

Wednesday, November 18, 2020
Board of Commissioners Meeting - 7:00 PM

Meeting Held Via "GoTo Meeting" (See SWT Website Link)

***Agenda Packet, Recordings, & Minutes Location: www.boarddocs.com**

USERNAME: swhitehall

PASSWORD: swtpublic

1. CALL TO ORDER

A. Roll Call

2. PLEDGE OF ALLEGIANCE

3. NOTIFICATION

A. All public sessions of the South Whitehall Township Board of Commissioners are electronically recorded, filed, and posted on BoardDocs for the Public's access.

4. MINUTES

A. November 4, 2020 - BOC Meeting Minutes - **Page 3**

5. PRESENTATIONS

A. First Reading of the 2021 Budget - Scott Boehret, Finance Manager

6. ORDINANCES

7. RESOLUTIONS

A. See Motion 8-A First, followed by 7-A: A Resolution Extending Conditional Offer Of Employment To The Entry-Level Position Of Patrol Officer In The Township's Police Department To Candidates Numbers 64855 and 87379 Conditioned Upon The Individuals Satisfactorily Completing Medical And Psychological Examinations To Confirm Their Fitness For Duty - **Page 13**

8. MOTIONS

A. Motion to Proceed with Adoption of the Entire Civil Service Eligibility List for Patrol Officer in the SWT Police Department - **Page 15**

B. Motion to Proceed with Purchase of One New Police Vehicle - **Page 17**

C. Motion Requesting Permission to Proceed with Advertising to Bid Variable Frequency Drive (VFD) Project for the Jacoby Water Station - **Page 19**

D. Motion Requesting Permission to Proceed with Advertising to Bid the K-Mart Water Station Project. - **Page 21**

E. Motion Requesting Permission to Award Bid for the Sewer Main Repairs, Manhole Rehabilitation, Manhole to Manhole Lining Project - **Page 23**

9. CORRESPONDENCE AND INFORMATION ITEMS

A. Police Chief - Statistics Report - **Page 25**

B. Township Engineer - Report - **Page 27**

C. Public Notice - Planning Commission Meeting, Thursday, November 19, 2020 - **Page 31**

10. DIRECTION/DISCUSSION ITEMS

11. OLD BUSINESS

A. Wehr's Dam - Status

B. Campus Renovation Project - Update by Tony Ganguzza, Vice President, Boyle Construction

C. Credit Cards - Status

12. COURTESY OF THE FLOOR

13. PAYMENT OF INVOICES

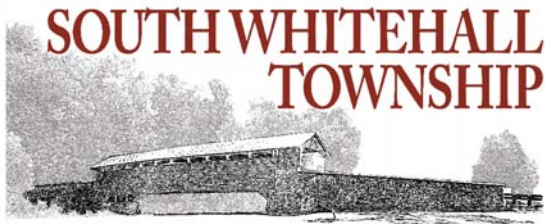
A. Invoices and Purchasing Requisitions have been reviewed by the Township Manager and the Director of Finance, who authorize that checks be issued to pay bills as tabulated.

14. EXECUTIVE SESSION

A. Scheduled Accordingly.

15. ADJOURNMENT

A. Motion to Adjourn.



BOARD OF COMMISSIONERS

PUBLIC MEETING

AGENDA-MINUTES

November 4, 2020

1. CALL TO ORDER: 7:00 p.m.

As this is a virtual GoTo Meeting, Randy Cope, Director of Township Operations took a Roll Call for attendance purposes as follows:

Commissioner Wolk:	HERE
Commissioner Mobilio:	HERE
Commissioner Kelly:	HERE
Commissioner Setton:	HERE
Commissioner Morgan:	HERE

Attendees: Commissioner Christina (Tori) Morgan, President
Commissioner Diane Kelly, Vice President
Commissioner Michael Wolk, Assist. Secretary
Commissioner Joe Setton
Commissioner Matthew Mobilio
Joseph A. Zator, Twp. Solicitor, Zator Law Offices
Anthony Tallarida, Twp. Engineer, The Pidcock Company
Renee Bickel, Township Manager
Randy Cope, Director of Twp. Operations
Herb Bender, PW Superintendent
Mike Elias, PW Utility & MS4 Coordinator
Scott Boehret, Finance Manager
Chief Glen Dorney, SWT Police Department
George Kinney, Director of Community Development
Tracy Fehnel, Executive Assistant - Absent

2. PLEDGE OF ALLEGIANCE

3. NOTIFICATION: All Public sessions of the South Whitehall Township Board of Commissioners are electronically recorded, filed, and posted on BoardDocs for the Public's access.

***(boarddocs.com; USERNAME: swhitehall; PASSWORD: swtpublic)**

President Morgan advised for the record that the Board of Commissioners did meet in Executive Session prior to the start of this meeting to discuss legal matters.

Also noted for the record, in accordance with the Sunshine Act, three commissioners—Commissioners Kelly, Mobilio, and Wolk, attended the November 2, 2020 Public Safety Meeting as residents. No BOC business was conducted or actions taken at that meeting.

4. MINUTES

a. October 21, 2020 - BOC Meeting Minutes

A MOTION was made by Commissioner Kelly, which was seconded by Commissioner Setton, to approve the October 21, 2020 BOC Meeting Minutes as amended.

Roll Call Vote as follows:

Commissioner Wolk:	AYE
Commissioner Mobilio:	AYE
Commissioner Setton:	AYE
Commissioner Kelly:	AYE
Commissioner Morgan:	AYE

Motion carried.

President Morgan said we need to handle Resolution 7-A, and then handle Ordinance 6-A.

5. **PRESENTATIONS:** None.

6. **ORDINANCES:**

a. **Advertised for Possible Adoption - An Ordinance Amending Chapter 336, Article IX (Snow and Ice Emergency) of the Codified Ordinances of South Whitehall Township to Designate Additional Streets as Snow Emergency Routes Where Snow and Ice Control is Performed by the Township, to Provide for a Repealer Clause, a Severability Clause and an Effective Date**

President Morgan explained that this is simply a matter of process in order to put this ordinance in place. (This ordinance 6-A goes along with what was just discussed below, under 7-A.) This has been duly advertised according to the law.

All comments made and questions by Board/Public answered at this time.

A MOTION was made by Commissioner Kelly, which was seconded by Commissioner Wolk, approving the adoption of the Snow and Ice Emergency Ordinance above as presented.

Roll Call Vote as follows:

Commissioner Wolk:	AYE
Commissioner Mobilio:	AYE
Commissioner Kelly:	AYE
Commissioner Setton:	AYE
Commissioner Morgan:	AYE

Motion carried. Ordinance passes.

b. **Request to Advertise - An Ordinance Amending The Zoning Ordinance By Revising The Zoning Map To Rezone +/- 3.889 Acres Located In South Whitehall Township Bounded By Hillview Road On The South, Routes 309/178 To The East, And Being Part Of A Larger +/- 14.895 Tract Otherwise Situate In Lower Macungie Township, From R-3 To R-5**

Attorney Blake Marles, who represents the developer, explained this has been seen several times by the Board, gone to the PC, who tabled this two months ago. We simply want to have the opportunity for the Board to ultimately vote on this. We are asking that it be advertised for Public Hearing for this purpose. Since the PC has reviewed it, legally it does

not have to go back to the PC, but we have no objection going back to the PC again, if the Board would like the PC to have a second look at it before action is taken.

Township Solicitor Joe Zator said two meetings ago the direction given to the developer was begin the process. The ordinance which would amend the zoning map was put together by Attorney Marles, and submitted to Township. Solicitor Zator feels it should be reviewed again by the PC because when it was reviewed previously, while the concept may have been reviewed, the subject ordinance had not yet been drafted. Under the MPC, an ordinance considered for adoption needs to be referred to the PC and to the LVPC and have a minimum of 30 days for review by those two agencies before there can be a public hearing. If the Board is inclined to move this forward, and if you are inclined to proceed with advertising, the soonest the matter could appear on the agenda for a hearing would be December 16, 2020, depending on timely review of LVPC. Developer would pay for cost of advertising.

All comments made and questions by Board/Public answered at this time.

President Morgan summarized by saying the request this evening is just to make a decision on whether or not to advertise and continue on with the process. Solicitor Zator clarified by saying there would be an advertisement in the newspaper, saying when there will be a public hearing and consideration of possible adoption of said ordinance. That is it. The process would commence. There would be a review by the Township PC, and at some point we will receive communication from the LVPC regarding their review. Presumably those two reviews will be part of what comes back to the BOC in January, should you decide to move forward with the advertising. At that point Solicitor Zator would open up the public hearing, where Staff and Developer would have opportunity to make presentations, followed by questions, discussions, and comments by Board/Residents. Then, it is ultimately up to the Board to proceed with a vote.

A MOTION was made by Commissioner Setton, which was seconded by Commissioner Morgan, to move forward with advertising of said ordinance as discussed above, and as explained by Solicitor Zator.

Roll Call Vote as follows:

- Commissioner Wolk: NO
- Commissioner Mobilio: AYE
- Commissioner Kelly: NO
- Commissioner Setton: AYE
- Commissioner Morgan: AYE

Motion carried to move forward with the advertising.

7. RESOLUTIONS:

- a. PennDOT Five-Year Winter Services Agreement and Rate Schedule, with Accompanying Resolution Authorizing Township Manager to Sign Agreement on Behalf of Township**

Randy Cope, Director of Township Operations, explained that we are requesting to add Walbert Avenue to the list of PennDOT roads that the Township maintains during the winter—both plowing and salting services. Currently we do not have the authority to plow Walbert Avenue. We would be compensated by PennDOT for the roads we do this winter service on. This is a five-year agreement, which the Township has done every five years. Over the term of this agreement we would be looking at approximately \$60,000 for Whitehall Avenue, Perma Avenue, Cedarbrook Road, Walnut Street, and Walbert Avenue. In order to adopt the above ordinance, 6-A, we need to approve this resolution first, which would give Township Manager Renee Bickel Authorization to sign the Winter Services Agreement.

All comments made and questions by Board/Public answered at this time.

A MOTION was made by Commissioner Kelly, which was seconded by Commissioner Setton, Authorizing Township Manager Renee Bickel to sign the Winter Services Agreement.

Roll Call Vote as follows:

Commissioner Wolk:	AYE
Commissioner Mobilio:	AYE
Commissioner Kelly:	AYE
Commissioner Setton:	AYE
Commissioner Morgan:	AYE

Motion carried.

President Morgan jumped back up to Ordinances 6-A.

b. Continuation from Last Meeting (October 21st) A Resolution Granting A Waiver Of Certain Requirements Of Subdivision And Land Development Regulations For South Whitehall Township To A Major Plan Entitled “Ridge Farm”

President Morgan explained that we will pick up where we left off. Jason Englehardt, PE, LEED AP of Langan Engineering, and Attorney Jim Preston, Broughal & DeVito, are both in attendance this evening, on behalf of the Applicant.

(See Pidcock letter dated October 15, 2020). Jason Englehardt followed up with an explanation on behalf of applicant.

WAIVERS – Continued.

- *§312-35(a)(6)(E)(i) – requiring an 800-foot offset between the centerline of streets intersecting along an arterial street. A waiver is requested for the Road “G” right-in/right-out driveway to Walbert Avenue (680 feet from the Cedar Crest Boulevard (CCB) intersection and 510± feet from the Office Center Road intersection). We note that adequate sight distance is available to the east and west of this intersection, and that the westbound stacking on Walbert Avenue at CCB does not cross this intersection. Noting*

that PennDOT has jurisdiction over the design of this intersection, we have no engineering objection but recommend consideration of any comments from the Public Safety Commission (PSC) and Public Works Department (PWD). (This is #1 in Pidcock letter dated October 15, 2020.)

- PC Vote on this item was 4-2.
- Condition of Approval - Commissioner Mobilio would like the Public Safety Committee to advise their reasons for approval/non-approval of this particular waiver—the supporting facts. Their decision was in contrast to PennDOT and our Engineer, so he would like to be able to understand the reasoning behind that.
- Attorney Jim Preston explained that at the last meeting this item was TABLED in order to give the PSC the opportunity to review all the information and to come back and give feedback to the BOC as to why they recommended against it.
- All comments made and questions by Board/Public answered at this time.
- A MOTION was made by Commissioner Setton, which was seconded by Commissioner Mobilio, to move forward with the approval of waiver request §312-35(a)(6)(E)(i) as presented.

Roll Call Vote as follows:

Commissioner Wolk:	NO
Commissioner Mobilio:	AYE
Commissioner Kelly:	NO
Commissioner Setton:	AYE
Commissioner Morgan:	AYE

Motion carried. Waiver approved.

- *§312-35(b)(3)(A)(viii)(1)(B)(ii) – limiting grading to a maximum slope of 1-foot vertical to 3 feet horizontal. We defer to the Township Geotechnical Consultant (TGC). (This is #4 in Pidcock letter dated October 15, 2020.)*

- PC Vote on this item was 5-1.
- All comments made and questions by Board/Public answered at this time.
- A MOTION was made by Commissioner Setton, which was seconded by Commissioner Mobilio, to move forward with above-said waiver regarding grading slope modifications, based on the following condition of approval regarding the addition of more plantings in the sloped area for the purposes of safety as requested by the Township.

Roll Call Vote as follows:

Commissioner Wolk:	NO
Commissioner Mobilio:	AYE
Commissioner Setton:	AYE
Commissioner Kelly:	NO
Commissioner Morgan:	AYE

Motion carried. Waiver approved.

- *§312-39(d)(2) – requiring basins in a residential area to have shallow water depth (less than 30 inches). A waiver is requested to permit water depths greater than 30 inches for Basins 1A, 1B, 2, 3, 4, 5, 6, 7A, 8, 9, and 10. We defer to the TGC and recommended consideration of any comments from the PSC. (This is #8 in Pidcock letter dated October 15, 2020.)*

- All comments made and questions by Board/Public answered at this time.
- Condition of Approval is to provide fencing around all the stormwater basins, as well as being owned and maintained privately by the HOA. Can provide an anti-climb, 6-foot fence as an additional option for an extra degree of protection.
- A MOTION was made by Commissioner Mobilio, which was seconded by Commissioner Setton, to move forward with above-said waiver, with the condition of approval as stated above.

Roll Call Vote as follows:

Commissioner Wolk:	NO
Commissioner Mobilio:	AYE
Commissioner Setton:	AYE
Commissioner Kelly:	NO
Commissioner Morgan:	AYE

Motion carried. Waiver approved.

- *§312-35(a)(6)(E)(i) – requiring an 800-foot offset between the centerlines of streets intersecting along an arterial street. A waiver is requested for Road “I” which is proposed 400 feet west of CCB (which offset meets the Collector Street requirements). We note that adequate sight distance to the east and west is available at this intersection, and that the eastbound stacking on Huckleberry Road at CCB does not cross this intersection. While we have no engineering objections to this request, we recommend consideration of any comments from the PSC and PWD. (This is #9 in Pidcock Letter dated October 15, 2020.)*

- PC Vote on this item was 5-1.
- All comments made and questions by Board/Public answered at this time.
- A MOTION was made by Commissioner Setton, which was seconded by Commissioner Morgan, to grant the waiver request, with a distance from 800 to 400 feet with reference to §312-35(a)(6)(E)(i).

Roll Call Vote as follows:

Commissioner Wolk:	NO
Commissioner Mobilio:	AYE
Commissioner Kelly:	NO
Commissioner Setton:	AYE
Commissioner Morgan:	AYE

Motion carried. Waiver approved.

- *§312-35(b)(3)(A)(v) – requiring the minimum centerline radii be 150 feet for local streets and 300 feet for all other streets, and that tangents of 100 feet minimum length be provided between reverse curves and between a curve and an intersection. Waivers are requested to allow curves with 100-foot radii along Road “I” at Stations 1+50 and 8+50, and a 60-foot tangent between a curve and an intersection on Road “I” at Station 0+00. The road will be posted with a 15 MPH speed limit which would comply with AASHTO criteria. While we have no engineering objection to this request, we recommend consideration of any comments from the PSC and PWD. (This is #11 in Pidcock Letter dated October 15, 2020.)*

Jason Englehardt explained this would be maintained as a private road, and just to be clear, the waiver request is to allow for 100 feet radii at two locations on this road (Road “I” only between “H” and “J”), as well as a slightly shorter tangent length.

- PC Vote on this item was 5-1.
- All comments made and questions by Board/Public answered at this time.
- A MOTION was made by Commissioner Setton, which was seconded by Commissioner Mobilio, to grant the waiver request, for a 100 foot radius as described above in §312-35(b)(3)(A)(v).

Roll Call Vote as follows:

Commissioner Wolk:	NO
Commissioner Mobilio:	AYE
Commissioner Kelly:	NO
Commissioner Setton:	AYE
Commissioner Morgan:	AYE

Motion carried. Waiver approved.

The next two items go together and are presented as one:

- *§312-35(b)(2)(B)(iii) – limiting the maximum length of a cul-de-sac street to 400 feet. A waiver is requested to allow a length of 1,144 feet on the western portion of Road “J”. While we have no engineering objection to this request, we recommend consideration of any comments from the PSC. (This is #2 in Pidcock Letter dated October 15, 2020.)*
- *§312-35(b)(2)(B)(iii) – limiting the maximum number of dwelling units on a cul-de-sac street to 15. A waiver is requested to allow 26 units on Road “J”. While we have no engineering objection to this request, we recommend consideration of any comments from the PSC. (This is #3 in Pidcock Letter dated October 15, 2020.)*
- Mr. Englehardt said the PC recommendation was ultimately two-fold. They recommended denial of these two waivers, but along with a discussion providing that the Township improve public safety and public welfare and street connectivity, pursue the roadway connection between this western cul-de-sac and Valley Forge Road, which serves a planning goal to provide a connection through as what seemed to be suggested by the easement.

- Attorney Preston said in discussing this with the PC, we would be happy to connect into Valley Forge Road. If the Township wants the connection made, they will do that. But, this would require that the Township back stop us, if need be, to acquire that short stub connection that hooks into Valley Forge Road. Solicitor Zator said that based on the research his office has done, he does not believe that either the Township or the Developer can claim a clear right today to make that connection. Therefore, in order to connect as suggested by the PC, as shown on the drawing up on the screen, it would take the exercise of eminent domain by the Township. Once the Declaration of Taking has been filed, the Township then owns it.
- All comments made and questions by Board/Public answered at this time.
- A MOTION was made by Commissioner Kelly to TABLE this in order for consideration of all options, including the Valley Forge connection, and not limiting it to any particular options. The MOTION was seconded by Commissioner Wolk.

Roll Call Vote as follows:

Commissioner Wolk: AYE
 Commissioner Mobilio: AYE
 Commissioner Setton: AYE
 Commissioner Kelly: AYE
 Commissioner Morgan: AYE

Motion carried. Waiver TABLED.

- A MOTION was made by Commissioner Kelly to also TABLE the second waiver request regarding the cul-de-sac lots, with consideration of all options, including the Valley Forge connection, and not limiting it to any particular options. The motion was seconded by Commissioner Setton.

Roll Call Vote as follows:

Commissioner Wolk: AYE
 Commissioner Mobilio: AYE
 Commissioner Setton: AYE
 Commissioner Kelly: AYE
 Commissioner Morgan: AYE

Motion carried. Waiver TABLED.

8. MOTIONS - None.

9. CORRESPONDENCE AND INFORMATION ITEMS:

- a. **Public Notice – Budget Workshop Schedule – FYI.**

These are open to public and will be held via GoTo Meeting.

10. DIRECTION/DISCUSSION ITEMS: None.

11. OLD BUSINESS – Randy Cope, Director of Township Operations touched on the following:

- a. **Wehrs Dam – Status:** Still no word from PA DEP regarding our permit.

b. Campus Renovation Project – Status: Tony Ganguzza will be at our next meeting to give an update regarding Project.

c. Credit Cards – Status: This was reassigned to another Staff, due to a long-term absence of staff. Will continue to provide updates on this project.

President Morgan – Heroes Fighting Hunger – still working on the food drive and accepting items for drop off. November 11th will be the deadline for this. See website for further information.

12. COURTESY OF THE FLOOR: None.

13. PAYMENT OF INVOICES:

a. Invoices and Purchasing Requisitions have been reviewed by the Township Manager and the Director of Finance, who authorize that checks be issued to pay bills as tabulated.

A MOTION was made by Commissioner Kelly, and seconded by Commissioner Mobilio, to approve the payment of all invoices. All in favor; none opposed.

Roll Call Vote as follows:

Commissioner Wolk:	AYE
Commissioner Mobilio:	AYE
Commissioner Setton:	AYE
Commissioner Kelly:	AYE
Commissioner Morgan:	AYE

Motion carried.

14. EXECUTIVE SESSION: No executive session after this meeting.

15. ADJOURNMENT: At 11:43 p.m. a MOTION was made by Commissioner Kelly, which was seconded by Commissioner Morgan to adjourn. All in favor; none opposed.

16. APPROVED:

**BOARD OF COMMISSIONERS OF
SOUTH WHITEHALL TOWNSHIP,
LEHIGH COUNTY, PENNSYLVANIA**

Resolution 2020-__

(Duly Adopted November 18, 2020)

A RESOLUTION EXTENDING CONDITIONAL OFFER OF EMPLOYMENT TO THE ENTRY-LEVEL POSITION OF PATROL OFFICER IN THE TOWNSHIP'S POLICE DEPARTMENT TO CANDIDATES NUMBER 64855 and 87379 CONDITIONED UPON THE INDIVIDUALS SATISFACTORILY COMPLETING MEDICAL AND PSYCHOLOGICAL EXAMINATIONS TO CONFIRM THEIR FITNESS FOR DUTY

WHEREAS, South Whitehall Township ("**Township**") is subject to the civil service provisions of the First Class Township Code, 53 PA. STAT. ANN. § 56101 *et seq.* ("**Code**") with respect to its police department since there are more than two full-time members of the department; and

WHEREAS, the Board of Commissioners ("**Board**") of the Township has appointed a Civil Service Commission ("**Commission**") in accordance with the Code, and the Commission and the Board have adopted rules and regulations ("**Rules**") pursuant to Code § 630, 53 PA. STAT. ANN. § 55630; and

WHEREAS, pursuant to the Rules, the Commission has conducted examinations for the entry level position of Patrol Officer in the Township's Police Department, has established an Eligibility List for that position, and has certified individuals to the Board for appointment to that position, and

WHEREAS, based solely on the merits and fitness of the applicants certified by the Commission to the Board, and considering the veterans' preference to which these individuals are entitled, the Board desires to appoint candidates 64855 and 87379 to the entry level positions of Patrol Officer in the Township's Police Department;

NOW, THEREFORE, be it **RESOLVED** by the Board of Commissioners of South Whitehall Township that candidates 64855 and 87379 are hereby appointed to the entry level position of Patrol Officer in the Township's Police Department, conditioned upon each candidate successfully completing medical and psychological examinations which will confirm that they can perform the essential duties of the Patrol Officer position, with or without reasonable accommodation, in accordance with the procedures set forth in Section 5.4 of the Rules. Once employment commences, the candidate shall be subject to an initial one (1) year probationary period pursuant to Section 5.5 of the Commission's Civil Service Rules.

DULY RESOLVED by the Board of Commissioners of South Whitehall Township, Lehigh County, Pennsylvania, this November 18, 2020 in lawful session duly assembled.

SOUTH WHITEHALL TOWNSHIP
BOARD OF COMMISSIONERS

By: _____
Christina "Tori" Morgan, President

Attest:

Michael Wolk, Assist. Twp. Secretary

SOUTH WHITEHALL TOWNSHIP
Entry-Level Patrol Officer
Eligibility List for Civil Service Commission _____

<u>Rank</u>	<u>ID#</u>	<u>Weighted Oral 60% Written 40%</u>
1	64855	98.04
2	87379	96.67
3	02126	96.27
4	06336	95.33
5	40141	95.33
6	69634	94.87
7	43554	94.67
8	61029	94.44
9	84147	92.81
10	67409	92.76
11	06584	92.10
12	23084	91.51
13	66660	90.82
14	60541	89.81
15	80635	89.47
16	37263	87.73
17	89771	85.60
18	00705	85.46
19	26140	84.44
20	00631	83.13
21	66377	82.70
22	20547	82.10
23	61639	79.64



SOUTH WHITEHALL TOWNSHIP
POLICE DEPARTMENT
4444 WALBERT AVENUE
ALLENTOWN, PA 18104



Interoffice Memorandum

To: Renee Bickel, Township Manager

From: Glen Dorney, Chief of Police

Subject: Request to proceed with purchase of vehicle

Date: November 12, 2020

The police department is requesting permission to proceed with the purchase of 1 new police vehicle to replace a police vehicle that was totaled in a crash. The entire cost of this vehicle will be covered by insurance reimbursements.

The vehicle was quoted by Rottet Motors from Tamaqua, Pa (Co-Stars Vendor # 025-084) and is Co-Stars pricing. Kovatch Automotive is the up fitter that installs the equipment for Rottet Motors. The equipment that goes in the vehicle was previously purchased and stripped from the totaled vehicle and will be installed by Kovatch Inc. which is included in this quote.

The total cost of this project is \$44,071.82. All of that is covered by insurance reimbursements.



ROTTET MOTORS, INC.
Since 1949



Rottet Motors
117 South Greenwood Street
Tamaqua, PA 18252
PH: 570-527-0858

Budgetary 111120

To: South Whitehall Twp. Police Date: 11/12/2020
4444 Walbert Ave
Allentown, Pa. 18194

Salesperson: Barry Messerschmidt		Marked	
QTY	Description	Unit Price	Line Total
VIN# 1FM5K8AB0MGA50906 on my stock order			
1	2021 Police Interceptor Utility Base 3.3 liter non turbo Rottets Costars Contract # 013 Vendor # 013-196	\$35,411.96	\$35,411.96
1	Labor to dissaemble and reassemble	\$2,720.00	\$2,720.00
2	WHELEN ION T SERIES LOW PROFILE - Universal Mount push bumper mounted Side Window Lights - Red/Blue or Red/Red	\$135.48	\$270.96 \$0.00
2	Whelen Vertex LED Hideaway Flat Face reverse light and inside tail gate	\$155.00	\$310.00
1	UTILITY Steel Vehicle Push Bumper	\$510.36	\$510.36
1	window tint for officer saftey	\$175.00	\$175.00
2	VHF Antenna or UHF Antenna, Antenna cable, and Antenna end	\$154.46	\$308.92
1	Speaker bracket	\$24.60	\$24.60
1	Lettering	\$1,350.00	\$1,350.00
1	Misc parts and cables	\$250.00	\$190.02
1	5 year extended warranty premium care 125,000 mile \$100.00 deductible Kovatch Costars Contract # 012-210 Vender # 128287	\$2,800.00	\$2,800.00
Subtotal			\$44,071.82
Deposit			
Final Total			

Invoice Accepted: _____
Please sign and date.

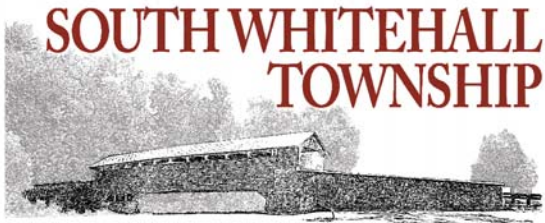
Up fitter Signature: Barry Messerschmidt
Please sign and date.

Rottet Representative: Barry Messerschmidt
Please sign and date.

Please make all checks payable to:
Rottet Motors.
117 south Greenwood St. Tamaqua,
PA 18252 Attention: Fleet Sales

Costars Contract # 013 Vendor # 013-196

P72-1-F4 Original Issue Date: 1/12/12 Revision: 1 Revision Date: 1/19/12

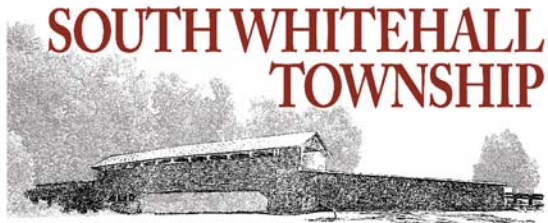


INTEROFFICE MEMORANDUM

To: South Whitehall Township Board of Commissioners
From: Herb Bender, PW Superintendent, Donna Zackeru- Lagonia, Purchasing Agent
Date: November 13, 2020
Subject: VFDs at Jacoby Water Station
CC: R. Bickel, R. Cope, S. Boehret, M. Elias

South Whitehall Township Public Works Department and Purchasing Department is respectfully requesting permission to advertise to bid the VFDs (Variable Frequency Drive) project for Jacoby Water Station. This will help prolong the life of the pumps and the water lines inside the station.

This project is budgeted in water capital account # 06431003/40740 \$140,000.

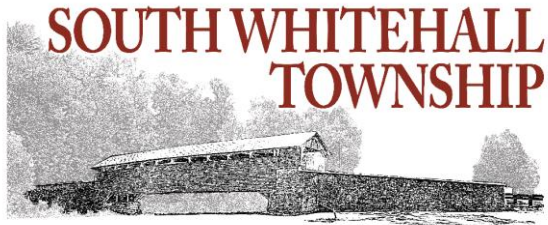


INTEROFFICE MEMORANDUM

To: South Whitehall Township Board of Commissioners
From: Herb Bender, PW Superintendent, Donna Zackeru- Lagonia, Purchasing Agent
Date: November 13, 2020
Subject: K-Mart Water Station
CC: R. Bickel, R. Cope, S. Boehret, M. Elias

South Whitehall Township Public Works Department and Purchasing Department is respectfully requesting permission to advertise to bid the K-Mart water station project. This will be a complete total rebuild of the building and all new equipment.

This project is budgeted in water facilities capital account # 06431003/40730 for \$600,000.00



INTEROFFICE MEMORANDUM

To: South Whitehall Township Board of Commissioners
From: Mike Elias
Date: November 13, 2020
Subject: Bid # 2020-04 - Sewer Main Repairs, Manhole Rehabilitation, Manhole to Manhole Lining
CC: R. Bickel, R. Cope, S. Boehret, H. Bender, D. Zackeru-Lagonia

Two (2) bids were received and opened on November 6, 2020 at 10:00 a.m. for the above referenced project. This bid was advertised twice in a local publication, as required by law.

As you can see from the bid results attached, the price difference on most line items between the two submitted bids is substantial and outweighs the difference on the smaller priced items.

Utility Services Group (USG). USG has performed work for us in the past having been awarded the most recent expiring contract in 2017. We have been very satisfied with the quality of work performed by USG.

We feel USG's bid price for materials, and considering prevailing wage rates are incorporated, is fair and the best pricing for the Township.

In addition to our own experience with USG, we also checked their listed references, and all reported very favorably.

We are respectfully requesting the Board of Commissioners to award Bid #2020-04 to Utility Services Group for a total not to exceed the budgeted amount for this project of \$750,000.

BID #2020-04

SEWER MAIN REPAIRS, MANHOLE REHABILITATION, MANHOLE TO MANHOLE LINING

BID TABULATION

Reference Number	Description	Type	UOM	Quantity	Extended Estimate	Utility Services Group, Inc.	Precision Trenchless	Average
SEWER MAIN REPAIR - CURED IN PLACE POINT REPAIRS								
1	CURED IN PLACE POINT REPAIRS - 8"	Base	LF	1		\$585.00	\$1,885.35	\$1,235.18
2	CURED IN PLACE POINT REPAIRS - 10"	Base	LF	1		\$600.00	\$1,933.35	\$1,266.68
3	CURED IN PLACE POINT REPAIRS - 12"	Base	LF	1		\$635.00	\$2,029.00	\$1,332.00
4	CURED IN PLACE POINT REPAIRS - 14"	Base	LF	1		\$680.00	\$2,173.35	\$1,426.68
5	CURED IN PLACE POINT REPAIRS - 16"	Base	LF	1		\$715.00	\$2,229.35	\$1,472.18
6	CURED IN PLACE POINT REPAIRS - 18"	Base	LF	1		\$725.00	\$2,249.35	\$1,487.18
7	CURED IN PLACE POINT REPAIRS - 20"	Base	LF	1		\$750.00	\$2,309.35	\$1,529.68
8	CURED IN PLACE POINT REPAIRS - 24"	Base	LF	1		\$760.00	\$2,349.35	\$1,554.68
9	CURED IN PLACE POINT REPAIRS - 30"	Base	LF	1		\$830.00	\$2,749.35	\$1,789.68
10	LATERAL REINSTATEMENTS PER UNIT CUTTING PROTRUDING SERVICE LATERALS PER	Base	EA	1		\$575.00	\$285.00	\$430.00
11	UNIT	Base	EA	1		\$450.00	\$285.00	\$367.50
SEWER MAIN REPAIR - BYPASS PUMPING - PER HORIZONTAL LINEAR FOOT								
12	BYPASS PUMPING - 8"	Base	LF	1		\$4.00	\$5.00	\$4.50
13	BYPASS PUMPING - 10"	Base	LF	1		\$4.00	\$5.00	\$4.50
14	BYPASS PUMPING - 12"	Base	LF	1		\$5.00	\$5.00	\$5.00
15	BYPASS PUMPING - 14"	Base	LF	1		\$7.00	\$25.00	\$16.00
16	BYPASS PUMPING - 16"	Base	LF	1		\$7.00	\$25.00	\$16.00
17	BYPASS PUMPING - 18"	Base	LF	1		\$12.00	\$25.00	\$18.50
18	BYPASS PUMPING - 20"	Base	LF	1		\$12.00	\$30.00	\$21.00
19	BYPASS PUMPING - 24"	Base	LF	1		\$14.00	\$32.00	\$23.00
20	BYPASS PUMPING - 30"	Base	LF	1		\$15.00	\$40.00	\$27.50
21	TRAFFIC CONTROL	Base	HOURLY	1		\$150.00	\$375.00	\$262.50
MANHOLE TO MANHOLE LINING								
22	MANHOLE TO MANHOLE - 8"	Base	LF	1		\$75.00	\$70.68	\$72.84
23	MANHOLE TO MANHOLE - 10"	Base	LF	1		\$85.00	\$74.64	\$79.82
24	MANHOLE TO MANHOLE - 12"	Base	LF	1		\$100.00	\$83.97	\$91.99
25	MANHOLE TO MANHOLE - 14"	Base	LF	1		\$125.00	\$87.98	\$106.49
26	MANHOLE TO MANHOLE - 16"	Base	LF	1		\$150.00	\$97.67	\$123.84
27	MANHOLE TO MANHOLE - 18"	Base	LF	1		\$190.00	\$122.96	\$156.48
28	MANHOLE TO MANHOLE - 20"	Base	LF	1		\$240.00	\$142.05	\$191.03
29	MANHOLE TO MANHOLE - 24"	Base	LF	1		\$290.00	\$160.18	\$225.09
30	MANHOLE TO MANHOLE - 30"	Base	LF	1		\$350.00	\$215.66	\$282.83
31	LATERAL REINSTATEMENTS PER UNIT CUTTING PROTRUDING SERVICE LATERALS PER	Base	LF	1		\$575.00	\$285.00	\$430.00
32	UNIT	Base	LF	1		\$450.00	\$285.00	\$367.50
MANHOLE TO MANHOLE LINING - BYPASS PUMPING - PER HORIZONTAL LINEAR FOOT								
33	BYPASS PUMPING - 8"	Base	LF	1		\$4.00	\$5.00	\$4.50
34	BYPASS PUMPING - 10"	Base	LF	1		\$4.00	\$5.00	\$4.50
35	BYPASS PUMPING - 12"	Base	LF	1		\$5.00	\$5.00	\$5.00
36	BYPASS PUMPING - 14"	Base	LF	1		\$7.00	\$25.00	\$16.00
37	BYPASS PUMPING - 16"	Base	LF	1		\$7.00	\$25.00	\$16.00
38	BYPASS PUMPING - 18"	Base	LF	1		\$12.00	\$25.00	\$18.50
39	BYPASS PUMPING - 20"	Base	LF	1		\$12.00	\$30.00	\$21.00
40	BYPASS PUMPING - 24"	Base	LF	1		\$14.00	\$32.00	\$23.00
41	BYPASS PUMPING - 30"	Base	LF	1		\$15.00	\$40.00	\$27.50
MANHOLE REHABILITATION								
42	PARSON MHLINER OR EQUAL PARSON HYDRO GROUT OR EQUAL (EXPANSIVE	Base	VF	1		\$185.00	\$1,000.00	\$592.50
43	HYDROPHOBIC URETHANE)	Base	GAL	1		\$185.00	\$350.00	\$267.50
44	PARSON COMPOSITE LINER OR EQUAL	Base	VF	1		\$425.00	\$350.00	\$387.50
45	PARSONPOXY OR EQUAL	Base	VF	1		\$240.00	\$350.00	\$295.00
46	BENCH AND CHANNEL - EPOXY	Base	EA	1		\$500.00	\$500.00	\$500.00
47	TRAFFIC CONTROL	Base	HOURLY	1		\$150.00	\$375.00	\$262.50

YTD 2020 Crime Statistics

REPORTS

Month	Reports 2020	Self Initiated Rpts	Reports 2019	Report Difference	Self Initiated %	Most Common Rpt.
January	1047	176	936	111	17%	EMS (232)
February	952	160	846	106	17%	EMS (221)
March	766	70	977	211	9%	EMS (187)
April	657	27	1013	356	4%	EMS (197)
May	805	74	1131	326	9%	EMS (194)
June	914	118	1174	260	13%	EMS (222)
July	1029	184	1150	121	18%	EMS (232)
August	1058	149	1140	82	14%	EMS (220)
September	1024	155	1023	1	15%	EMS (221)
October	913	132	1184	271	14%	EMS (210)
November			948			
December			995			
YTD	9165	1245	12517	-1409	13.05%	

UCR

Month	UCR 2020	UCR 2019	UCR Difference
January	90	80	10
February	91	75	16
March	90	101	11
April	45	116	71
May	65	121	56
June	69	127	58
July	63	128	65
August	100	120	20
September	76	109	33
October	66	84	18
November		84	
December		87	
YTD	755	1232	-306

ARRESTS

Month	Arrests 2020	Self Initiated Arr	Arrests 2019	Arrest Difference	Self Initiated %	Arrest Ratio
January	41	15	29	12	36.59%	45.56%
February	46	16	37	9	34.78%	50.55%
March	60	8	56	4	13.33%	66.67%
April	9	0	56	47	0.00%	20.00%
May	31	8	48	17	25.81%	47.69%
June	28	7	72	44	25.00%	40.58%
July	33	11	80	47	33.33%	52.38%
August	60	11	68	8	18.33%	60.00%
September	33	10	42	9	30.30%	43.42%
October	27	11	41	14	40.74%	40.91%
November			50			
December			26			
YTD	368	97	605	-161	25.82%	46.78%

YTD STATS

Reports:	13.25%
Crime:	20.10%
Arrests:	30.43%



	Increase / Positive
	Decrease / Negative

SOUTH WHITEHALL TOWNSHIP -- DEVELOPER PROJECTS SUMMARY

November 11, 2020

PROJECTS IN REVIEW STAGES (REVIEW INITIATED)

PROJECT	OWNER/APPLICANT	LOCATION/ADDRESS	YEAR	REMARKS/STATUS
1420 North 22nd Street – Minor Subdivision	Nidal Karadsheh	1240 North 22nd Street	2020	Scheduled for 11/19/20 PC Meeting.
1569 Blue Barn Road – Sketch Plan (36 Twins)	Posocco Properties	1569 Blue Barn Road	2020	
900 South Hillview Road – Rezoning Request	Abra Development 10 LP	900 South Hillview Road	2020	Scheduled for 11/19/20 PC Meeting.
Bizati Enterprises Sketch Plan and TIS Scoping Application – 33 Townhomes and 360 Apartments + Commercial/Daycare	E&B Hotel Partnership, LP	1151 Bulldog Drive	2020	
Blue Barn Road Subdivision	Jaindl Land Company	Blue Barn Road / Chapmans Road	2020	
Cedarbrook Senior Care & Rehab – Skilled Nursing Addition	County of Lehigh	Cedarbrook Road / Dorney Park Road	2020	Scheduled for 11/19/20 PC Meeting.
Dorney Park Attraction (2021)	Dorney Park & Wildwater Kingdom	3830 Dorney Park Road	2020	
George Sam – Lot Line Adjustment	George Sam	2449 Walbert Avenue	2020	Scheduled for 11/19/20 PC Meeting.
Luther Crest Retirement Community – Preliminary/Final Plan (76 Independent Living Apartments)	Luther Crest	800 Hausman Road	2020	
4828 Huckleberry Rd Rezoning Request (RR / NC to HC)	Theodore and Lynn Lopsonzski	4828 Huckleberry Road	2019	Tabled at September 2019 PC meeting.
Hausman Rd Self Storage (Preliminary/Final Plan)	Carrol & Warrick Inc. / Strategic Development Group (A – Z)	1567 & 1619 Hausman Road	2019	
1215 Hausman Rd Proposed Flex Building Preliminary/Final Plan	Forge Development Group	1215 Hausman Road	2018	
Grandview Cemetery – Minor Subdivision and Rezoning	StoneMor PA LLC / PA Venture Capital, Inc.	2735 Walbert Ave.	2017	
Ridge Farms Preliminary Plan – 870 Units (Cumulative) + Retail / Comm. / MOB Dev.	Kay Builders	Cedar Crest Blvd. / Walbert Ave / Huckleberry Road	2017	Conditional Use for 780-Unit TND approved 11/20/19.
St. George Orthodox Church Land Development (Sketch Plan)	Applicant: St. George Church Owner: First Church of the Nazarene of Allentown	Cedar Crest Blvd. / Orefield Road	2016	
Ruhe Minor Subdivision – 3 SFD / 4 Lots	Robert H. Ruhe	2442 Huckleberry Road	2013	Developer/Township Staff meeting held 10/4/19.

SOUTH WHITEHALL TOWNSHIP -- DEVELOPER PROJECTS SUMMARY

November 11, 2020

PROJECTS CONDITIONALLY APPROVED: CONSTRUCTION TO COMMENCE / PLANS TO BE RECORDED

PROJECT	OWNER/APPLICANT	LOCATION/ADDRESS	YEAR	REMARKS/STATUS
1960 Harold Ave. – 5 Townhouses (Preliminary / Final Plan)	Susan Pammer / Posocco Equities	1960 Harold Ave.	2019	
Dorney Park Project 2020 (Water Attraction Replacement) (Waiver Request)	Dorney Park & Wildwater Kingdom	3830 Dorney Park Road	2019	
John Jaindl Minor Subdivision – 2 Lots	John Jaindl	2886 Strohl Road	2019	
KRE – Spring View Commercial II	KRE Group	4590 Broadway	2019	
Parkland Manor Phase 4 Senior Living (Final Plan)	PA Venture Capital, Inc.	4636 Crackersport Road	2019	
Village West Redevelopment (Panera Bread) (Waiver Request)	Cedar Crest Associates, LP	3100 Tilghman Street	2019	
4741 Chapmans Road Flex – Warehouse Facility (Revised Plan/Cond. Use)	Griffin Industrial Realty	4741 Chapmans Road	2018	Pre-Construction Conference held
Dorney Park Project 2019 (Accessory Dwelling Unit)	Dorney Park & Wildwater Kingdom	3830 Dorney Park Road	2018	
Blue Barn Estates – 4 SFD	Posocco Equities	1530 Blue Barn Road	2017	Pre-Construction Conference held
Chabad Lubavitch Building Addition (Waiver Request)	Chabad Lubavitch of the Lehigh Valley, Inc.	4457 Crackersport Road	2016	Pre-Construction Conference to be scheduled.
Hotel Hamilton (King George) Preliminary / Final Plan	Hotel Hamilton LLC	Hamilton Blvd./Cedar Crest Blvd.	2015	
Pizzuto Minor Subdivision – 2 Lots	Jeffrey J. and Faith A. Pizzuto	2041 Church Road	2008	
Brickyard Road Minor Subdivision – 2 Lots	Glenn and Maribeth Stettler	1914 Brickyard Road	2007	Review on hold. Escrow to be re-established.

SOUTH WHITEHALL TOWNSHIP -- DEVELOPER PROJECTS SUMMARY

November 11, 2020

PROJECTS UNDER CONSTRUCTION

PROJECT	OWNER/APPLICANT	LOCATION/ADDRESS	YEAR	REMARKS/STATUS
AutoZone #6215	AutoZone / Phillip Pecord	4260 Tilghman St.	2018	Final inspection held 3/12/20.
Dollar General	Fonzzone/Allentown (Walbert Ave.) DG, LLC	2032 / 2070 Walbert Ave.	2018	Under Construction
Push and Pull Autobody Building Addition	Kevin and Donnie Holdings, LLC / Kevin Caffrey	4727 and 4749 Grammes Road	2018	Under Construction
Nestle Purina – Huckleberry Road Drainage Improvements	Nestle Purina	Pope Road	2017	Final Inspection held 11/5/19.
Nestle Purina Permit 4 Expansion	Nestle Purina	Pope Road	2017	Final Inspection held 11/5/19.
Crackersport Road DC Warehouses (3)	Black Creek Group	5100 Crackersport Road	2017	Under Construction
Hamilton Animal Care	Polaris Corner, LP	4570 West Tilghman St.	2016	Final Inspection held.
Liquor Control Board Building	Mariano Rentals	1027 Hausman Road	2016	Final Inspection held.
KRE – Spring View – 450 Units, 3 Commercial Buildings	KRE Group	Cetronia Road	2013	Final Inspection held.
Cetronia Ambulance Corps. – Joint Operations Facility	Owner: County of Lehigh Applicant: Cetronia Ambulance Corps.	Broadway / Parkway Road	2011	Final Maintenance Inspection held 1/17/20. Staff closing out project.
Rothrock Dealership Land Development	Bruce L. Rothrock	1610 & 1628 Plaza Lane	2011	Final Maintenance Inspection held 2/3/20.
Parkland Place – 15 SFD	Devonshire Properties, LLC.	Walnut St.	2006	
Ressler Acres Major Subdivision – 1 SFD / 14 Twins	Posocco Equities	5344 Chapmans Road	2006	Final Inspection held.
Blue Barn Meadows – Stage 1 (91 of 207 Townhouses in SWT)	Posocco Properties	Blue Barn Road	2002	
Blue Barn Meadows – Stage 2 (47 of 207 Townhouses in SWT)	Posocco Equities	Blue Barn Road	2002	
Blue Barn Meadows – Stage 3 (Final Plan) (69 of 207 Townhouses in SWT)	Posocco Properties	Blue Barn Road	2002	

PUBLIC NOTICE

Notice is hereby given that the **Planning Commission** of South Whitehall Township will meet on **Thursday November 19, 2020** at 7:00 p.m. for an agenda review, and at **7:30 p.m.** for the purpose of conducting a public meeting to discuss the following, and any other business brought before the Board. Due to the COVID-19 outbreak, the meeting will be held electronically via GoToMeeting. To access the meeting through your phone, dial 1-224-501-3412 and, when prompted, enter 757 430 189 to join the meeting. To access the meeting through your computer, go to <https://global.gotomeeting.com/join/757430189>.

1420 NORTH 22ND STREET

MINOR PLAN 2020-202

REQUEST FOR PRELIMINARY/FINAL PLAN REVIEW

An application to subdivide the property located at 1420 North 22nd Street. The plan proposes to subdivide the 20,348 square foot lot into: Lot 1, containing the existing single dwelling unit on a 12,589 square foot lot fronting both North 22nd Street and Grove Street; and Lot 2, containing 7,759 square feet fronting on Grove Street. The subject property is zoned R-5 Medium Density. Nidal Karadsheh is the owner and applicant.

GEORGE E. SAM

MINOR PLAN 2020-201

REQUEST FOR PRELIMINARY/FINAL PLAN REVIEW

An application to resubdivide the properties located at 2449 Walbert Avenue, containing an existing dwelling and two garages oriented toward Walbert Avenue on a 3.0468-acre parcel, and 2421 Belmont Street, containing an existing dwelling on an approximately 0.57-acre property. The plan proposes: to create a new lot line along the current R-4 Medium Density Residential/NC Neighborhood Commercial zoning district line and remove the lot line between 2449 Walbert Avenue and 2421 Belmont Street. The resubdivision would result in: 2449 Walbert Avenue, containing an existing dwelling and two garages oriented toward Walbert Avenue on a 1.0131-acre parcel, and 2421 Belmont Street, containing an existing dwelling on an approximately 2.7654-acre property. The subject properties are zoned NC Neighborhood Commercial along Walbert Avenue and R-4 Medium Density Residential to the north of unopened Belmont Street. George E. Sam is the owner of 2449 Walbert Avenue and applicant.

SKILLED NURSING ADDITION FOR CEDARBROOK SENIOR CARE AND REHAB

MAJOR PLAN 2020-108

REQUEST FOR PRELIMINARY/FINAL PLAN REVIEW

An application to further develop the property located at 350 South Cedarbrook Road. The plan proposes the consolidation of three lots on the campus to one, the demolition of the abandoned Juvenile Detention Facility, the construction of a three-story 141,625 square foot addition, 80 additional parking spaces, access driveways, and associated stormwater management facilities on the 58.37-acre tract. The plan also proposes the construction of a stormwater management facility on the 5.7-acre parcel at the northeast corner of the

Cedarbrook Road/Dorney Park Road intersection. The subject properties are zoned R-4 Medium Density Residential. County of Lehigh is the owner and applicant.

**900 SOUTH HILLVIEW ROAD REZONE FROM R-3 TO R-5
REZONING REQUEST 2020-502
REQUEST TO AMEND ZONING MAP**

An application to rezone a portion of the property at 900 South Hillview Road. The subject property is currently zoned R-3 Low Density Residential. The plan proposes to change the zoning for a 3.88954-acre portion along the northern edge of the 14.89555-acre parcel to R-5 Medium Density Residential. Posocco Equities is the owner. Abra Development 10, L.P., is the equitable owner and applicant.

All properties are located in South Whitehall Township, Lehigh County, Pennsylvania. Copies of plans, applications and supporting documents are available for public inspection upon request.

Gregg Adams
Planner, Community Development Department