennsylvania Liquor Code (47 P.S. § 4-461, hereinafter, “Code”) authorizes, among other things, the Pennsylvania Liquor Control Board (hereinafter, “PLCB”) to approve the transfer of liquor licenses across municipal boundaries within the same county and under certain conditions to issue restaurant and eating place retail dispenser licenses without regard to quota restrictions; and

WHEREAS, Subsection (b.3) of Section 461 of the Code requires that an intermunicipal transfer or issuance of a new license must, under certain conditions, first be approved by the governing body of the receiving municipality; and

WHEREAS, that subsection also requires that a receiving municipality issue a resolution approving or disapproving the intermunicipal transfer or issuance of a new liquor license prior to submission of an application for such transfer to the PLCB; and

WHEREAS, that subsection mandates that, prior to adoption of such a resolution, at least one hearing be held for the purpose of receiving comments and recommendations from interested individuals residing within the receiving municipality concerning the intent to transfer the license into the municipality; and

WHEREAS, Parkland Bar, LLC (hereinafter, “Applicant”) owns or is leasing property located at 4636 Crackersport Road, South Whitehall Township, Lehigh County, Pennsylvania (the “Property”), which is located in the Highway Commercial zoning district; and

WHEREAS, Applicant proposes to utilize Restaurant Liquor License No. R-12143 (the “Liquor License”) to provide offerings of alcohol, beer, and wine sales for the convenience of residents at the senior living care facility located on the Property (the “Proposed Use”); and

WHEREAS, pursuant to Section 461 of the Code, the Applicant submitted a request for approval by the South Whitehall Township Board of Commissioners (the “Board of”

Commissioners”) of a proposed intermunicipal transfer of the Liquor License with the understanding that the transfer of the Liquor License contemplated hereby is subject to final approval by the PLCB; and

WHEREAS, the purpose of this Resolution is to comply with Code Section 461(b.3).

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of South Whitehall Township, Lehigh County, Pennsylvania has held a properly advertised public hearing pursuant to the notice requirements of Sections 1-102 and 4-461(b.3) of the Code to receive comments on the proposed liquor license transfer; and

BE IT FURTHER RESOLVED, that the Board of Commissioners finds that there is no evidence that the proposed transfer will adversely affect the welfare, health, peace and morals of this Township or the residents thereof, and approves, by adoption of this Resolution, the proposed intermunicipal transfer of the Liquor License to the Property pursuant to Code Section 461; and

BE IT FURTHER RESOLVED, that the approval set forth herein relates solely to the proposed transfer of the Liquor License and does not purport to grant approval or waive requirements imposed by any South Whitehall Township ordinance or requirement including, but not limited to, the South Whitehall Township Zoning Ordinance, the South Whitehall Township Subdivision and Land Development Ordinance, and other South Whitehall Township ordinances, codes, and regulations; and

BE IT FURTHER RESOLVED, that transfers, designations and assignments of licenses hereunder are subject to final approval by the PLCB.

Duly adopted this 5th day of February, 2020, by the Township of South Whitehall, Lehigh County, Pennsylvania, in lawful session duly assembled.

**TOWNSHIP OF SOUTH WHITEHALL
BOARD OF COMMISSIONERS**

By: _____
Christina Tori Morgan, President

ATTEST:

Stephen D. Carr, Secretary

**SOUTH WHITEHALL TOWNSHIP
LEHIGH COUNTY, PENNSYLVANIA**

**RESOLUTION NO. 2020-__
(Duly Adopted February 5, 2020)**

**A RESOLUTION ESTABLISHING THE CONTRIBUTIONS BY POLICE OFFICERS
TO THE SOUTH WHITEHALL TOWNSHIP POLICE PENSION PLAN FOR THE YEAR
JANUARY 1, 2020 TO DECEMBER 31, 2020**

WHEREAS, on June 14, 1971, the South Whitehall Township Board of Commissioners adopted a Pension Plan for South Whitehall Township Police employees; and,

WHEREAS, the Pension Plan was amended and restated in its entirety on May 19, 2010, and generally effective January 1, 2010, and codified at Sections 1.181 through 1.196 of the Codified Ordinances; and,

WHEREAS, pursuant to State law, Section 1.192(a) of the Police Pension Plan provides that each full-time police officer covered by the plan shall contribute an amount equal to five percent (5%) of his/her salary to the Police Pension Plan; and,

WHEREAS, Section 1.192(a) of the Police Pension Plan provides that each month, each Qualified Employee (including Qualified Employees on leaves of absence) shall contribute an amount equal to five (5%) of his Salary for the month to the Trust; and,

WHEREAS, the Collective Bargaining Agreement between the Police Service and South Whitehall Township calls for a 2.0% Pension contribution for the calendar year 2020.

NOW, THEREFORE, BE IT RESOLVED that the contributions required to be paid by full-time Township police officers to the South Whitehall Township Police Pension Plan in accordance to the Collective Bargaining Agreement of be 2.0% from January 1, 2020 to December 31, 2020.

DULY ADOPTED this **5th** day of **February 2020**, by the Board of Commissioners of the Township of South Whitehall, Lehigh County, Pennsylvania, in lawful session duly assembled.

**TOWNSHIP OF SOUTH WHITEHALL
BOARD OF COMMISSIONERS**

Christina "Tori" Morgan, President

ATTEST:

Stephen D. Carr, Secretary

**SOUTH WHITEHALL TOWNSHIP
LEHIGH COUNTY, PENNSYLVANIA**

**RESOLUTION NO. 2020-__
(Duly Adopted February 5, 2020)**

**A RESOLUTION APPOINTING CHRISTINA "TORI" MORGAN
TO THE SOUTH WHITEHALL TOWNSHIP GREEN ADVISORY COUNCIL**

WHEREAS, the Board of Commissioners of South Whitehall Township, Lehigh County, Pennsylvania, on December 18, 2019, by Resolution 2019-64, established the Green Advisory Council (GAC) and the Bylaws under which it will operate; and

WHEREAS, Christina "Tori" Morgan has acknowledged her willingness to serve as the required "official/staff" member of the South Whitehall Township Green Advisory Council.

NOW, THEREFORE, BE IT RESOLVED that Christina "Tori" Morgan, 3446 Eton Road, Allentown, Lehigh County, Pennsylvania, be appointed to the South Whitehall Township Green Advisory Council, for a term of two (2) years, said appointment terminating on February 5, 2022, or until a successor shall have been appointed.

DULY ADOPTED this 5th day of **February 2020** by the Board of Commissioners of South Whitehall Township, Lehigh County, Pennsylvania, in lawful session duly assembled.

**SOUTH WHITEHALL TOWNSHIP
BOARD OF COMMISSIONERS**

Diane Kelly, Vice President

ATTEST:

Stephen D. Carr, Secretary

**SOUTH WHITEHALL TOWNSHIP
LEHIGH COUNTY, PENNSYLVANIA**

**RESOLUTION NO. 2020-__
(Duly Adopted February 5, 2020)**

**A RESOLUTION APPOINTING MARK PINSLEY
TO THE SOUTH WHITEHALL TOWNSHIP GREEN ADVISORY COUNCIL**

WHEREAS, the Board of Commissioners of South Whitehall Township, Lehigh County, Pennsylvania, on December 18, 2019, by Resolution 2019-64, established the Green Advisory Council (GAC) and the Bylaws under which it will operate; and

WHEREAS, Mark Pinsley has acknowledged his willingness to serve as a "resident" member of the South Whitehall Township Green Advisory Council.

NOW, THEREFORE, BE IT RESOLVED that Mark Pinsley, 1855 Valley Forge Road, Allentown, Lehigh County, Pennsylvania, be appointed to the South Whitehall Township Green Advisory Council, for a term of two (2) years, said appointment terminating on February 5, 2022, or until a successor shall have been appointed.

DULY ADOPTED this 5th day of **February 2020** by the Board of Commissioners of South Whitehall Township, Lehigh County, Pennsylvania, in lawful session duly assembled.

**SOUTH WHITEHALL TOWNSHIP
BOARD OF COMMISSIONERS**

Christina "Tori" Morgan, President

ATTEST:

Stephen D. Carr, Secretary

**SOUTH WHITEHALL TOWNSHIP
LEHIGH COUNTY, PENNSYLVANIA**

**RESOLUTION NO. 2020-__
(Duly Adopted February 5, 2020)**

**A RESOLUTION APPOINTING TRICIA BERNECKER
TO THE SOUTH WHITEHALL TOWNSHIP GREEN ADVISORY COUNCIL**

WHEREAS, the Board of Commissioners of South Whitehall Township, Lehigh County, Pennsylvania, on December 18, 2019, by Resolution 2019-64, established the Green Advisory Council (GAC) and the Bylaws under which it will operate; and

WHEREAS, Tricia Bernecker has acknowledged her willingness to serve as a "resident" member of the South Whitehall Township Green Advisory Council.

NOW, THEREFORE, BE IT RESOLVED that Tricia Bernecker, 3435 W. Highland Street, Allentown, Lehigh County, Pennsylvania, be appointed to the South Whitehall Township Green Advisory Council, for a term of two (2) years, said appointment terminating on February 5, 2022, or until a successor shall have been appointed.

DULY ADOPTED this 5th day of **February 2020** by the Board of Commissioners of South Whitehall Township, Lehigh County, Pennsylvania, in lawful session duly assembled.

**SOUTH WHITEHALL TOWNSHIP
BOARD OF COMMISSIONERS**

Christina "Tori" Morgan, President

ATTEST:

Stephen D. Carr, Secretary

**SOUTH WHITEHALL TOWNSHIP
LEHIGH COUNTY, PENNSYLVANIA**

**RESOLUTION NO. 2020-__
(Duly Adopted February 5, 2020)**

**A RESOLUTION APPOINTING KEISHA CHAMPAGNIE
TO THE SOUTH WHITEHALL TOWNSHIP GREEN ADVISORY COUNCIL**

WHEREAS, the Board of Commissioners of South Whitehall Township, Lehigh County, Pennsylvania, on December 18, 2019, by Resolution 2019-64, established the Green Advisory Council (GAC) and the Bylaws under which it will operate; and

WHEREAS, Keisha Champagnie has acknowledged her willingness to serve as a "resident" member of the South Whitehall Township Green Advisory Council.

NOW, THEREFORE, BE IT RESOLVED that Keisha Champagnie, 1034 Lowell Street, Allentown, Lehigh County, Pennsylvania, be appointed to the South Whitehall Township Green Advisory Council, for a term of two (2) years, said appointment terminating on February 5, 2022, or until a successor shall have been appointed.

DULY ADOPTED this 5th day of **February 2020** by the Board of Commissioners of South Whitehall Township, Lehigh County, Pennsylvania, in lawful session duly assembled.

**SOUTH WHITEHALL TOWNSHIP
BOARD OF COMMISSIONERS**

Christina "Tori" Morgan, President

ATTEST:

Stephen D. Carr, Secretary

**SOUTH WHITEHALL TOWNSHIP
LEHIGH COUNTY, PENNSYLVANIA**

**RESOLUTION NO. 2020-__
(Duly Adopted February 5, 2020)**

**A RESOLUTION APPOINTING JUDITH COOPER
TO THE SOUTH WHITEHALL TOWNSHIP GREEN ADVISORY COUNCIL**

WHEREAS, the Board of Commissioners of South Whitehall Township, Lehigh County, Pennsylvania, on December 18, 2019, by Resolution 2019-64, established the Green Advisory Council (GAC) and the Bylaws under which it will operate; and

WHEREAS, Judith Cooper has acknowledged her willingness to serve as a "resident" member of the South Whitehall Township Green Advisory Council.

NOW, THEREFORE, BE IT RESOLVED that Judith Cooper, 748 N. 31st Street, Allentown, Lehigh County, Pennsylvania, be appointed to the South Whitehall Township Green Advisory Council, for a term of two (2) years, said appointment terminating on February 5, 2022, or until a successor shall have been appointed.

DULY ADOPTED this 5th day of **February 2020** by the Board of Commissioners of South Whitehall Township, Lehigh County, Pennsylvania, in lawful session duly assembled.

**SOUTH WHITEHALL TOWNSHIP
BOARD OF COMMISSIONERS**

Christina "Tori" Morgan, President

ATTEST:

Stephen D. Carr, Secretary

**SOUTH WHITEHALL TOWNSHIP
LEHIGH COUNTY, PENNSYLVANIA**

**RESOLUTION NO. 2020-__
(Duly Adopted February 5, 2020)**

**A RESOLUTION APPOINTING GREGORY DUNCAN
TO THE SOUTH WHITEHALL TOWNSHIP GREEN ADVISORY COUNCIL**

WHEREAS, the Board of Commissioners of South Whitehall Township, Lehigh County, Pennsylvania, on December 18, 2019, by Resolution 2019-64, established the Green Advisory Council (GAC) and the Bylaws under which it will operate; and

WHEREAS, Gregory Duncan has acknowledged his willingness to serve as a "resident" member of the South Whitehall Township Green Advisory Council.

NOW, THEREFORE, BE IT RESOLVED that Gregory Duncan, 775 Ryan Drive, Allentown, Lehigh County, Pennsylvania, be appointed to the South Whitehall Township Green Advisory Council, for a term of two (2) years, said appointment terminating on February 5, 2022, or until a successor shall have been appointed.

DULY ADOPTED this 5th day of **February 2020** by the Board of Commissioners of South Whitehall Township, Lehigh County, Pennsylvania, in lawful session duly assembled.

**SOUTH WHITEHALL TOWNSHIP
BOARD OF COMMISSIONERS**

Christina "Tori" Morgan, President

ATTEST:

Stephen D. Carr, Secretary

**SOUTH WHITEHALL TOWNSHIP
LEHIGH COUNTY, PENNSYLVANIA**

**RESOLUTION NO. 2020-__
(Duly Adopted February 5, 2020)**

**A RESOLUTION APPOINTING MARIE NORTH
TO THE SOUTH WHITEHALL TOWNSHIP GREEN ADVISORY COUNCIL**

WHEREAS, the Board of Commissioners of South Whitehall Township, Lehigh County, Pennsylvania, on December 18, 2019, by Resolution 2019-64, established the Green Advisory Council (GAC) and the Bylaws under which it will operate; and

WHEREAS, Marie North has acknowledged her willingness to serve as a “resident” member of the South Whitehall Township Green Advisory Council.

NOW, THEREFORE, BE IT RESOLVED that Marie North, 3025 Victoria Lane, Allentown, Lehigh County, Pennsylvania, be appointed to the South Whitehall Township Green Advisory Council, for a term of two (2) years, said appointment terminating on February 5, 2022, or until a successor shall have been appointed.

DULY ADOPTED this 5th day of **February 2020** by the Board of Commissioners of South Whitehall Township, Lehigh County, Pennsylvania, in lawful session duly assembled.

**SOUTH WHITEHALL TOWNSHIP
BOARD OF COMMISSIONERS**

Christina “Tori” Morgan, President

ATTEST:

Stephen D. Carr, Secretary

**SOUTH WHITEHALL TOWNSHIP
LEHIGH COUNTY, PENNSYLVANIA**

**RESOLUTION NO. 2020-__
(Duly Adopted February 5, 2020)**

**A RESOLUTION APPOINTING FRANK PETROCELLI
TO THE SOUTH WHITEHALL TOWNSHIP GREEN ADVISORY COUNCIL**

WHEREAS, the Board of Commissioners of South Whitehall Township, Lehigh County, Pennsylvania, on December 18, 2019, by Resolution 2019-64, established the Green Advisory Council (GAC) and the Bylaws under which it will operate; and

WHEREAS, Frank Petrocelli has acknowledged his willingness to serve as a "resident" member of the South Whitehall Township Green Advisory Council.

NOW, THEREFORE, BE IT RESOLVED that Frank Petrocelli, 2674 Raymond Way, Allentown, Lehigh County, Pennsylvania, be appointed to the South Whitehall Township Green Advisory Council, for a term of two (2) years, said appointment terminating on February 5, 2022, or until a successor shall have been appointed.

DULY ADOPTED this 5th day of **February 2020** by the Board of Commissioners of South Whitehall Township, Lehigh County, Pennsylvania, in lawful session duly assembled.

**SOUTH WHITEHALL TOWNSHIP
BOARD OF COMMISSIONERS**

Christina "Tori" Morgan, President

ATTEST:

Stephen D. Carr, Secretary

**SOUTH WHITEHALL TOWNSHIP
LEHIGH COUNTY, PENNSYLVANIA**

**RESOLUTION NO. 2020-__
(Duly Adopted February 5, 2020)**

**A RESOLUTION APPOINTING JESSIE SNYDER
TO THE SOUTH WHITEHALL TOWNSHIP GREEN ADVISORY COUNCIL**

WHEREAS, the Board of Commissioners of South Whitehall Township, Lehigh County, Pennsylvania, on December 18, 2019, by Resolution 2019-64, established the Green Advisory Council (GAC) and the Bylaws under which it will operate; and

WHEREAS, Jessie Snyder has acknowledged her willingness to serve as a "resident" member of the South Whitehall Township Green Advisory Council.

NOW, THEREFORE, BE IT RESOLVED that Jessie Snyder, 797 Parkway Road, Allentown, Lehigh County, Pennsylvania, be appointed to the South Whitehall Township Green Advisory Council, for a term of two (2) years, said appointment terminating on February 5, 2022, or until a successor shall have been appointed.

DULY ADOPTED this 5th day of **February 2020** by the Board of Commissioners of South Whitehall Township, Lehigh County, Pennsylvania, in lawful session duly assembled.

**SOUTH WHITEHALL TOWNSHIP
BOARD OF COMMISSIONERS**

Christina "Tori" Morgan, President

ATTEST:

Stephen D. Carr, Secretary

PUBLIC NOTICE
SOUTH WHITEHALL TOWNSHIP
2020 MEETING LOCATIONS

Below is a list of dates, times and new locations for upcoming 2020 Township meetings. During our Campus Renovation Projection, we will continue to work with the Parkland School District to facilitate locations for these meetings and will post updates to the Township website – www.southwhitehall.com

BOARD OF COMMISSIONERS, 7:00 PM

- **Parkland School District Administration Building Board Room, 1210 Springhouse Road** – February 5th, 19th; March 4th; April 1st & 15th; May 6th & 20th
- **Springhouse Middle School Cafeteria, 1200 Springhouse Road** – March 18th & June 3rd.
- **Parkland School District Administration Building Board Room, 1210 Springhouse Road** – Board of Commissioners Workshop regarding Farmland Preservation, Wednesday, February 12th, 6:00 p.m.

JOINT BOARD OF COMMISSIONERS & PLANNING COMMISSION WORKSHOP

- **Springhouse Middle School Cafeteria, 1200 Springhouse Road** – Regarding Comprehensive Plan Update, Wednesday, March 11th, 6:00 p.m.

PLANNING COMMISSION, 7:30 PM

- **Springhouse Middle School Cafeteria, 1200 Springhouse Road** – February 20th, March 19th, April 16th, May 21st
- **June 18th – Location TBD**

ZONING HEARING BOARD, 7:30 PM

- **Springhouse Middle School Cafeteria, 1200 Springhouse Road** – February 26th, March 25th, April 22nd; May 27th
- **June 24th – Location TBD**

CIVIL SERVICE COMMISSION, 1:00 PM

- **Roma Building (Suite 410), 1605 N. Cedar Crest Blvd.** – February 10th, March 11th, April 8th, May 13th, June 10th

GREEN ADVISORY COUNCIL, 6:00 PM

- **Parkland School District Administration Building Library, 1210 Springhouse Road** – Beginning February 2020, the Green Advisory Council will meet the third Monday of every month, February 17th, March 16th, April 20th, May 18th, **June 15th location TBD**, at 6:00 p.m.

LANDSCAPE & SHADE TREE COMMISSION, 10:00 AM

- **Roma Building (Suite 410), 1605 N. Cedar Crest Blvd.** – February 24th, March 23rd, April 27th, May 18th, June 22nd

PARKS & RECREATION BOARD, 7:00 PM

- **Parkland School District Administration Building Library, 1210 Springhouse Road – February 10th, March 9th, April 13th, May 11th, June 8th**

PUBLIC SAFETY COMMISSION, 7:00 PM

- **Cetronia Ambulance Corp., 4300 Broadway – February 3rd, March 2nd, April 6th, May 4th, June 1st**

RENEE C. BICKEL, SHRM-SCP, SPHR
Township Manager