



BOARD OF COMMISSIONERS

PUBLIC MEETING

AGENDA-MINUTES

September 15, 2021

1. CALL TO ORDER: 7:00 p.m.

Roll Call taken as follows:

Commissioner Wolk:	HERE
Commissioner Long:	HERE
Commissioner Setton:	ABSENT
Commissioner Kelly:	HERE
Commissioner Morgan:	HERE

Attendees: Commissioner Christina (Tori) Morgan, President
Commissioner Diane Kelly, Vice President
Commissioner Michael Wolk, Assist. Secretary
Commissioner Joe Setton - Absent
Commissioner Ben Long
Joseph Zator, Twp. Solicitor, Zator Law
Anthony Tallarida, Twp. Engineer, The Pidcock Company
Randy Cope, Interim Township Manager/Dir. of Twp. Operations
Herb Bender, PW Superintendent
Mike Elias, PW Utility & MS4 Coordinator
Mike Kukitz, Parks & Rec Manager
Scott Boehret, Finance Manager
Chief Glen Dorney, SWT Police Department
Dave Manhardt, Director of Community Development
Tom Harper, Enforcement Program Manager
Tracy Fenel, Exec. Assistant

2. PLEDGE OF ALLEGIANCE

3. NOTIFICATION: All Public sessions of the South Whitehall Township Board of Commissioners are electronically recorded, filed, and posted on BoardDocs for the Public's access.

***(boarddocs.com; USERNAME: **swhitehall**; PASSWORD: **swtpublic**)**

4. MINUTES

a. August 18, 2021 - BOC Meeting Minutes – PREVIOUSLY TABLED

These minutes previously TABLED to come back to Board to include some narrative *(in red)* Commissioners Wolk and Kelly had requested. There are back in front of the Board this evening for approval.

A MOTION was made by Commissioner Kelly, which was seconded by Commissioner Wolk, to TABLE these meeting minutes in order to go back to confirm what was written in the auditors report and have those comments Commissioner Wolk is referring to, duly noted here.

Roll Call vote as follows:

Commissioner Wolk:	AYE
Commissioner Long:	NO

Commissioner Setton: Absent
Commissioner Kelly: AYE
Commissioner Morgan: NO
Motion did not carry.

The above MOTION was retracted by President Morgan; however, she said she will not agree to how the minutes are as they stand today. Therefore, another MOTION was made by Commissioner Kelly, which was seconded by Commissioner Wolk that these minutes be TABLED so that we can confirm the auditor's report statements as to whether or not they are accurate.

Roll Call Vote as follows:

Commissioner Wolk: AYE
Commissioner Long: AYE
Commissioner Setton: Absent
Commissioner Kelly: AYE
Commissioner Morgan: AYE
Motion carried.

b. September 1, 2021 - BOC Meeting Minutes – PREVIOUSLY TABLED

Commissioner Wolk had comments with regard to the zoning change re-the property on Route 309. Mr. Wolk said he made two points which drove a lot of the discussion that evening, which took about one hour, which were not included in the meeting minutes, which he said were 80% of the conversation—he would like to have them added, which he will email to Tracy to be included.

A MOTION was made by Commissioner Kelly, which was seconded by Commissioner Wolk, to TABLE the meeting minutes, so that the above-mentioned comments can be sent to Tracy to be inserted, and brought back to the Board for a vote.

Roll Call vote as follows:

Commissioner Wolk: AYE
Commissioner Long: NO
Commissioner Setton: Absent
Commissioner Kelly: AYE
Commissioner Morgan: NO
Motion did not carry.

A MOTION was next made by Commissioner Long to approve the September 1, 2021 BOC Meeting Minutes as presented. The MOTION was seconded by Commissioner Morgan.

Roll Call vote as follows:

Commissioner Wolk: NO
Commissioner Long: AYE
Commissioner Setton: Absent
Commissioner Kelly: NO
Commissioner Morgan: AYE

Motion did not carry. Minutes are TABLED and will come back to Board at next meeting for a vote.

Solicitor Zator said these minutes come back to the Board for another vote by failure of both these votes. Solicitor Zator agreed that he would send to the Board a memo with regard to

Robert's Rules and the Sunshine Act with regard to what the meeting minutes requires, anything else beyond that is up to the Board of Commissioners.

5. **PRESENTATIONS: None.**

6. **ORDINANCES:**

- a. **Previously Advertised for Possible Adoption - An Ordinance Amending The South Whitehall Township Zoning Ordinance By Deleting Section 350-48(n)(2) No-Impact Home-Based Business, Creating New Sections 350-48(h)(5) Home-Based Business, No-Impact And 350-48(h)(4) Home-Based Business, Low-Impact, Renumbering Existing Section 350-48(n)(3) Nursing Home To Section 350-48(n)(2), Renumbering Existing Sections 350-48(h)(4) Through (h)(6) To 350-48(h)(6) Through (h)(8) To Accommodate The New Sections 350-48(h)(4) And (h)(5), Correct All Impacted Links Within The Zoning Ordinance; And, Providing For A Severability Clause, Retention Of Rights To Enforce Clause, A Repealer Clause, And An Effective Date.**

For the record, Solicitor Zator said this has been duly advertised as a Public Hearing. This hearing is two-fold, to inform the public and to provide opportunity for public comment.

Dave Manhardt, Director, Community Development Department explained, we have before us two ordinance amendments. We have a no-impact home-based business modification to the existing ordinance, and we have a new low-impact home-based business section for the ordinance. Dave explained that we have often had potential home-based business owners come to the Township looking to have a low-impact or small-impact business in their dwelling. The way the ordinance was written, it was called the no-impact home-based business. There were some things that were added to it, which allowed for very specific uses—music teachers, tutors. This prompted us to look at the way the ordinance was written. While in this process, COVID happened, and at which time we had a lot more inquiries into establishing home-based businesses. We discovered that our no-impact home-based business was not consistent with the MPC. Something that is a no-impact home-based business simply needs a zoning permit. The idea behind the low-impact home-based business is to allow a mechanism for someone to come forward to have a legitimate business in their house—i.e. a hairdresser who has one chair in their basement. Therefore, this ordinance was crafted to maintain a residential appearance. The idea is that any application under low-impact home-based business will go to the ZHB as a special exception; the ZHB hears all the details. There are notice requirements—neighbors will be informed, in order to give them an opportunity to understand what is going on. Also, allows ZHB to set standards and requirements for that low-impact home-based business. Another thing Staff has been experiencing is enforcement of the current no-impact home-based businesses. There is a lot of subjectivity in there. The idea of having the ZHB ruling as the standard, gives our code enforcement arm more leverage to enforce specific criteria established from the ZHB. Additionally, the LVPC commended the Township, in their September 13, 2021, review letter for its thoughtful ordinance amendments that serve as best practices in diversifying the regional economy to strengthen economic resilience.

Dave explained the reason for shifting this to the ZHB is so that they can evaluate each specific situation. The guiding principle is that an accessory use, which is clearly secondary to the primary residential use, needs to be compatible with the surrounding neighborhood and produce no adverse impact to the surrounding neighborhood. For example, if the ZHB feels a variance would cause an adverse impact to the neighborhood, they would not grant it.

Board and Public questions taken at this time.

At 7:53 p.m. Attorney Zator closed the hearing. He said if the Board wishes to pursue a possible vote on this at this time, it is the prerogative of the Board.

President Morgan proposed that we accept the ordinance as presented, understanding that from the fee schedule standpoint we can modify those fees separately and take another look at those to bring fees down to a more palatable amount, understanding that that won't impact the ordinance itself. Therefore, A MOTION was made by Commissioner Morgan to accept the ordinance as presented. The motion was seconded by Commissioner Long.

Roll Call vote as follows:

Commissioner Wolk:	NO
Commissioner Long:	AYE
Commissioner Setton:	Absent
Commissioner Kelly:	NO
Commissioner Morgan:	AYE

Motion did not carry.

Solicitor Zator confirmed, this means that this is TABLED for a future meeting. It has not passed by motion, and therefore is not an act. Therefore, it is up to the Board to bring it to a future agenda for a vote, if you send it back to the Staff for reconsideration/adjustment—it is up to the Board. President Morgan said the full Board can discuss to see if it should come back on the agenda again.

7. **RESOLUTIONS:**

a. A Resolution Granting Preliminary/Final Approval to a Major Plan Entitled "Skilled Nursing Addition for Cedarbrook Senior Care and Rehab"

Dave Manhardt, Director, Community Development Department explained, this is an application to further develop the property located at 350 South Cedarbrook Road. The plan includes the consolidation of three lots. The demolition of the Juvenile Detention Facility, the construction of a three-story 141,625 SQF addition, modification to the parking and driveways, the driveway access, and a stormwater facility on a property across from Cedarbrook Road. This application was recommended for approval by the PC at the July 15, 2021, meeting and the Community Development Department is recommending it for approval.

Board questions were answered at this time, followed by public questions.

Solicitor Zator asked for confirmation that we have received the signed Acceptance of Conditions form. Gregg Adams, CD Planner confirmed that we have received it.

A MOTION was made by Commissioner Morgan that we grant Preliminary/Final Approval to a major plan entitled “Skilled Nursing Addition for Cedarbrook Senior Care and Rehab”. The motion was seconded by Commissioner Kelly.

Roll Call vote as follows:

Commissioner Wolk:	AYE
Commissioner Long:	AYE
Commissioner Setton:	Absent
Commissioner Kelly:	AYE
Commissioner Morgan:	AYE

Motion carried.

b. A Resolution Appointing Jessica Beller, of the Parkland School District, to the South Whitehall Township Parks and Recreation Board

A MOTION was made by Commissioner Kelly, which was seconded by Commissioner Wolk, to appoint Jessica Beller, of the PSD, to the SWT P&RB.

Roll Call vote as follows:

Commissioner Wolk:	AYE
Commissioner Long:	AYE
Commissioner Setton:	Absent
Commissioner Kelly:	AYE
Commissioner Morgan:	AYE

Motion carried.

c. A Resolution Appointing Terry Horn, of the Parkland School District, to the South Whitehall Township Parks and Recreation Board

A MOTION was made by Commissioner Kelly, which was seconded by Commissioner Morgan, to appoint Terry Horn, of the PSD to the SWT P&RB.

Roll Call vote as follows:

Commissioner Wolk:	AYE
Commissioner Long:	AYE
Commissioner Setton:	Absent
Commissioner Kelly:	AYE
Commissioner Morgan:	AYE

Motion carried.

d. A Resolution of the Board of Commissioners of South Whitehall Township, Lehigh County, Pennsylvania Authorizing use of a Township Owned Vehicle, Specifically a 2017 Ford Explorer, by Randel Cope as Interim Township Manager

President Morgan said this a matter of process, and is something which has been done with our Township Managers.

Board had discussion on addition of verbiage relating to “Township business use”.

All Board/Public questions were answered at this time.

Solicitor Zator suggested that in the resolution, paragraph five should read as follows:

Now, therefore, be it adopted and resolved, that the Board of Commissioners of SWT hereby authorizes use of a Township owned vehicle, specifically a 2017 Ford Explorer, by Randel Cope as Interim Township Manager, ***for Township business use, including commuting to the Office.***

Commissioner Morgan made a MOTION, with the above modification, authorizing use of the 2017 Ford Explorer by Randel Cope, Interim Township Manger, for Township business use, including commuting to the office. The motion was seconded by Commissioner Kelly.

Roll Call vote as follows:

Commissioner Wolk:	AYE
Commissioner Long:	AYE
Commissioner Setton:	Absent
Commissioner Kelly:	AYE
Commissioner Morgan:	AYE

Motion carried.

8. MOTIONS

a. Motion Requesting Time Extension with Regard to the Tilghman Street Store Renovations Project

Dave Manhardt, Director, Community Development Department explained, that this will actually appear on the October 6th BOC Meeting agenda. This is the Tilghman Street store—Ollies and Just Cabinets Furniture stores had a previous approval and resolution which expired in 2020. They are looking for a retro-active extension to meet conditions of the resolution. This is just a heads up it is coming up on the next agenda. NO ACTION TO BE TAKEN AT THIS TIME.

Board questions answered at this time. No public questions at this time.

b. Motion Requesting Permission to Extend Contract #2020-06, Furnish and Delivery of Police Uniforms, for One Year

Chief Glen Dorney explained they are here this evening to request that this contract be extended to Patriot Workwear for an additional term of one year. With the rising prices of materials and textiles, we feel the extension would be in the best interest of the Township as the vendor has agreed to hold the same pricing for another year. This contract does allow for three one-year extensions to the contract. Contract expires October of 2021. Chief said they provide a quality product. Chief is recommending that we move forward with this.

There were no questions by the Board or the Public.

A MOTION was made by Commissioner Wolk, which was seconded by Commissioner Kelly, granting permission to extend the contract for one year.

Roll Call vote as follows:

Commissioner Wolk:	AYE
Commissioner Long:	AYE
Commissioner Setton:	Absent
Commissioner Kelly:	AYE
Commissioner Morgan:	AYE

Motion carried.

c. Motion to Proceed with Adoption of the Entire Civil Service Eligibility List for Patrol Officer in the SWT Police Department

Chief Dorney explained that today we met with the CSC, who adopted the list at the CSC level. It is before the BOC for adoption, and then we can begin with the hiring process for new hires as needed. CSC Guidelines were followed, with the written exam through the Consortium test, through the LC Chiefs of Police Consortium Test, as well as the physical assessment, and our own internal interview process. There are 22 members being presented to you this evening. Chief would also like to discuss this more in our Budget Workshops.

Board questions answered at this time; no public questions at this time.

A MOTION was made by Commissioner Kelly, which was seconded by Commissioner Wolk granting permission to proceed with adoption of the entire CS eligibility list for patrol officer in the SWT Police Department.

Roll Call vote as follows:

Commissioner Wolk:	AYE
Commissioner Long:	AYE
Commissioner Setton:	Absent
Commissioner Kelly:	AYE
Commissioner Morgan:	AYE

Motion carried.

d. Motion Granting Permission for Township Solicitor to Proceed with Drafting of Agreement of Sale Regarding River Road Parcel

Mike Kukitz, P&R Manager, explained that staff is seeking permission to draft an agreement of sale, and any other documents needed to accomplish this transaction for a small section of land on the south side of River Road, which will play a crucial part in the expansion of the Jordan Creek Greenway trail. The parcel is located at 4101 River Road. Staff has worked closely with the homeowner who is an advocate of the Jordan Creek Greenway Trail and would like to see this project move forward. This section will allow the Jordan Creek Greenway trail to loop up onto River Road crossing this section, which is a shared road—bicycles, pedestrians, and traffic, which will then get us right back into the park. Mike views this shared road as a short-term solution—and currently it will come down to signs and any other extra notices that can be put in place. Michael Baker will be designing what they feel is the best and safest option for us for the time being.

Board questions were answered at this time; public questions were also answered at this time.

A MOTION was made by Commissioner Long, granting the Township Solicitor permission to proceed with drafting of agreement of sale regarding River Road parcel. The motion was seconded by Commissioner Morgan.

Roll Call vote as follows:

Commissioner Wolk:	AYE
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Commissioner Long: AYE
Commissioner Setton: Absent
Commissioner Kelly: NO
Commissioner Morgan: AYE
Motion carried.

Commissioner Kelly explained that she does not support moving forward with the shared road at this time, until we explore every possible option to do everything we can to provide a safe off-road experience for use of our trail.

e. Motion to Proceed with Land Development Waiver Process Regarding River Road Parcel

Mike Kukitz, P&R Manager, explained that speaking in the same parcel of land as above, staff is recommending that the township agree to waive the fee and escrow associated with the land development process application. The actual process will take place later, and the resolution will be brought before the Board. This is asking that we can work in tandem when the agreement of sale is being drafted and finalized.

There were no questions by the Board or Public at this time.

A MOTION was made by Commissioner Long, which was seconded by Commissioner Morgan, granting permission to proceed with the land development waiver process regarding River Road Parcel.

Roll Call vote as follows:

Commissioner Wolk: AYE
Commissioner Long: AYE
Commissioner Setton: Absent
Commissioner Kelly: NO
Commissioner Morgan: AYE

Motion carried.

f. Motion to Proceed with Advertising Request for Proposal (RFP) Regarding Update to the Current Joint Comprehensive Parks, Recreation and Open Space Plan

Mike Kukitz, P&R Manager, explained that this plan has not been touched since 2009. This is not to create an entirely new plan, but to take the good information out of the current plan and to identify and update the information in there. Some highlights include an inventory and analysis of all our current facilities and parks. There have been some additions (8) which we would like included in the current plan. There is also mention of open space preservation and acquisition and potential opportunities. Park maintenance is a big highlight in this plan, as well as financing, programs, administration, and public participation.

Interim Township Manager Randy Cope agreed with the Board that a Workshop can be held perhaps end of November, once we get through Budget Season, so that the BOC can better partner with on this project and to discuss further.

Dave Manhardt said it is the goal that there will be a coordination of both the Comp Plan and the Joint Comprehensive Parks, Recreation and Open Space Plan.

Board comments taken and questions answered at this time. No comments from the public.

A MOTION was made by Commissioner Kelly, which was seconded by Commissioner Wolk, to move forward with the advertising of this RFP regarding the update to the current Joint Comprehensive Parks Recreation and Open Space Plan.

Roll Call vote as follows:

Commissioner Wolk: AYE

Commissioner Long: AYE

Commissioner Setton: Absent

Commissioner Kelly: AYE

Commissioner Morgan: AYE

Motion carried.

g. Motion to Proceed with Advertising Request for Proposal (RFP) Regarding Flood Mitigation Planning Study for Covered Bridge Park

Mike Kukitz, P&R Manager, explained that we are asking for permission to proceed with advertising of an RFP for the Flood Mitigation Planning Study for CBP. We did receive a \$30,000 grant from DCNR, with a 15% match (\$4,500), which was budgeted for this year. The goal of the plan is to ultimately look at the section after the bridge, where it turns into River Road to see if any variances or improvements can be made to reduce the chances of flooding which affects the park and homes further downstream. Looking at a very small strategic section of the creek to see if there is anything we can do perhaps with removal of gabion baskets, stacking of the baskets, etc., in order to help reduce the flooding situation down there. This grant money is not enough to look at the entire Greenway. We would have to revisit the entire scope of the project and then expand the entire scope of this RFP. Interim Township Manager Randy Cope said we could put in a bid alternate to see what that cost might be to look at the entire CBP. Then the Board could discuss if it would be something we might want to award. In this way we could keep the section of the creek we want to study as the base bid and then the entire length of the park as a bid alternate to see what that price would come back as, which would give us another option. Mike said we have until June 30, 2022, to exhaust the above mentioned funds, with the possibility of reaching out to DCNR for an extension.

Board questions were answered. No questions from the public.

A MOTION was made by Commissioner Morgan, which was seconded by Commissioner Kelly to proceed with the advertising of said RFP regarding the Flood Mitigation Planning Study for CBP, as described above.

Roll Call vote as follows:

Commissioner Wolk: AYE

Commissioner Long: AYE

Commissioner Setton: AYE

Commissioner Kelly: AYE

Commissioner Morgan: AYE

Motion carried.

9. CORRESPONDENCE AND INFORMATION ITEMS:

- a. Boards and Commissions – Informational Items;** (review of upcoming meeting dates.)

CURRENT VACANCIES ON BOARDS/COMMISSIONS:

1. Civil Service Commission - 1 vacancy, alternate position
2. Landscape Shade Tree Commission - 2 vacancies
3. Parks & Recreation Board – 1 vacancy (Chairman Spence, after 30 years of service, handed in his resignation, but will continue to serve until year end if needed.)
4. Zoning Hearing Board – 1 vacancy, alternate position

Continuation of the Parkview Inn Premier dates will be posted to NextDoor and on Website.

Next Finance Committee meeting is scheduled for tomorrow, Thursday, September 16th, 1P.

10. DIRECTION/DISCUSSION ITEMS: None.

11. OLD BUSINESS:

- a. Wehr's Dam – Status:** Interim Township Manager Randy Cope said progress is being made on the permit. Received comments back from the LC Conservation District with minor revisions, which are being made.

12. DEPARTMENT REPORTS:

- a. Executive Department – Randy Cope, Interim Township Manager.**

Interesting two weeks. Spending time with Department Heads, trying to understand what their needs are as we head into the Budget season. Scott Boehret and I are spending a lot of time w/re-to the Budget. Currently, attending a lot of meetings and events. Getting acclimated to new workload. Taking a hard look at website, which is like an image of the township, to see what additional improvements can be made in terms of the information we get out to residents. Overall, trying to see where we can do better as a township and keeping things moving along.

- b. Community Development Department – Dave Manhardt**

IT Project Manager - We have brought on an IT Project Manager to handle various projects—streaming service, agenda updates, website, microphones, continued implementation of Granicus platforms which can now be pushed forward.

Comprehensive Plan – Working with PC to start holding standard workshops to develop and hash out final CP which will be brought to the BOC.

Day-to-Day Operations of CD Department – Busy with building, zoning permits, etc.

- c. Finance Department – Scott Boehret**
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Budget Process – is underway. Schedule has been advertised. First go-round of meetings with department heads has occurred. Goal is to have a budget packet for the Board the week of October 6th, so you have time to review prior to the first Workshop on October 11th.

2020 Audits – Working with Herbein and Co. Field work is now complete by the Finance team, and everything is in the hands of the audit firm. Expect a presentation of the 2020 Audit sometime in October.

Bond Financing – Well underway. Continuing to work with PFM. Will keep Board informed of any new developments. Next steps in process are—tomorrow emailing financial statements regarding the 2020 audit to PFM for their next step; then we schedule our ratings call.

Within the FN Department – We have had a business privilege system upgrade, where we are taking data from excel and putting into our Munis system. Project expected to be completed in January 2022. Looking to have businesses pay their BP Tax electronically next year. Additionally, making considerable headway on the collection of delinquent BPT.

Total budgeted expenses for the Campus Renovation Project at \$10,505,000, minus \$66,000 for interest revenue = \$10,439,222. As of today, the expected budget forecast \$10,742,000, which is 101.81% of the total cost or \$278,000 over budget. Still compiling final numbers, as all those numbers have not come in as of yet.

Commissioner Wolk – Action Item, he would like to discuss at FN Committee with Scott and Randy a new process re-the BOC would have a discussion to set some direction based on our vision for the Township, perhaps a five-year period; what do we want to see happen directionally over five years, and what things do we see, which we need to respond to over five years.

d. Parks & Recreation Department – Mike Kukitz

October 9th – Fall Festival at CBP, 11A-3P

October 22nd – Township Spooktacular

December 4th – Annual Holiday Bridge Light Ceremony

e. Public Works Department – Herb Bender

Streets - Just finished paving Clifford Park area. Assisting Parks Dept. with flood clean-up at CBP. Outsource Paving – looking to start next week or week after. H&K getting everything lined up now.

Parks – cutting grass. Continuing with flood clean-up. Should be done tomorrow. Jacoby Park looking to break ground next week. Old equipment coming out, and will start to do the renovation of digging down for the new park to be installed.

Water/Sewer – getting ready for USG to start the cast and place. Will be in area 54 a lot this year. Routine water sampling being done now. Replacing four hydrants. Bridgeview Terrace timeline – reached out to Pioneer and working with Attorney Zator on this.

Garage – Currently getting all equipment ready for leaf collection. Routine service being done to the fleet, getting things ready for winter.

f. Police Department – Chief Glen Dorney

For the month of August 2021, handled 1,167 Reports; YTD Reports 9,318. UCRs 92; YTD UCRs 529. Arrests 54; YTD Arrests 218.

On September 2nd we handled and hosted at DeSales University the first ever LC Chiefs of Police Association Combination Awards Ceremony.

Citizens Police Academy – Tomorrow night is our first night, every Thursday, 6-8P, running through beginning of December.

g. Township Engineer – Tony Tallarida, The Pidcock Company.

Monthly report in packet. Continuing to keep busy with new submissions. Touched on Hurricane Ida stats and touched on all the flooding in our area.

13. COURTESY OF THE FLOOR:

Scott Boehret – 328 N. 40th Street. Location of USPS Mailbox on Parkway. Dangerous placement of this mailbox.

14. PAYMENT OF INVOICES:

a. Invoices and Purchasing Requisitions have been reviewed by the Township Manager and the Director of Finance, who authorize that checks be issued to pay bills as tabulated.

A MOTION was made by Commissioner Long, and seconded by Commissioner Kelly, to approve the payment of all invoices.

Roll Call Vote as follows:

Commissioner Wolk:	AYE
Commissioner Long:	AYE
Commissioner Setton:	AYE
Commissioner Kelly:	AYE
Commissioner Morgan:	AYE

Motion carried.

15. EXECUTIVE SESSION: None.

16. ADJOURNMENT: At 9:33 p.m. a MOTION was made by Commissioner Kelly, which was seconded by Commissioner Morgan, to adjourn. All in favor; none opposed.

17. APPROVED: On **October 6, 2021, a MOTION was made by Commissioner Long, which was seconded by Commissioner Kelly, to approve the September 15, 2021, BOC Meeting minutes as presented. All in favor; none opposed.**
