



BOARD OF COMMISSIONERS

PUBLIC MEETING

AGENDA-MINUTES

April 6, 2022

1. **CALL TO ORDER:** 7:00 p.m.

Attendees:

Commissioner Diane Kelly, President
Commissioner David M. Kennedy, Vice President
Commissioner Monica Hodges, Assist. Twp. Secretary
Commissioner Michael Wolk (Attended Virtually)*
Commissioner Brad Osborne
Joseph Zator, Twp. Solicitor, Zator Law
Anthony Tallarida Twp. Engineer, The Pidcock Company

Randy Cope, Interim Township Manager/Dir. of Twp. Operations
Herb Bender, PW Manager
Mike Elias, PW Utility & MS4 Coordinator
Mike Kukitz, Parks & Rec Manager
Scott Boehret, Finance Manager
Chief Glenn Dorney, SWT Police Department
Dave Manhardt, Director of Community Development
Tracy Fehnel, Exec. Assistant

**For the record, Commissioners Kelly, Kennedy, Hodges, and Osborne were in attendance in person. Commissioner Wolk was in attendance virtually; however, could not be heard, and therefore not able to vote. All votes consisted of four (4) votes, by Commissioners Kelly, Kennedy, Hodges, and Osborne.*

2. **PLEDGE OF ALLEGIANCE**

3. **ANNOUNCEMENTS:**

Interim Township Manager, Randy Cope wanted to take this time to acknowledge the passing of Howard Kutzler, a recent SW Township Manager. He was a great leader, boss, mentor, and friend to so many and will be greatly missed. We would like to extend our sincerest sympathies to the Kutzler Family. A moment of silence was observed at this time.

- a. All Public sessions of the South Whitehall Township Board of Commissioners are electronically recorded, filed, and posted to the website for Public access.
- b. Public/Virtual Meeting Rules
- c. Board of Commissioners Met in Executive Session on the following dates to discuss Legal and Personnel Matters: April 6th, prior to this BOC Meeting.

4. **COURTESY OF THE FLOOR:** Public Comment on Non-Agenda Items

Bryan Turano, Resident, 2115 Walbert Avenue. Subject: Mr. Turano discussed his thoughts, specifically the sidewalk, regarding the Dollar General Project, at 2040 Walbert Avenue.

5. **MINUTES:**

a. March 16, 2022 – Board of Commissioners Meeting Minutes

A MOTION was made by Commissioner Osborne, which was seconded by Commissioner Kelly, to approve the March 16, 2022, BOC Meeting Minutes as presented. All in favor; none opposed. Motion carried—4:0 Vote.*

6. **ORDINANCES:** None.

7. **RESOLUTIONS:**

a. A Resolution Amending Resolution 2020-18, Which Granted Conditional Preliminary/Final Approval To A Major Subdivision Plan Entitled "KRE Spring View Commercial II," Extending Conditional Approval A Further 180 Days

Dave Manhardt, Director, Community Development Department, explained that KRE II is seeking a time extension. An extension was first granted in 2020, and again in December 2021 for another 90 days, which brings us to this 180-day extension being requested this evening. Applicant is requesting another appearance before the Board to discuss one of the conditions of approval. Once all professionals are in line, they will reach out to us to get on an agenda. However, this evening is only a request for this extension.

Joseph M. Blackburn, Wisler Pearlstine, was in attendance on behalf of Applicant, KRE Spring View Commercial II, to answer any questions. Requesting extension to later come back at the May 4th Meeting to update Board regarding what has transpired over last two years, since original underlying conditional P/F approval. The specific condition that was referred to was the one they were working with PennDOT and the SWT-PSC on—condition #8 that the Applicant comply with the recommendations of the PSC. Those recommendations included some turning movement prohibitions which PennDOT was not in agreement with. Have been before the PSC several times and had extensive conversations with PennDOT and would like to present these updates to the BOC at that time. The path forward would be the removal of this condition since PennDOT is not in support of it, which the PSC is insisting on. The ask at the May meeting would be an amendment to the approval, so as to remove that condition, albeit with the supporting evidence, findings, and recommendations of PennDOT, which have occurred over the last two years.

A MOTION was made by Commissioner Kennedy, which was seconded by Commissioner Hodges, to move forward with the approval Resolution Amending Resolution 2020-18, Which Granted Conditional Preliminary/Final Approval To A Major Subdivision Plan Entitled "KRE Spring View Commercial II," Extending Conditional Approval A Further 180 Days. All in favor; none opposed. Motion carried—4:0 Vote.*

b. A Resolution Granting Final Approval to a Major Plan Entitled "Ridge Farms - Phase 1A"

Dave Manhardt, Director, Community Development Department, explained that Applicant is looking for Final Approval. Phase 1A is the medical office building at corner of Walbert/Cedar Crest, w/associated driveways, roadways, internal, as well as improvements to Walbert Avenue. Plan recommended for approval at the March 29, 2022, PC Meeting subject to 35 conditions. To date, one condition has been met. Conditions are in place to protect the Township. All conditions must be satisfied prior to plan recording; no permits will be issued prior to plan recording. Gregg Adams did read through all conditions for Board and Public at this time. Gregg Adams and Township Engineer Tony Tallarida explained that Applicant currently does have approval from the Lehigh Valley Planning Commission for this Phase 1A.

Attorney Jim Preston, Broughal & DeVito, was in attendance on behalf of Applicant to answer any questions. He explained that these conditions are like constraints the Township is putting around the Applicant to guarantee that the Applicant stays on a very narrow path. Dave Manhardt interjected by saying the Board is approving the project to move forward

based on these conditions being met. Solicitor Zator explained that, for example, even in the simplest of projects, i.e. a two lot subdivision, there will be a Conditions of Approval, because there are certain things that simply cannot happen, and should not happen at this stage. Attorney Preston explained that in order to record the plan, all conditions have to be met, which is simply Phase 1A.

A MOTION was made by Commissioner Osborne, which was seconded by Commissioner Kennedy, to approve A Resolution Granting Final Approval to a Major Plan Entitled "Ridge Farms - Phase 1A". All in favor; none opposed. Motion carried—4:0 Vote.*

c. A Resolution Establishing the Manner of Compensation for Thomas Dinkelaker, Esquire, Zoning Hearing Board Solicitor for the Township of South Whitehall

Dave Manhardt, Director, Community Development Department, explained that this is a resolution for the new ZHB Solicitor, Attorney Dinkelaker, who was appointed by the ZHB. This resolution is for the BOC to approve his fee schedule.

Attorney Dinkelaker was in attendance and wanted to thank the BOC for this opportunity and looks forward to it.

A MOTION was made by Commissioner Osborne, which was seconded by Commissioner Kelly, to approve A Resolution Establishing the Manner of Compensation for Thomas Dinkelaker, Esquire, Zoning Hearing Board Solicitor for the Township of South Whitehall. All in favor; none opposed. Motion carried—4:0 Vote.*

d. A Resolution of the Board of Commissioners of South Whitehall Township, Lehigh County, Pennsylvania, Appointing Tricia Dickert as the Deputy Treasurer for the Township Pursuant to Article VIII-A, Section 801-A(c) of the First Class Township Code

Interim Township Manager, Randy Cope, explained this resolution is to appoint Tricia Dickert to the Deputy Treasurer role for the Township, in order for her to step in and fulfill Randy's duties as Township Treasurer, if for some reason he is unable to do so. Bond requirement has been confirmed—Tricia is capable of being bonded, and issuance of bond will occur upon approval of said resolution. There is no additional compensation for this role. This resolution is a requirement of the recently updated First Class Township Code that the Treasurer appoints a deputy treasurer. Tricia Dickert is a great asset to the Township. She is currently the Assistant Director of Finance.

A MOTION was made by Commissioner Kennedy, which was seconded by Commissioner Hodges, approving Resolution of the Board of Commissioners of South Whitehall Township, Lehigh County, Pennsylvania, Appointing Tricia Dickert as the Deputy Treasurer for the Township Pursuant to Article VIII-A, Section 801-A(c) of the First Class Township Code. All in favor; none opposed. Motion carried—4:0 Vote.*

8. MOTIONS:

a. Motion to Approve Budgetary Transfers as follows: From PW Contracted Services to PW Major Machinery & Equipment in the Amount of \$25,300; AND, From EX Salaries and Wages to EX Professional Services in the Amount of \$16,000.

Scott Boehret, Director of Finance, explained that this is a motion to transfer for two items. The one for \$16,000 will come from executive salaries to executive professional services for the work Paul Leonard, consultant, has done for the Township in the absence of a full-time Township Manager. The second budget transfer is coming from PW Contracted Services and going to PW Major Machinery & Equipment which Herb Bender, PW Manager, will have more information regarding the mowing contract for the parks.

A MOTION was made by Commissioner Kennedy, which was seconded by Commissioner Kelly, to approve Budgetary Transfers as follows: From PW Contracted Services to PW Major Machinery & Equipment in the Amount of \$25,300; AND, From EX Salaries and Wages to EX Professional Services in the Amount of \$16,000. All in favor; none opposed. Motion carried—4:0 Vote.*

b. Motion Requesting Permission to Proceed with Purchase of Two (2) John Deere Mowers

Herb Bender, Public Works Manager, explained that SWT PW Department is respectfully requesting permission to purchase two John Deere Zero Turn Mowers for the upcoming grass cutting season. The need for this purchase is because the subcontractor was not able to hold his pricing due to increase in gas prices. Price for both John Deere Zero Turn Mowers is \$25,243.50. Herb is not looking for extra staffing to bring this in-house, and this will not require OT. (Amount of contract was \$83,000.) PW team is in agreement they can make this happen. This will be a huge savings to the Township, as we will look to keep this in-house moving forward.

A MOTION was made by Commissioner Kennedy, which was seconded by Commissioner Kelly, to granting permission to proceed with purchase of two (2) John Deere Mowers, as explained by Herb. All in favor; none opposed. Motion carried—4:0 Vote.*

c. Motion Requesting Permission to Proceed with Purchase of Supplies for New Roofs, Siding, and Gutters for Water Stations

Herb Bender, PW Manger explained that they are requesting permission to purchase the supplies for the new roofs, siding, and gutters for the water stations. The roofs, siding and gutters that will be replaced are:

- Cornerstone Water Station – metal roof, siding, gutters
- Birch Water Station – metal roof, siding, gutters
- Dorney Water Station – metal roof and gutters
- Cedarbrook Water Station – metal roof
- Eck Road Water Station – shingle roof
- 41st Street Water Station – Shingle roof and gutters

PW is requesting a motion to proceed with the purchase of supplies for the roofs and siding on the water stations. This was budgeted in the 2022 budget for \$100,000 for the roofs

and \$5,000 for siding. Doing this work in-house, instead of outsourcing this project, will cost \$19,908.55. Herb said we have people in-house who are capable and can do these roofs. Should be wrapped up by end of May/Mid-June.

A MOTION was made by Commissioner Kennedy, which was seconded by Commissioner Hodges, to move forward with the purchase of supplies for the roofs, siding, and gutters for the water stations. All in favor; none opposed. Motion carried—4:0 Vote.*

d. Motion Requesting Permission to Award Bid for Professional Services Regarding Wehr's Dam Project

Randy Cope, Interim Township Manager, explained that this is something that he and Paul Leonard, Consultant, have been working on with Michael Baker for them to oversee the entire construction process from the start of the bid specs through our preconstruction meetings, our submittal reviews, responses to technical questions that come up on PennBid, RFI Forms, change orders, pay apps, permit closeouts, etc. The second part is On-Site Visitation and key milestone inspections. The idea is to have a certified engineer on site who understands dam rehabilitation, certified in that field, and who can speak to the technical questions that come up with DEP and the contractor. We feel it would be best to stick with Michael Baker for these reasons mentioned. To be awarded to Michael Baker in the amount not to exceed \$77,260. PW/MS4 Staff Person would handle the maintenance schedule of the dam. Herb to provide copy of inspection to BOC going forward.

A MOTION was made by Commissioner Kennedy, and seconded by Commissioner Kelly, granting permission to Award Bid for Professional Services Regarding Wehr's Dam Project. All in favor; none opposed. Motion carried—4:0 Vote.*

e. Motion Requesting Permission to Proceed with Resurfacing of Basketball Courts at the SWT Chase and Jacoby Parks

Mike Kukitz, P&R Manager, explained that we are asking that SW Chase Park and Jacoby Park basketball courts be repaired, color coated, and lined. Staff is requesting the Board award the contract to Pavement Maintenance Contractors, a Costars approved contractor, in the amount of \$24,470.

A MOTION was made by Commissioner Kelly, which was seconded by Commissioner Hodges, granting permission to proceed with resurfacing of basketball courts at the SWT Chase and Jacoby Parks. All in favor; none opposed. Motion carried—4:0 Vote.*

f. Motion Requesting Permission to Proceed with the Purchase of Playground Equipment for South Whitehall Chase Park

Mike Kukitz, P&R Manager explained that Staff is seeking to purchase new play equipment to complete the SW Chase Park renovation project. Staff worked closely with the Parks & Recreation Board and received six (6) different design options from four (4) costars approved playground suppliers to generate an ideal design for this park. The recommended option will be appealing to families and is within the approved budget. Staff recommends proceeding with purchasing the playground equipment from PlayPower LT Farmington, Inc.

for a total cost of \$53,239.00. (\$82,500 was budgeted in the 2022 budget) Total cost includes shipping and installation of the following play equipment:

PB22-73265 Play Builders Structure
200200171 Caterpillar Sculpture
200203413 Revolution inclusive Spinner
200203442 Concerto 2-Congas
LT0883ING TOT Builders Garden Crawl.

A MOTION was made by Commissioner Osborne, which was seconded by Commissioner Kennedy, granting permission to proceed with purchase of playground equipment for SW Chase Park. All in favor; none opposed. Motion carried—4:0 Vote.*

9. **CORRESPONDENCE AND INFORMATION ITEMS:**

a. Boards and Commissions – Informational Items/Vacancies

CURRENT VACANCIES ON BOARDS/COMMISSIONS:

1. Civil Service Commission - 1 Alternate Vacancy
2. Green Advisory Council - 1 Vacancy
3. Landscape Shade Tree Commission - 2 Vacancies
4. Park & Recreation Board - 1 Vacancy
5. Planning Commission - 1 Vacancy
6. Zoning Hearing Board - 1 Alternate Vacancy
7. Vacancy Board - 1 Vacancy

President Kelly explained interviews were held for Vacancy Board, PC, & ZHB. Decision will be forthcoming at a future meeting. It was decided to be consistent across all boards that members with expired terms would also be interviewed, which would give them an opportunity to meet with governing body over the four years. It is the responsibility of the Chair person to keep the Board apprised of the makeup of their board, upcoming expired terms for that year, etc—this should be done at the beginning of each year. The Board decided to do the remainder of the interviews (expired terms) on April 14th, 6P.

UPCOMING MEETINGS: Details posted on website.

- Monday, April 11th - Parks & Recreation Board, 7:00 p.m.
- Tuesday, April 12th - Comprehensive Plan Workshop, 7:00 p.m.
- Wednesday, April 13th - Civil Service Commission, 1:00 p.m.
- Thursday, April 14th - Crime Watch Meeting, 6:00 p.m.
- Monday, April 18th - Green Advisory Council, 6:00 p.m.
- Tuesday, April 19th – SWT PD Fraud Workshop, 6:00 p.m.

10. **OLD BUSINESS**

a. Wehr's Dam – Nothing further to report.

b. Comprehensive Plan Update

Dave Manhardt explained-- preparing for next Tuesday's CP Workshop. Topics to be covered are Over-arching Goals and Objectives; Resource Protection Goals and Objectives—we will

decide which way to move forward. Working on building the implementable pieces to the plan—will start talking time frames, etc. Michael Baker will be present.

c. Jordan Creek Greenway, Phase I, from River Road to Cedar Crest Boulevard

Randy Cope, Interim Township Manager, explained that at last meeting concerns were discussed with regard to safety, with the existing plan, for Phase I of the Greenway along River Road. There is a small section of approximately 150 feet of shared road. Had a productive meeting yesterday—Michael Baker, Brian Hite-LC, Ed Penoni-Rep from LTAP attended. Mr. Penoni offered recommendations and expertise on how to make this the safest shared road possible. Also looking at alternate locations/options to stay off the road. Twp Engineer has been tasked to look at these options with Michael Baker, w/associated cost for each option, to be brought back to the Board shortly.

11. DEPARTMENT REPORTS

a. Executive Department – Randy Cope, Interim Township Manager.

Township Manager Recruitment – Deadline to apply for this position was today, April 6th. Applications to be reviewed, and interviews will be conducted over the next few weeks.

Mill House Project – Being revisited. Exploring some opportunities down there for renovations. Roof recently replaced.

Township Safety Committee – This committee is starting up again; will be looking at building evacuations plans, staying current with AED training, and reviewing some safety in the workplace items. This will keep insurance costs down and ensure safe working conditions for staff.

Preservation Workshop on April 13th – Will have three speakers at this workshop.

b. Community Development Department – Dave Manhardt, Director

Dave explained that the CD Department is the staff representation for the PC, ZHB, BCAB.

Planning Commission – in January had Ridge Farms 1A, which made it to the BOC; February had All About Tacos, 3750 Hamilton Blvd., who requested waivers for sidewalks which were not granted. In March, had two meetings. March 17th had St. Luke's West End Medical Center, who wants to do a new building. This was taken under advisement. Springfield Subdivision sketch plan, productive meeting, and continue to move through that process. March 29th, had 1670 Church Road, which was a sketch plan—discussed some issues they had. Talked with them about some conceptual ideas. Coming back to PC with revised plans. Also had Ridge Farms 1A, which is when the recommendation for approval was made.

ZHB – Many extensions. March meeting had 40 S. Cedar Crest, which was a change of use, office-to-office, just a different tenant. 2232 Walbert were proposing a retail use and were continued to April. Also, Attorney Dinkelacker was appointed as Solicitor for ZHB.

Permits – January 40 permits for renovations. 25 in February. 71 in March. This side of the house is picking up, which is normal for spring.

Applications for Residential New Buildings – 9 in January, 6 in February, 8 in March.

COO – had 22 new homes in 1Q22.

Non-residential – 1 application for a new non-residential, Long's Water.

Enforcement Program – Tom Harper, Code Enforcement Officer is back, which ensures that a lot of the complaints get handled right away. Since Spring is right around the corner, will place information on website with regard to code enforcement, noise ordinance, etc. to help keep residents informed.

Switch from Boarddocs to Peak – Next step is to train staff, who will help build agenda, instead of Tracy doing that. Staff will provide items to Peak, and once ready, it will be pushed to live agenda. After that is complete, additional training on a new interface for BOC will occur. A lot of moving pieces and more technology.

c. Finance Department – Scott Boehret, Director

As of February received \$1.4M in revenue vs. 2021 received a little over \$1M, and in 2020 it was \$1.1M.

Expenses (General Fund) \$1.7M

Refuse Fund Revenues \$718,000; Expenses \$448,000.

Water Fund Deficit of \$120,000.

Sewer Fund Deficit \$239,000. Water/Sewer will even out as year progresses.

Budget Process Update – About 95% of the way through—ironing out the process and how it will work. Looking to get this started in May.

Policies/Procedures Currently working on – at the April 20th BOC Meeting, we will come to the BOC with a recommendation regarding passing a Fund Balance Policy. Also working on Accounting Auditing and Financial Reporting Policy, a Budget Policy, a Capitalization Policy, and the updated Purchasing Policy. Future policies in the works are a Debt Policy, Investment Policy, Revenue Policy, Fleet Replacement Policy, and Internal Controls Policy.

Finalizing the Selection Process for a Township Credit Card Program – could not previously do this because of the previous financial statements status. This program will streamline our efficiency of purchases, as well as open the door to cash-backs, rebates, etc. It will also help with expediting of payments. Will also help eliminate employee reimbursements by use of this card.

d. Fire Departments – Chris Kiskeravage, Twp, Fire Commissioner.

1Q22 Responses – Woodlawn 178 Calls; Greenawalds 149 Calls; Cetronia 181 Calls; Tri Clover 32 Calls.

Update on Projects 1Q22:

Took possession of new Spartan Engine #3212 for Woodlawn FD.

New Fire Marshal's vehicle has been ordered. Vehicle at dealership waiting for cap to be delivered for installation.

Station repairs approved for Woodlawn – Repairs to damaged walls as a result of salt have been completed. Sealant also put on them to prevent future damage.

Approval of 14 new airpacks for Woodlawn with ARPA money, approved 14 face pieces, 25 cylinders. Currently on order.

Greenawalds FD Deputy Chief's vehicle was totaled. Between insurance and reimbursements approved by Board, this project is complete. Deputy Chief's vehicle now back in service.

Greenawalds received approval for purchase of 16 Harris portable radios, which have been ordered, and should arrive in June.

e. Parks & Recreation Department – Mike Kukitz, P&R Manager

Fishing Derby – expect to have a good turnout April 16th, at CBP.

Earth Day Clean Up – Saturday, April 23rd. Groups coming out to help are Embassy Bank, Giant, Amazon, Bartlett Tree Service, the Conservation District, as well as State Rep Mike Schlossberg.

Summer Programs. Currently up to 20 Summer Camp Counselors lined up for interviews. Currently 325 children enrolled in Summer Camp. Soccer Camp completely filled w/120 Youth registered. All programs filling up quickly.

YTD Program Revenue - \$106,941 Also, pavilion rentals of 56 to date.

Vistas Park – Working with Pidcock on the PennPraxis plan which was put together through public input in order to come up with a final engineering plan, which will make its way through the P&R Board. We are hopeful it will be constructed in 2023.

Kohler Ridge – Working to finalize the last few steps of that process, looking at budget numbers in hopes of getting to a number we are comfortable with. Hope to bring this back to the BOC as early as May 2022.

Mill House Roof – has been completed. Restroom staining in process. Inside is done. Outside is being power washed. Hope to have outside done this week.

DCNR Grant for CBP Master Plan Phase C – Submitted. Working on Signage.

PROP Plan – Started meeting in February for the Park Rec Open Space and Trails Master Plan. Feels this will be a great plan/guiding document for the Township for the next 10 years. Hoping to have this wrapped up by year end. Key meeting dates are: April 28th, June 23rd, and September 29th 7P, and are hybrid meetings.

Newsletter – should be in mailboxes at latest next week.

Rec-Desk – lined up with all the programs, social media, etc.

Sponsorship Materials – working on putting that together regarding general program sponsorships.

ERPS / PA Recreation Parks Society Meeting – Attended last week and St Luke's University Health Network was nominated for all they do, not only for SWT, but also for residents all over Eastern PA. They won the Community Championship Award, which is a state-wide award, based on our recommendation.

f. Public Works Department (Water & Sewer) – Herb Bender, PW Manager

Streets Department – Milling starting April 18th. Expecting this to take 8-10 days. Paving will start on 19th. Final wearing will be put down once everything is level. Inlets – 29 repaired to date. At Farm Drive, dug out the front bank. Gained 4-5,000 gallons of capacity, which will help with flooding. Put spillway back in there also, which causes overflow to go into the catch basins. Bridge inspections down by Keystone Engineering and by the State. We have completed all recommendations, except for the guiderail repair which gets done when it is a Priority 2. Tree Trimming completed—Dylan area completed. On April 18th State coming in to review of Liquid Fuels map so that we can get the appropriate funds every year.

Parks Department – Started with Fences. Farm Drive has new split rail fence. On Lincoln Drive North Pond has been completed with a new split rail fence. Currently working on Mauch Chunk's now, and then will go to 15th Street next to do some re-grading in that pond. Batting cages done on our side now, and youth groups moving forward with that project now. Picnic Tables are put out at all the pavilions. Ball Fields almost all ready to go. Just waiting for some in-field mix for one of the fields—currently there is a shortage of product. Getting ready for fishing derby and earth day to make sure all supplies are ready.

Garage – Routine maintenance of fleet is done. Snow equipment serviced and put away for the year. Trucks now set up with blacktop plates on the back. Mowers all serviced and ready for the grass mowing season.

MS4 Department – Working on outfall inspections which are required once every permit cycle. Working on setting up a camera inspection of the storm water piping. Looking at how to get this up and running. This will help with the flooding, because some of the pipes have debris in them, which prevents us from taking as much water as we could. Looking at PRP plan to see how we can get this accomplished to remove 10% of our sediment. Also working on our outreach program, which we will have at the Derby and Earth Day events.

Water Department – Setting up all the lead and copper testing sites. Bridgeview Terrace Phase 1 is almost complete. All piping and service are in ground now, and they are coming back to start the blacktop work and stabilization of the yards to get grass started for residents. Bridgeview Terrace Phase 2 – the bid spec is almost complete, and will probably bring back to the Board next meeting for approval to go out to bid. Working on the quotes for the sewer stacks on our chamber boxes so we won't have any SSOs (a sewer spill).

Sewer Department – Working with USG on the upcoming cast and place repairs. Currently TV-ing area MS53 and cleaning and jetting all the problem areas in the Township which are prone to grease, etc.

g. Police Department – Chief of Police Glen Dorney

1Q22

Reports: 3,187 in 2022 v. 3,501 in 2021
UCRs: 237 in 2022 v. 178 in 2021
Arrests: 98 in 2022 v. 75 in 2021

- April 19th – Fraud Seminar to be held in Public Meeting Room. 6-8P.
- May 14th – Corn Hole Tournament at CBP, to raise some funds for Wings to Peace and to raise some funds for Parkland Cares Food Pantry.
- June 20th to 24th – Youth Police Academy. Taking up to 40 applicants, and have 60 applications already. SWT applicants get preference.
- Dirt Bike/ATV Task Force – first meeting held on Monday, April 4th in the COA, to talk strategies on moving forward and collectively work together to prevent some of these folks who have been terrorizing neighborhoods. Working with state reps/legislators on future legislation regarding this matter.
- At next meeting Memorandum of Understanding with PSD for our SROs – Update of this.
- In final stages of getting a new hire on board for July Police Academy Class.
- April 30th – Lehigh County Consortium Test to be held for the 13 departments in the LC area, minus COA.

h. Township Engineer – Tony Tallarida, The Pidcock Company.

Other than all the items that Dave Manhardt touched on, the only submission which came back in was Dunkin Donuts.

Skilled Nursing/Cedarbrook Facility is under construction, in addition to Chabad Lubavitch, and 4741 Chapmans Road Warehouse which is wrapping up construction. Supply issues are really tough at this time. We are seeing a lot of these sites, which would normally be done, they are still hanging out there, which is an unfortunate situation for everyone. Coming soon is Long's Water, Kratzer Elementary, and Luthercrest.

12. DIRECTION/DISCUSSION ITEMS:

Commissioner Osborne – He inquired about a motion another Commissioner requested be on the agenda, and requested an explanation as to why it was not on the agenda. He asked, what is the process for a Commissioner in getting a motion, etc. on the agenda? What decision does the Board need to make in order to allow a Commissioner to put a motion on the agenda? Commissioner Osborne suggested pausing this discussion for now. And then, when a specific situation comes up again, it can be discussed/addressed at that time as a board. He is concerned with a single commissioner wanting to put a motion on the agenda and not being able to do that. He is not aware of any reason accordingly to the First-Class Township Code, etc. as to why it cannot be done. This was a discussion he wanted to bring up to the Board this evening, and when the next time comes up where he has a more concrete example, he would like to discuss again at that time.

13. COURTESY OF THE FLOOR: Public Comment on Non-Agenda Items – None.

14. MOTION TO AUTHORIZE PAYMENT OF INVOICES & DISBURSEMENTS:**a. Invoices and Disbursements**

A MOTION was made by Commissioner Kennedy, which was seconded by Commissioner Osborne, to approve the payment of all invoices. All in favor; none opposed. Vote was 4:0. Motion carried.*

15. EXECUTIVE SESSION: None.**16. ADJOURNMENT: At 9:34 p.m., a MOTION was made by Commissioner Kelly, which was seconded by Commissioner Kennedy, to adjourn. All in favor; none opposed.****17. APPROVAL: April 20, 2022**

A MOTION was made by Commissioner Kennedy, which was seconded by Commissioner Osborne, to approve the April 6, 2022, BOC Meeting Minutes as presented. All in favor; none opposed. Motion carried—5:0 Vote.
