



BOARD OF COMMISSIONERS

PUBLIC MEETING

AGENDA-MINUTES

February 1, 2023

1. CALL TO ORDER: 7:00 p.m.

Attendees:

Commissioner Diane Kelly, President
Commissioner David M. Kennedy, Vice President
Commissioner Monica Hodges, Assist. Twp. Secretary
Commissioner Brad Osborne
Commissioner Jacob Roth
Joseph Zator, Solicitor, Zator Law
Anthony Tallarida, Twp. Engineer, The Pidcock Co.

Tom Petrucci, Township Manager
Herb Bender, Dir. of Twp. Operations
Mike Elias, PW Utility & MS4 Coordinator
Tricia Dickert, Director of Finance
Glenn Dorney, Chief, PD
Dave Manhardt, Director, Community Development Dept.
Chris Stroehler, Long-Range Planner, CD Dept.*
Gregg Adams, Planner, Community Development Dept.
Chris Kiskeravage, Twp. Fire Commissioner *
John Frantz, Fire Marshal, Building Code Official *
Tom Harper, Code Enforcement Program Manager *
Rob Fehnel, IT Projects Manager *
Tracy Fehnel, Exec. Assistant
Absent* **Attended Virtually ****

2. PLEDGE OF ALLEGIANCE

3. ANNOUNCEMENTS:

- a. **All Public sessions of the South Whitehall Township Board of Commissioners are electronically recorded, filed, and posted to the website for Public access.**
- b. **Public/Virtual Meeting Rules**
- c. **Board of Commissioners Met in Executive Session on the following date(s) to discuss Legal and/or Personnel Matters: February 1, 2023**

4. COURTESY OF THE FLOOR: Public Comment on Non-Agenda Items: NONE.

5. MINUTES:

a. January 18, 2023 – Board of Commissioners Meeting Minutes

A MOTION was made by Commissioner Roth, which was seconded by Commissioner Hodges, to approve the January 18, 2023, BOC Meeting Minutes. All in favor; none opposed. Vote 5:0. Motion carried.

6. PRESENTATIONS:

a. A Resolution Appointing Stephen Brown to the Position of Captain for South Whitehall Township

A MOTION was made by Commissioner Kennedy, which was seconded by Commissioner Roth, to approve resolution appointing Stephen Brown to the Position of Captain for SWT. All in favor; none opposed. Vote was 5:0. Motion carried.

b. A Resolution Appointing Eric Dotter to the Position of Lieutenant for South Whitehall Township

A MOTION was made by Commissioner Kennedy, which was seconded by Commissioner Hodges, to approve resolution appointing Eric Dotter to the Position of Lieutenant for SWT. All in favor; none opposed. Vote was 5:0. Motion carried.

7. ORDINANCES:

- a. Hearing, Followed by Motion to Adopt said Ordinance - An Ordinance Amending The South Whitehall Township Zoning Ordinance By Deleting Section 350-48(N)(2) No-Impact Home-Based Business, Creating New Sections 350-48(H)(5) Home-Based Business, No-Impact And 350-48(H)(4) Home-Based Business, Low-Impact, Renumbering Existing Section 350-48(N)(3) Nursing Home To Section 350-48(N)(2), Renumbering Existing Sections 350-48(H)(4) Through (H)(6) To 350-48(H)(6) Through (H)(8) To Accommodate The New Sections 350-48(H)(4) And (H)(S), Correct All Impacted Links Within The Zoning Ordinance; And, Providing For A Severability Clause, Retention Of Rights To Enforce Clause, A Repealer Clause, And An Effective Date.**

At 7:15P, hearing began, with Township Solicitor Joseph Zator presiding. The purpose of the hearing for a zoning hearing amendment is to inform the public, and allow for public comment. At the end of the public hearing, there will also be an opportunity for the Board to vote on this, if they so choose to do so.

This particular draft ordinance has gone through all the necessary procedural requirements—all preliminaries for this hearing have been fulfilled.

Gregg Adams, Planner, CD Dept., explained this was before the board three times in the last six months—this ordinance is to do two things: Update the no-impact home-based business section of the ordinance to be more consistent with the PA Municipalities Planning Code and to create a low-impact home-based business, which allows a few more items in residential areas, but those items would be subject to special exception review by the zoning hearing board. The Board has seen them, recommended them for advertisement; the LVPC subsequently reviewed them—we received good feedback from the LVPC. This ordinance is now before the BOC this evening in its final state—ready for adoption.

Attorney Zator read from the LVPC letter, which says—"This proposal aligns with the intent of *FutureLV: The Regional Plan* to continue diversification of the regional economy by allowing home-based businesses that have no or low impact. These uses support modern workforce needs through increased flexibility and economic opportunities (of Policy 4.2). ...The LVPC commends the Township for incorporating language of the MPC in its proposed amendment to ensure the proposal is in line with the State law."

President Kelly asked that the Board be provided future feedback on this ordinance, regarding anything they might need to be aware of, or any changes that might need to be made regarding said ordinance. The Board was in agreement with this.

For the record, Board/Public comment was called for. Hearing then closed at 7:21P.

At this time a MOTION was made by Commissioner Osborne, which was seconded by Commissioner Roth, to approve said ordinance as presented this evening. All in favor; none opposed. Vote 5:0. Motion carried.

b. Direction/Discussion, Followed by Motion to Send to LVPC & Township Solicitor's Office for Review/Comments - Special Exception Uses Zoning Ordinance Amendment

Township Manager Tom Petrucci explained that this ordinance is before the Board because CD Dept noticed there is no method to provide input to the ZHB for special exception uses for engineering reviews and PC insight. Basically the ZHB mandate w/respect to special exception uses is to attach reasonable conditions and safeguards to said uses. A special exception use is presumed to be permitted; however, the ZHB has the right to attach conditions. In order to aid the ZHB, Staff feels it is necessary for said uses to go through the PC process, whereby a site plan would be reviewed, review letters would be generated by township engineer/staff, which would give ZHB that level of insight in order to attach conditions which would more accurately reflect the use being proposed. There are multiple municipalities that utilize this type of ordinance. At the October 5, 2022, meeting, the BOC asked Staff to move forward with this ordinance. At the December 15, 2022, meeting, PC made a number of comments to proposed amendment. Amendment was revised to include those comments, so as to create consistency with the MPC. Township Manager Tom Petrucci said that at this point, we feel it is ready to go to the Township Solicitor and the LVPC for their review and comment.

A MOTION was made by Commissioner Roth, which was seconded by Commissioner Kelly, granting permission for review and comments by Township Solicitor and LVPC. All in favor; none opposed. Vote 5:0. Motion carried.

8. RESOLUTIONS:

a. A Resolution of the Board of Commissioners of South Whitehall Township to Adopt a Formal Policy Entitled "South Whitehall Township Appointment Policy for Appointed Citizen Boards, Committees, Commissions and Councils"

Township Manager Tom Petrucci explained that the Board has reviewed this twice and Board comments taken under advisement and incorporated into the policy.

An executive summary of the key provisions of this draft policy is provided as follows:

1. Provides for maintaining a database of current members of appointed Boards, Committees, Commissions and Councils (referred to as "Citizen Boards" for ease of reference).
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2. Provides for maintaining a database of applicants to Citizen Boards.
3. Establishes the notification process for expiring and/or vacant Citizen Board positions on an annual basis.
4. Establishes that all expiring and/or vacant Citizen Board positions will be advertised for notice of availability in order to promote the principle of inclusion and afford opportunities to other potential applicants.
5. Clarifies that incumbent members of Citizen Boards will be required to interview before the Board of Commissioners.
6. Confirms that all interviews of applicants will be conducted during public regular meetings of the Board and Commissioners, utilize a panel interview format and be conducted in accordance with the requirements of the Sunshine Law
7. Establishes suggested minimum criteria for the selection, nomination and appointment of applicants.
8. Provides for involvement of the Township Manager (and/or designee) and Chairpersons of each Citizen Board in the interview process.

A MOTION was made by Commissioner Kennedy, which was seconded by Commissioner Kelly, to approve said resolution adopting formal policy entitled SWT appointment policy for appointed Citizen Boards, Committees, Commissions and Councils. All in favor; none opposed. Vote 5:0. Motion carried.

b. A Resolution of the Board of Commissioners of South Whitehall Township, Lehigh County, Pennsylvania, Authorizing the Acceptance of the Real Property Identified as a 0.042 Acre (1,829 Square Feet) Portion of Lehigh County Parcel Identifier Number 547749593101-1 (See 9-B below.)

Township Manager Tom Petrucci explained that the action requested is to approve resolution accepting the 0.042 acre (1,829 SF) portion of LC Parcel, which is necessary in order to proceed with the JC Greenway Trail, which is in Phase 1 of the project, and which is funded by a \$1M TASA Reimbursement Grant. Township has met with property owner, Mr. Daniel Puchyr, who has agreed to dedicate the necessary ROW to the Township to facilitate the JCG Trail to connect to River Road. The original plan was to utilize Jersey barriers. A more esthetic option was reviewed with Mr. Puchyr. At this time we are seeking motion to allow for this ROW of dedication. On behalf of the Board, President Kelly thanked Mr. Puchyr for his willingness to do this for the Township.

A MOTION was made by Commissioner Osborne, which was seconded by Commissioner Kelly, approving said resolution as explained by Mr. Petrucci. All in favor; none opposed. Vote 5:0. Motion carried.

c. A Resolution of the Board of Commissioners of South Whitehall Township, Lehigh County, Pennsylvania Authorizing the Delivery of Real Estate Tax Duplicates Pursuant to Section 1712 of the First Class Township Code

Township Manager Tom Petrucci provided the following background information:

Section 1712 of the First Class Township Code states the following:

Delivery of Duplicates.--The board of commissioners shall within thirty days after adoption of the budget or within thirty days after receipt of the assessment roll from the county, whichever is later, deliver a duplicate of

the assessment of township taxes to the township tax collector, together with the board's warrant for collection of the taxes.

We as a Township must comply with the above-identified requirement. The Resolution authorizes the Township Manager, Finance Director, and/or Township Secretary to take the necessary actions to complete this requirement.

A MOTION was made by Commissioner Roth, which was seconded by Commissioner Kennedy, approving said resolution, which authorizes the Township Manager, Finance Director, and/or Township Secretary to take the necessary actions to complete this requirement. All in favor. None opposed. Vote 5:0. Motion carried. (Noted for the record, the Township has historically always completed this requirement—this resolution simply memorializes this action and ensures the process is followed each year.)

d. A Resolution Amending Resolution No. 2023-01, Designating Depositories for Township Funds

Township Manager Tom Petrucci explained that the Board already approved the designation of depositories earlier this year; however, the Auditor asked that the Township assign the Township Secretary or Director of Finance the duty of opening/closing escrow accounts where applicable. Therefore, that language needed to be added to ensure we are in compliance with the request of our Auditor.

A MOTION was made by Commissioner Kennedy, which was seconded by Commissioner Kelly to approve said resolution. All in favor; none opposed. Vote 5:0. Motion carried.

9. MOTIONS:

a. Motion to Confirm the Township Engineer as the Project Design Consultant for Vistas Park Department of Conservation and Natural Resources (DCNR) C2P2 Grant (BRC-PRD-26-269- Development)

Township Manager Tom Petrucci explained that Richard Bogart, DCNR Recreation and Conservation Advisor 2, has requested that the Township confirm its selection of the design consultant for the Vistas Park DCNR C2P2 Grant so that the Township can then schedule the required Initial Conference Call with DCNR. Following the call, all activities can occur.

Scope of work for Vistas Park is as follows: Construction of a pickleball court, pedestrian walkways, nature play areas, fencing/shade structures, ADA access, project sign and related site improvements. The Township must complete all identified items per DCNR Grant agreement requirements.

Some key points of the project design:

- Anything that is funded by DCNR must comply with their rules/regulations and be ADA compliant.
 - The DCNR Project Advisor must approve the design/specifications before it can go out to competitive bid.
 - The Township may appoint the Township Engineer or any other professional service without an RFP for a development project. Mr. Bogart will then have that firm added to the portal. The Township will
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then hold the formal initial project conference Call to review the entire scope and the grant requirements.

Takeaways from the January 24, 2023, meeting with Staff on this project are as follows:

1. The Township should endeavor to stay under the 1 acre of disturbance threshold to avoid the requirement of a NPDES permit, if at all technically practicable/feasible.
2. The Township should endeavor to adhere to the DCNR Scope of Work while still achieving ADA compliance. In order to accomplish these combined goals, the Township will need to modify the plan layout to eliminate and/or modify the placement of the features in the southern portion of the existing park.
3. There are a number of challenges relative to the existing topography and landscape features of the park. Township officials will need to work with Pidcock to accomplish the following:
 - Increase parking.
 - Provide all identified scope of work items.
 - Achieve ADA compliance.
 - Update the Board of Commissioners on any revised drawings/maps prior to sending to DCNR for final approval.

An approved/existing PO 20210338-00 already exists for this project in the amount of \$77,000. Of that amount, \$49,934.79 remains, with a total of \$27,065.21 in costs incurred to date. Township is on track to remain under the total amount approved by the PO as confirmed by Tony Tallarida.

A MOTION was made by Commissioner Hodges, which was seconded by Commissioner Kennedy, to confirm the Township Engineer as the Project Design Consultant for Vistas Park Department of Conservation and Natural Resources (DCNR) C2P2 Grant (BRC-PRD-26-269-Development). All in favor; none opposed. Vote 5:0. Motion carried.

b. Motion to Authorize Township Manager to Execute Michael Baker International Proposal in the Amount of \$56,240.00 for Engineering and Permitting for River Road Relocation Project (See 8-B above.)

Township Manager Tom Petrucci explained that this is the second part of the River Road Project to widen the road. Michael Baker is the engineer of record for the TASA Grant, Phase 1 of the JCG Trail Project. This part of the project is not part of the PennDOT TASA Grant, but is considered a local Township project, and Staff recommendation is to keep the work with Michael Baker. We want to ensure that there are no inconsistencies between this project and the TASA Grant when we go seek reimbursement for the \$1M TASA Grant.

Mr. Petrucci clarified for Commissioner Kennedy that the \$56,240 is solely for the River Road relocation.

A MOTION was made by Commissioner Kelly, which was seconded by Commissioner Roth, granting permission to execute the professional agreement with Michael Baker to proceed with the work. Vote was 4:1. Commissioner Kennedy was a NO vote. Motion carried.

c. Motion to Authorize Township Manager to Execute Michael Baker International Proposal in the Amount of \$11,591.84 for the Jordan Creek Greenway Project; Design and Engineering Services (Supplement #5 - Phase 2 Amendment for Additional Archaeology Services)

Township Manager Tom Petrucci explained why this motion is necessary—during the scope of Phase 2, basically the engineering and design portion of this project, it was identified that there could be some sensitive areas that need remediation in accordance with State regulations to ensure we are not impacting any culturally significant artifacts. This Phase 2 report will document, preserve, curate those artifacts. The report is then sent to the PA Historical & Museum Commission in order to ensure we are meeting all those requirements and that we are not impacting any portion of the area of this project.

In order for Phase 2 of the JCG Trail Project to move forward, for the design, we do need to go forward with this proposal. To summarize, we have the money now, we can move forward with this project, no funds need to be transferred this year for this project. However, Mr. Petrucci explained that next year we will most likely have to budget more funds.

If we seek additional funding at some point, we will need to show them this archeology/historical report, which was sent to the PA Historical & Museum Commission.

The DCNR Grants are a 50/50 match. The total of the project was \$300,000. The Grant was \$150,000. Township will be within the \$300,000 for this project as budgeted.

Mr. Petrucci explained that regarding this project, it is viewed as a two-tiered process. The first was to get the Board up to speed on the financial aspect; the second is w/CD, whereby Dave Manhardt and Chris Stroehler are working on providing an update on the construction and design portions of the project, which Board should have within the next month. This will ensure that the Board is updated on the financial and construction/design ends of the project.

A MOTION was made by Commissioner Roth, which was seconded by Commissioner Kelly, to Authorize Township Manager Tom Petrucci to execute the Michael Baker Proposal in the amount of \$11,591.84 for the JCG Project; Design and Engineering Services (Supplement #5-Phase 2 Amendment for additional Archaeology Services). All in favor; none opposed. Vote is 5:0. Motion carried.

10. **CORRESPONDENCE AND INFORMATION ITEMS:**

a. **Upcoming Meetings**

UPCOMING MEETINGS: Details posted on website.

- Monday, February 6th, 9A - Pension Committee Meeting
 - Monday, February 6th, 5P - Special BOC Meeting, Interview of Candidate for Alternate Position on ZHB
 - Monday, February 6th, 7P - Public Safety Commission Meeting
 - Wednesday, February 8th, 10A - Civil Service Commission Meeting
 - Thursday, February 9th, 7P - Zoning Hearing Board, Special Hearing
 - Monday, February 13th, 7P - Parks & Recreation Board Meeting
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CURRENT VACANCIES ON BOARDS/COMMISSIONS

1. Civil Service Commission - 1 Alternate Vacancy
2. Environmental Advisory Council - 3 Vacancies
3. Green Advisory Council - 2 Vacancies
4. Landscape Shade Tree Commission - 1 Vacancy
5. Parks & Recreation Board - 1 Vacancy
6. Zoning Hearing Board - 3 Alternate Vacancies

11. OLD BUSINESS**a. Wehr's Dam – Explanation by Herb Bender, Director of Twp. Operations.**

Herb Bender explained they are trying to get the gabion baskets on the south side of the stream completed—we need to wait for some dry weather to do so. We need 3-4 days to accomplish this. If we take them out early, and then it rains, the banks may erode. Another issue is seepage around the south side wing wall, which needs to be corrected. Did have a meeting with engineers. This repair is slated to be addressed in the spring. Will use the same permit—we won't close it out. PW will make this repair in-house to keep this cost down significantly. Engineering will be on site when this repair is being made. Then PA DEP can finally close out this project.

b. Comprehensive Plan Update - Explanation by Dave Manhardt, Director, Community Development Department

Dave Manhardt explained, still in the Public Comment period. Comments still being received through the online forum. Comments will be cataloged/categorized into report format. Also received comments from Jeras Corp, as well as the LVPC. Many comments received revolve around clarification, much of which will be done in the Executive Summary. LVPC letter was very helpful—suggestions made. Comment from LVPC "Overall, the LVPC commends the Township for its thoroughly developed Comprehensive Plan and Planning Process, which proactively addresses the Township's needs now and into the future."

President Kelly thanked Dave and said she commends Dave and his Staff for all the work that has been done to bring this to fruition for the Township.

Mr. Manhardt said that If everything works out, looking to bring this to the Board the first meeting in March.

12. DIRECTION/DISCUSSION ITEMS**a. Presentation and Dissemination of Annual Reports Prepared by Citizen Boards, Commissions, Committees, and Councils – Recommendation**

Township Manager Tom Petrucci explained he discussed with Staff how annual reports were being presented to the Board. The recommendation is to compile all the reports into one booklet, and make a PDF of booklet to place on the Township Website. In this way we can reach a wider audience. The availability of reports would also be announced at a public

meeting. Mr. Petrucci wanted to make sure that the Board did not have any issues with this approach. The Board was in agreement to this approach.

b. Sanitary Sewer Reduction Plan Update

Herb Bender, Director of Township Operations explained that he wanted to bring this before the Board. It is a Sewer Reduction Plan which must be turned into LCA along with the Correction Action Plan that goes along Kline's Island. This is a decent amount of money we are looking at—almost \$3M. Basically need to seal every manhole in the Township, some raised up w/new tops put on and then resealed. The outside will have to be sealed and some of the inside. We normally budget \$300,000/year. In order to stick to our budget, he stuck to the \$300,000/year being already budgeted. We have 10 years to get this work done. We will not have to go into any reserves. We need to start in 2023 and will start in Basin 56, w/160 manholes to be sealed for a cost of \$144,000. We have 10 that need to be raised and sealed at \$53,000 cost. Herb said we will do what we have to do in order to accomplish everything that needs to be done—Total cost is \$2,793,200. Herb said there are ways that we can potentially lower that number. We are going to do what we need to do to get our I&I portion down. PW guys will be trained so that by year #3 a lot of this will be done in-house and we will reap the benefit of doing it cheaper. Everyone has to do the SRP. If a municipality does not, their flows will never get lower, which means you pay out a much higher amount in the end. The Board was good with Herb turning in the report to LCA tomorrow.

c. Stray Animal Service – 2023

Township Manager Tom Petrucci explained that at the last Board meeting the animal control contract for 2023 was discussed. The Township currently contracts with The Sanctuary at Haafsville. This service was evaluated by the Township. Another quote was sought from the Lehigh County Humane Society. The Township wanted to do their due diligence to see what other options were available. It was difficult to come up with an apples to apples comparison. This decision comes down to how the Township wants to proceed. In the interim since the last meeting, the Township did receive feedback on the lack of a TNR (Trap, Neuter, and Release) Program. What the LCHS proposed was unlimited dogs and up to 20 stray cats, with NO TNR Program. We did ask the LCHS what they would charge for a TNR Program and they said \$45/cat. We said we would start at 25 cats and then reassess that.

The major differences between TSAH and LCHS is the 24-hour access for LCHS. TSAH is 9A-7P. LCHS has a larger capacity for dogs, which we are required under the dog law to ensure we are handling dogs. And, LCHS for the \$3,500/year are giving us unlimited dog service. The TNR difference in price is another component \$60/cat for TSAH and \$45/cat for LCHS. At this point Mr. Petrucci wanted to get the feedback from the Board/Public on this matter, so that the Board can make an informed decision.

Board and Public discussed at this time. The Board thanked TSAH, and its representatives, for coming out this evening and educating the Board on this matter. The Board found it very helpful and informative, and appreciated all the information presented this evening.

Mr. Petrucci said that if the Board wants to have this go to another meeting, he did not feel that was a good idea, since we have no contract at the present time. He asked that if the Board could give staff leeway to figure this out and come up with a decision that would be greatly appreciated.

President Kelly said that knowing how much you all care for the Township and our residents, she fully supports Mr. Petrucci's gathering of information and making a decision on this. Mr. Petrucci said he feels we probably need to implement a voucher program, and if the Township wants to keep the same level of service, with hearing everything tonight, I don't think there is any wrong decision with keeping TSAH in place. He feels we can simply do that and implement a voucher program at the same time. In this way we have some level of comfort in terms of how we are issuing vouchers, where the animals are going. He sees there is some hesitation in making a switch—he feels the voucher program with TSAH would be a good course of action at this time.

The Board agreed that, if after reviewing all the information Mr. Petrucci still arrives at the same conclusion to go with TSAH, that would be a good thing. The Board was in agreement and feels this would be a good option for SWT. And, if going with TSAH, the Board would like to have the policy in writing, and as part of the Agreement. Mr. Petrucci said that he understands the Board's wishes.

d. Bureau of Justice Assistance Small Rural and Tribal BWC Grant Program

Chief Dorney explained that the PD is requesting permission to apply for a Bureau of Justice Assistance (BJA) of the Office of Justice Program (OJP), Department of Justice (DOJ) micro-grant program for the expansion of the body-worn camera program. The grant is eligible for Departments with less than 50 officers and is a matching grant with a \$2,000 per camera limit. This would be an opportunity to get approximately \$100,000, and would be a matching grant as well.

The Board was in agreement that Chief should move forward with applying for the Small Rural Tribal Body Worn Camera Program Grant as explained. Chief said he will assign Lieutenant Dotter to begin working on this Grant to submit. It is due on the 17th of February. Chief said that at the next meeting, he will probably come to the Board asking for permission for a resolution to apply for said Grant. Just wanted to make sure that before Staff puts all the time/energy into this that the Board/Staff were all OK with this. The Board was in agreement with proceeding as explained by Chief Dorney.

e. Motion to Authorize Township Manager to Execute "Improvements Security Release Certification" for Long's Water Technology - 1567 Hausman Road

Mr. Petrucci said that as a Township we will be seeking to bring these Releases to the Board's attention going forward. This Release is a perfunctory type request in the total amount of \$184,019.95. The recommendation by Township Engineer, The Pidcock Company, would be to release the security, as explained in his January 20, 2023, correspondence.

A MOTION was made by Commissioner Kennedy, which was seconded by Commissioner Roth, authorizing Township Manager Tom Petrucci to sign the Release of Security. All in favor; none opposed. Vote 5:0. Motion carried.

13. COURTESY OF THE FLOOR: Public Comment on Non-Agenda Items

Brian Hite – 1273 Eck Road. Subject: Qs. When are the lines going to be painted on Eck Road? And, why was the speed limit sign removed—the one north of his property, in the southbound lane? Herb Bender Director of Operations said he is working on a full schedule with Ray Wright on these matters in order to get these items resolved. Twp Engineer does have a punch list which is being worked on with Mr. Wright. A hard schedule has been requested from them with dates so that the Township knows dates these items are to be completed by.

14. MOTION TO AUTHORIZE PAYMENT OF INVOICES & DISBURSEMENTS:

a. Invoices and Disbursements

A MOTION was made by Commissioner Kennedy, which was seconded by Commissioner Roth, to approve the payment of all invoices. All in favor; none opposed. Motion carried. Vote 5:0.

15. EXECUTIVE SESSION: None.

16. ADJOURNMENT: At 9:24 p.m. a MOTION was made by Commissioner Hodges, which was seconded by Commissioner Kelly to adjourn. All in favor; none opposed.

17. APPROVED: On February 15, 2023, a MOTION was made by Commissioner Roth, which was seconded by Commissioner Kennedy, to approve the February 1, 2023, Board of Commissioners Meeting Minutes as presented. All in favor; none opposed. Vote 5:0. Motion carried.
