



## BOARD OF COMMISSIONERS

REORGANIZATION MEETING

AGENDA-MINUTES

January 6, 2020

1. **CALL TO ORDER:** 7:00 p.m.

Attendees: Commissioner Christina (Tori) Morgan, President  
Commissioner Diane Kelly, Vice President  
Commissioner Michael Wolk, Assist. Secretary  
Commissioner Joe Setton -  
Commissioner Matthew Mobilio  
Joseph A. Zator, Twp. Solicitor, Zator Law Offices  
Tony Tallarida, Twp. Engineer, The Pidcock Company  
Renee Bickel, Township Manager  
Randy Cope, Director of Twp. Operations  
Jerry Charvala, PW Superintendent  
Herb Bender, PW Maintenance Superintendent  
Steve Carr, Director of Finance  
Chief Glen Dorney, SWT Police Department  
George Kinney, Director of Community Development  
Tracy Fehnel, Executive Assistant

2. **PLEDGE OF ALLEGIANCE**

3. **NOTIFICATION:** All public sessions of the South Whitehall Township Board of Commissioners are electronically recorded. The electronic record is kept until the minutes of the meeting are approved and destroyed if a request is not made to retain the electronic version at that time.

4. **INSTALLATION OF ELECTED OFFICIALS:**

a. **Administration of Oaths of Office** – At this time, Tracy Fehnel, Notary for SWT, administered the Oaths of Office to the three incoming Commissioners—Diane Kelly, Matthew Mobilio, and Michael Wolk. President Morgan suggested that we take a brief break in order that new Commissioners could be congratulated and photos taken with friends and family.

5. **ELECTION OF OFFICERS** – At this point in the meeting, Township Solicitor Joseph Zator presided over this part of the meeting

a. **President** – A MOTION was made by Commissioner Setton, which was seconded by Commissioner Mobilio, nominating Christina (Tori) Morgan, for the position of President of the Board.

Roll call vote taken as follows:

Commissioner Morgan: AYE  
Commissioner Mobilio: AYE  
Commissioner Wolk: AYE  
Commissioner Setton: AYE  
Commissioner Kelly: NAY

**MOTION passes 4 to 1.**

- b. Vice President** – A MOTION was made by Commissioner Setton, which was seconded by President Morgan, nominating Matt Mobilio for the position of Vice President.

Roll call vote taken as follows:

Commissioner Morgan: AYE  
Commissioner Mobilio: NAY  
Commissioner Wolk: NAY  
Commissioner Setton: AYE  
Commissioner Kelly: NAY

**MOTION fails 2 to 3.**

A MOTION was made by Commissioner Wolk, which was seconded by Commissioner Mobilio, nominating Diane Kelly for position of Vice President.

Roll call vote taken as follows:

Commissioner Morgan: AYE  
Commissioner Mobilio: AYE  
Commissioner Wolk: AYE  
Commissioner Setton: AYE  
Commissioner Kelly: AYE

**MOTION passes 5 to 0.**

- c. Assistant Secretary** – A MOTION was made by President Morgan, which was seconded by Commissioner Mobilio, nominating Commissioner Wolk for position of Assistant Secretary.

Roll call vote taken as follows:

Commissioner Morgan: AYE  
Commissioner Mobilio: AYE  
Commissioner Wolk: AYE  
Commissioner Setton: AYE  
Commissioner Kelly: AYE

**MOTION passes 5 to 0.**

At this time, Solicitor Zator turned the meeting back over to President Morgan.

---

**6. RESOLUTIONS**

**a. A Resolution Of The Board Of Commissioners Of South Whitehall Township, Lehigh County, Pennsylvania Reappointing Renee Bickel As Township Manager**

Roll call vote taken as follows:

Commissioner Morgan: AYE

Commissioner Mobilio: AYE

Commissioner Wolk: AYE

Commissioner Setton: AYE

Commissioner Kelly: AYE

**MOTION passes 5 to 0.**

**b. A Resolution Reappointing Joseph A. Zator II Zator Law Offices, LLC, as Township Solicitor**

Roll call vote taken as follows:

Commissioner Morgan: AYE

Commissioner Mobilio: AYE

Commissioner Wolk: AYE

Commissioner Setton: AYE

Commissioner Kelly: AYE

**MOTION passes 5 to 0.**

**c. A Resolution Reappointing James L. Broughal, Broughal and Devito, LLP, as the Alternate Township Solicitor**

Roll call vote taken as follows:

Commissioner Morgan: AYE

Commissioner Mobilio: AYE

Commissioner Wolk: AYE

Commissioner Setton: AYE

Commissioner Kelly: AYE

**MOTION passes 5 to 0.**

**d. A Resolution Reappointing Eckert Seamans as Solicitor for the Civil Service Commission**

Roll call vote taken as follows:

Commissioner Morgan: AYE

Commissioner Mobilio: AYE

Commissioner Wolk: AYE

Commissioner Setton: AYE

Commissioner Kelly: AYE

**MOTION passes 5 to 0.**

**e. A Resolution Reappointing Eckert Seamans as Solicitor for the Pension Committee**

Roll call vote taken as follows:

Commissioner Morgan: AYE

Commissioner Mobilio: AYE

Commissioner Wolk: AYE

Commissioner Setton: AYE

Commissioner Kelly: AYE

**MOTION passes 5 to 0.**

**f. A Resolution Reappointing Eckert Seamans as Labor Counsel**

Roll call vote taken as follows:

Commissioner Morgan: AYE

Commissioner Mobilio: AYE

Commissioner Wolk: AYE

Commissioner Setton: AYE

Commissioner Kelly: AYE

**MOTION passes 5 to 0.**

**g. Resolution Establishing the Manner of Compensation for Maria C. Mullane, Esquire, Zoning Hearing Board Solicitor for the Township of South Whitehall**

Roll call vote taken as follows:

Commissioner Morgan: AYE

Commissioner Mobilio: AYE

Commissioner Wolk: AYE

Commissioner Setton: AYE

Commissioner Kelly: AYE

**MOTION passes 5 to 0.**

**h. A Resolution Reappointing Lawrence B. Fox, Esquire, as Solicitor to the Building Code Appeals Board**

Roll call vote taken as follows:

Commissioner Morgan: AYE

Commissioner Mobilio: AYE

Commissioner Wolk: AYE

Commissioner Setton: AYE

Commissioner Kelly: AYE

**MOTION passes 5 to 0.**

---

**i. A Resolution Reappointing Lawrence B. Fox, Esquire, As The Township Tax Appeal Hearing Officer, And Establishing The Manner Of Compensation Of The Township Tax Appeal Hearing Officer**

Roll call vote taken as follows:

Commissioner Morgan:	AYE
Commissioner Mobilio:	AYE
Commissioner Wolk:	AYE
Commissioner Setton:	AYE
Commissioner Kelly:	AYE

**MOTION passes 5 to 0.**

**j. A Resolution Reappointing The Pidcock Company as Township Engineer**

Roll call vote taken as follows:

Commissioner Morgan:	AYE
Commissioner Mobilio:	AYE
Commissioner Wolk:	AYE
Commissioner Setton:	AYE
Commissioner Kelly:	AYE

**MOTION passes 5 to 0.**

**k. A Resolution Reappointing And Establishing The Manner Of Compensation For Keystone Consulting Engineers, As The Alternate Township Engineer**

Roll call vote taken as follows:

Commissioner Morgan:	AYE
Commissioner Mobilio:	AYE
Commissioner Wolk:	AYE
Commissioner Setton:	AYE
Commissioner Kelly:	AYE

**MOTION passes 5 to 0.**

**l. A Resolution Reappointing Keystone Consulting Engineers As Sewage Enforcement Officer**

Roll call vote taken as follows:

Commissioner Morgan:	AYE
Commissioner Mobilio:	AYE
Commissioner Wolk:	AYE
Commissioner Setton:	AYE
Commissioner Kelly:	AYE

**MOTION passes 5 to 0.**

---

**m. A Resolution Appointing Hanover Engineering As Geotechnical Engineer**

Roll call vote taken as follows:

Commissioner Morgan: AYE

Commissioner Mobilio: AYE

Commissioner Wolk: AYE

Commissioner Setton: AYE

Commissioner Kelly: AYE

**MOTION passes 5 to 0.**

**n. A Resolution Reappointing Hanover Engineering As Alternate Sewage Enforcement Officer (SEO)**

Roll call vote taken as follows:

Commissioner Morgan: AYE

Commissioner Mobilio: AYE

Commissioner Wolk: AYE

Commissioner Setton: AYE

Commissioner Kelly: AYE

**MOTION passes 5 to 0.**

**o. A Resolution Reappointing Spotts, Stevens And McCoy As Utility Engineer**

Roll call vote taken as follows:

Commissioner Morgan: AYE

Commissioner Mobilio: AYE

Commissioner Wolk: AYE

Commissioner Setton: AYE

Commissioner Kelly: AYE

**MOTION passes 5 to 0.**

**p. A Resolution Reappointing CodeMaster Inspection Services as the Residential Inspector**

Roll call vote taken as follows:

Commissioner Morgan: AYE

Commissioner Mobilio: AYE

Commissioner Wolk: AYE

Commissioner Setton: AYE

Commissioner Kelly: AYE

**MOTION passes 5 to 0.**

---

**q. A Resolution Reappointing Keycodes Inspection Agency as the Commercial Inspector for South Whitehall Township**

Roll call vote taken as follows:

Commissioner Morgan: AYE

Commissioner Mobilio: AYE

Commissioner Wolk: AYE

Commissioner Setton: AYE

Commissioner Kelly: AYE

**MOTION passes 5 to 0.**

**8. MOTIONS: None.**

**9. CORRESPONDENCE AND INFORMATION ITEMS – FYI.**

**a. Public Notice – South Whitehall Township 2020 Meeting Schedule**

**10. DIRECTION/DISCUSSION ITEMS**

**Meeting Dates** – The importance of getting meeting dates up on website was discussed. We do not, as of yet, have locations for all meetings. The Township is currently preparing for the transitioning to the Roma Building, which will take place the month of January, in preparation of the start of the Campus Renovation Project; we expect to list all meeting locations in the very near future, and they will be listed on website. Currently working with School District on locations and hope to have that tidied up real soon. We will have the January 15<sup>th</sup> BOC Meeting at our current location, at which time we should have a schedule with locations.

The new Board expressed a concern with transparency of information. Going forward transparency will remain at the forefront.

**Q: Could we have a courtesy of the floor at the beginning and end of meeting?** Township Manager Renee Bickel said that we could change the format of sign-in sheet to include the subject matter of what individuals want to bring to the attention of the Board. In this way, President Morgan can peruse the sign-in sheet at start of meeting to see what might be able to be handled earlier on in the meeting. President Morgan explained that our professional services people go first so that they can get in and out of the meetings, because we pay for their time spent at our meetings; thus the reason of having them present to BOC earlier on in a meeting ahead of others.

**11. OLD BUSINESS:**

**a. Wehrs Dam – Status** No change. Waiting to hear back from PA DEP. It was decided to continue to carry this on the agenda until such time we hear back from PA DEP. Township Manager Renee Bickel said that as soon as we hear something, she will most certainly report back to the Board regarding this.

---

**12. COURTESY OF THE FLOOR**

**Ashley Lorah, from the Western Lehigh Chamber of Commerce** – Ashley wanted to introduce herself to the new commissioners, as well as her boss, Jessica O'Donnell, and Ron Eichenberg who were in attendance with her. They look forward to working with the new board.

**Patrick Foost, Parkland School District** – Touched on the issue of transparency.

**13. PAYMENT OF INVOICES: Invoices and Purchasing Requisitions have been reviewed by the Township Manager and the Director of Finance, who authorize that checks be issued to pay bills as tabulated.**

A MOTION was made by Commissioner Mobilio, which was seconded by Commissioner Setton, to approve payment of invoices. All in favor; none opposed.

**14. EXECUTIVE SESSION: None to be held after this meeting.**

**15. ADJOURNMENT: At 7:51 p.m. a MOTION was made by Commissioner Kelly, which was seconded by Commissioner Setton, to adjourn. All in favor; none opposed.**

**16. APPROVED: On January 15, 2020, a MOTION was made by Commissioner Kelly, which was seconded by Commissioner Mobilio, to approve the January 6, 2020 BOC Reorganization Meeting Minutes as amended. All in favor; none opposed.**

---