

**TOWNSHIP OF SOUTH WHITEHALL
LEHIGH COUNTY, PENNSYLVANIA**

PUBLIC SAFETY COMMISSION

PUBLIC MEETING

MINUTES

May 2, 2022

A Public Meeting of the South Whitehall Township Public Safety Commission was held on the above date in the Township Municipal Building located at 4444 Walbert Avenue, Allentown, Lehigh County, Pennsylvania.

Members attending were:

Thomas Yezerski, Chairman
Richard Snyder, Vice Chairman
Glen Dorney, Chief, Police Department
Jeff Kelly, Emergency Management Coordinator
Brian Neas, Chief, Tri-Clover Fire Company
Tony Naradko, Parkland School district
Barry Search, Chief, Woodlawn Fire Department
Michael Smith, At Large Member

Board of Commissioner Members attending were:

Monica Hodges
Diane Kelly
David Kennedy

Others attending were:

Ricardo Diaz, Deputy Chief, Cetronia Fire Company
Adam Garger, Assistant Chief, Woodlawn Fire Department
Josh Green, Assistant Chief, Greenawalds Fire Company
Chris Mariner, Assistant Chief, Woodlawn Fire Department
Richard Tice, Assistant Chief, Woodlawn Fire Department

Township Staff attending were:

Gregg Adams, Planner
John Frantz, Fire Marshal
Christopher Kiskeravage, Township Fire Commissioner
Michael Sorrentino, Captain, Police Department

AGENDA ITEM #1 - CALL TO ORDER

The meeting was called to order at 7:05 p.m.

AGENDA ITEM #2 - APPROVAL OF MINUTES

The minutes of April 4, 2022 were approved as submitted.

AGENDA ITEM #3 - OLD BUSINESS

Commissioner Kennedy introduced Dr. Tony Naradko to the Commission. He will be serving as the Parkland School District representative on the Commission. He serves as Director of District Safety and Security for the School District.

AGENDA ITEM #4 – COURTESY OF THE FLOOR

None.

AGENDA ITEM #5 - NEW BUSINESS

A. Commissioner's Report

Commissioner Kennedy reported that the Commissioners met with the fire chiefs and Coordinator Kelly at the Joint Operation Center.

The Volunteer Fire Subcommittee continues to meet monthly. Fire Police dispatching and usage, firefighter professional certifications, and alarm ordinance are among the items that are being addressed.

The alarm ordinance is expected to be completed by July 2022 with the target implementation date of January 2023. Public education on the ordinance will occur between those two dates. It is hoped that this ordinance will decrease the number of false and nuisance alarms received by police and fire.

B. Fire Companies Report

Deputy Chief Diaz indicated that Cetronia responded to fifty-six calls for the month of April 2022.

Chief Garger submitted the response report via email for Greenawalds for the month of April 2022. It is included as an attachment to these minutes. Greenawalds responded to fifty-six calls for the month of April 2022. They

responded to eight or nine working fires with one of these fire in their first-due area.

Greenawalds did not respond to the hazardous materials incident on April 3, 2022 as they were out of service for their 100th anniversary celebration. Palmer Municipal Fire Department provided coverage for Greenawalds during the out of service time.

Chief Neas submitted the response report via email for Tri-Clover for the month of April 2022. It is included as an attachment to these minutes. Tri-Clover responded to fifteen calls for the month of April 2022.

Chief Search submitted the response report for Woodlawn for the month of April 2022. It is included as an attachment to these minutes. Woodlawn responded to sixty-three calls for the month of April 2022.

C. Fire Commissioner Report

Commissioner Kiskeravage reported that a fire prevention presentation concerning building evacuation and response to fire alarms was presented for seventy-one attendees at the Cedarview Apartments.

D. Emergency Management Team Report

Coordinator Kelly reported that the Fire Chiefs, Board of Commissioner members, and he met at the Joint Operation Center on April 18, 2022.

The annual emergency management meeting with Dorney Park was held on April 20, 2022. A walk-through drill for the fire departments will be scheduled for a date in May 2022.

A meeting is scheduled to held with Nestle Purina personnel on May 12, 2022.

The new Emergency Management vehicle has been placed into service. It is currently being used by the Fire Marshal as he does not currently have a township-supplied vehicle.

Lehigh County has hired a new emergency management training coordinator. One of the training items being planned is active shooter training. A vacant building is being sought for this training.

On May 1, 2022, a release of a hazardous materials inside of the manufacturing plant of GEO Specialty Chemicals. Plant personnel failed

to make timely notification concerning the release to emergency responders and their own plant management. The release was discovered by emergency services personnel only after investigation of an odor in Whitehall Township. Plant personnel initially refused to grant access to the facility to emergency services personnel. A reverse 911 call was made by Lehigh County Communications Center for residents within a one-mile radius to shelter-in-place. Of the three-hundred and seventy-eight calls made, only one hundred and ninety-eight calls were completed and ninety-two were answered.

A meeting between Township personnel and Geo Specialty Chemical personnel concerning this incident is in the process of being scheduled. The reverse 911 system will also be evaluated to identify areas of system improvement.

E. Police Report

Chief Dorney reported that the Police responded to one thousand and sixty-two calls for the month of April 2022 and four-thousand, three-hundred and fifty-eight calls year-to-date 2022.

F. Emergency Medical Services Report

Chief Executive Officer Mateff reported via email that Cetronia responded to two-hundred and sixty-five calls for the month of April 2022, with one of those being handled by a mutual aid provider.

He added that Cetronia also has concerns with the way that GEO Specialty Chemicals personnel handled the hazardous materials release incident.

Cetronia expresses their appreciation to the Board of Commissioners and the Township Fire Police for the support at their Night on Broadway event on April 29, 2022.

G. Subdivision Review

1. Dunkin Allentown Drive-Thru – Major Plan 2021-105

Mr. Anthony Caponigro, of Kimley Horn and Associates presented the plan to the Commission.

“Do Not Block the Box” pavement markings are to be applied to the on-site intersection at the front corner of the store and to the drive-thru vehicle cross-over at the rear corner of the store.

The traffic back-ups at Dunkin drive-thru’s usually occur at the pickup window. Because of this, the vehicle queue line can accommodate many vehicles between the order board and the pickup window in addition to prior to the order board. Seventeen vehicles can be contained in the queue line with ten of those vehicles between the order board and the pickup window. This vehicle count is greater than the count that Dunkin recommends in the design of their facilities. They believe that there is a zero percent chance that drive-thru traffic will back-up to and block the entrance to the shopping center from Tilghman Street.

Tractor trailer delivery vehicles are able to navigate from the rear to the front of the shopping center around the drive-thru but cannot make a right turn out onto Tilghman Street due to inadequate space to accommodate the required turning radius. They would need to drive through the shopping center parking lot and exit onto Hausman Road. Signage to indicate this exit route and a no right turn for tractor trailers can be posted.

It is possible to post signage to prohibit left turns from front intersection off Tilghman Street to the side of the building containing the drive thru. This would require vehicles to proceed straight along the front of the shopping center, turn right into the parking lot, and queue along the front of the parking lot to wait to cross the intersection at the front of the building to enter the drive-thru queue.

The South Whitehall aerial turning radius has been applied to the plan and indicates no obstruction issues.

The members of the Commission expressed their concern that the on-lot signage will be confusing to motorists and that the motorists will have a tendency to disregard the instructions of the signage.

The plans containing the information that was presented to the Commission will be resubmitted for review.

2. Ridge Farm Final Plan 1B – Major Plan 2017-101

The Commission made the following recommendations to the plan.

- a. The phasing plan should be revised to indicate the proper areas of the subdivision to be included in Phase 1B.
- b. A SALDO compliant fire hydrant should be provided for the buildings on the western side cul-de-sac of Road H.

3. Willows at Calvary Temple – Major Plan 2022-106

The Commission requested that detailed plans for the subdivision be submitted for review.

4. 1670 Church Road Padda Properties LLC – Major Plan 2022-104

The Commission made the following recommendations to the plan.

- a. Detailed plans for the subdivision should be submitted for review.
- b. A SALDO compliant fire hydrant should be added to the plan.

H. Address Assignments

None.

AGENDA ITEM #6 - ADJOURNMENT

The meeting was adjourned at 7:56 p.m.

ADOPTED THIS DATE:

ATTEST:

Secretary

Chairman

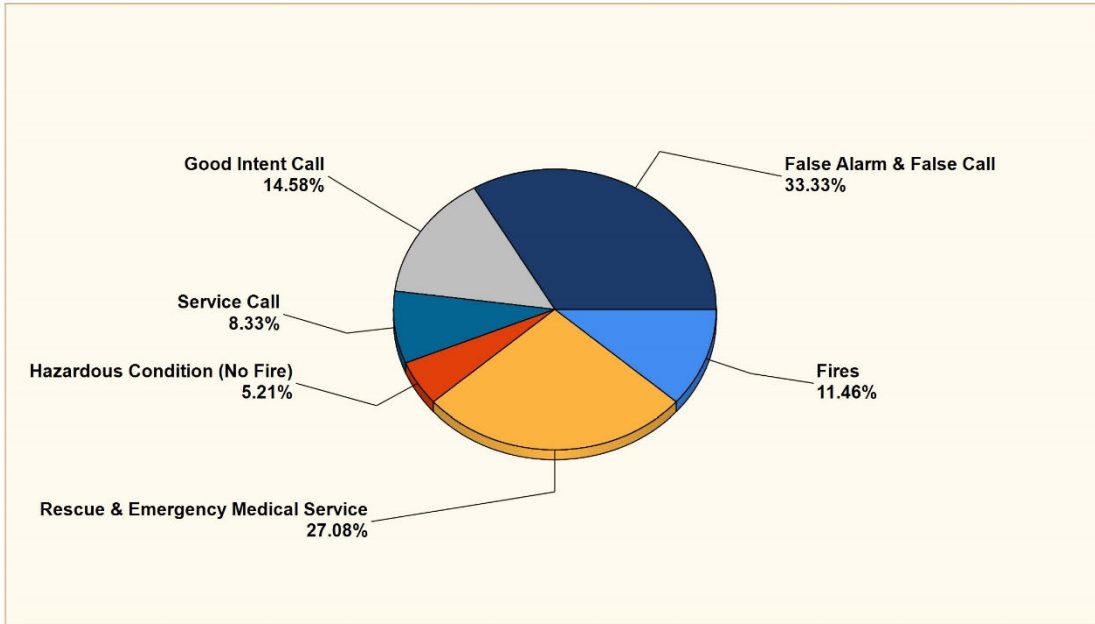
Tri Clover Fire Company

Orefield, PA

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Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 01/01/2022 | End Date: 12/31/2022



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	11	11.46%
Rescue & Emergency Medical Service	26	27.08%
Hazardous Condition (No Fire)	5	5.21%
Service Call	8	8.33%
Good Intent Call	14	14.58%
False Alarm & False Call	32	33.33%
TOTAL	96	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

Detailed Breakdown by Incident Type		
INCIDENT TYPE	# INCIDENTS	% of TOTAL
100 - Fire, other	1	1.04%
111 - Building fire	6	6.25%
113 - Cooking fire, confined to container	2	2.08%
131 - Passenger vehicle fire	1	1.04%
160 - Special outside fire, other	1	1.04%
311 - Medical assist, assist EMS crew	7	7.29%
321 - EMS call, excluding vehicle accident with injury	5	5.21%
322 - Motor vehicle accident with injuries	11	11.46%
323 - Motor vehicle/pedestrian accident (MV Ped)	1	1.04%
350 - Extrication, rescue, other	1	1.04%
363 - Swift water rescue	1	1.04%
413 - Oil or other combustible liquid spill	1	1.04%
440 - Electrical wiring/equipment problem, other	1	1.04%
444 - Power line down	1	1.04%
463 - Vehicle accident, general cleanup	2	2.08%
542 - Animal rescue	1	1.04%
551 - Assist police or other governmental agency	4	4.17%
561 - Unauthorized burning	2	2.08%
571 - Cover assignment, standby, moveup	1	1.04%
611 - Dispatched & cancelled en route	8	8.33%
622 - No incident found on arrival at dispatch address	3	3.12%
650 - Steam, other gas mistaken for smoke, other	1	1.04%
652 - Steam, vapor, fog or dust thought to be smoke	2	2.08%
733 - Smoke detector activation due to malfunction	2	2.08%
735 - Alarm system sounded due to malfunction	12	12.5%
736 - CO detector activation due to malfunction	3	3.12%
741 - Sprinkler activation, no fire - unintentional	3	3.12%
745 - Alarm system activation, no fire - unintentional	12	12.5%
TOTAL INCIDENTS:	96	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

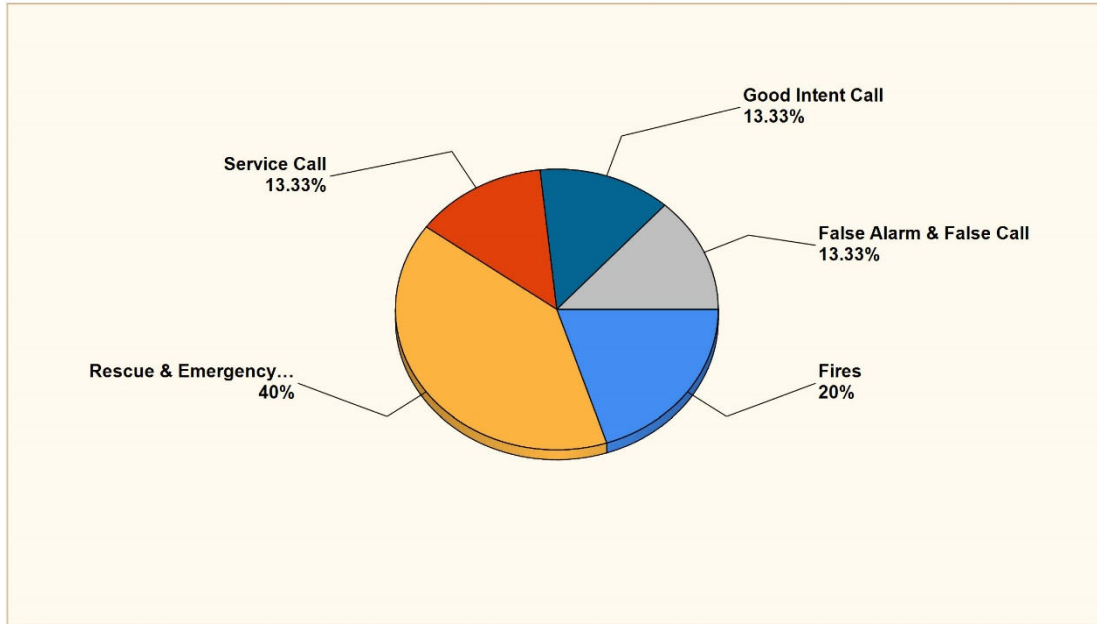
Tri Clover Fire Company

Orefield, PA

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Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 04/01/2022 | End Date: 04/30/2022



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	3	20%
Rescue & Emergency Medical Service	6	40%
Service Call	2	13.33%
Good Intent Call	2	13.33%
False Alarm & False Call	2	13.33%
TOTAL	15	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

Detailed Breakdown by Incident Type		
INCIDENT TYPE	# INCIDENTS	% of TOTAL
100 - Fire, other	1	6.67%
111 - Building fire	1	6.67%
160 - Special outside fire, other	1	6.67%
311 - Medical assist, assist EMS crew	1	6.67%
322 - Motor vehicle accident with injuries	4	26.67%
350 - Extrication, rescue, other	1	6.67%
561 - Unauthorized burning	2	13.33%
611 - Dispatched & cancelled en route	2	13.33%
735 - Alarm system sounded due to malfunction	1	6.67%
745 - Alarm system activation, no fire - unintentional	1	6.67%
TOTAL INCIDENTS:	15	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

Greenawalds Fire Company

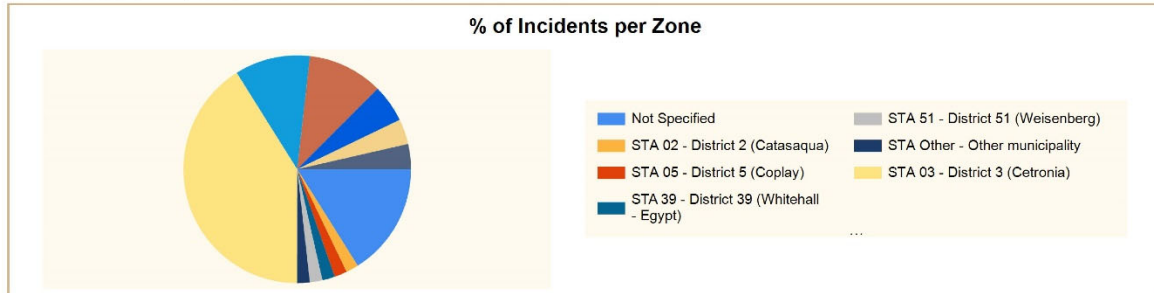
Allentown, PA

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Count of Incidents by Incident Type per Zone

Incident Status: All | Start Date: 04/01/2022 | End Date: 04/30/2022



INCIDENT TYPE	# INCIDENTS	% of TOTAL
Not Specified		
111 - Building fire	4	7.14%
311 - Medical assist, assist EMS crew	1	1.79%
352 - Extrication of victim(s) from vehicle	1	1.79%
531 - Smoke or odor removal	1	1.79%
745 - Alarm system activation, no fire - unintentional	2	3.57%
Zone: Not Specified Total Incident:	9	16.07%
STA 02 - District 2 (Catasauqua)		
571 - Cover assignment, standby, moveup	1	1.79%
Zone: STA 02 - District 2 (Catasauqua) Total Incident:	1	1.79%
STA 03 - District 3 (Cetronia)		
111 - Building fire	1	1.79%
311 - Medical assist, assist EMS crew	1	1.79%
353 - Removal of victim(s) from stalled elevator	1	1.79%
745 - Alarm system activation, no fire - unintentional	20	35.71%
Zone: STA 03 - District 3 (Cetronia) Total Incident:	23	41.07%
STA 05 - District 5 (Coplay)		
111 - Building fire	1	1.79%
Zone: STA 05 - District 5 (Coplay) Total Incident:	1	1.79%
STA 11 - District 11 (Greenawalds)		
111 - Building fire	1	1.79%
311 - Medical assist, assist EMS crew	2	3.57%
571 - Cover assignment, standby, moveup	1	1.79%
600 - Good intent call, other	1	1.79%
631 - Authorized controlled burning	1	1.79%
Zone: STA 11 - District 11 (Greenawalds) Total Incident:	6	10.71%

Report shows count of incidents for Status selected.

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INCIDENT TYPE	# INCIDENTS	% of TOTAL
STA 26 - District 26 (Tri-Clover)		
111 - Building fire	1	1.79%
322 - Motor vehicle accident with injuries	1	1.79%
700 - False alarm or false call, other	1	1.79%
Zone: STA 26 - District 26 (Tri-Clover) Total Incident:	3	5.36%
STA 32 - District 32 (Woodlawn)		
111 - Building fire	2	3.57%
424 - Carbon monoxide incident	1	1.79%
531 - Smoke or odor removal	1	1.79%
745 - Alarm system activation, no fire - unintentional	2	3.57%
Zone: STA 32 - District 32 (Woodlawn) Total Incident:	6	10.71%
STA 36 - District 36 (Whitehall - Fullerton)		
111 - Building fire	1	1.79%
745 - Alarm system activation, no fire - unintentional	1	1.79%
Zone: STA 36 - District 36 (Whitehall - Fullerton) Total Incident:	2	3.57%
STA 39 - District 39 (Whitehall - Egypt)		
111 - Building fire	1	1.79%
Zone: STA 39 - District 39 (Whitehall - Egypt) Total Incident:	1	1.79%
STA 51 - District 51 (Weisenberg)		
111 - Building fire	1	1.79%
Zone: STA 51 - District 51 (Weisenberg) Total Incident:	1	1.79%
STA 60 - City of Allentown		
571 - Cover assignment, standby, moveup	2	3.57%
Zone: STA 60 - City of Allentown Total Incident:	2	3.57%
STA Other - Other municipality		
571 - Cover assignment, standby, moveup	1	1.79%
Zone: STA Other - Other municipality Total Incident:	1	1.79%
TOTAL INCIDENTS FOR ALL ZONES:	56	100%

Report shows count of incidents for Status selected.

Woodlawn Fire Department

Allentown, PA

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Incident Type Count per Station for Date Range

Start Date: 04/01/2022 | End Date: 04/30/2022

INCIDENT TYPE	# INCIDENTS
Station: 32 - WOODLAWN FIRE DEPARTMENT	
100 - Fire, other	1
111 - Building fire	13
131 - Passenger vehicle fire	1
135 - Aircraft fire	1
142 - Brush or brush-and-grass mixture fire	1
311 - Medical assist, assist EMS crew	3
320 - Emergency medical service, other	2
321 - EMS call, excluding vehicle accident with injury	1
353 - Removal of victim(s) from stalled elevator	1
356 - High-angle rescue	1
400 - Hazardous condition, other	1
411 - Gasoline or other flammable liquid spill	1
422 - Chemical spill or leak	1
424 - Carbon monoxide incident	2
442 - Overheated motor	1
462 - Aircraft standby	1
542 - Animal rescue	1
551 - Assist police or other governmental agency	2
571 - Cover assignment, standby, moveup	2
600 - Good intent call, other	1
730 - System malfunction, other	1
733 - Smoke detector activation due to malfunction	1
735 - Alarm system sounded due to malfunction	3
743 - Smoke detector activation, no fire - unintentional	10
744 - Detector activation, no fire - unintentional	4
745 - Alarm system activation, no fire - unintentional	6
# Incidents for 32 - Woodlawn Fire Department:	63

Only REVIEWED incidents included.



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Woodlawn Fire Department

Allentown, PA

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Average Turn out Time (Dispatch to Enroute) per Station for Date Range

Start Date: 04/01/2022 | End Date: 04/30/2022

STATION	TURNOUT TIME (min) (Dispatch to Enroute)
32 - Woodlawn Fire Department	1:19
AVERAGE TURNOUT TIME:	1:19

Report calculates the average time difference between DISPATCH and ENROUTE for each station. Only REVIEWED incidents where ENROUTE time is provided are included. Cancelled apparatus are not included in this report.

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Woodlawn Fire Department

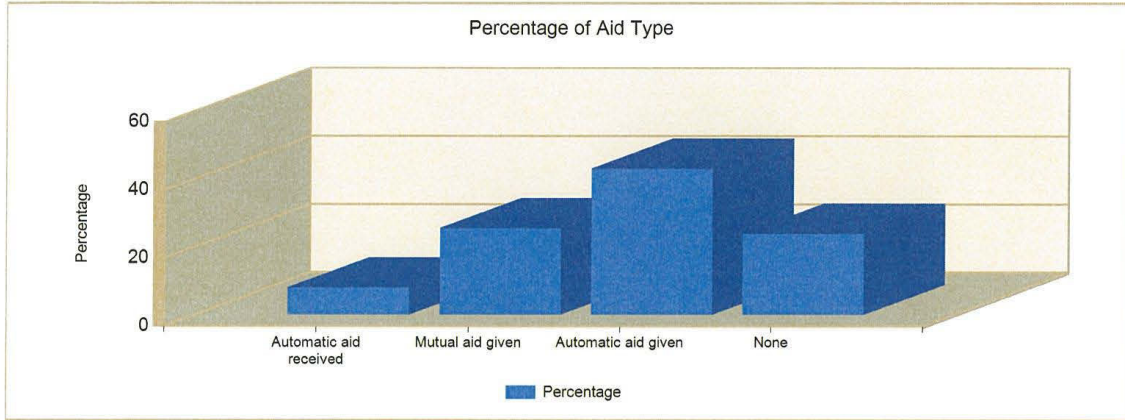
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Count of Aid Given and Received for Incidents for Date Range

Start Date: 04/01/2022 | End Date: 04/30/2022



AID TYPE	TOTAL	% of TOTAL
Automatic aid received	5	7.9%
Mutual aid given	16	25.4%
Automatic aid given	27	42.9%
None	15	23.8%

Only REVIEWED incidents included



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Woodlawn Fire Department

Allentown, PA

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Incident Statistics with Alarm to Arrival

Start Date: 04/01/2022 | End Date: 04/30/2022

INCIDENT COUNT			
INCIDENT TYPE		# INCIDENTS	
EMS		8	
FIRE		55	
TOTAL		63	
TOTAL TRANSPORTS (N2 and N3)			
APPARATUS	# of APPARATUS TRANSPORTS	# of PATIENT TRANSPORTS	TOTAL # of PATIENT CONTACTS
TOTAL			
PRE-INCIDENT VALUE		LOSSES	
\$0.00		\$0.00	
CO CHECKS			
424 - Carbon monoxide incident		2	
TOTAL		2	
MUTUAL AID			
Aid Type		Total	
Aid Given		43	
Aid Received		5	
OVERLAPPING CALLS			
# OVERLAPPING		% OVERLAPPING	
12		19.05	
LIGHTS AND SIREN - AVERAGE RESPONSE TIME (Dispatch to Arrival)			
Station	EMS	FIRE	
Woodlawn Fire Department	0:01:45	0:06:03	
AVERAGE FOR ALL CALLS		0:07:03	
LIGHTS AND SIREN - AVERAGE RESPONSE TIME (Alarm to Arrival)			
Station	EMS	FIRE	
Woodlawn Fire Department	0:06:53	0:17:48	
AVERAGE FOR ALL CALLS		0:17:41	
LIGHTS AND SIREN - AVERAGE TURNOUT TIME (Dispatch to Enroute)			
Station	EMS	FIRE	
Woodlawn Fire Department	0:00:14	0:01:25	
AVERAGE FOR ALL CALLS		0:01:23	
AGENCY		AVERAGE TIME ON SCENE (MM:SS)	
Woodlawn Fire Department		39:20	

Custom Report. Only Reviewed Incidents included. CO Checks only includes Incident Types: 424, 736 and 734, # ApparatusTransports = # of incidents where apparatus transported. # Patient Transports = All patients transported by EMS. #Patient Contacts = # of PCR contacted by apparatus. This report now returns both NEMSIS 2 & 3 data as appropriate. For overlapping calls that span over multiple days, total per month will not equal Total count for year.

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