

**Wednesday, July 13, 2022**  
**Board of Commissioners Workshop**

**Public Meeting Room, 6:00 p.m.**  
**South Whitehall Township Building**  
**4444 Walbert Avenue**  
**Allentown, PA 18104**

**1. CALL TO ORDER**

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**2. PLEDGE OF ALLEGIANCE**

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**3. ANNOUNCEMENTS**

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A. All public sessions of the South Whitehall Township Board of Commissioners are electronically recorded, filed, and posted to the website for Public access.

B. Public/Virtual Meeting Rules

**4. MINUTES**

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A. June 15, 2022 - Board of Commissioners Meeting Minutes

**5. RESOLUTIONS**

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A. A Resolution Amending Resolution No. 2022-01 Designating Depositories for Township Funds

B. A Resolution Extending Conditional Offer Of Employment To The Entry-Level Position Of Patrol Officer In The Township's Police Department To Candidates Number 51749 and 64394 Conditioned Upon The Individual Satisfactorily Completing Medical And Psychological Examinations To Confirm Their Fitness For Duty

**6. DIRECTION/DISCUSSION ITEMS**

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A. Boards/Commissions - By Laws

**7. INTERVIEWS FOR CURRENT BOARD/COMMISSION VACANCIES**

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A. 7:00 PM - Interviews for Current Vacancies

**8. COURTESY OF THE FLOOR - Public Comment on Non-Agenda Items**

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**9. MOTION TO AUTHORIZE PAYMENT OF INVOICES & DISBURSEMENTS**

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A. Invoices and Disbursements

**10. EXECUTIVE SESSION**

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**11. ADJOURNMENT**

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**SOUTH WHITEHALL TOWNSHIP  
LEHIGH COUNTY, PENNSYLVANIA**

**RESOLUTION NO. 2022-\_\_  
(Duly Adopted July 13, 2022)**

**A RESOLUTION AMENDING RESOLUTION NO. 2022-01  
DESIGNATING DEPOSITORIES FOR TOWNSHIP FUNDS**

**WHEREAS**, the Township of South Whitehall had, by virtue of the adoption of Resolution No. 2022-01, dated January 4, 2022, designated various banking institutions as depositories for funds of the Township; and,

**WHEREAS**, the Township on occasion makes use of the investment programs of other banking institutions due to competitive interest rates.

**NOW, THEREFORE, BE IT RESOLVED** that Embassy Bank; Firsttrust Bank; First Niagara Bank; KeyBank; Lafayette Ambassador Bank; M&T Bank; National Penn Bank; BB & T Bank; Pennsylvania Local Government Investment Trust; PNC Bank, NA; Neffs National Bank; Susquehanna Bank; TD Bank; Team Capital Bank; American Bank; Wells Fargo Bank, NA; Truist Financial; Republic Bank; and US Bank; or their respective successors, so long as they meet Commonwealth depository requirements, shall be depositories for funds of the Township, which accounts shall be designated Township of South Whitehall, Treasurer OR Deputy Treasurer; and,

**BE IT FURTHER RESOLVED** that all checks, drafts, notes or orders drawn against said accounts be signed by Township Treasurer OR Deputy Treasurer, AND one (1) of the following three (3) Township officials:

1. President, Board of Commissioners;
2. Vice President, Board of Commissioners; or
3. Township Manager

Said signatures shall be duly certified to said banks, and that no checks, drafts, notes or orders drawn against said bank shall be valid unless signed as set forth above.

**BE IT FURTHER RESOLVED** that the said depositories shall provide the security required by law.

**DULY ADOPTED** the 13<sup>th</sup> day of July 2022 by the Board of Commissioners of the Township of South Whitehall, Lehigh County, Pennsylvania, in lawful session duly assembled.

ATTEST:

TOWNSHIP OF SOUTH WHITEHALL  
BOARD OF COMMISSIONERS

\_\_\_\_\_  
Scott Boehret, Twp. Secretary

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Assistant Twp. Secretary, Monica Hodges

**AUTHORIZED SIGNATURES:**

South Whitehall Township Resolution No. 2022-\_\_  
Duly Adopted July 13, 2022

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Diane Kelly, President,  
SWT Board of Commissioners

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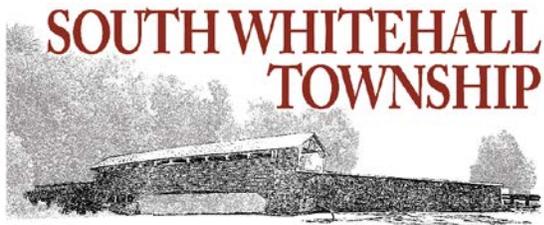
David M. Kennedy, Vice President,  
SWT Board of Commissioners

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Herbert Bender, Interim Township Manager

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Tricia Dickert, Deputy Treasurer



**MEMORANDUM FOR  
AGENDA ITEMS**

<b>To:</b>	Board of Commissioners
<b>FROM:</b>	Chief Glen Dorney
<b>DATE:</b>	21 June 2022
<b>SUBJECT:</b>	Conditional offer of employment for entry level patrol officer
<b>COPY TO:</b>	Herb Bender, Interim Township Manager

- **Background Information and/or Justification of Expense:**  
The Police Department is in the hiring process for vacant entry-level patrol officer positions via Civil Service guidelines and need the Board of Commissioners to extend conditional offer of employment to the next eligible candidates on the civil service list.
- **Action Requested:**  
I am requesting the Board of Commissioners to extend a conditional offer of employment for entry-level patrol officer in the South Whitehall Township Police Department to applicant #51749 and #64394, conditioned upon the individuals satisfactorily completing the background investigation, polygraph examination, medical examination, and psychological examination to confirm their fitness for duty.
- **Budget Line Item (if applicable):** *Please indicate approved budget amount for specified project(s).*  
01-41-410-4102-000-000-0000-01-40112      Patrol Wages



**BOARD OF COMMISSIONERS OF  
SOUTH WHITEHALL TOWNSHIP  
LEHIGH COUNTY, PENNSYLVANIA**

**Resolution 2022-\_\_  
(Duly Adopted July 13, 2022)**

**A RESOLUTION EXTENDING A CONDITIONAL OFFER OF EMPLOYMENT FOR  
ENTRY-LEVEL POSITION OF PATROL OFFICER IN THE TOWNSHIP'S POLICE  
DEPARTMENT TO APPLICANTS: #51749 and #64394 CONDITIONED UPON THE  
INDIVIDUALS SATISFACTORILY COMPLETING THE BACKGROUND  
INVESTIGATION, POLYGRAPH EXAMINATION, MEDICAL EXAMINATION, AND  
PSYCHOLOGICAL EXAMINATION TO CONFIRM THEIR FITNESS FOR DUTY**

WHEREAS, South Whitehall Township ("**Township**") is subject to the Civil Service provisions of the First Class Township Code 53 PA. STAT. ANN. § 56101 *et seq.* with respect to its Police Department since there are more than two full-time members in the department; and

WHEREAS, The Board of Commissioners ("**Board**") of the Township has appointed a Civil Service Commission ("**Commission**") in accordance with the Code, and the Commission and the Board have adopted rules and regulations ("**Rules**") pursuant to Code § 630, 53 PA. STAT. ANN. § 55630; and

WHEREAS, pursuant to the Rules, the Commission has conducted examinations for the entry-level position of Patrol Officer in the Township's Police Department, has established an Eligibility List for that position, and has certified individuals to the Board for appointment to that position, including Applicants: **#51749 and #64394**.

WHEREAS, based solely on the merits and fitness of the applicants certified by the Commission to the Board, and considering the veterans' preference to which these individuals are entitled, the Board desires to extend a conditional offer of employment to Applicants: **#51749 and #64394** for the entry-level position of Patrol Officer in the Township's Police Department.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of South Whitehall Township that Applicants: **#51749 and #64394** are hereby appointed to the entry-level position of Patrol Officer in the Township's Police Department, conditioned upon candidates successfully completing a Background Investigation, Polygraph Examination, Medical Examination, and Psychological Examination, which will confirm that they can perform the essential duties of the Patrol Officer position, with or without reasonable accommodation, in accordance with the procedures set forth in Section 5.4 of the Rules. Once employment commences, candidates shall be subject to an initial one (1) year probationary period pursuant to Section 5.5 of the Commission's Civil Service Rules.

DULY RESOLVED by the Board of Commissioners of South Whitehall Township, Lehigh County, Pennsylvania, the **13<sup>th</sup>** day of **July 2022**, in lawful session duly assembled.

SOUTH WHITEHALL TOWNSHIP  
BOARD OF COMMISSIONERS

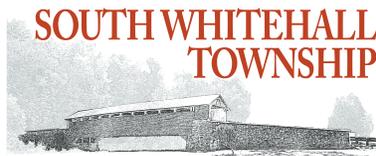
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Diane Kelly, President

ATTEST:

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Scott Boehret, Twp. Secretary



## Agenda Item Details

Meeting	Jul 13, 2022 - Board of Commissioners Workshop
Category	7. INTERVIEWS FOR CURRENT BOARD/COMMISSION VACANCIES
Subject	A. 7:00 PM - Interviews for Current Vacancies
Access	Public
Type	Information

## Public Content

### INTERVIEWS:

1. Juan Dipini, 7P (CSC, LSTC, & P&RB)
2. James Gilleo, 7:20P (LSTC)
3. Matthew Peterson, 7:40P (P&RB)

Jacob Roth, Sara Seipel, and Greg Pacitti will be interviewed at a later date when they are available.

### CURRENT VACANCIES ON BOARDS/COMMISSIONS:

- [Planning Commission](#) - (0) Vacancy
- [Civil Service Commission](#) - (1) Vacancy (alternate position)
- [Landscape Shade Tree Commission](#) - (2) Vacancies
- [Parks & Recreation Board](#) - (1) Vacancy
- [Zoning Hearing Board](#) - (0) Vacancy
- [Green Advisory Council](#) - (1) Vacancy

## Administrative Content

## Executive Content

